

Distribution Date	March 4, 2025
To	PPOC.All
CC	Consortium.RegionalManagers.All; Consortium.SectionDirectors;
CIT Name	CalSAWS Training Manual Updates for 25.01

PPOCs, please forward to the appropriate impacted staff in your county:

- | | |
|--|---|
| <input checked="" type="checkbox"/> General
<input type="checkbox"/> Policy
<input checked="" type="checkbox"/> CW
<input checked="" type="checkbox"/> CF
<input checked="" type="checkbox"/> MC
<input type="checkbox"/> CMSP
<input type="checkbox"/> FC/KG/AAP
<input type="checkbox"/> Child Care
<input type="checkbox"/> WtW
<input type="checkbox"/> Other Program(s) _____
<input type="checkbox"/> BenefitsCal
<input type="checkbox"/> Customer Correspondence
<input type="checkbox"/> OCAT
<input type="checkbox"/> Other _____ | <input type="checkbox"/> Reports
<input type="checkbox"/> Fiscal
<input type="checkbox"/> Caseload Movement
<input type="checkbox"/> Management
<input type="checkbox"/> Batch and Interfaces
<input type="checkbox"/> Fiscal
<input type="checkbox"/> GA/GR
<input type="checkbox"/> Help Desk
<input type="checkbox"/> Imaging
<input type="checkbox"/> Security
<input type="checkbox"/> Task Management
<input type="checkbox"/> Technical
<input checked="" type="checkbox"/> Training |
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Description

Purpose

The purpose of this CIT is to inform Counties that the CalSAWS Training Manuals for CalWORKs, CalFresh, Medi-Cal and General Eligibility have been updated for the 25.01 release and are now available on the CalSAWS Web Portal.

Background

The Consortium Training Team develops and maintains Training Manuals for CalWORKs, CalFresh, Medi-Cal, General Eligibility and Service Arrangements for Employment Services to be used by the Counties in their induction trainings.

Additional Information

In the CalSAWS Training Production environment, users can log in and access cases for their own County only. Data creation and management for these courses is a county responsibility.

County Actions

	<p>Counties can begin to use the updated Training Manuals for CalWORKs, CalFresh, Medi-Cal and General Eligibility. The updated Training Manuals are now available on the CalSAWS Web Portal at:</p> <p>Training > Training Manuals</p> <p>[REDACTED]</p> <p>If you have questions on this CIT, please reach out to the Primary Contact and cc your Regional Managers.</p>
Primary Project Contact	<p>Frederick Gains Policy Design Governance Manager (916) 282-3783 GainsF@CalSAWS.org</p>
Backup Project Contact	<p>Samantha Varney Trainer (916) 883-2927 VarneyS@CalSAWS.org</p>
Attachments	<p>None</p>
Web Portal Link	<p>[REDACTED]</p> <p>OR</p> <p>You may also retrieve the CIT document and attachments by following these steps:</p> <ol style="list-style-type: none">1. Click on the CRFIs & CITs link at the top of the page.2. Click on the "CalSAWS Information Transmittal (CIT)" folder.3. Click on the "2025" folder.4. Click on the appropriate CIT # folder.