

CalSAWS

California Statewide Automated Welfare System



Bi-Weekly Status Report

CalSAWS M&E

Reporting Period: May 19, 2025 – June 01, 2025

Table of Contents

1	EXECUTIVE SUMMARY	1
2	TRANSITION-IN WORKPLAN STATUS (5/19/2025 TO 5/25/2025)	1
2.1	Tasks Completed from the Prior Week	2
2.2	Tasks Due for the Coming Week	5
2.3	Areas in the work plan that require attention (behind schedule)	8
2.4	Critical Path Analysis	8
2.5	Suggested Changes to Maintain Schedule Timelines	9
2.6	Issues	9
2.7	Risks	9
2.8	Other areas requiring discussion	10
2.8.1	Deliverable Status	10
2.8.2	Knowledge Transfer/Job Shadowing/Reverse Shadowing Status	12
2.8.3	Knowledge Transfer Status	12
2.8.4	Job Shadowing Status	12
2.8.5	Reverse Job Shadowing Status	13
3	TRANSITION-IN WORKPLAN STATUS (05/26/2025 TO 06/01/2025)	13
3.1	Tasks Completed from the Prior Week	13
3.2	Tasks Due for the Coming Week	16
3.3	Areas in the work plan which require attention (behind schedule)	20
3.4	Critical Path Analysis	20
3.5	Suggested Changes to Maintain Schedule Timelines	21
3.6	Issues	21
3.7	Risks	21
3.8	Other areas requiring discussion	22
3.8.1	Deliverable Status	22
3.8.2	Knowledge Transfer/Job Shadowing/Reverse Shadowing Status	24
3.8.3	Knowledge Transfer Status	24
3.8.4	Job Shadowing Status	24
3.8.5	Reverse Job Shadowing Status	25
4	CALSAWS M&E (05/19/2025 TO 06/01/2025)	25
4.1	Tasks Completed from the Prior Week	25
4.2	Other areas requiring discussion	25
4.2.1	Deliverable Status	25

4.3	CalSAWS OCAT Highlights of the Reporting Period (05/19/2025 to 06/01/2025)	27
4.3.1	Production Usage.....	27
4.3.2	Help Desk Inquiries.....	27
4.3.3	Defect Summary	28
4.4	SIRFRA/SCERFRA Information Highlights of the Reporting Period.....	28

TABLE OF TABLES

Table 1:	Critical Path Analysis: 5/19/2025 to 5/25/2025	9
Table 2:	Risks: 5/19/2025 to 5/25/2025	9
Table 3:	Transition-In Deliverable Due Dates: 5/19/2025 to 5/25/2025	10
Table 4:	Critical Path Analysis: 05/26/2025 to 06/01/2025	20
Table 5:	Risks: 05/26/2025 to 06/01/2025	21
Table 6:	Transition-In Deliverable Due Dates: 05/26/2025 to 06/01/2025	22
Table 7:	M&E Deliverable Due Dates: 05/19/2025 to 06/01/2025	25
Table 8:	User Logins.....	27
Table 9:	Interviews.....	27
Table 10:	Help Desk Inquiries	27
Table 11:	Defect Summary.....	28
Table 12:	Summary of SIRFRA/SCERFRA	28
Table 13:	List of SIRFRA/SCERFRA	29

TABLE OF FIGURES

Figure 1:	Knowledge Transfer/Job Shadowing/Reverse Shadowing Status.....	12
Figure 2:	Knowledge Transfer/Job Shadowing/Reverse Shadowing Status.....	24

Bi-Weekly Status – CalSAWS M&E

1 EXECUTIVE SUMMARY

As we conclude Weeks 16 and 17 of the project, the team has made steady progress across Transition-in and Maintenance & Enhancement (M&E) activities. This period was marked by continued advancement of impact analyses and the provision of estimates for the May Revision to the SFY25/26 budget, utilizing both Job Shadowing (JS) and Reverse Shadowing (RS) to facilitate knowledge transfer and operational readiness. In the area of risk management, we have drafted a project delivery risk related to Medi-Cal Revisions, which will be presented at the upcoming Risk Management Group (RMG) meeting with the Consortium and are proactively developing mitigation strategies. System enhancement efforts included submitting updates to SIRFRA 1433 – Authorized Representative MEDS Screen and successfully completing the source code branch setup for Release 25.11, including the establishment of the baseline release branch and configuration of the code merge pipeline. The team also completed Design JS and RS sessions for Release 25.09, supporting ongoing solution development.

Knowledge transfer remained a priority, with five (5) Knowledge Transfer (KT) sessions, thirteen (13) Job Shadowing (JS) sessions, and eight (8) Reverse Job Shadowing (RS) sessions delivered, further strengthening team capabilities. Operational stability was demonstrated by active monitoring of the Tier 3 – M&E OCAT ServiceNow queue, which received zero new tickets during this period. In terms of deliverables, we finalized outstanding comments with ClearBest on the ME-D02 M&E Services Plan and Operational Working Documents (Overview) Final Deliverable (FDEL) on May 28, 2025, and conducted a walkthrough of the ME-D16 System Application Recovery Plan Draft Deliverable (DDEL) on May 29, 2025.

Looking ahead, the team will focus on submitting the ME-D16 System Application Recovery Plan DDEL on June 2, 2025, and the ME-D02 M&E Services Plan and Operational Working Documents: OWD Group 1 DDEL to the Consortium on June 4, 2025. We will continue to analyze impacts and provide estimates for May Budget Revise items in collaboration with the Consortium and Accenture, as well as submit estimates for SCERFRA 25-507 – EBT Benefit Type for Family Reunification. Additionally, technical efforts will include completing the database (DB) catch build and setting up the Jenkins pipeline to build the Release 25.11 baseline branch in the AT-6 environment. Overall, the project remains on track, with critical milestones achieved, proactive risk management underway, and a continued commitment to delivering high-quality outcomes for the Consortium as we move into the next phase.

2 TRANSITION-IN WORKPLAN STATUS (5/19/2025 TO 5/25/2025)

The following sections provide a summary of tasks completed in this reporting period, upcoming tasks for the next reporting period, and tasks behind schedule.

2.1 Tasks Completed from the Prior Week

Highlights include:

During the prior week, several key deliverables were achieved. We responded to feedback from the Consortium on ME-D02 M&E Services Plan and Operational Working Documents FDEL on May 19, 2025 on May 22, 2025. The signed ME-D05 Project Control Document FDEL WAC was received from the Consortium on May 20, 2025.

■ PMO

• Transition-In

- ✦ **Conducted Weekly Deloitte/Accenture Transition Meeting:** On May 20, 2025, coordinated Knowledge Transfer, Job Shadowing, and Reverse Job Shadowing Session logistics, Document request fulfillment, and action item resolutions.

- **Participated in CalSAWS PMO Status Meeting:** On May 20, 2025, engaged with the Consortium PMO during the weekly meeting to strengthen project management oversight and alignment.

- **Participated in CalSAWS Bi-Weekly Status Meeting:** On May 21, 2025, presented updates and participated in the meeting to provide critical project updates and facilitate stakeholder engagement.

- **Developed Deloitte - CalSAWS M&E Weekly Status Report - 2025-05-25:** Created a detailed weekly status report with a clear overview of project progress, identify potential risks, and outline next steps for continued alignment and successful project execution.

• Deliverables

- ✦ **Responded to feedback on ME-D02 FDEL:** On May 19, 2025 and May 22, 2025, responded to feedback received from the Consortium on ME-D02 M&E Services Plan and Operational Working Documents FDEL.

■ OCAT

- **April OCAT SLA Meeting:** On May 19, 2025, hosted April OCAT SLA Meeting with the Consortium and ClearBest to review the OCAT Monthly SLA Report. All five (5) Performance SLAs were met in April.

- **Conducted OCAT Technical Backlog Working Session:** Met with Gainwell and ClearBest to review OCAT technical backlog items and successfully closed a majority of backlog items on May 20, 2025.

- **Actively Monitored Tier 3 – M&E OCAT ServiceNow Queue:** Engaged in monitoring Tier 3 – M&E OCAT ServiceNow queue and received zero (0) tickets.

■ SCR

- **Attended the CA-277820 CalHEERS EHIT: MAGI Medi-Cal Income Budget Periods Design Review Session:** During the week of May 19, 2025, attended the CalSAWS M&E reverse job shadow post-meet session to present Deloitte's design document for CA-216284.

- **Attended the CalSAWS Release Coordination Weekly Meeting:** On May 20, 2025, attended the Release management meeting to review and discuss the upcoming SCRs.

