# CalSAWS
California Statewide Automated Welfare System

THE POWER OF 58

# Bi-Weekly Status Report
CalSAWS M&E

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# Bi-Weekly Status – CalSAWS M&E

## 1   EXECUTIVE SUMMARY

As we conclude Weeks 23 and 24 of the project, progress has been made on Transition-in and Maintenance & Enhancements (M&E) activities.

**Transition-In**

Key accomplishments this week include the submission of ME-D02 Services Plan and Operational Working Documents Group 1 FDEL comment resolutions and ME-D02 Services Plan and Operational Working Documents Group 2 DDEL on July 9, 2025. The team also worked with Amazon and Gainwell to extend Amazon Q Developer licenses for 60 days, and conducted the weekly Deloitte/Accenture Transition Meeting to coordinate Knowledge Transfer (KT), Job Shadowing (JS), and Reverse Job Shadowing (RS) session logistics, document request fulfillment, and action item resolutions.

The Consortium, Deloitte, and Accenture agreed to expedite the transition of the Legislative and Policy Change Service cutover to August 2, 2025, and started the Verify phase proceedings.  Additionally, the Delivery Integration leads initiated the fifth of seven planned meetings with Gainwell to formalize OLA and RACI definitions, focusing on future collaborative efforts and team alignment. The DIO team hosted a weekly check-in on July 7, 2025, and facilitated cross-vendor process analysis and RACI definition meetings on July 9 and July 10, completing analysis of 282 out of 431 items. The team also participated in Gainwell's Contact Center Go/No-go meeting on July 10, 2025.

In addition, the team successfully completed two (2) Knowledge Transfer (KT) sessions, ten (10) Job Shadowing (JS) sessions, and seven (7) Reverse Job Shadowing (RS) sessions.

Looking ahead to next week, the team will focus on receiving responses to ME-D02 Services Plan and Operational Working Documents Group 1 FDEL comment resolutions and ME-D02 Services Plan and Operational Working Documents Group 2 DDEL comments. The team will continue to coordinate the Legislative and Policy Changes Service cutover process, conduct the weekly Deloitte/Accenture Transition Meeting, and participate in ongoing cross-vendor meetings to finalize RACI definitions and address outstanding action items. Finalization of the ME-D07 Annual Strategic Plan DDED submission timeline remains in progress.

**M&E Activities**

We actively monitored the Tier 3 – M&E OCAT ServiceNow queue, which received zero (0) tickets during this reporting period.

We submitted multiple SCERFRA/SIRFRAs for review, including Revised SIRFRA 1442, Revised SCERFRA 25-915, SIRFRA 1429, SCERFRA 25-911, SCERFRA 24-524, SCERFRA 25-514, SIRFRA 1446, and SCERFRA 25-517. The team participated in several discussions and meetings related to SCERFRA and SIRFRA items, including the CalSAWS

SIRFRA/SCERFRA/CRPC Meeting and the DHCS CalSAWS Touchpoint Meeting on July 9, 2025. The Technical Operations team attended the CalSAWS Build and Deployment Checkpoint and the Project Integrated Readiness Status (T-2 weeks) meeting on July 7, as well as multiple KT and JS sessions focused on performance monitoring, testing, analytics/reporting deployment, and JIRA configuration. Security activities included attending the CalSAWS M&E/Security Team Weekly Sync, Snyk Weekly Sync, M&E Security/QA Team Weekly Connect, Tech CAB Meeting, and Compliance Sync, while continuing development of the draft SSP control document for 'Response Group A' controls.

Looking ahead to next week, the team will focus on monitoring the Tier 3 – M&E OCAT ServiceNow queue and remain prepared to resolve any new tickets. The team will attend the CalSAWS SCRB Bi-Weekly Meeting, weekly release coordination meetings, and multiple design and status meetings for ongoing and upcoming SCRs. The team will also participate in further SCERFRA/SIRFRA discussions, support technical operations through readiness and deployment meetings, and continue work on security documentation and compliance activities.

