

CalSAWS | Minutes

Meeting: JPA Board of Directors
Location: Library Galleria 828 I Street, Sacramento, CA 95814
Date: Friday, May 9, 2025
Time: 1:00 p.m.
Present: In person: Adam Dondro, State Ex-Officio – Member; Marla Stuart, Region 1 – Vice Chair; Greg Geisler, Region 2 – Member; Chris Woods, Region 4 – Member; and Michael Sylvester, Region 6 – Chair
Zoom: Kelley Curtis, Region 1 – Member; Bill Wathen, Region 3 – Member; James Locurto, Region 5 – Member; Veronica Rodriguez, Region 5 – Member; and Kristin Stranger, Region 6 – Member
Absent: Francena Martinez, Region 4 -Member; Melissa Livingston, Region 5 – Member; and Cynthia McCoy-Miller, Region 6 – Member
Facilitator: Julia Erdkamp, CalSAWS Executive Director

Topic

1. Call Meeting to Order

Summary: Chair, Michael Sylvester, called the meeting to order at 1:00 p.m.

2. Confirmation of Quorum and Agenda Review

Summary: Chair, Michael Sylvester, confirmed quorum of the Board and gave a brief overview of the agenda topics.

3. Public Comment: Public opportunity to speak on any item NOT on the Agenda. Public comments are limited to no more than three minutes per speaker, except that a speaker using a translator shall be allowed up to six minutes.

Summary: Public comments made by Joy Davis, Jennifer Tracy, Grace Gallagher, and Heather Willoughby.

Action Items

4. Approval of Resolution recognizing Lynn Bridwell upon her retirement.

Summary: The Consortium is seeking Board approval of Resolution recognizing Lynn Bridwell upon her retirement.

*Numerous public comments from attendees congratulate Lynn on her retirement.

Motion to Approve was made by Chair, Michael Sylvester.

Motion was seconded by Vice-Chair, Marla Stuart.
Member, Kelley Curtis, voted to approve.
Member, Greg Geisler, voted to approve.
Member, Bill Wathen, voted to approve.
Member, Chris Woods, voted to approve.
Member, James Locurto, voted to approve.
Member, Veronica Rodriguez, voted to approve.
Member, Kristin Stranger, voted to approve.
Members, Francena Martinez and Cynthia McCoy-Miller were absent from vote.
Vote was taken via roll call and the Motion passed.

5. Approval of contract extension with the California Welfare Directors Association (CWDA) for a six-month period.

Summary: The Consortium is seeking Board approval of contract extension with the California Welfare Directors Association (CWDA) for a six-month period.

Motion to Approve was made by Member, Greg Geisler.
Motion was seconded by Chair, Michael Sylvester.
Vice-Chair, Marla Stuart, voted to approve.
Member, Kelley Curtis, voted to approve.
Member, Bill Wathen, voted to approve.
Member, Chris Woods, voted to approve.
Member, James Locurto, voted to approve.
Member, Veronica Rodriguez, voted to approve.
Member, Kristin Stranger, voted to approve.
Members, Francena Martinez and Cynthia McCoy-Miller were absent from vote.
Vote was taken via roll call and the Motion passed.

6. Approval of Deloitte Amendment 1, which includes alignment of scope between Infrastructure and M&E and alignment of the transition schedule.

Summary: The Consortium is seeking Board approval of Deloitte Amendment 1, which includes alignment of scope between Infrastructure and M&E and alignment of the transition schedule.

Motion to Approve was made by Chair, Michael Sylvester.
Motion was seconded by Member, Kelley Curtis.
Vice-Chair, Marla Stuart, voted to approve.
Member, Greg Geisler, voted to approve.
Member, Bill Wathen, voted to approve.
Member, Chris Woods, voted to approve.
Member, James Locurto, voted to approve.
Member, Veronica Rodriguez, voted to approve.
Member, Kristin Stranger, voted to approve.
Members, Francena Martinez and Cynthia McCoy-Miller were absent from vote.
Vote was taken via roll call and the Motion passed.