- **Attended the SCRB Bi-Weekly Meeting:** On May 20, 2025, attended the SCRB Meeting to review the SCRB status for SCRs.
 - **Attended the CalHEERS-SAWS Integration Weekly Meeting:** On May 22, 2025, attended the meeting to continue integration planning and coordination between CalHEERS and SAWS for upcoming releases and JADs.
- **Support Services**
- **Continued CalSAWS Release 25.11 Planning:** Continued detailed planning efforts for the upcoming Release 25.11.
 - **Continued May Budget Revise:** During the week of May 19, 2025, continued May Budget Revise activities with the Consortium and Accenture to enable the collaborative development of impact analyses and estimates on items in the May Revision to the SFY25/26 budget.
 - **Scheduled Part 2: SIRFRAs (recurring, query) KT Sessions:** On May 19, 2025, schedule KT sessions for Part 2: SIRFRAs (recurring query) with Consortium, Accenture, Gainwell, and ClearBest to initiate transition and enable business continuity.
 - **Participated in DHCS May Revise meeting:** On May 19, 2025, participated in a call with the Consortium, DHCS, CalHEERS, and Accenture on May Revise items requiring implementation prior to January 1, 2026.
 - **Reviewed Draft All County Letter (ACL):** By May 19, 2025, reviewed Draft ACL – CFAP New Overissuance Claims Policy and Noticing Requirements Errata.
 - **Participated in the Weekly SCERFRA/SIRFRA Weekly Review Meeting:** On May 22, 2025, participate in the weekly SCERFRA/SIRFRA review meeting with the Consortium, Gainwell, and Accenture.
 - **Participated in Discussion on CFAP Expansion Postponement:** On May 23, 2025, participated in a discussion with the Consortium and Accenture to obtain insight into current work to implement the CFAP expansion.
 - **Submitted SCERFRA for Review:** On May 23, 2025, submit estimates for SCERFRA 25-933 – SB 420 -Automated Decision Systems.
- **Architecture/Innovation/Evolution**
- **Orange County Feedback on Analytics Modernization:** On May 19, 2025, a discovery call was held with stakeholders from Orange County facilitated by the Chief Technology Officer and the Consortium Data & Reporting lead. We used this time to share our roadmap and features for proposed Analytics Modernization and received valuable feedback that will help to inform high-level requirements and the county migration process.
 - **Vendor-Led Analytics POC with Databricks and Consortium Team:** On May 20, 2025, continued conversations with Databricks to discuss how they plan to address focus areas and key considerations of a possible POC for Analytics Modernization with the Chief Technology Officer and the Consortium Reporting Team.
 - **Lead SLA Performance, Monitoring, and Management KT:** On May 20, 2025, led SLA KT to share knowledge gained via OWDs and identify any knowledge gaps within the Notification, Escalation, and DR SLA Management process.
 - **CalSAWS Conference Analytics Demo Support for Consortium CTO:** On May 21, 2025, met with the Chief Technology Officer to align objectives, storyboard, and action plan for creating an analytics platform demo to be shared during the analytics presentation at the upcoming CalSAWS conference.

- **AWS Analytics Solutioning Meeting with Consortium CTO:** On May 22, 2025, attended the meeting with AWS facilitated by the Consortium to discuss how they could address challenges and requirements if they were chosen as the primary solution platform for Analytics Modernization.
- **Yolo County Feedback on Analytics Modernization:** On May 22, 2025, a discovery call was held with stakeholders from Yolo County facilitated by the Chief Technology Officer and the Consortium Data & Reporting lead. We used this time to share our roadmap and features for proposed Analytics Modernization and received valuable feedback that will help to inform high-level requirements and the county migration process.
- **Attend Application Security Job Shadow:** On May 22, 2025, attend the Application Security job shadow to understand the process and address any knowledge gaps.
- **Continued Amazon Q Proof of Concept (POC) Development:** Continued testing prompts using Amazon Q Developer Pro via VSCode on CalSAWS laptop.
- **Production Operations**
 - **Attended CalSAWS 25.05 Post-Release Checkpoint:** From May 19, 2025 to May 21, 2025, the Release Management team attended the post-release checkpoint call that was facilitated by Accenture. The goal was to understand the responsibilities of the incumbent vendor and confirm that we understood the agenda and expectations of the application vendor.
 - **Completed Prod Ops Environment and Code Management JS:** On May 20, 2025, Completed and participated in the JS session for environment and code management. Walkthrough of branching process/procedures, merging strategy/methodology, and environment configuration.
 - **Prod Ops: Ticket Management KT session:** On May 21, 2025, attended the KT session to figure out the processes for ticket and communication management for ServiceNow tickets.
 - **Completed Prod Ops Database Release management JS:** On May 22, 2025, Attended and participated in the JS session for database release management.
 - **Prod Ops: AT-7 DB refresh JS:** On May 22, 2025, attend and complete the AT-7 database refresh for AT-7 database.
- **Technology Recovery**
 - **ME-D16 System Application Recovery Plan:** Continued to work on ME-D16-System Application Recovery Plan DDEL.
- **Security**
 - **Participated in Enterprise Implementation Weekly Calls:** On May 21, 2025, attended these calls to better understand current or potential risks/issues we are facing with each of these application security testing tools.
 - **Attended M&E Security/ClearBest Team Weekly Meeting:** On May 21, 2025, attended the M&E Security/ClearBest Team Weekly meeting to receive/provide feedback on M&E Security teamwork related to SSP development, POA&M remediation, SCR review, and application security testing.
 - **Attended Application Security Findings Meeting:** On May 21, 2025, attended the bi-weekly meeting to discuss/review application security vulnerabilities and remediation efforts with Consortium Security.
 - **Attended CalSAWS M&E SCR KT: Account Creation and Management (for clients, workers, agents, third party etc.) Session:** On May 21, 2025, we participated in

the CalSAWS M&E SCR KT: Account Creation and Management (for clients, workers, agents, third party etc.) session to gain a better understanding of how user accounts are created, managed, and assigned permissions.

- **Attended Weekly Compliance and CalSAWS M&E / Security Team Weekly Sync Meetings:** On May 22, 2025, attended Weekly Sync meeting with Consortium Security and Compliance teams to discuss ongoing M&E security activities related to SSP development and submission timelines, POA&M entries/resolution, access issues, application security testing, and upcoming KT/JS sessions.
- **Completed SSP Control Development:** On May 22, 2025, submitted the draft SSP control document for the 'Response Group A' Planning family control (PL-2) response to the Consortium Security review.
- **Attended CalSAWS M&E Security JS: Application Security:** On May 22, 2025, we attend the job shadowing session CalSAWS M&E Security JS: Application Security to observe and better understand the processes around application security testing (e.g., static, dynamic, and manual security testing).

2.2 Tasks Due for the Coming Week

Highlights include:

- **Submit SCERFRA for Review:** On May 28, 2025, submit estimates for SIFRA 1436 – Age 19 and Over Adult Expansion Freeze and SIFRA 1437 – Reinstatement of Asset Limit Test for Non-MAGI Medi-Cal.
- **Facilitate Analytics Milestone 0 Project Kick Off Meeting:** On May 29, 2025, we will facilitate an analytics project kickoff meeting with Consortium CTO and Data & Reporting Team. We will present details related to analytics modernization on the team, vision, scope, milestones, analysis plan, and vendor pilot.
- **Attend ProdOps RS: Source Code branch creation for 25.11:** On May 29, 2025, create the 25.11 release branch and set up the code merge pipelines.
- **Participate in New IR Flow Discussion:** On May 27, 2025, attend a meeting with Consortium Security Information Security Officer to discuss the new Incident Response flow to gain a better understanding of roles and responsibilities, and align across teams for implementation.
- **Deliverables:** Looking ahead to next week, the team will continue working on ME-D02 M&E Services Plan and Operating Working Documents Group 1 DDEL and ME-D16 System Application Recovery Plan DDEL.

■ PMO

- **Transition-In**
 - ✦ **Conduct Weekly Deloitte/Accenture Transition Meeting:** Coordinate Knowledge Transfer, Job Shadowing, and Reverse Job Shadowing Session logistics, Document request fulfillment, and action item resolutions.
- **Participate in CalSAWS PMO Status Meeting:** On May 27, 2025, engage with the Consortium PMO during the weekly meeting to strengthen project management oversight and alignment.

- **Participate in CalSAWS Section Director's Meeting:** On May 28, 2025, present updates and participate in the meeting to provide critical project updates and facilitate stakeholder engagement.
- **Develop Deloitte - CalSAWS M&E Weekly Status Report - 2025-06-01:** Create a detailed weekly status report with a clear overview of project progress, identify potential risks, and outline next steps for continued alignment and successful project execution.
- **Deliverables**
 - ✦ **Continue Work on In-Progress Deliverables:** The week of May 26, 2025, continue working on ME-D02 M&E Services Plan and Operating Working Documents Group 1 DDEL and ME-D16 System Application Recovery Plan DDEL.
 - ✦ **Finalize Outstanding ME-D02 Comments:** On May 28, 2025, meet with ClearBest to finalize concerns regarding ME-D02 M&E M&E Services Plan and Operational Working Documents (Overview) FDEL.
- **OCAT**
 - **Continue Monitoring Tier 3 – M&E OCAT ServiceNow Queue:** Engage in monitoring activities and resolve any tickets that come into queue.
- **SCR**
 - **Attend the CalSAWS Release Coordination Weekly Meeting:** On May 27, 2025, attend the release management meeting to review and discuss the upcoming SCRs.
 - **Attend the CalHEERS-SAWS Integration Weekly Meeting:** On May 29, 2025, attend the meeting to continue integration planning and coordination between CalHEERS and SAWS for upcoming releases and JADs.
 - **Attend the Technical KT session for Reports and Analytics:** On May 28, 2025, attend the second technical session for reports and analytics to complete our understanding about system reports and analytics architecture.
 - **Attend the follow-up KT session for General Assistance/ General Relief:** On May 29, 2025, attend the second follow-up session to complete our understanding about General Assistance/ General Relief.
 - **Attend the post meet reverse job shadow session for CA-249669 – Update to GA/GR Automated Solution Catastrophically Ill functionality:** On May 27, 2025, conduct the reverse job shadow review session and present Deloitte's draft design for CA-249669 for Accenture/Consortium review.
- **Support Services**
 - **Continue CalSAWS Release 25.11 Planning:** Continue detailed planning efforts for the upcoming Release 25.11.
 - **Continue May Budget Revise:** During the week of May 28, 2025, continue May Budget Revise activities with the Consortium and Accenture to enable the collaborative development of impact analyses and estimates on items in the May Revision to the SFY25/26 budget.
 - **Attend Part 2: SIRFRAs (recurring, query) KT Session:** On May 28, 2025, attend KT sessions for Part 2: SIRFRAs (recurring query) with Consortium, Accenture, Gainwell, and ClearBest to initiate transition and enable business continuity.

