

CalSAWS | Minutes

Meeting: Project Steering Committee Meeting
Location: The Westin San Diego Gaslamp Quarter 910 Broadway Circle, San Diego, CA 92101
Date: Friday, June 27, 2025
Time: 9:05 a.m.
Present: In Person: Clarisa Simon, Region 1 – Member; Lynn Perez, Region 1 – Member; Eduardo Ameneiro, Region 2 – Member; Rachel Ebel-Elliot, Region 3 – Member; Cesilia Leon, Region 4 – Member; Kristine Maxwell, Region 4 – Member; Alberto Banuelos, Region 5 – Co-Chair; Sandra Bowlan, Region 5 – Member; Shawn Amiel, Region 6 – Member; and Olga Vicuna, Region 6 – Member
Absent: Jaime Duncan, Region 5 – Member; and Irene Huizar, Region 6 – Co-Chair
Facilitator: Julia Erdkamp, CalSAWS Executive Director

Topic

1. Call Meeting to Order

Summary: Co-Chair, Alberto Banuelos, called the meeting to order at 9:05 a.m.

2. Confirmation of Quorum and Agenda Review

Summary: Co-Chair, Alberto Banuelos, confirmed quorum of the PSC and gave a brief overview of the agenda topics.

3. Public Comment: Public opportunity to speak on any item NOT on the Agenda. Public comments are limited to no more than three minutes per speaker, except that a speaker using a translator shall be allowed up to six minutes.

Summary: None

Action Items

4. Approval of the Minutes and review of the Action Items from the May 15, 2025 PSC Meeting.

Action Items from previous meetings:

None

Summary: The Consortium is seeking approval of the Minutes and review of the Action Items from the May 15, 2025 PSC Meeting.

Motion to approve was made by Member Rachel Ebel-Elliot.
Motion was seconded by Member Eduardo Ameneiro.
Member, Clarisa Simon, voted to approve.

Topic

Member, Lynn Perez, voted to approve.
Member, Cesilia Leon, voted to approve.
Member, Kristine Maxwell, voted to approve.
Co-Chair, Alberto Banuelos, voted to approve.
Member, Sandra Bowlan, voted to approve.
Member, Shawn Amiel, voted to approve.
Member, Olga Vicuna, voted to approve.
Co-Chair and Member, Irene Huizar and Jaime Duncan were absent from vote.
The motion passed.

- 5. Pursuant to the JPA Bylaws Article VIII, Paragraph A., the Project Steering Committee shall be co-chaired. The Co-Chairs shall be elected from among the Project Steering Committee members annually.**
- a. Seek nominations and creation of slate for Project Steering Committee Co-Chairs for the period of July 1, 2025, through June 30, 2026.**
 - b. Proceed to elect the Co-Chairs for the period of July 1, 2025, through June 30, 2026.**

Summary: The Consortium is seeking approval of the elected Co-Chairs for the period of July 1, 2025, through June 30, 2026. Alberto Banuelos and Irene Huizar were nominated as Co-Chairs and accepted.

Motion to approve was made by Member Sandra Bowlan.
Motion was seconded by Member Clarisa Simon.
Member, Lynn Perez, voted to approve.
Member, Eduardo Amenyro, voted to approve.
Member, Rachel Ebel-Elliot, voted to approve.
Member, Cesilia Leon, voted to approve.
Member, Kristine Maxwell, voted to approve.
Co-Chair, Alberto Banuelos, voted to approve.
Member, Shawn Amiel, voted to approve.
Member, Olga Vicuna, voted to approve.
Co-Chair, Irene Huizar and Member, Jaime Duncan were absent from vote.
The motion passed.

6. Adjourn Meeting

Summary: Co-Chair, Alberto Banuelos, adjourned the meeting at 9:20 a.m.

Follow Up

#	Action Item	Who	Due
1	Provide information about SAR7 uploads in November or December if those numbers have transferred over to BenefitsCal. Indicate if there's any volume difference between October until now for the SAR7.	Onur Senman	July 2025

#	Action Item	Who	Due
2	Provide information on EBT issue. Contacts – phone calls for AB79. Provide report to counties regarding outbound calls that were made, and which ones were unsuccessful so they may follow-up with a second contact.	Michelle Peterson	July 2025

Next Meeting

In-Person/Zoom

Thursday, July 17, 2025

9:00 a.m. – 12:00 p.m.

CalSAWS Gold River

11971 Foundation Place, 3rd Floor

Gold River, CA 95670