Overall, the project remains on track, with continued emphasis on stakeholder engagement, process improvement, and timely delivery of project milestones.

# 2   TRANSITION-IN WORKPLAN STATUS (6/30/2025 TO 7/6/2025)

The following sections provide a summary of tasks completed in this reporting period, upcoming tasks for the next reporting period, and tasks behind schedule.

## 2.1  Tasks Completed from the Prior Week

Highlights include:

During the prior week, several key deliverables were achieved. The team submitted the updated comments log and artifacts for ME-D02 M&E Services Plan and Operational Working Documents: OWD Group 1 to the Consortium on June 30, 2025, and conducted a walkthrough of the ME-D07 CalSAWS Annual Strategic Plan DDED with Consortium stakeholders on the same day.

- **PMO**
  - **Transition-In**
    - **Conducted Weekly Deloitte/Accenture Transition Meeting:** On July 1, 2025, coordinated Knowledge Transfer, Job Shadowing, and Reverse Job Shadowing Session logistics, documented request fulfillment, and resolved action items.
  - **Deliverables**
    - **Submitted Updated Comments Log and Artifacts for ME-D02:** On June 30, 2025, submitted updated comments log and artifacts for ME-D02 M&E

Services Plan and Operational Working Documents: OWD Group 1 to the Consortium.

- ✗ **Conducted ME-D07 DDED Walkthrough:** On June 30, 2025, conducted a walkthrough with the Consortium stakeholders to review the ME-D07 CalSAWS Annual Strategic Plan DDED.

- **OCAT**
  - **Continued Monitoring Tier 3 – M&E OCAT ServiceNow Queue:** Engaged in monitoring activities and resolved any tickets that came into queue.

- **Application**
  - **Attended the Bi-Weekly CalSAWS SCRB Meeting:** On July 1, 2025, attended the bi-weekly SCRB meeting to go over SCRs ready for SCRB and the comments received in SCRs part of the SCRB packet from previous weeks.
  - **Attended the Weekly CalSAWS Release Coordination Meeting:** On July 1, 2025, attended the weekly CalSAWS Release Coordination meeting to discuss estimates and release for future slated SCRs.
  - **Attended the Knowledge transfer session for Online:** The week of June 30, 2025, attended the follow-up session for Online team to complete Deloitte's understanding on Lobby Management IPA provisioning process and modernized web application.

- **Support Services**
  - **Conducted Reverse Shadow (RS) activities for the May Revise/Budget Drills:** Over the week of June 30, 2025 and beyond passage of the budget, conducted RS activities to demonstrate understanding of the process to identify and track the state budget items and implications to CalSAWS.

- **Architecture/Innovation/Evolution**
  - **Continued work on existing application assessment:** Continue reviewing KT recordings, received documentation (OWD and other ad-hoc SOPs), as well as source code repositories, to determine the existing application architecture and technology landscape in preparation of application modernization.
  - **Continued working on additional Tools Approval Process:** Received Security and Privacy Approval and Created ServiceNow individual tickets for testing tools (Pilot) within Sandbox  (RITM0089872 - WSL2 and CLI, RITM0089914 - Eclipse Q extension, RITM0089915 - IntelliJ IDE for listed 30 users, RITM0089916 - MKdocs for listed 30 users, RITM0089917 - Structurizr / Component Finder for listed 30 users, RITM0089919 - AWS Q Developer Pro with Retrieval Augmented Generation (RAG) - AWS CodeConnections for Q Developer, RITM0089921 - Github CoPilot)
  - **Submitted Q license extension TBCR:** On June 30, 2025, worked with Amazon for 2 months Q license extension and submitted no cost TBCR.