- **Reviewed Draft All County Letter (ACL):** By May 29, 2025, reviewed Draft ACL – CFAP New Overissuance Claims Policy and Noticing Requirements Errata.
- **Participate in the Weekly SCERFRA/SIRFRA Weekly Review Meeting:** On May 22, 2025, participate in the weekly SCERFRA/SIRFRA review meeting with the Consortium, Gainwell, and Accenture.
- **Submit SCERFRA for Review:** On May 28, 2025, submit estimates for SIRFRA 1436 – Age 19 and Over Adult Expansion Freeze and SIFRA 1437 – Reinstatement of Asset Limit Test for Non-MAGI Medi-Cal.
- **Architecture/Innovation/Evolution**
 - **Facilitate Analytics Milestone 0 Project Kick Off Meeting:** On May 29, 2025, we will facilitate an analytics project kickoff meeting with Consortium CTO and Data & Reporting Team. We will present details related to analytics modernization on the team, vision, scope, milestones, analysis plan, and vendor pilot.
 - **Santa Clara County Feedback on Analytics Modernization:** On May 27, 2025, attend Santa Clara County analytics feedback meeting with the Consortium CTO and the Consortium Data and Reporting Team.
 - **Share CalSAWS Conference Demo Resources with Consortium CTO:** On May 28, 2025, meet with the Consortium CTO to share detailed execution plan, timeline, and demo storyboard for delivering Analytics demo for CalSAWS conference.
- **Production Operations**
 - **Attend Kick Off meeting for 25.07 County Validation:** On May 28, 2025, the Release Management team will attend the county validation kickoff meeting to observe the process and expectations between the counties, the Consortium and the application contractor.
 - **Attend Prod Ops JS: DBCR New Table DDL Change Request Process:** On May 27, 2025, attend the JS session to understand the flow of DDL related changes.
 - **Attend Prod Ops JS: Data Model Management:** On May 28, 2025, attend the JS session to understand the data model management and generation.
 - **Attend Prod Ops RS: Source Code branch creation for 25.11:** On May 29, 2025, create the 25.11 release branch and set up the code merge pipelines.
- **Technology Recovery**
 - **Continue Work on ME-D16:** Consistently work on enhancing the D16 – System Application Recovery Plan deliverable, focusing on thorough development, regular updates, and stakeholder training to confirm robust recovery strategies and minimize operational downtime.
- **Security**
 - **Participate in New IR Flow Discussion:** On May 27, 2025, attend a meeting with Consortium Security Information Security Officer to discuss the new Incident Response flow to gain a better understanding of roles and responsibilities, and align across teams for implementation.
 - **Participate in Enterprise Implementation Weekly Calls:** On May 28, 2025, attend these calls to better understand current or potential risks/issues we are facing with each of these application security testing tools.
 - **Attend M&E Security/ClearBest Team Weekly Meeting:** On May 28, 2025, attend the M&E Security/ClearBest Team Weekly meeting to receive/provide feedback on M&E Security teamwork related to SSP development, POA&M remediation, and OCAT backlog.

- **Attend Weekly Compliance and CalSAWS M&E / Security Team Weekly Sync Meetings:** On May 29, 2025, attend Weekly Sync meeting with Consortium Security and Compliance teams to discuss ongoing M&E Security activities related to SSP development and submission timelines, POA&M entries/resolution, access issues, and upcoming KT/JS sessions.
- **Continue SSP Control Development:** Continue development of the draft SSP control document for the 'Response Group A' controls for Consortium Security review.

2.3 Areas in the work plan that require attention (behind schedule)

- Deloitte is working with the Consortium on an upcoming change order to be finalized to reschedule the ME-D17 M&E System Security Plan.
- Eight (8) KT sessions are currently delayed. Deloitte is working with stakeholders to reschedule accordingly.
 - KT Session: Performance Monitoring and Alerting
 - KT Session: DevSecOps Pipeline-3
 - KT Session: Application Architecture Follow-Up 1
 - KT Session: Application Architecture - Follow-Up Session 2
 - KT Session: Technical EDBC Follow-Up
 - KT Session: Test Tools and Process Walkthrough (Part 4)
 - KT Session: Part 2: Recurring SIRFRAs, Query SIRFRAs (often require production access)
 - KT Session: Technical Architecture Follow-Up
- Sixteen (16) JS sessions are currently delayed. Deloitte is working with stakeholders to reschedule accordingly.
 - JS Session: DBA Incident Management
 - JS Session: DBCR New Table DDL Change Request Process
 - JS Session: Delphix Masking Process
 - JS Session: Data Model Management
 - JS Session: Production Datafix Execution Process
 - JS Session: Pipeline and Deployment
 - JS Session: Prod-Ops Environment and Code Management
 - JS Session: App Data Encryption and Key Management session
 - JS Session: User Account Provisioning and Role Management
 - JS Session: Recurring SIRFRAs, Query SIRFRAs (often require production access) Part 1
 - JS Session: May Revise - Budget Drills Part 1
 - JS Session: Release Management meetings
 - JS Session: CalSAWS training committee meeting
 - JS Session: Change Management / Release Notes
 - JS Session: Job Aid review meetings
 - JS Session: Web Cast meetings

2.4 Critical Path Analysis

Critical path analysis has been divided into cutover groups, which contain the workstreams shown in the following table.

Table 1: Critical Path Analysis: 5/19/2025 to 5/25/2025

GROUP	WORKSTREAMS INCLUDED	CRITICAL PATH STATUS
1	Ocat	None – Cutover complete
2	Production Operations	No expected change to the cutover date
2	Security	No expected change to the cutover date
2	Technology Recovery	No expected change to the cutover date
3	System Change Request	No expected change to the cutover date
3	Support Services	No expected change to the cutover date
4	Project Management	No expected change to the cutover date
4	Organizational Change Management	No expected change to the cutover date
4	Architecture Evolution and Innovation	No expected change to the cutover date

2.5 Suggested Changes to Maintain Schedule Timelines

This section includes any changes suggested to the work plan for the purpose of remaining on schedule.

- None at this time.

2.6 Issues

This section includes enterprise-level issues that may affect the schedule.

- None for the reporting period.

2.7 Risks

This section includes enterprise-level risks, including those that may affect the schedule.

Table 2: Risks: 5/19/2025 to 5/25/2025

RISK #	PROJECT PHASE	RISK NAME	RISK DESCRIPTION
313	Transition	Failure to provide M&E team timely access may impact M&E transition	Deloitte staff may be unable to perform certain reverse shadowing activities without access to CalSAWS environment and tools.
314	Transition	Limited Availability of Accenture Staff May Impact the	Limited availability of Accenture Knowledge Transfer (KT) providers to support the timely transition of M&E Services to Deloitte while also supporting ongoing M&E Releases, Premise and other critical projects (e.g., CARES, WDTIP, etc.).

RISK #	PROJECT PHASE	RISK NAME	RISK DESCRIPTION
		M&E Transition Schedule	The impact would be during KT (3/3-5/30) and Reverse Shadow (5/5-10/3/2025). Deloitte's Reverse Shadow transition activities include overlap on top of the Accenture team Design/Build/Test for Release 25.09 (April-Sept). Examples of additional transition activities where Accenture may have limited staffing capacity (e.g., provide review of updated documentations, troubleshooting outcome differences from Deloitte's RS, provide data integrity for batch jobs/maintenance/ad-hoc queries, data fixes, L3 ticket triage/resolution, etc.).

2.8 Other areas requiring discussion

- None for the reporting period.

2.8.1 Deliverable Status

The following table outlines the due dates for deliverables from the Transition-In Work Plan. Items shaded in light blue are completed.

Table 3: Transition-In Deliverable Due Dates: 5/19/2025 to 5/25/2025

DELIVERABLE	DDED SUBMITTED	DDED REVIEW COMPLETE	FDED SUBMITTED	FDED REVIEW COMPLETE	DDEL SUBMITTED	DDEL REVIEW COMPLETE	FDEL SUBMITTED	FDEL REVIEW COMPLETE	NOTES
ME-D01 M&E Transition-In Master Plan	8/28/24	9/13/24	9/20/24	1/29/25	2/14/25	3/3/25	3/10/25	4/8/25	FDED/FDEL WAC Signed!
ME-D03 M&E Transition-In Work Schedule	9/18/24	9/25/24	9/30/24	1/29/25	2/14/25	3/3/25	3/10/25	3/25/25	FDED/FDEL WAC Signed!
ME-D04 M&E Transition-In Test and Validation Plan	2/3/25	2/11/25	2/14/25	2/27/25	3/3/25	3/10/25	3/13/25	3/25/25	FDED/FDEL WAC Signed!
ME-D05 M&E Project Control Document – Group 1	2/19/25	2/26/25	3/3/25	3/6/25	4/1/25	4/8/25	4/11/25	5/16/25	FDED/FDEL WAC Signed!

