

CalSAWS | Agenda

Meeting: CalSAWS Training Committee
Location: Microsoft Teams – Virtual Meeting
Date: July 9th, 2025
Time: 9:00 AM – 9:25 AM

Attendees:

Region 1: Andrew Stewart

Region 2: Erin Poma, Kristin Montoya, Melinda Martin

Region 3: Apple Coan, Darlene Lawson, Chelcie Starks

Region 4: Dawn Narayan, Alejandra Lopez, Francisco Padilla

Region 5: Omar Parushev, Carl Simmons

Region 6: Duc Bui, Alexander Mont

CalSAWS: Cris Garcia, Elizabeth Palm, Sami Varney, Deanna Rotert Corey Morris, John Depauw, Yolanda Banuelos, Melissas Thomas, Donna Wilson, Jill Shallenberger, Melissa Heffley

Lead	Topic	Notes
Cris Garcia	Training Environment Touchpoint	■ 20.07 Code deployment 7/18 – Staging & Training unavailable 7/16 over the weekend and ready to go on 7/21 with updates. ■ Training Staging – Accessing w/passcode. People are trying to access old (orange) ForgeRock site. Should be seeing blue and white colored screen. trainingstaging.calsaws.net ■ How long does it take to get Training Staging Access? Should only take about 2-3 days. ■ LMS long in issues reported – Remember access requires a request being sent. Once received if there are issues, start with clearing cache.

Lead	Topic	Notes
Sami Varney	Training Manual Development Status Update	Coming Mid-August. Will have updated training manuals. Receiving lots of positive feedback and requests for additional topics. Reach out to RM for additional topics to be discussed.
Sami Varney	SCATL Check-In	Will be available in Training/Staging in August/end of July. SCATL for Training Staging: 25.07 baseline, SCATL for Training Production: 25.07.31 priority release. And next one is 25.31 at the end of the month
Sami Varney	County Collaboration Check-In Designate Point of Contact/Back Up	- We do not house County Collaboration but can help. Meetings should have been forwarded. POC Carmen from Fresno and Janice from San Luis Obispo. Sami to look into issues with invites not received. Email Training Facilitator for updates. - Reminder that being on the list to receive invites is not based on being on the training committee but being included on the voluntary County collaboration list which lives here County Collaboration Participant List 05.20.2025.xlsx

Follow Up

#	Action Item	Who	Due
1			
2			

#	Decision Made	Who	Date
1			
2			