- **Technical Operations**
  - **CalSAWS M&E ProdOps: JS: Performance Testing Preparation:** On July 1, 2025, the team attended the Performance Testing Preparation Job Shadow to observe the steps taken to prepare performance tests for the upcoming release.
  - **CalSAWS M&E ProdOps: JS: Test Data Slicer Part 2:** On June 30, 2025, the team attended the JS session to understand the Test Data Slicer process.
  - **CalSAWS M&E ProdOps: JS: Test Data Slicer Part 3:** On July 1, 2025, the team will be attending the JS session to understand the Test Data Slicer process.

- **Attended CalSAWS Build and Deployment Checkpoint:** On June 30, 2025, the team attended the daily build and deployment checkpoint call to see what deployments would be taken for the evening.
- **CalSAWS M&E ProdOps: KT: WDTIP Deployment:** On June 30, 2025, the team attended the KT session to understand the WDTIP deployment process.
- **Prepared for OCT DR Drill Exercise:** The week of June 30, 2025, prepared for the OCT DR Drill exercise.
- **Security**
  - **Attended CalSAWS M&E Security JS: Security Procedures and Policy:** On June 30, 2025, the team attended the job shadowing session CalSAWS M&E Security JS: Security Procedures and Policy to observe and better understand procedures related reviewing/updating compliance documents and the dependencies on other teams.
  - **Attended CalSAWS M&E Security JS: Security Process and Standards:** On July 1, 2025, the team attended the job shadowing session CalSAWS M&E Security JS: Security Process and Standards to observe and better understand the security process and standards.
  - **Attended C1 POAM KT Session:** On July 2, 2025, attended the C1 POAM KT Session for guidance on entering POA&M items in the new GRC tool, c1risk, being rolled out by Consortium Security.
  - **Continued SSP Control Development:** Continued development of the draft SSP control document for the June 'Response Group A' controls for Consortium Security review.

## 2.2  Tasks Due for the Coming Week

Highlights include:

- **Continue working on additional Tools SNOW Approval:** Continue collaborating with the Infra team to obtain approval for additional tools ServiceNow tickets for adding the tools into whitelist/software center.
- **Attend Project Integrated Readiness Status (T-2 weeks):** On July 7, 2025, the team will attend the T-2 weeks readiness meeting for the 25.07 baseline release.  The purpose is to understand how the 25.07 release is progressing.
- **Continue SSP Control Development:** Continue development of the draft SSP control document for the 'Response Group A' controls for Consortium Security review and have started responding to review comments.
- **Attend Consortium Pre-CAB Security Review:** On July 8, 2025, the team will attend the Pre-CAB Security Review meeting with Consortium Security Team to understand upcoming Change Requests from different teams, providing situational awareness for our team.
- **Deliverables:** Looking ahead to next week, the team will focus on submitting the ME-D02 Services Plan and Operational Working Documents Group 2 DDEL on July 9, 2025, continuing discussions on the ME-D07 Annual Strategic Plan DDED, and submitting comment resolutions for the ME-D02 Services Plan and Operational Working Documents Group 1 FDEL by the week ending July 11, 2025.

