

CalSAWS | Minutes

Meeting: Project Steering Committee Meeting
Location: 620 Roseville Parkway, Roseville, CA 95747 – Cypress Conference Room
Date: Thursday, March 20, 2025
Time: 9:00 a.m.
Present: In Person: Clarisa Simon, Region 1 – Member; Lynn Perez, Region 1 – Member; Eduardo Ameneiro, Region 2 – Member
Zoom: Rachel Ebel-Elliot, Region 3 – Alternate Member; Cesilia Leon, Region 4 – Member; Cindy Uetz, Region 4 – Co-Chair; Jaime Duncan, Region 5 – Member; Alberto Banuelos, Region 5 – Co-Chair; Sandra Bowlan, Region 5 – Member; Irene Huizar, Region 6 – Co-Chair; Shawn Amiel, Region 6 – Member; Olga Vicuna, Region 6 – Member
Absent: Ryan Bishop, Region 3 – Member
Facilitator: Julia Erdkamp, CalSAWS Executive Director

Topic

1. Call Meeting to Order

Summary: Co-Chair, Cindy Uetz, called the meeting to order at 9:02 a.m.

2. Confirmation of Quorum and Agenda Review

Summary: Co-Chair, Cindy Uetz, confirmed quorum of the PSC and gave a brief overview of the agenda topics.

3. Public Comment: Public opportunity to speak on any item NOT on the Agenda. Public comments are limited to no more than three minutes per speaker, except that a speaker using a translator shall be allowed up to six minutes.

Summary: Julia Erdkamp thanked Cindy Uetz for her dedicated service to CalSAWS and congratulated her on her retirement.

Action Items

4. Approval of the Minutes and review of the Action Items from the February 20, 2025 PSC Meeting.

Action Items from previous meetings:

None

Summary: The Consortium is seeking approval of the Minutes and review of the Action Items from the February 20, 2025 PSC Meeting.

Motion to approve was made by Co-Chair Alberto Banuelos.

Topic

Motion was seconded by member Sandra Bowlan.
Member, Clarisa Simon, voted to approve.
Member, Lynn Perez, voted to approve.
Member, Eduardo Ameneiro, voted to approve.
Alternate Member, Rachel Ebel-Elliott, voted to approve.
Member, Cesilia Leon, voted to approve.
Co-Chair, Cindy Uetz, voted to approve.
Member, Jaime Duncan, voted to approve.
Co-Chair, Irene Huizar, voted to approve.
Member, Shawn Amiel, voted to approve.
Member, Olga Vicuna, voted to approve.
Member, Ryan Bishop was absent from vote.
The motion passed.

Informational Items

5. CalSAWS Priorities and Objectives Discussion

Summary: Julia Erdkamp provided an overview of CalSAWS Priorities and Objectives.

*Co-Chair, Alberto Banuelos made a motion to remove Item 16 from the agenda.

Motion was seconded by Co-Chair Irene Huizar.
Member, Clarisa Simon, voted to approve.
Member, Lynn Perez, voted to approve.
Member, Eduardo Ameneiro, voted to approve.
Alternate Member, Rachel Ebel-Elliott, voted to approve.
Member, Cesilia Leon, voted to approve.
Co-Chair, Cindy Uetz, voted to approve.
Member, Jaime Duncan, voted to approve.
Member, Sandra Bowlan, voted to approve.
Member, Shawn Amiel, voted to approve.
Member, Olga Vicuna, voted to approve.
Member, Ryan Bishop was absent from vote.
The motion passed.

*Public comment made by Jennifer Tracy.

6. Evolving the CER & Committee Efforts

Summary: Karen Rapponotti provided an overview of Evolving the CER & Committee Efforts.

7. Enhanced Reports Status Update

Summary: Gloria Williams provided an update on Enhanced Reports Status.

8. Quarterly Performance Trends

Summary: Amanda Batt, Dawn Wilder, Michael Green, and Sara Kiewiet provided an overview of Quarterly Performance Trends.

9. BenefitsCal Update

- ROI Workgroup Updates
- Upcoming Enhancements
- GCF Parity Update and Communication Plan
- Plan to track GCF Sunset Metrics
- BenefitsCal SSA Metrics

Summary: Lynn Bridwell and Onur Senman provided updates on BenefitsCal.

*Public comment made by Jennifer Tracy.

*Action item – Provide information about SAR7 uploads in November - December if those numbers have transferred over to BenefitsCal. Indicate any volume difference between October until now for the SAR7.

10. Release & Policy Updates

Summary: Karen Rapponotti provided updates on Release & Policy.

*Action item – Provide information on EBT issue. Contacts – phone calls for AB79. Provide report to counties regarding outbound calls that were made, and which ones were unsuccessful so they may follow-up with a second contact.

11. Transition Update

Summary: Rajesh Tahaliyani provided an update on Transition.

12. ICT Workgroup Update

Summary: Peggy Macias provided an update on ICT Workgroup.

13. Procurements Update

- BenefitsCal
- Quality Assurance

Topic

Summary: Tom Hartman provided an update on Procurement.

14. 2025 CalSAWS Conference Update

Summary: Julia Erdkamp and Jennifer Seel provided an update on 2025 CalSAWS Conference.

15. State Partners Updates

- OTSI
- CDSS
- DHCS

Summary: Patrice Yang provided an update for OTSI. Sherice Sterling noted that CDSS had no updates to provide. Katie Mead provided an update for DHCS.

16. Regional Priorities

Summary: Agenda item was removed.

17. Adjourn Meeting

Summary: Executive Director, Julia Erdkamp announced that the April PSC Meeting is cancelled. Co-Chair, Cindy Uetz, adjourned the meeting at 10:54 a.m.

Follow Up

#	Action Item	Who	Due
1	Provide information about SAR7 uploads in November or December if those numbers have transferred over to BenefitsCal. Indicate any volume difference between October until now for the SAR7.	Onur Senman	May 2025
2	Provide information on EBT issue. Contacts – phone calls for AB79. Provide report to counties regarding outbound calls that were made, and which ones were unsuccessful so they may follow-up with a second contact.	Michelle Peterson	July 2025

Next Meeting

In-Person/Zoom
Thursday, May 15, 2025
9:00 a.m. – 12:00 p.m.
CalSAWS Gold River
11971 Foundation Place, 3rd Floor
Gold River, CA 95670