

CalSAWS | Minutes

Meeting: JPA Board of Directors
Location: Library Galleria 828 I Street, Sacramento, CA 95814
Date: Friday, April 11, 2025
Time: 1:00 p.m.
Present: In person: Adam Dondro, State Ex-Officio – Member; Marla Stuart, Region 1 – Vice Chair; Greg Geisler, Region 2 – Member; Francena Martinez, Region 4 -Member; and Michael Sylvester, Region 6 – Chair
Zoom: Kelley Curtis, Region 1 – Member; Bill Wathen, Region 3 – Member; James Locurto, Region 5 – Member; Veronica Rodriguez, Region 5 – Member; Kristin Stranger, Region 6 – Member; and Rogelio Tapia, Region 6 – Alternate Member
Absent: Chris Woods, Region 4 – Member; Melissa Livingston, Region 5 – Member; and Cynthia McCoy-Miller, Region 6 – Member
Facilitator: Julia Erdkamp, CalSAWS Executive Director

Topic

1. Call Meeting to Order

Summary: Chair, Michael Sylvester, called the meeting to order at 1:01 p.m.

2. Confirmation of Quorum and Agenda Review

Summary: Chair, Michael Sylvester, confirmed quorum of the Board and gave a brief overview of the agenda topics.

3. Public Comment: Public opportunity to speak on any item NOT on the Agenda. Public comments are limited to no more than three minutes per speaker, except that a speaker using a translator shall be allowed up to six minutes.

Summary: None

Action Items

4. Ratification of Signature/Fund Custodian Authorization Form in the name of Director Gilbert Ramos.

Summary: The Consortium is seeking Board approval of Ratification of Signature/Fund Custodian Authorization Form in the name of Director Gilbert Ramos.

Motion to Approve, was made by Vice-Chair, Marla Stuart.
Motion was seconded by Member, Francena Martinez.

Member, Kelley Curtis, voted to approve.

Topic

Member, Greg Geisler, voted to approve.
Member, Bill Wathen, voted to approve.
Member, James Locurto, voted to approve.
Member, Veronica Rodriguez, voted to approve.
Member, Kristin Stranger, voted to approve.
Chair, Michael Sylvester, voted to approve.
Members, Chris Woods, Melissa Livingston, and Alternate Member, Rogelio Tapia, were absent from vote.
Vote was taken via roll call and the Motion passed.

5. Approval of Consent Items:

a. Approval of the Minutes and review of the Action Items for the March 14, 2025, JPA Board of Directors Meeting.

Summary: The Consortium is seeking Board approval of the Consent Items.

Motion to Approve, was made by Chair, Michael Sylvester.
Motion was seconded by Member, Greg Geisler.
Vice-Chair, Marla Stuart, voted to approve.
Member, Kelley Curtis, voted to approve.
Member, Bill Wathen, voted to approve.
Member, Francena Martinez, voted to approve.
Member, James Locurto, voted to approve.
Member, Veronica Rodriguez, voted to approve.
Member, Kristin Stranger, voted to approve.
Members, Chris Woods, Melissa Livingston, and Alternate Member, Rogelio Tapia, were absent from vote.
Vote was taken via roll call and the Motion passed.

Informational Items

6. CalSAWS CER Updates & Restructuring

Summary: Julia Erdkamp updates on CalSAWS CER & Restructuring.

*Action item – Define Regional Managers and PPOCs active role in ensuring that counties are connected to changes going through this process. How will it be supported. More definition around the yellow curve indicated on the slides. More clarification on the workgroups and committees. Articulate this information into the CalSAWS Handbook.

7. Performance Trends Reports

Summary: Dawn Wilder, Michael Green, Sara Kiewet, and Lisa Salas provided an overview of Performance Trends Reports.

Topic

8. BenefitsCal Update

- ROI Workgroup Update
- Summary of County Visits
- Two Useability Assessments Underway

Summary: Lynn Bridwell and Michael Green provided an update on BenefitsCal.

*Public comment made by Jennifer Tracy.

9. Policy & Release Update

Summary: Karen Rapponotti and Michele Peterson provided an update on Policy & Release.

10. Transition Update

Summary: Dawn Wilder and Rajesh Tahaliyani provided an update on Transition.

*Action item – Address Risks that remain.

11. CalSAWS Procurement Updates

- Quality Assurance

Summary: Holly Murphy provided updates on CalSAWS Procurement.

12. Collaboration Model

Summary: Julia Erdkamp provided an overview of Collaboration Model.

*Public comment made by Jennifer Tracy.

Entered Closed Session: 2:15 p.m.

13. Conference with Legal Counsel – Existing Litigation (one item), Bid Appeal of Deloitte Consulting LLP, RFP 01-2024.

Adjourned Closed Session: 2:30 p.m.

14. Announcement of action taken in Closed Session, if any.

Topic

Summary: Nothing to report out.

15. Adjourn Meeting

Summary: JPA Board Chair Michael Sylvester adjourned the meeting at 2:34 p.m.

Follow Up

#	Action Item	Who	Due	Status
1	Provide a quarterly update on recruitment with the Fiscal Report.	Holly Murphy	July 2025	Ongoing
2	Report back to the Board with comprehensive recommendations for Diversity, Equity, and Inclusion (DEI).	Ashley Arnold	June 2025	Ongoing
3	Present defect statistics for Onshore vs. Offshore work beginning in May and quarterly thereafter.	Arnold Malvick	July 2025	Ongoing
4	Provide CalSAWS System stability, tickets, and defect stats routinely, including Hyland SLAs.	Arnold Malvick	July 2025	Ongoing
5	Define Regional Managers and PPOCs active role in ensuring that counties are connected to changes going through this process. How will it be supported. More definition around the yellow curve indicated on the slides. More clarification on the workgroups and committees. Articulate this information into the CalSAWS Handbook.		May 2025	Open
6	Address Transition risk factors that remain.		May 2025	Open

Next Meeting

In-Person/Zoom

Friday, May 9, 2025

1:00 p.m. – 3:00 p.m.

Library Galleria

828 I Street

Sacramento, CA 95814