- **PMO**
  - **Transition-In**
    - **Conduct Weekly Deloitte/Accenture Transition Meeting:** Coordinate Knowledge Transfer, Job Shadowing, and Reverse Job Shadowing Session logistics, Document request fulfillment, and action item resolutions.
  - **Deliverables**
    - **Submit ME-D02 Services Plan and Operational Working Documents Group 2 DDEL:** On July 9, 2025, submit ME-D02 Services Plan and Operational Working Documents Group 2 DDEL.
    - **ME-D07 Annual Strategic Plan DDED Walkthrough:** On week ending July 11, 2025, continue ME-D07 Annual Strategic Plan DDED discussion.
    - **Submit ME-D02 Services Plan and Operational Working Documents Group 1 FDEL Comment Resolutions:** On week ending July 11, 2025, submit ME-D02 Services Plan and Operational Working Documents Group 1 FDEL comment resolutions.
- **Support Services**
  - **Continue Conducting Reverse Shadow (RS) activities for the May Revise/Budget Drills:** Over the week of July 7, 2025 and beyond passage of the budget, continue conducting RS activities to demonstrate understanding of the process to identify and track the state budget items and implications to CalSAWS.
- **Architecture/Innovation/Evolution**
  - **Continue working on additional Tools SNOW Approval:** Continue collaborating with the Infra team to obtain approval for additional tools ServiceNow tickets for adding the tools into whitelist/software center.
  - **Continue working on assessment of existing application landscape:** Continue reviewing KT recordings, received documentation (OWD and other ad-hoc SOPs), as well as source code repositories, to understand the existing application architecture and technology landscape in preparation of application modernization.
- **Technical Operations**
  - **Attend CalSAWS Build and Deployment Checkpoint:** On July 7, 2025, the team will attend the daily build and deployment checkpoint call to see what deployments would be taken for the evening.
  - **Attend Project Integrated Readiness Status (T-2 weeks):** On July 7, 2025, the team will attend the T-2 weeks readiness meeting for the 25.07 baseline release. The purpose is to understand how the 25.07 release is progressing.
  - **CalSAWS M&E ProdOps: KT: Performance Monitoring and Alerting:** On July 8, 2025, the team will attend the Performance Monitoring and Alerting KT to understand the process.
  - **CalSAWS M&E ProdOps: JS: JIRA Configuration:** On July 10, 2025, the team will attend the JS session to walk through the Jira configuration process.
- **Security**
  - **Attend CalSAWS M&E Security JS: App Data Encryption and Key Management:** On July 7, 2025, the team will attend the App Data Encryption and Key Management session to gain a better understanding and observe the team's responsibilities related to encryption and key management.

- **Attend Snyk Weekly Sync and CaDSS/Invicti Enterprise Implementation:** On July 9, 2025, attend these calls to better understand current or potential risks/issues we are facing with each of these application security testing tools.
- **Attend M&E Security/QA Team Weekly Connect:** On July 9, 2025, attend the M&E Security/QA Team Weekly Connect to receive/provide feedback on M&E Security teamwork related to SSP development, POA&M remediation, and OCAT backlog.
- **Attend Tech CAB Meeting:** On July 9, 2025, attend the Tech CAB Meeting to understand approve/deny decisions on upcoming Change Requests submitted by different teams, providing situational awareness for our team.
- **Attend Compliance Sync:** On July 10, 2025, attend the Compliance Sync meeting with Consortium Compliance team to discuss System Security Plan and Plan of Action & Milestone activities for CalSAWS and OCAT.
- **Continue SSP Control Development:** Continue development of the draft SSP control document for the 'Response Group A' controls for Consortium Security review and have started responding to review comments.

## 2.3  Areas in the work plan which require attention (behind schedule)

- ME-D07 Annual Strategic Plan DDED is currently on hold for submission after Consortium and Deloitte have agreed to discuss deliverable scope and submission timeline.
- Five (5) KT sessions are currently delayed. Deloitte is working with stakeholders to reschedule accordingly.
  - KT Session: Performance Monitoring and Alerting
  - KT Session: Application Architecture Follow-Up 1
  - KT Session: Application Architecture - Follow-Up Session 2
  - KT Session: SCR Ticket Security Threat Assessment
  - KT Session: Technical Architecture Follow-Up
- Nineteen (19) JS sessions are currently delayed. Deloitte is working with stakeholders to reschedule accordingly.
  - JS Session: DBA Incident Management
  - JS Session: User and Access Management for Non-Production Databases
  - JS Session: Communications Templates and Channels
  - JS Session: Root Cause Analysis
  - JS Session: Delphix Masking Process
  - JS Session: Production Datafix Execution Process
  - JS Session: Analytics/Reporting DBCR Deployment Process
  - JS Session: Scheduled/adhoc reports in Production
  - JS Session: Performance Monitoring and Alerts
  - JS Session: Production Batch Monitoring
  - JS Session: Monitoring Dashboards
  - JS Session: App Data Encryption and Key Management session
  - JS Session: Performance Testing
  - JS Session: Release Management meetings
  - JS Session: CalSAWS training committee meeting
  - JS Session: Change Management / Release Notes