DELIVERABLE	DDED SUBMITTED	DDED REVIEW COMPLETE	FDED SUBMITTED	FDED REVIEW COMPLETE	DDEL SUBMITTED	DDEL REVIEW COMPLETE	FDEL SUBMITTED	FDEL REVIEW COMPLETE	NOTES
ME-D05 M&E Project Control Document – Group 2	N/A	N/A	N/A	N/A	4/11/25	4/18/25	4/23/25	5/16/25	FDED/FDEL WAC Signed!
ME-D06 M&E Work Schedule	2/24/25	3/3/25	3/6/25	3/12/25	4/1/25	4/8/25	4/11/25	4/16/25	FDED/FDEL WAC Signed!
ME-D02 M&E Services Plan and Operational Working Documents (Overview)	3/19/25	3/26/25	4/1/25	4/11/25	4/30/25	5/8/25	5/13/25	5/19/25	FDED WAC Signed!
ME-D02 M&E Services Plan and Operational Working Documents – Group 1	N/A	N/A	N/A	N/A	6/4/25	6/11/25	6/16/25	6/20/25	
ME-D02 M&E Services Plan and Operational Working Documents – Group 2	N/A	N/A	N/A	N/A	7/9/25	7/16/25	7/21/25	7/24/25	
ME-D02 M&E Services Plan and Operational Working Documents – Group 3	N/A	N/A	N/A	N/A	8/6/25	8/13/25	8/18/25	8/21/25	
ME-D16 System Application Recovery Plan	4/16/25	4/23/25	4/28/25	5/1/25	6/2/25	6/9/25	6/12/25	6/17/25	FDED WAC Signed!
ME-D07 CalSAWS Annual Strategic Plan	6/18/25	6/26/25	7/1/25	7/7/25	8/1/25	8/8/25	8/13/25	8/18/25	

2.8.2 Knowledge Transfer/Job Shadowing/Reverse Shadowing Status

As of 5/23/2025

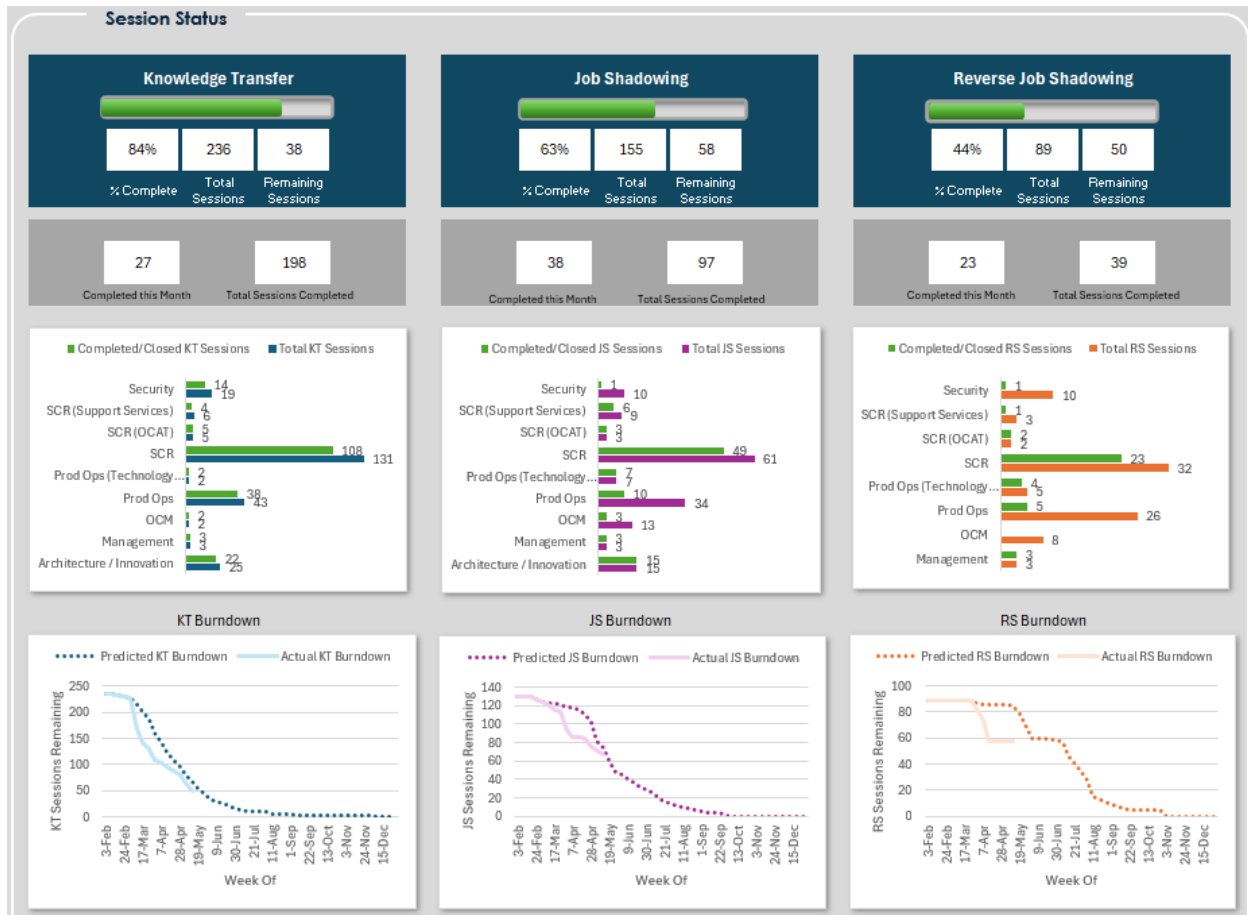


Figure 1: Knowledge Transfer/Job Shadowing/Reverse Shadowing Status

2.8.3 Knowledge Transfer Status

Total KT Sessions Completed this week: 5

Total KT Sessions Completed to date: 198

- Previously delayed sessions have been either rescheduled for a later date, closed, or we have met with Accenture/Gainwell to confirm next steps

2.8.4 Job Shadowing Status

Total JS Sessions Completed this week: 13

Total JS Sessions Completed to date: 38

- Completed weekly JS post meets for 7 SCRs and weekly touchpoints for 2 SCRs this week
- Previously delayed sessions have been either rescheduled for a later date, closed, or we have met with Accenture/Gainwell to confirm next steps

2.8.5 Reverse Job Shadowing Status

Total RS Sessions Completed this week: 8

Total RS Sessions Completed to date: 23

- Completed weekly RS touchpoints for 2 SCR's this week

3 TRANSITION-IN WORKPLAN STATUS (05/26/2025 TO 06/01/2025)

The following sections provide a summary of tasks completed in this reporting period, upcoming tasks for the next reporting period, and tasks behind schedule.

3.1 Tasks Completed from the Prior Week

Highlights include:

During the prior week, several key deliverables were achieved. We met with ClearBest to finalize outstanding comments on the ME-D02 M&E Services Plan and Operational Working Documents (Overview) FDEL on May 28, 2025. Additionally, we conducted a walkthrough of the ME-D16 System Application Recovery Plan DDEL on May 29, 2025.

■ PMO

• Transition-In

- ✦ **Conducted Weekly Deloitte/Accenture Transition Meeting:** On May 27, 2025, coordinated Back shadowing, Knowledge Transfer, Job Shadowing, and Reverse Job Shadowing Session logistics, Document request fulfillment, and action item resolutions.

- **Participated in CalSAWS PMO Status Meeting:** On May 27, 2025, engaged with the Consortium PMO during the weekly meeting to strengthen project management oversight and alignment.

- **Participated in CalSAWS Section Director's Meeting:** On May 28, 2025, presented updates and participated in the meeting to provide critical project updates and facilitate stakeholder engagement.

- **Developed Deloitte - CalSAWS M&E Bi-Weekly Status Report - 2025-06-01:** Created a detailed weekly status report with a clear overview of project progress, identified potential risks, and outlined next steps for continued alignment and successful project execution.

• Deliverables

- ✦ **Continued Work on In-Progress Deliverables:** The week of May 26, 2025, continued working on ME-D02 M&E Services Plan and Operating Working Documents Group 1 DDEL and ME-D16 System Application Recovery Plan DDEL.
- ✦ **Finalized Outstanding ME-D02 Comments:** On May 28, 2025, met with ClearBest to finalize concerns regarding ME-D02 M&E Services Plan and Operational Working Documents (Overview) FDEL.

- ✦ **Conducted walkthrough for ME-D16 DDEL:** On May 29, 2025 conducted a walkthrough of the ME-D16 System Application Recovery Plan DDEL.
- **OCAT**
 - **Actively Monitored Tier 3 – M&E OCAT ServiceNow Queue:** Engaged in monitoring Tier 3 – M&E OCAT ServiceNow queue and received one (1) ticket. The OCAT team conducted an investigation into the ticket.
- **SCR**
 - **Attended the CalSAWS Release Coordination Weekly Meeting:** On May 27, 2025, attended the release management meeting to review and discuss the upcoming SCRs.
 - **Attended the post meet reverse job shadow session for CA-249669 – Update to GA/GR Automated Solution Catastrophically Ill functionality:** On May 27, 2025, conducted the reverse job shadow review session and present Deloitte's draft design for CA-249669 for Accenture/Consortium review.
 - **Attended the Technical KT session for Reports and Analytics:** On May 28, 2025, attended the second technical session for reports and analytics to complete our understanding about system reports and analytics architecture.
 - **Attended the CalHEERS-SAWS Integration Weekly Meeting:** On May 29, 2025, attended the meeting to continue integration planning and coordination between CalHEERS and SAWS for upcoming releases and JADs.
 - **Attended the follow-up KT session for General Assistance/General Relief:** On May 29, 2025, attended the second follow-up session to complete our understanding about General Assistance/ General Relief.
 - **Continued CalSAWS Release 25.11 Planning:** On May 28, 2025, attended a refinement meeting with DHCS to refine BRs for the enrollment freeze. We conducted a walkthrough of current and future state. We updated BRs and a Scenario Matrix was performed.
- **Support Services**
 - **Continued Impact Analyses & Estimates for May Budget Revise:** During the week of May 28, 2025, continued to analyze impact and provide estimates on May Budget Revise items with the Consortium and Accenture to enable the collaborative development of impact analyses and estimates on items in the May Revision to the SFY25/26 budget as part of JS/RS.
 - **Submitted SIRFRAs for Review:** On May 26, 2025, submitted estimates for SIRFRA 1436 – Age 19 and Over Adult Expansion Freeze and SIRFRA 1437 – Reinstatement of Asset Limit Test for Non-MAGI Medi-Cal and on May 29, 2025, submitted updates to SIRFRA 1433 – Authorized Representative MEDS Screen.
 - **Reviewed Draft Policy Letters:** By May 26, 2025, reviewed the draft ACL on the National Accuracy Clearinghouse implementation and by May 29, 2025, reviewed the draft policy directive on the CalWORKs 24 Month Eligibility Early Release.
 - **Participated in CalSAWS SIRFRA/SCERFRA/CRPC Meeting:** On May 28, 2025, participated in the CDSS-hosted monthly meeting with the Consortium, DHCS, OTSI, and Accenture to discuss open SIRFRAs/SCERFRAs.
 - **Attended Part 2: SIRFRAs (recurring, query) KT Sessions:** On May 29, 2025, attended KT sessions for Part 2: SIRFRAs (recurring query) with Consortium,

Accenture, Gainwell, and ClearBest to initiate transition and enable business continuity.