7. Approval of Gainwell Amendment 1, which includes alignment of scope between Infrastructure and M&E.

Summary: The Consortium is seeking Board approval of Gainwell Amendment 1, which includes alignment of scope between Infrastructure and M&E.

Motion to Approve was made by Chair, Michael Sylvester.
Motion was seconded by Member, Chris Woods.
Vice-Chair, Marla Stuart, voted to approve.
Member, Kelley Curtis, voted to approve.
Member, Greg Geisler, voted to approve.
Member, Bill Wathen, voted to approve.
Member, James Locurto, voted to approve.
Member, Veronica Rodriguez, voted to approve.
Member, Kristin Stranger, voted to approve.
Members, Francena Martinez and Cynthia McCoy-Miller were absent from vote.
Vote was taken via roll call and the Motion passed.

8. Approval of Consent Items:

- a. **Approval of the Minutes and review of the Action Items for the April 11, 2025, JPA Board of Directors Meeting.**
- b. **Approval of Accenture Change Notice 40, which includes M&E transition scope of work, county purchases, and administrative updates.**

Summary: The Consortium is seeking Board approval of the Consent Items.

Motion to Approve, was made by Member, Greg Geisler.
Motion was seconded by Member, Kelley Curtis.
Vice-Chair, Marla Stuart, voted to approve.
Member, Bill Wathen, voted to approve.
Member, Chris Woods, voted to approve.
Member, James Locurto, voted to approve.
Member, Veronica Rodriguez, voted to approve.
Member, Kristin Stranger, voted to approve.
Chair, Michael Sylvester, voted to approve.
Members, Francena Martinez and Cynthia McCoy-Miller were absent from vote.
Vote was taken via roll call and the Motion passed.

Informational Items

9. Quarterly Fiscal R eport

Summary: Holly Murphy provided an overview of Quarterly Fiscal Report.

10. Quarterly Performance & SLAs Report

Topic

Summary: Dawn Wilder, Sara Kiewet, Michael Green, and Lisa Salas provided an overview of Quarterly Performance & SLAs Report.

11. CER to BCR Update

Summary: Julia Erdkamp provided an update on the CER to BCR initiative.

12. BenefitsCal Update

- ROI Workgroup Update
- Get CalFresh (GCF) Sunset and Support
- BenefitsCal – New Usage Metrics

Summary: Lynn Bridwell, Onur Senman, and Chloe Winders Singer provided an update on BenefitsCal.

*Public comment made by Jennifer Tracy.

13. Policy & Release Update

Summary: Karen Rapponotti provided an update on Policy & Release.

14. Transition Update

Summary: Dawn Wilder and Michael Green provided an update on Transition.

15. CalSAWS Procurement Updates

- Quality Assurance

Summary: Tom Hartman provided updates on CalSAWS Procurement.

16. 2025 CalSAWS Conference Update

Summary: Julia Erdkamp and Jennifer Seel provided an update on 2025 CalSAWS Conference.

17. Adjourn Meeting

Summary: JPA Board Chair Michael Sylvester adjourned the meeting at 2:52 p.m.

Follow Up

#	Action Item	Who	Due	Status
1	Provide a quarterly update on recruitment with the Fiscal Report.	Holly Murphy	July 2025	Ongoing
2	Report back to the Board with comprehensive recommendations for Diversity, Equity, and Inclusion (DEI).	Ashley Arnold	June 2025	Closed
3	Present defect statistics for Onshore vs. Offshore work beginning in May and quarterly thereafter.	Arnold Malvick	July 2025	Ongoing
4	Provide CalSAWS System stability, tickets, and defect stats routinely, including Hyland SLAs.	Arnold Malvick	July 2025	Ongoing
5	Define Regional Managers and PPOCs active role in ensuring that counties are connected to changes going through this process. How will it be supported. More definition around the yellow curve indicated on the slides. More clarification on the workgroups and committees. Articulate this information into the CalSAWS Handbook.		May 2025	Closed
6	Address Transition risk factors that remain.		May 2025	Closed

Next Meeting

In-Person/Zoom

Friday, June 27, 2025

8:30 a.m. – 9:00 a.m.

The Westin San Diego Gaslamp Quarter

910 Broadway Circle

San Diego, CA 92101