- JS Session: Job Aid review meetings
- JS Session: Web Cast meetings
- JS Session: Web Based Training (WBT) meetings

## 2.4  Critical Path Analysis

Critical path analysis has been divided into cutover groups, which contain the workstreams shown in the following table.

Table 1: Critical Path Analysis: 6/30/2025 to 7/6/2025

| GROUP | WORKSTREAMS INCLUDED | CRITICAL PATH STATUS |
|---|---|---|
| 1 | OCAT | None – Cutover complete |
| 2 | Production Operations | No expected change to the cutover date |
| 2 | Security | No expected change to the cutover date |
| 2 | Technology Recovery | No expected change to the cutover date |
| 3 | System Change Request | No expected change to the cutover date |
| 3 | Support Services | No expected change to the cutover date |
| 4 | Project Management | No expected change to the cutover date |
| 4 | Organizational Change Management | Execute phase extended beyond plan; no expected change to the cutover date |
| 4 | Architecture Evolution and Innovation | No expected change to the cutover date |

## 2.5  Suggested Changes to Maintain Schedule Timelines

This section includes any changes suggested to the work plan for the purpose of remaining on schedule.

- Updates are needed for the Organizational Change Management Execute phase in Cutover Group 4 to account for incumbent availability, Consortium Training and SCR Cadence for Job Shadow sessions.

## 2.6  Issues

This section includes enterprise-level issues that may affect the schedule.

- None for the reporting period.

## 2.7  Risks

This section includes enterprise-level risks, including those that may affect the schedule.

Table 2:  Risks: 6/30/2025 to 7/6/2025

| RISK # | PROJECT PHASE | RISK NAME | RISK DESCRIPTION |
|--------|---------------|-----------|------------------|
| 314 | Transition | Limited Availability of Accenture Staff May Impact the M&E Transition Schedule | Limited availability of Accenture Knowledge Transfer (KT) providers to support the timely transition of M&E Services to Deloitte while also supporting ongoing M&E Releases, Premise and other critical projects (e.g., CARES, WDTIP, etc.). The impact would be during KT (3/3-5/30) and Reverse Shadow (5/5-10/3/2025). Deloitte's Reverse Shadow transition activities include overlap on top of the Accenture team Design/Build/Test for Release 25.09 (April-Sept). Examples of additional transition activities where Accenture may have limited staffing capacity (e.g., provide review of updated documentation, troubleshooting outcome differences from Deloitte's RS, provide data integrity for batch jobs/maintenance/ad-hoc queries, data fixes, L3 ticket triage/resolution, etc.). |
| 320 | M&O | Failure to provide M&E team timely access for M&E may impact M&E release delivery - CalSAWS Environment for Releases | Deloitte staff may be unable to perform certain SDLC activities timely for the M&amp;E releases beginning with 25.11 without access to releases specific CalSAWS environments and tools.<br><br>(Split from Risk 313.) |

## 2.8  Other areas requiring discussion

- None for the reporting period.

### 2.8.1  Deliverable Status

The following table outlines the due dates for deliverables from the Transition-In Work Plan. Items shaded in light blue are completed.

