

Distribution Date	May 29, 2025
To	PPOC.All, Committee.MediCal_CMSP.All
CC	Consortium.RegionalManagers.All; Consortium.SectionDirectors
CIT Name	Job Aid for Medi-Cal Requested Alternate Format Process

PPOCs, please forward to the appropriate impacted staff in your county:

- | | |
|--|--|
| <input type="checkbox"/> General
<input checked="" type="checkbox"/> Policy
<input type="checkbox"/> CW
<input type="checkbox"/> CF
<input checked="" type="checkbox"/> MC
<input type="checkbox"/> CMSP
<input type="checkbox"/> FC/KG/AAP
<input type="checkbox"/> Child Care
<input type="checkbox"/> WTW
<input type="checkbox"/> Other Program(s) _____
<input type="checkbox"/> BenefitsCal
<input type="checkbox"/> Customer Correspondence
<input type="checkbox"/> OCAT
<input type="checkbox"/> Other _____ | <input type="checkbox"/> Reports
<input type="checkbox"/> Fiscal
<input type="checkbox"/> Caseload Movement
<input type="checkbox"/> Management
<input type="checkbox"/> Batch and Interfaces
<input type="checkbox"/> Fiscal
<input type="checkbox"/> GA/GR
<input checked="" type="checkbox"/> Help Desk
<input type="checkbox"/> Imaging
<input type="checkbox"/> Security
<input type="checkbox"/> Task Management
<input type="checkbox"/> Technical
<input checked="" type="checkbox"/> Training |
|--|--|

Description	Purpose The purpose of this CIT is to provide counties with a Job Aid for Alternate Formats.
	Background On May 19, 2025, SCR CA-286608 added functionality to send Medi-Cal correspondence for requested Alternate Formats. The draft job aid is attached to assist counties with information and recommended processes for Alternate Format request until the Job Aid is added to the system. Copy your Regional Manager(s) on any questions you might send to the Primary or Backup Project Contact.
	Primary Project Contact Nina Butler ButlerN@CalSAWS.org
Backup Project Contact	Laura Alba AlbaLA@CalSAWS.org
Attachments	CIT 0068-25 Job Aid-Medi-Cal Requested Alternate Formats.pdf

Web Portal Link



OR

You may also retrieve the CIT document and attachments by following these steps:

1. Click on the CRFIs & CITs link at the top of the page.
2. Click on the "CalSAWS Information Transmittal (CIT)" folder.
3. Click on the "2025" folder.
4. Click on the appropriate CIT # folder.