- **Participated in the Weekly SCERFRA/SIRFRA Weekly Review Meeting:** On May 30, 2025, participated in the weekly SCERFRA/SIRFRA review meeting with the Consortium, Gainwell, and Accenture.
- **Participated in DHCS' Reinstatement of Asset Limits Meeting:** On May 30, 2025, participated in DHCS' meeting with the Consortium and Accenture to discuss the reinstatement of asset limits as proposed through the May Revise.

■ **Architecture/Innovation/Evolution**

- **Multiple County Feedback Meetings on Analytics Modernization:** On May 27 and May 28, 2025, attended separate analytics feedback meetings with stakeholders from Santa Clara, Sacramento, and Yolo Counties with the Consortium Chief Technology Officer (CTO) and the Consortium Data Team. We shared roadmap and features for proposed Analytics Modernization and received valuable feedback that will help inform high-level requirements and the county migration process.
- **Facilitated Analytics Milestone 0 Project Kick Off Workshop:** On May 29, 2025, we facilitated an analytics project kickoff meeting with the Consortium CTO and the Data & Reporting Team. We presented details related to analytics modernization on the team, vision, scope, milestones, analysis plan, and vendor pilot and received feedback on immediate next steps and longer-term deliverables.

■ **Production Operations**

- **Attended Prod Ops JS: Database Change Request (DBCR) New Table Data Definition Language (DDL) Change Request Process:** On May 27, 2025, attended the JS session to understand the Software Development Life Cycle (SDLC) flow of DDL related changes.
- **Prod Ops RS: Source Code branch setup for 25.11:** On May 27, 2025, Baseline release branch and code merge pipeline setup is completed. Some remaining services are still being implemented and validated by Gainwell, but development can begin.
- **Kick Off meetings: Release 25.07 County Validation:** On May 28, 2025, we attended the kickoff meeting for 25.07 county validation. The purpose of attending the meeting was to understand the current process regarding initiating counties for county validation activities.
- **Test Touchpoint:** On May 28, 2025, we attended the testing touchpoint meeting for 25.07 that was led by Accenture. The purpose of the attendance was to understand the expectations of the current and future M&E vendor.
- **Attended Prod Ops Internal KT: Data Slicer Tools:** On May 28, 2025, attended the internal KT session to understand the data slicer setup and processes.
- **Prod Ops: AT-7 environment readiness for 25.09:** On May 29, 2025, completed the DB refresh, database catch up scripts and deployed 25.09 codebase in the AT-7 environment.

■ **Technology Recovery**

- **ME-D16 System Application Recovery Plan:** Continued to work on ME-D16-System Application Recovery Plan DDEL.

■ **Security**

- **Continued SSP Control Development:** During the week of May 26, 2025, we continued development of control responses for the System and Communications Protection and Access Control families.
- **Attended Discussion on SSP and Supporting Documents:** On May 27, 2025, we met with the Consortium Information Security Officer to gain a better understanding of the expectations and requirements related to developing the SSP and supporting OWDs.
- **Attended CalSAWS M&E Security JS: Security Monitoring and Architecture Session:** On May 27, 2025, attended a meeting to gain a better understanding of the process and procedures related to M&E security monitoring and architecture.
- **Participated in Enterprise Implementation Weekly Calls:** On May 28, 2025, attended these calls to better understand current or potential risks/issues we are facing with each of these application security testing tools.
- **Attended M&E Security/ClearBest Team Weekly Meeting:** On May 28, 2025, attended the M&E Security/ClearBest Team Weekly meeting to receive/provide feedback on M&E Security teamwork related to SSP development, POA&M remediation, and OCAT backlog.
- **Attended CalSAWS M&E Security KT: Security Compliance Session:** On May 28, 2025, attended a meeting to gain a better understanding of the process and procedures related to developing/updating security compliance documents.
- **Attended Weekly Compliance and CalSAWS M&E / Security Team Weekly Sync Meetings:** On May 29, 2025, attended Weekly Sync meeting with Consortium Security and Compliance teams to discuss ongoing M&E Security activities related to SSP development and submission timelines, POA&M entries/resolution, access issues, and upcoming KT/JS sessions.

3.2 Tasks Due for the Coming Week

Highlights include:

- **Continue Impact Analyses & Estimates for May Budget Revise:** During the week of June 2, 2025, continue to analyze impact and provide estimates on May Budget Revise items with the Consortium and Accenture to enable the collaborative development of impact analyses and estimates on items in the May Revision to the SFY25/26 budget as part of JS/RS.
- **Submit SCERFRA/SIRFRAs for Review:** On June 3, 2025, submit estimates for SCERFRA 25-934 – AB 1337 – Information Practices Act of 1977 and on June 4, 2025, submit estimates for SCERFRA 25-507 – EBT Benefit Type for Family Reunification.
- **Readiness of AT-6 environment for 25.11:** On June 6, 2025, complete the DB catch build and setup Jenkins pipeline to build 25.11 baseline branch in AT-6 environment.
- **Deliverables:** Looking ahead to next week, the team will focus on submitting the ME-D16 System Application Recovery Plan DDEL on June 2, 2025. Additionally, we will submit the ME-D02 M&E Services Plan and Operational Working Documents: OWD Group 1 DDEL to the Consortium on June 4, 2025.

-
- **PMO**
 - **Transition-In**

- ✦ **Conduct Weekly Deloitte/Accenture Transition Meeting:** Coordinate Knowledge Transfer, Job Shadowing, and Reverse Job Shadowing Session logistics, Document request fulfillment, and action item resolutions.
- **Participate in CalSAWS PMO Status Meeting:** On June 3, 2025, engage with the Consortium PMO during the weekly meeting to strengthen project management oversight and alignment.
- **Participate in CalSAWS Bi-Weekly Status Meeting:** On June 4, 2025, present updates and participate in the meeting to provide critical project updates and facilitate stakeholder engagement.
- **Develop Deloitte - CalSAWS M&E Weekly Status Report - 2025-06-08:** Create a detailed weekly status report with a clear overview of project progress, identify potential risks, and outline next steps for continued alignment and successful project execution.
- **Deliverables**
 - ✦ **Submit ME-D16 DDEL:** On June 2, 2025, submit the ME-D16 System Application Recovery Plan DDEL to the Consortium.
 - ✦ **Conduct walkthrough for ME-D02 DDEL:** On June 3, 2025, conduct a walkthrough of the ME-D02 M&E Services Plan and Operational Working Documents: OWD Group 1 DDEL.
 - ✦ **Submit ME-D02 DDEL:** On June 4, 2025, submit the ME-D02 M&E Services Plan and Operational Working Documents: OWD Group 1 DDEL to the Consortium.
- **OCAT**
 - **Facilitate Recurring OCAT Operations and Release Management Meeting:** On June 3, 2025, meet with the Consortium, Gainwell, and ClearBest to share updates, review defects or OCAT technical backlog, and follow up on open action items.
 - **Continue Monitoring Tier 3 – M&E OCAT ServiceNow Queue:** Engage in monitoring activities and resolve any tickets that come into queue.
- **SCR**
 - **Attend the CalSAWS Release Coordination Weekly Meeting:** On June 3, 2025, attend the release management meeting to review and discuss the upcoming SCRs.
 - **Attend SCRB Bi-monthly meeting:** On June 3, 2025, attend the SCRB meeting to receive information on SCRs under SCRB approval process.
 - **Attend the Build JS Bi-weekly session 1:** On June 3, 2025, attend the first build job shadow session for 25.09 job shadow SCRs.
 - **Attend the CA-290703 BA Review meeting:** On June 3, 2025, conduct and attend the BA review meeting for 25.11 SCR CA-290703 to align with requirements and close out open clarifications.
 - **Attend the CA-250494 CF MCE Journals and Trigger Conditions BA Review meeting:** On June 4, 2025, conduct and attend the BA review meeting for 25.11 SCR CA-250494 to align with requirements and close out open clarifications with regards to CF Journal entries.
 - **Attend the CR-304049 Add California Residency Verification Requirement - Design Session #5:** On June 4, 2025, conduct and attend the meeting for 26.02 CR-304049 to review and discuss design.