Table 3:  Transition-In Deliverable Due Dates: 6/30/2025 to 7/6/2025

| DELIVERABLE | DDED SUBMITTED | DDED REVIEW COMPLETE | FDED SUBMITTED | FDED REVIEW COMPLETE | DDEL SUBMITTED | DDEL REVIEW COMPLETE | FDEL SUBMITTED | FDEL REVIEW COMPLETE | NOTES |
|---|---|---|---|---|---|---|---|---|---|
| **ME-D01** M&E Transition-In Master Plan | 8/28/24 | 9/13/24 | 9/20/24 | 1/29/25 | 2/14/25 | 3/3/25 | 3/10/25 | 4/8/25 | FDED/FDEL WAC Signed! |
| **ME-D03** M&E Transition-In Work Schedule | 9/18/24 | 9/25/24 | 9/30/24 | 1/29/25 | 2/14/25 | 3/3/25 | 3/10/25 | 3/25/25 | FDED/FDEL WAC Signed! |
| **ME-D04** M&E Transition-In Test and Validation Plan | 2/3/25 | 2/11/25 | 2/14/25 | 2/27/25 | 3/3/25 | 3/10/25 | 3/13/25 | 3/25/25 | FDED/FDEL WAC Signed! |
| **ME-D05** M&E Project Control Document – Group 1 | 2/19/25 | 2/26/25 | 3/3/25 | 3/6/25 | 4/1/25 | 4/8/25 | 4/11/25 | 5/16/25 | FDED/FDEL WAC Signed! |
| **ME-D05** M&E Project Control Document – Group 2 | N/A | N/A | N/A | N/A | 4/11/25 | 4/18/25 | 4/23/25 | 5/16/25 | FDED/FDEL WAC Signed! |
| **ME-D06** M&E Work Schedule | 2/24/25 | 3/3/25 | 3/6/25 | 3/12/25 | 4/1/25 | 4/8/25 | 4/11/25 | 4/16/25 | FDED/FDEL WAC Signed! |
| **ME-D02** M&E Services Plan and Operational Working Documents (Overview) | 3/19/25 | 3/26/25 | 4/1/25 | 4/11/25 | 4/30/25 | 5/8/25 | 5/13/25 | 5/19/25 | FDED WAC Signed! |
| **ME-D02** M&E Services Plan and Operational Working Documents – Group 1 | N/A | N/A | N/A | N/A | 6/6/25 | 6/13/25 | 6/18/25 | 6/24/25 | Received comments from the Consortium 6/25 |
| **ME-D02** M&E Services Plan and Operational Working Documents – Group 2 | N/A | N/A | N/A | N/A | 7/9/25 | 7/16/25 | 7/21/25 | 7/24/25 | |

| DELIVERABLE | DDED SUBMITTED | DDED REVIEW COMPLETE | FDED SUBMITTED | FDED REVIEW COMPLETE | DDEL SUBMITTED | DDEL REVIEW COMPLETE | FDEL SUBMITTED | FDEL REVIEW COMPLETE | NOTES |
|---|---|---|---|---|---|---|---|---|---|
| **ME-D02** M&E Services Plan and Operational Working Documents – Group 3 | N/A | N/A | N/A | N/A | 8/6/25 | 8/13/25 | 8/18/25 | 8/21/25 | |
| **ME-D16** System Application Recovery Plan | 4/16/25 | 4/23/25 | 4/28/25 | 5/1/25 | 6/2/25 | 6/9/25 | 6/12/25 | 6/17/25 | FDED WAC Signed! |
| **ME-D07** CalSAWS Annual Strategic Plan | 7/1/25 | 7/9/25* | 7/16/25 | 7/21/25 | 8/1/25 | 8/8/25 | 8/15/25 | 8/22/25 | *Dates in revision |

