

CalSAWS | Minutes

Meeting: JPA Board of Directors
Location: Library Galleria 828 I Street, Sacramento, CA 95814
Date: Friday, March 14, 2025
Time: 1:00 p.m.
Present: In person: Adam Dondro, State Ex-Officio – Member; Marla Stuart, Region 1 – Vice Chair; Ethan Dye, Region 2 – Alternate Member; Chris Woods, Region 4 – Member; Francena Martinez, Region 4 - Member; and Michael Sylvester, Region 6 – Chair
Zoom: Kelley Curtis, Region 1 – Member; Bill Wathen, Region 3 – Member; James Locurto, Region 5 – Member; Veronica Rodriguez, Region 5 – Member; Kristin Stranger, Region 6 – Member; and Cynthia McCoy-Miller, Region 6 – Member
Absent: Greg Geisler, Region 2 – Member; and Melissa Livingston, Region 5 - Member
Facilitator: Julia Erdkamp, CalSAWS Executive Director

Topic

1. Call Meeting to Order

Summary: Chair, Michael Sylvester, called the meeting to order at 1:01 p.m.

2. Confirmation of Quorum and Agenda Review

Summary: Chair, Michael Sylvester, confirmed quorum of the Board and gave a brief overview of the agenda topics.

3. Public Comment: Public opportunity to speak on any item NOT on the Agenda. Public comments are limited to no more than three minutes per speaker, except that a speaker using a translator shall be allowed up to six minutes.

Summary: None

Action Items

4. Approval of Strategic Priorities determined by the Member Representatives at the January 30, 2025 JPA Member Representatives Meeting.

Summary: The Consortium is seeking Board approval of Strategic Priorities determined by the Member Representatives at the January 30, 2025 JPA Member Representatives Meeting.

Motion to Approve, was made by Member, Chris Woods.
Motion was seconded by Alternate Member, Ethan Dye.
Vice-Chair, Marla Stuart, voted to approve.

Topic

Member, Kelley Curtis, voted to approve.
Member, Bill Wathen, voted to approve.
Member, Francena Martinez, voted to approve.
Member, James Locurto, voted to approve.
Member, Kristin Stranger, voted to approve.
Chair, Michael Sylvester, voted to approve.
Member, Cynthia McCoy-Miller, voted to approve.
Member, Veronica Rodriguez, voted to approve.
Members, Greg Geisler and Melissa Livingston were absent from vote.
Vote was taken via roll call and the Motion passed.

5. Approval of Consent Items:

- a. **Approval of the Minutes and review of the Action Items for the January 30, 2025, joint meetings of the JPA Member Representatives and Board of Directors.**
- b. **Approval of Accenture Change Notice 39, which includes four (4) premise items, transition scope of work, and sixteen (16) county purchases.**
- c. **Approval of ClearBest Change Order 09 Work Order 02, which includes three (3) premise items.**
- d. **Approval of Deloitte Portal Mobile Work Order 18, which includes two (2) premise items.**

Summary: The Consortium is seeking Board approval of the Consent Items.

Motion to Approve, was made by Vice-Chair, Marla Stuart.
Motion was seconded by ,, Francena Martinez.
Member, Kelley Curtis, voted to approve.
Alternate Member, Ethan Dye, voted to approve.
Member, Bill Wathen, voted to approve.
Member, Chris Woods, voted to approve.
Member, James Locurto, voted to approve.
Member, Veronica Rodriguez, voted to approve.
Member, Kristin Stranger, voted to approve.
Chair, Michael Sylvester, voted to approve.
Member, Cynthia McCoy-Miller, voted to approve.
Members, Greg Geisler and Melissa Livingston were absent from vote.
Vote was taken via roll call and the Motion passed.

Informational Items

6. Quarterly Fiscal Report

Summary: Holly Murphy provided an overview of Quarterly Fiscal Report.

*Public comment made by Amy Dierlam.

Topic

7. Quarterly Performance Report

Summary: Mandy Batt, Dawn Wilder, Rachel Frey, and Sara Kiewet provided an overview of Quarterly Performance Report.

8. BenefitsCal Update

- ROI Workgroup Update
- UCD/CX Insights
- Upcoming Efforts to Support Programs

Summary: Lynn Bridwell and Onur Senman provided an update on BenefitsCal.

*Public comments made by Theresa Hasbrouck.

9. Policy & Release Update

Summary: Michele Peterson provided an update on Policy & Release.

10. Transition Update

Summary: Dawn Wilder and Rajesh Tahaliyani provided an update on Transition.

11. CalSAWS Procurement Updates

- BenefitsCal
- Quality Assurance

Summary: Tom Hartman provided updates on CalSAWS Procurement.

12. 2025 CalSAWS Conference

Summary: Julia Erdkamp provided an overview of 2025 CalSAWS Conference.

13. Adjourn Meeting

Summary: JPA Board Chair Michael Sylvester adjourned the meeting at 2:05 p.m.

Follow Up

#	Action Item	Who	Due	Status
1	Provide a quarterly update on recruitment with the Fiscal Report.	Holly Murphy	July 2025	Ongoing
2	Report back to the Board with comprehensive recommendations for Diversity, Equity, and Inclusion (DEI).	Ashley Arnold	June 2025	Ongoing
3	Present defect statistics for Onshore vs. Offshore work beginning in May and quarterly thereafter.	Arnold Malvick	July 2025	Ongoing
4	Provide CalSAWS System stability, tickets, and defect stats routinely, including Hyland SLAs.	Arnold Malvick	July 2025	Ongoing

Next Meeting

In-Person/Zoom
 Friday, April 11, 2025
 1:00 p.m. – 3:00 p.m.
 Library Galleria
 828 I Street
 Sacramento, CA 95814