- **Attend the CR 273150 - Enhancements for Addressing Downstream Impacts of Disposition Transactions Design Session #6:** On June 5, 2025, conduct and attend the meeting for 26.02 CR-273150 to review and discuss design.
- **Attend the Weekly Touchpoint CA-264783 SB 600 - ACL 25-01 - CalFresh Minimum Nutrition Benefit meeting:** On June 5, 2025, conduct and attend the recurring weekly meeting for 25.11 SCR CA-264783 to discuss design specifications.
- **26.01 Estimates and Analysis:** Continue working internally on deriving effort estimation and impact analysis for SCRs included in the 26.01 release.
- **Attend the CalHEERS-SAWS Integration Weekly Meeting:** On June 5, 2025, attend the meeting to continue integration planning and coordination between CalHEERS and SAWS for upcoming releases and JADs.
- **Attend the Knowledge Transfer session for In-flight CFAP:** On June 5, 2025, attend the knowledge transfer session for in-flight CFAP to review understanding about user stories that have been completed and the ones which are pending.
- **Support Services**
 - **Continue Impact Analyses & Estimates for May Budget Revise:** During the week of June 2, 2025, continue to analyze impact and provide estimates on May Budget Revise items with the Consortium and Accenture to enable the collaborative development of impact analyses and estimates on items in the May Revision to the SFY25/26 budget as part of JS/RS.
 - **Schedule JS for Part 2 SIRFRAs (query, recurring):** During the week of June 2, 2025, schedule the JS for Part 2 SIRFRAs (query, recurring) with the Consortium, Accenture, and Gainwell to enable seamless business continuity and operations.
 - **Participate in SCERFRA 24-524 Re-Estimate Meeting:** On June 3, 2025, participate in a meeting with Consortium and Accenture to discuss a re-estimation request for SCERFRA 24-524 – Alternate Formatted Forms.
 - **Submit SCERFRA/SIRFRAs for Review:** On June 3, 2025, submit estimates for SCERFRA 25-934 – AB 1337 – Information Practices Act of 1977 and on June 4, 2025, submit estimates for SCERFRA 25-507 – EBT Benefit Type for Family Reunification.
 - **Participate in the SCERFRA/SIRFRA Requirements Meeting:** On June 4, 2025, participate in the weekly SCERFRA/SIRFRA Requirements meeting with the Consortium Policy & Design staff, Gainwell, and Accenture.
 - **Participate in the CalSAWS SCERFRA/SIRFRA Weekly Review Meeting:** On June 5, 2025, participate in the weekly SCERFRA/SIRFRA review meeting with the Consortium, Gainwell, and Accenture.
- **Architecture/Innovation/Evolution**
 - **Initiate Creating Prompt Library:** Initiate creating a collaborative prompt library to streamline and share prompts for POC activities.
 - **Provide Updated CalSAWS Conference Demo Resources with Consortium CTO:** On June 4, 2025, meet with the Consortium CTO to share detailed execution plan, timeline, and demo storyboard for delivering Analytics demo for CalSAWS conference.
 - **Provide Detailed Databricks POC Plan with Consortium CTO:** On June 4, 2025, meet with the Consortium CTO to share detailed plan for Databricks POC
- **Production Operations**

- **Attend Prod Ops KT: Artifactory Overview:** On June 2, 2025, attend the KT session to understand the third-party library management and process to keep them N-1 version compliant.
 - **Attend Prod Ops KT: Self Service Bots - VA Bot:** On June 3, 2025, attend the JS session to understand the data model management and generation.
 - **25.07 County Validation A.M. Touchpoint:** On June 3, 2025 and June 5, 2025, we will attend the county validation touchpoint. This is to understand current processes and identify any areas of possible collaboration/improvement.
 - **Readiness of AT-6 environment for 25.11:** On June 6, 2025, complete the DB catch build and setup Jenkins pipeline to build 25.11 baseline branch in AT-6 environment.
- **Technology Recovery**
 - **Continue Work on ME-D16:** Work on enhancing the D16 – System Application Recovery Plan deliverable, focusing on thorough development, regular updates, and stakeholder training to confirm robust recovery strategies and minimize operational downtime.
- **Security**
 - **Continue SSP Control Development:** During the week of June 2, 2025, continue development of control responses for the System and Communications Protection and Access Control families as part of the final SSP deliverable.
 - **Attend OCAT - Operations and Release Management Meeting:** On June 3, 2025, attend meeting to discuss technical backlog, defects review and SCR updates.
 - **Attend Application Security Findings Meeting:** On June 4, 2025, attend the bi-weekly meeting to discuss the status of open application vulnerabilities and ongoing remediation activities.
 - **Participate in Enterprise Implementation Weekly Calls:** On June 4, 2025, attend these calls to better understand current or potential risks/issues we are facing with each of these application security testing tools.
 - **Attend M&E Security/ClearBest Team Weekly Meeting:** On June 4, 2025, attend the M&E Security/ClearBest Team Weekly meeting to receive/provide feedback on M&E Security team activities related to SSP development, POA&M tracking/remediation, and OCAT backlog.
 - **Attend Weekly CalSAWS M&E / Security Team Weekly Sync:** On June 4, 2025, attend weekly sync meeting with Consortium Security team to discuss ongoing M&E Security activities related access issues, incident response, application security activities, and upcoming KT/JS sessions.
 - **Attend Weekly Compliance Sync Meeting:** On June 5, 2025, attend Compliance Sync meeting with Consortium Security team to discuss ongoing M&E Security activities related to SSP development and submission timelines, and the status of POA&M entries/resolution efforts.
 - **Attend Architecture Review Discussion Meeting:** On June 5, 2025, attend the Architecture Review Discussion Meeting to gain a better understanding of the architecture review process, types of requests/changes being presented, and path forward to implementing changes.

3.3 Areas in the work plan which require attention (behind schedule)

- Seven (7) KT sessions are currently delayed. Deloitte is working with stakeholders to reschedule accordingly.
 - KT Session: Performance Monitoring and Alerting
 - KT Session: Application Architecture Follow-Up 1
 - KT Session: Application Architecture - Follow-Up Session 2
 - KT Session: In-Flight - CFAP
 - KT Session: Technical EDBC Follow-Up
 - KT Session: Test Tools and Process Walkthrough (Part 4)
 - KT Session: Technical Architecture Follow-Up [List KT Sessions Behind Schedule]
- Sixteen (16) JS sessions are currently delayed. Deloitte is working with stakeholders to reschedule accordingly.
 - JS Session: DBA Incident Management
 - JS Session: User and Access Management for Non-Production Databases
 - JS Session: Delphix Masking Process
 - JS Session: Data Model Management - Part 1
 - JS Session: Production Datafix Execution Process
 - JS Session: Pipeline and Deployment
 - JS Session: App Data Encryption and Key Management session
 - JS Session: User Account Provisioning and Role Management
 - JS Session: Recurring SIRFRAs, Query SIRFAs (often require production access) Part 1
 - JS Session: May Revise - Budget Drills Part 1
 - JS Session: Release Management meetings
 - JS Session: CalSAWS training committee meeting
 - JS Session: Change Management / Release Notes
 - JS Session: Job Aid review meetings
 - JS Session: Web Cast meetings
 - JS Session: Web Based Training (WBT) meetings

3.4 Critical Path Analysis

Critical path analysis has been divided into cutover groups, which contain the workstreams shown in the following table.

Table 4: Critical Path Analysis: 05/26/2025 to 06/01/2025

GROUP	WORKSTREAMS INCLUDED	CRITICAL PATH STATUS
1	OCAT	None – Cutover complete
2	Production Operations	No expected change to the cutover date
2	Security	No expected change to the cutover date
2	Technology Recovery	No expected change to the cutover date
3	System Change Request	No expected change to the cutover date
3	Support Services	No expected change to the cutover date

GROUP	WORKSTREAMS INCLUDED	CRITICAL PATH STATUS
4	Project Management	No expected change to the cutover date
4	Organizational Change Management	No expected change to the cutover date
4	Architecture Evolution and Innovation	No expected change to the cutover date

3.5 Suggested Changes to Maintain Schedule Timelines

This section includes any changes suggested to the work plan for the purpose of remaining on schedule.

- No changes recommended at this time.

3.6 Issues

This section includes enterprise-level issues that may affect the schedule.

- None for the reporting period.

3.7 Risks

This section includes enterprise-level risks, including those that may affect the schedule.

Table 5: Risks: 05/26/2025 to 06/01/2025

RISK #	PROJECT PHASE	RISK NAME	RISK DESCRIPTION
313	Transition	Failure to provide M&E team timely access may impact M&E transition	Deloitte staff may be unable to perform certain reverse shadowing activities without access to CalSAWS environment and tools.
314	Transition	Limited Availability of Accenture Staff May Impact the M&E Transition Schedule	Limited availability of Accenture Knowledge Transfer (KT) providers to support the timely transition of M&E Services to Deloitte while also supporting ongoing M&E Releases, Premise and other critical projects (e.g., CARES, WDTIP, etc.). The impact would be during KT (3/3-5/30) and Reverse Shadow (5/5-10/3/2025). Deloitte's Reverse Shadow transition activities include overlap on top of the Accenture team Design/Build/Test for Release 25.09 (April-Sept). Examples of additional transition activities where Accenture may have limited staffing capacity (e.g., provide review of updated documentations, troubleshooting outcome differences from Deloitte's RS, provide data integrity for batch jobs/maintenance/ad-hoc

RISK #	PROJECT PHASE	RISK NAME	RISK DESCRIPTION
			queries, data fixes, L3 ticket triage/resolution, etc.).

3.8 Other areas requiring discussion

- None for the reporting period.

3.8.1 Deliverable Status

The following table outlines the due dates for deliverables from the Transition-In Work Plan. Items shaded in light blue are completed.