## 2.8.2 Knowledge Transfer/Job Shadowing/Reverse Shadowing Status

As of 7/4/2025
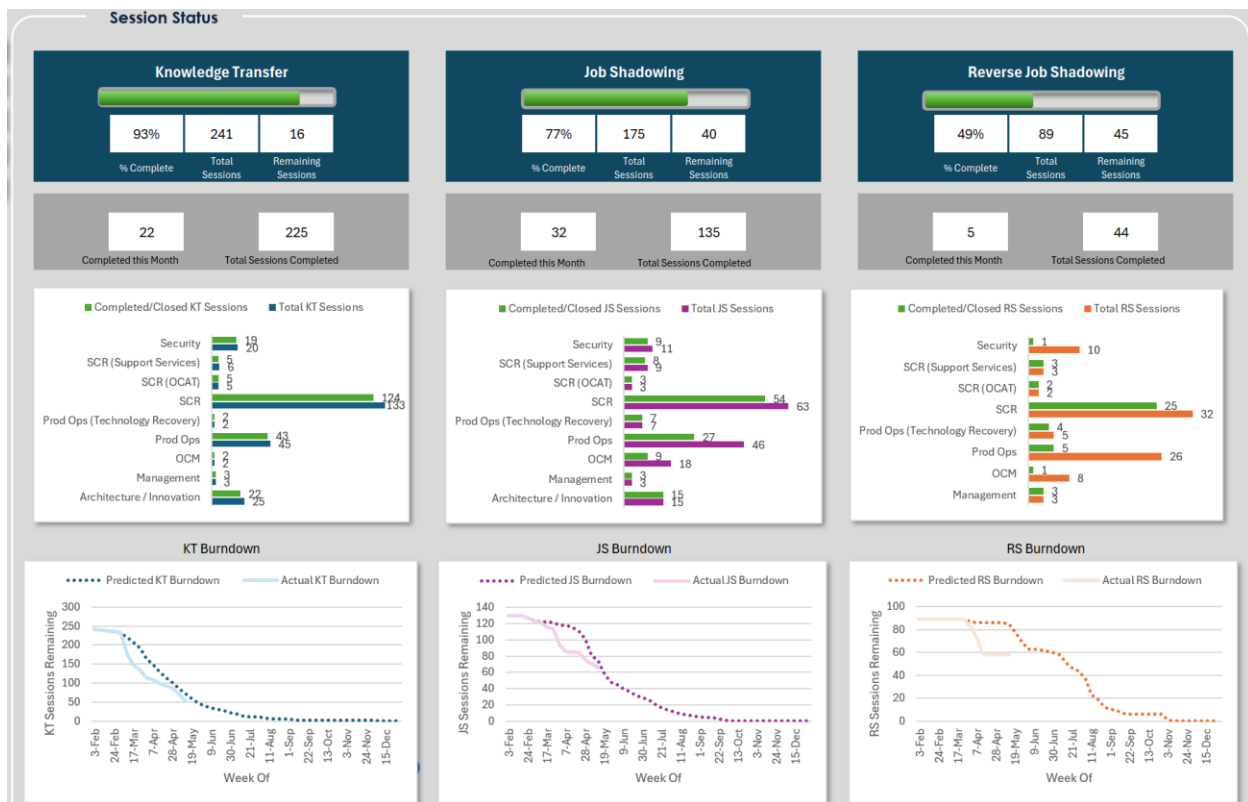


Figure 1: Knowledge Transfer/Job Shadowing/Reverse Shadowing Status

### 2.8.3 Knowledge Transfer Status

**Total KT Sessions Completed this week:** 1
**Total KT Sessions Completed to date:** 225

- Previously delayed Knowledge Transfer sessions have either been scheduled, or an agreement has been met with the relevant session provider to postpone the session.

### 2.8.4 Job Shadowing Status

**Total JS Sessions Completed this week:** 10
**Total JS Sessions Completed to date:** 135

- Previously delayed Job Shadow sessions have either been scheduled, or an agreement has been met with the relevant session provider to postpone the session.

### 2.8.5 Reverse Job Shadowing Status

**Total RS Sessions Completed this week:** 2
**Total RS Sessions Completed to date:** 44

- Previously delayed Reverse Job Shadow sessions have either been scheduled, or an agreement has been met with the relevant session provider to postpone the session.