Table 6: Transition-In Deliverable Due Dates: 05/26/2025 to 06/01/2025

DELIVERABLE	DDED SUBMITTED	DDED REVIEW COMPLETE	FDED SUBMITTED	FDED REVIEW COMPLETE	DDEL SUBMITTED	DDEL REVIEW COMPLETE	FDEL SUBMITTED	FDEL REVIEW COMPLETE	NOTES
ME-D01 M&E Transition-In Master Plan	8/28/24	9/13/24	9/20/24	1/29/25	2/14/25	3/3/25	3/10/25	4/8/25	FDED/FDEL WAC Signed!
ME-D03 M&E Transition-In Work Schedule	9/18/24	9/25/24	9/30/24	1/29/25	2/14/25	3/3/25	3/10/25	3/25/25	FDED/FDEL WAC Signed!
ME-D04 M&E Transition-In Test and Validation Plan	2/3/25	2/11/25	2/14/25	2/27/25	3/3/25	3/10/25	3/13/25	3/25/25	FDED/FDEL WAC Signed!
ME-D05 M&E Project Control Document – Group 1	2/19/25	2/26/25	3/3/25	3/6/25	4/1/25	4/8/25	4/11/25	5/16/25	FDED/FDEL WAC Signed!
ME-D05 M&E Project Control Document – Group 2	N/A	N/A	N/A	N/A	4/11/25	4/18/25	4/23/25	5/16/25	FDED/FDEL WAC Signed!
ME-D06 M&E Work Schedule	2/24/25	3/3/25	3/6/25	3/12/25	4/1/25	4/8/25	4/11/25	4/16/25	FDED/FDEL WAC Signed!

DELIVERABLE	DDED SUBMITTED	DDED REVIEW COMPLETE	FDED SUBMITTED	FDED REVIEW COMPLETE	DDEL SUBMITTED	DDEL REVIEW COMPLETE	FDEL SUBMITTED	FDEL REVIEW COMPLETE	NOTES
ME-D02 M&E Services Plan and Operational Working Documents (Overview)	3/19/25	3/26/25	4/1/25	4/11/25	4/30/25	5/8/25	5/13/25	5/28/25	FDED WAC Signed!
ME-D02 M&E Services Plan and Operational Working Documents – Group 1	N/A	N/A	N/A	N/A	6/4/25	6/11/25	6/16/25	6/20/25	
ME-D02 M&E Services Plan and Operational Working Documents – Group 2	N/A	N/A	N/A	N/A	7/9/25	7/16/25	7/21/25	7/24/25	
ME-D02 M&E Services Plan and Operational Working Documents – Group 3	N/A	N/A	N/A	N/A	8/6/25	8/13/25	8/18/25	8/21/25	
ME-D16 System Application Recovery Plan	4/16/25	4/23/25	4/28/25	5/1/25	6/2/25	6/9/25	6/12/25	6/17/25	FDED WAC Signed!
ME-D07 CalSAWS Annual Strategic Plan	6/18/25	6/26/25	7/1/25	7/7/25	8/1/25	8/8/25	8/13/25	8/18/25	

3.8.2 Knowledge Transfer/Job Shadowing/Reverse Shadowing Status

As of 05/30/2025

Note: Due to the Memorial Day holiday, there were fewer sessions than usual.

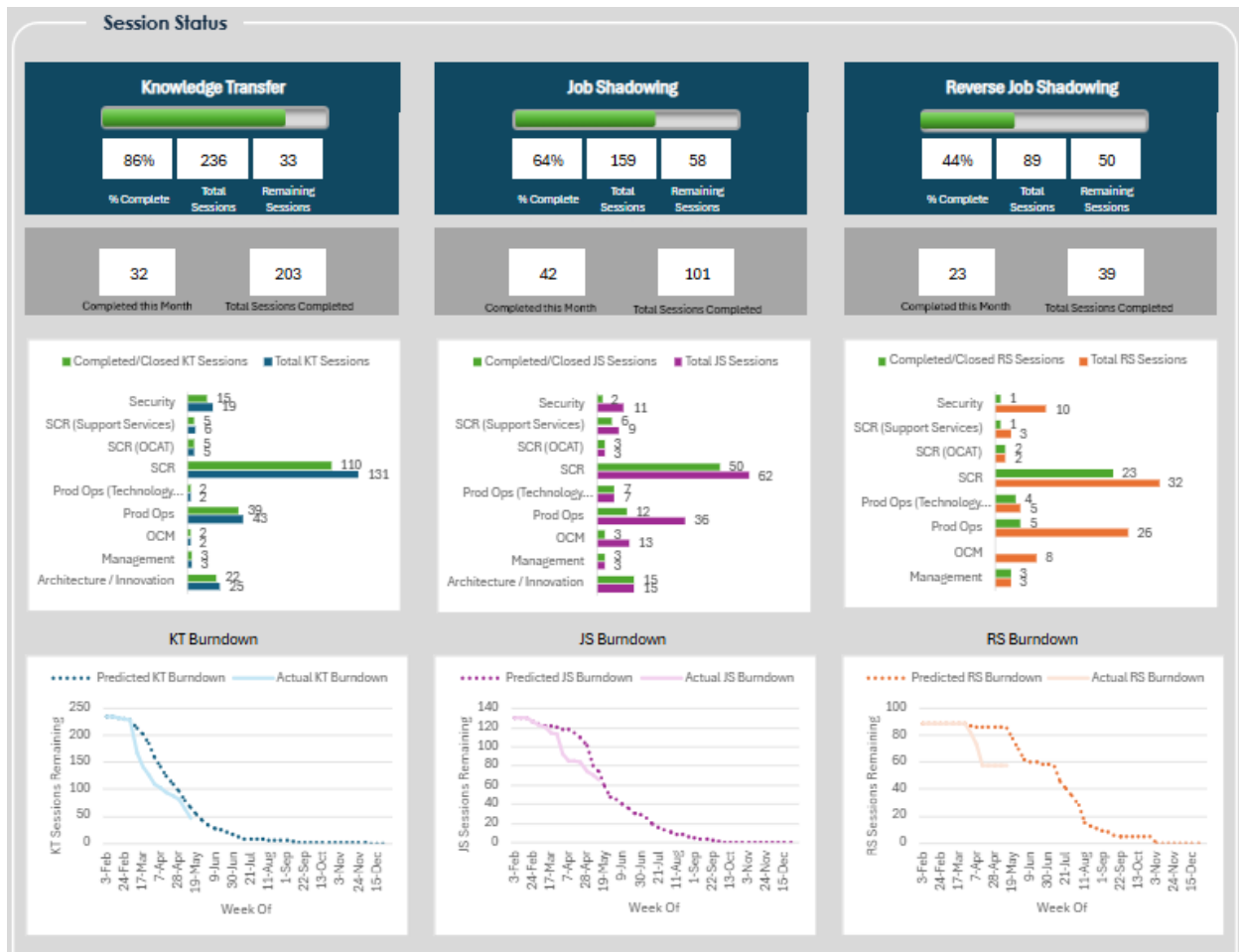


Figure 2: Knowledge Transfer/Job Shadowing/Reverse Shadowing Status

3.8.3 Knowledge Transfer Status

Total KT Sessions Completed this week: 4

Total KT Sessions Completed to date: 203

- Previously delayed sessions have been either rescheduled for a later date, closed

3.8.4 Job Shadowing Status

Total JS Sessions Completed this week: 3

Total JS Sessions Completed to date: 101

- Completed weekly JS post meets for 1 SCRs
- Previously delayed sessions have been either rescheduled for a later date, closed

3.8.5 Reverse Job Shadowing Status

Total RS Sessions Completed this week: 0

Total RS Sessions Completed to date: 39

4 CALSAWS M&E (05/19/2025 TO 06/01/2025)

4.1 Tasks Completed from the Prior Week

Highlights include:

During the prior weeks, the team continued work on upcoming deliverables.

■ PMO

• Deliverables

- ✦ **Continued Work on Upcoming Deliverables:** From May 19, 2025 to June 1, 2025, continued work on upcoming deliverables.

4.2 Other areas requiring discussion

- None for the reporting period.

4.2.1 Deliverable Status

The following table outlines the due dates for deliverables from the M&E Work Schedule. Items shaded in light blue are completed.

Table 7: M&E Deliverable Due Dates: 05/19/2025 to 06/01/2025

DELIVERABLE	DDED SUBMITTED	DDED REVIEW COMPLETE	FDED SUBMITTED	FDED REVIEW COMPLETE	DDEL SUBMITTED	DDEL REVIEW COMPLETE	FDEL SUBMITTED	FDEL REVIEW COMPLETE	NOTES
ME-D06.01 M&E Work Schedule April 2025	N/A	N/A	N/A	N/A	N/A	N/A	5/7/25	5/19/25	Signed WAC is pending
ME-D06.02 M&E Work Schedule May 2025	N/A	N/A	N/A	N/A	N/A	N/A	6/6/25	6/13/25	
ME-D06.03 M&E Work Schedule June 2025	N/A	N/A	N/A	N/A	N/A	N/A	7/8/25	7/15/25	

DELIVERABLE	DDED SUBMITTED	DDED REVIEW COMPLETE	FDED SUBMITTED	FDED REVIEW COMPLETE	DDEL SUBMITTED	DDEL REVIEW COMPLETE	FDEL SUBMITTED	FDEL REVIEW COMPLETE	NOTES
ME-D06.04 M&E Work Schedule July 2025	N/A	N/A	N/A	N/A	N/A	N/A	8/7/25	8/14/25	
ME-D06.05 M&E Work Schedule August 2025	N/A	N/A	N/A	N/A	N/A	N/A	9/8/25	9/15/25	
ME-D06.06 M&E Work Schedule September 2025	N/A	N/A	N/A	N/A	N/A	N/A	10/7/25	10/15/25	
ME-D17 M&E System Security Plan	11/5/25	11/13/25	11/18/25	11/21/25	12/18/25	1/7/26	1/14/26	1/22/26	
ME-D06.07 M&E Work Schedule October 2025	N/A	N/A	N/A	N/A	N/A	N/A	11/7/25	11/17/25	
ME-D16.01 System Application Recovery Plan	N/A	N/A	N/A	N/A	12/1/25	12/8/25	12/11/25	12/16/25	
ME-D14 Approach to Application and Architecture Evolution	12/3/25	12/10/25	12/15/25	12/18/25	2/2/26	2/9/26	2/12/26	2/18/26	
ME-D06.08 M&E Work Schedule November 2025	N/A	N/A	N/A	N/A	N/A	N/A	12/5/25	12/12/25	
ME-D15 M&E Approach to Automation, Artificial Intelligence and Machine Learning	1/7/26	1/14/26	1/20/26	1/23/26	3/2/26	3/9/26	3/12/26	3/17/26	

DELIVERABLE	DDED SUBMITTED	DDED REVIEW COMPLETE	FDED SUBMITTED	FDED REVIEW COMPLETE	DDEL SUBMITTED	DDEL REVIEW COMPLETE	FDEL SUBMITTED	FDEL REVIEW COMPLETE	NOTES
ME-D06.09 M&E Work Schedule December 2025	N/A	N/A	N/A	N/A	N/A	N/A	1/8/26	1/15/26	

4.3 CalSAWS OCAT Highlights of the Reporting Period (05/19/2025 to 06/01/2025)

4.3.1 Production Usage

- Zero (0) unplanned outages to report in the reporting period
- The table below provides OCAT production usage statistics
- OCAT Initiated Interviews for the reporting period shown below

Table 8: User Logins

ACTIVITY	TOTAL
User Logins	3,919

Table 9: Interviews

ACTIVITY	TOTAL
Interviews Completed (SAWS Initiated)	3,910
Interviews Completed (OCAT Initiated)	7
TOTAL	3,917

4.3.2 Help Desk Inquiries

The table below summarizes Tier 3 help desk contact through CalSAWS Service Now during this reporting period.

- Provided Help Desk support for zero (0) OCAT users.

Table 10: Help Desk Inquiries

REQUEST TYPE	PENDING	WAITING FOR CUSTOMER	CLOSED/RESOLVED
Administrative Issue	-	-	-
Application Issue	-	-	-
Infrastructure Issue	-	-	-
Access Issue	-	-	-
Report a System Problem	-	-	-
Requests	-	-	-

REQUEST TYPE	PENDING	WAITING FOR CUSTOMER	CLOSED/RESOLVED
Database Request	-	-	-
TOTAL	0	0	0

4.3.3 Defect Summary

Table 11: Defect Summary

#	DEFECT #	DEFECT SEVERITY	DEFECT SUMMARY	DEFECT TYPE	STATUS	LOG DATE	IMPACT	ALT. PROCEDURE	PLANNED RELEASE
1	OP-2924	Low	Solutions Tracking for ForgeRock Profile Issue (OP-2880)	FR/ User Management	Closed – Issue has not occurred since November	11/08/22	Login issues or ForgeRock help with GUID	N/A	TBD
2	OP-2927	Low	Solutions Tracking for CalSAWS - OCAT User & ForgeRock Profile Issue (OP-2880/CA-254280/CA-260230)	FR / User Management	Closed – Issue has not occurred since November	11/09/22	Login issues or ForgeRock help with GUID	N/A	TBD

4.4 SIRFRA/SCERFRA Information Highlights of the Reporting Period

The following tables outline the current Statewide Automated Welfare System (SAWS) Cost Estimation Request for Research and Analysis (SCERFRA) and SAWS Information Request for Research and Analysis (SIRFRA).

Table 12: Summary of SIRFRA/SCERFRA

STATUS	TOTAL
New	0
Reopened	2
Assigned	8
Completed	30
Duplicate	0
In review	0
Withdrawn	4
Rejected	0
Pending Clarification	2
Ready for Review	1
TOTAL	47

Note: Table displays SIRFRA (non-query, non-recurring)/SCERFRA requests from March 1, 2025 through the end of the reporting period.

Table 13: List of SIRFRA/SCERFRA

ID	DESCRIPTION	STATUS	DUE DATE
CA-288389	SCERFRA 25-913 - AB 936 - CalFresh Fruit and Vegetable Supplemental Benefits Program	Reopened	N/A
CA-280792	SCERFRA 25-524 – Alternate Formatted Forms	Reopened	N/A
CA-274442	SIRFRA 1352 – Automation of CDCRs Incarceration Reporting to Counties	Pending Clarification	TBD
CA-290315	SCERFRA 25-506 – SB 1254 – CalFresh: Enrollment of Incarcerated Individuals	Pending Clarification	TBD
CA-291008	SCERFRA 25-934 – AB 1337 – Information Practices Act of 1977	Assigned	5/30/2025
CA 291149	SCERFRA 25-507 – EBT Benefit Type for Family Reunification	Assigned	6/2/2025
CA-291235	SCERFRA 25-508 – SUA Final Rule	Assigned	6/9/2025
CA-291300	SIRFRA 1440 – Premiums for Unsatisfactory Immigration Status (UIS) Population	Assigned	6/10/2025
CA-290900	SCERFRA 25-933 – SB 420 – Automated Decision Systems	Assigned	6/10/2025
CA-291452	SCERFRA 25-509 – WTW Flow Proposal	Assigned	6/12/2025
CA-291461	SIRFRA 1442 – Proposed Federal Reconciliation	Assigned	6/12/2025
CA-291470	SIRFRA 1443 – VCI Restoration	Assigned	6/13/2025
CA-288385	SCERFRA 25-914 - AB 1211 - CalFresh: Maintenance of Benefit Level	Completed	3/14/2025
CA-288424	SCERFRA 25-915 - AB 42 - CalWORKs: CalFresh: Eligibility: Income and Resource Exclusions	Completed	3/17/2025
CA-288441	SCERFRA 25-918 - AB 969 - CalWORKs: Family Violence Option and Gender-based Violence Information	Completed	3/17/2025
CA-288427	SCERFRA 25-916 - AB 1324 - CalWORKs	Completed	3/17/2025
CA-288538	SCERFRA 25-919 - AB 1161 - Public Social Services: State of Emergency or Health Emergency	Completed	3/17/2025
CA-288440	SCERFRA 25-917 - SB 33 - Homeless Pupils: California Success, Opportunity, and Academic Resilience (SOAR) Guaranteed Income Program	Completed	3/24/2025
CA-283423	SIRFRA 1401 – Updating Member Address NCOA	Completed	3/28/2025
CA-289149	SIRFRA 1429 - AB 543	Completed	3/31/2025
CA-288749	SCERFRA 25-503 – BenefitsCal Release of Information (ROI) to Community-Based Organization (CBO)	Completed	4/2/2025
CA-288542	SCERFRA 25-920 - AB 1402 - Fresh Start Grants: Personal Income Tax Law: Credits	Completed	4/7/2025
CA-289296	SCERFRA 25-921 - AB 474- Tenancy: Nonprofit Home-sharing Program: Income Tax Exclusion: Eligibility for Public Social Services	Completed	4/11/2025
CA-289299	SCERFRA 25-922 - AB 461 - Truancy CalWORKs School Attendance	Completed	4/11/2025

ID	DESCRIPTION	STATUS	DUE DATE
CA-289300	SCERFRA 25-923 - AB 1357 -Guaranteed Income Payments: Consideration as Income of Resources	Completed	4/11/2025
CA-289422	SCERFRA 25-924 - AB 680 - Public Social Services: Foster Care Benefits	Completed	4/14/2025
CA-289457	SCERFRA 25-925 - AB 890 - Nonminor Dependents: County of Residence	Completed	4/14/2025
CA-289489	SCERFRA 25-927 - AB 1186 - Data Collection: Race and Ethnicity: Minimum Categories	Completed	4/15/2025
CA-289009	SCERFRA 25-504 - CalWORKs FRA Pilot	Completed	4/17/2025
CA-289767	SCERFRA 25-929 – SB 761 – CalFresh: Student Eligibility	Completed	4/18/2025
CA-289775	SCERFRA 25-931 – State Healthy Food Access Policy	Completed	4/18/2025
CA-289501	SIRFRA 1431- Cost Analysis for AB 1186	Completed	4/18/2025
CA-289815	SIRFRA 1432 – AB 1357	Completed	4/22/2025
CA-284372	SIRFRA 1406 – CalSAWS Auditor Access Profile	Completed	4/24/2025
CA-289876	SCERFRA 932 – AB 1242 – Language Access	Completed	4/25/2025
CA-290196	SCERFRA 25-926 – AB 1018 – Automated Data Systems	Completed	4/30/2025
CA-288424	SCERFRA 25-915 - AB 42 - CalWORKs: CalFresh: Eligibility: Income and Resource Exclusions	Completed	5/8/2025
CA-288209	SIRFRA 1426- State Only Aid Codes for Immigrants	Completed	5/8/2025
CA-291102	SIRFRA 1436 – Age 19 and Over Adult Expansion Freeze	Completed	5/26/2025
CA-291136	SIRFRA 1437 – Reinstatement of Asset Limit Test for Non-MAGI Medi-Cal	Completed	5/26/2025
CA-290462	SIRFRA 1433 – AR MEDS Screen	Completed	5/29/2025
CA-25-928	SCERFRA 25-928 – AB 548 – Enhanced Services for Asylees and Vulnerable Noncitizens Programs	Withdrawn	4/9/2025
CA- 289772	SCERFRA 25-930 – AB 777 – Food Assistance: Disasters: Public Utilities	Withdrawn	4/10/2025
CA-288389	SCERFRA 24-913 – SB 1254 CalFresh Enrollment of Incarcerated Individuals	Withdrawn	4/23/2025
CA-274442	SIRFRA 1352 – Automation of CDCRs Incarceration Reporting to Counties	Withdrawn	5/12/2025