# 3 TRANSITION-IN WORKPLAN STATUS (7/7/2025 TO 7/13/2025)

The following sections provide a summary of tasks completed in this reporting period, upcoming tasks for the next reporting period, and tasks behind schedule.

## 3.1 Tasks Completed from the Prior Week

Highlights include:

During the prior week, several key deliverables were achieved. We submitted ME-D02 Services Plan and Operational Working Documents Group 1 FDEL comment resolutions and ME-D02 Services Plan and Operational Working Documents Group 2 DDEL to the Consortium on July 9, 2025. The team also continued discussions on the ME-D07 Annual Strategic Plan DDED submission timeline.

- **PMO**
  - **Transition-In**
    - **Conducted Weekly Deloitte/Accenture Transition Meeting:** Coordinated Knowledge Transfer, Job Shadowing, and Reverse Job Shadowing Session logistics, Document request fulfillment, and action item resolutions.
    - **Started the Legislative and Policy Changes Service cutover process:** The Consortium, Deloitte, and Accenture agreed to expedite the Legislative and

Policy Changes Service transition cutover to August 2, 2025. The Legislative and Policy Changes Service primarily runs SCERFRA/SIRFRAs.

- ✗ **Initiated Effort to Formalize OLA and RACI Definition with Gainwell:** On July 9, 2025, the Delivery Integration leads brought the Deloitte and Gainwell teams together to initiate the fifth of seven (7) planned meetings over the next two (2) weeks. These discussions are primarily focused on future collaborative efforts and successfully aligning teams on shared responsibilities.

- **DIO**
  - ✗ **Weekly Check-in:** On July 7, 2025, hosted meeting to review items from Gainwell and Deloitte needing the other vendor's attention. Provided update on week's activities and called attention to upcoming meetings and deliverables.
  - ✗ **SCR Process Review:** On July 9, 2025, planned for an all-hands SCR process review in meeting with Consortium CTO.
  - ✗ **Cross-Vendor process analysis and RACI Definition:** On July 9, 2025 and July 10, 2025, hosted meetings for the Security, Technical Operations, System Change Request, and Technical Architecture teams with their Gainwell counterparts to explore shared responsibilities, describe distinct roles, and define responsibilities (RACI). Completed analysis of 282 out of 431 items.
  - ✗ **Reviewed redundant document requests:** On July 9, 2025, hosted meetings for Gainwell, Consortium, and the prod-ops and security teams to assess need for redundant documentation submission/approval steps for software.
  - ✗ **Gainwell's Contact Center Go/No-go:** On July 10, 2025, attended Gainwell's Go/No-go meeting for the Contact Center transition from Accenture to Gainwell.

- **Deliverables**
  - ✗ **Submitted ME-D02 Services Plan and Operational Working Documents Group 1 FDEL Comment Resolutions:** On July 9, 2025 submitted ME-D02 Services Plan and Operational Working Documents Group 1 FDEL comment resolutions.
  - ✗ **Submitted ME-D02 Services Plan and Operational Working Documents Group 2 DDEL:** On July 9, 2025, submitted ME-D02 Services Plan and Operational Working Documents Group 2 DDEL.
  - ✗ **ME-D07 Annual Strategic Plan DDED Walkthrough:** On week ending July 11, 2025, continued ME-D07 Annual Strategic Plan DDED submission timeline discussion.

- **OCAT**
  - **Actively Monitored Tier 3 – M&E OCAT ServiceNow Queue**: Engaged in monitoring Tier 3 – M&E OCAT ServiceNow queue and received zero (0) tickets.

- **Application**

  **Attended the Sacramento: RE Disc Batch Skipped Meeting:** On July 7, 2025, attended the meeting for Skipped Disc Batch for Sacramento County.
  - **Attended the CalHEERS SAWS Integration Weekly Meeting:** On July 7, 2025, attended the weekly CalSAWS Integration meeting to go over the ongoing release and upcoming release updates.
  - **Attended the Weekly CalSAWS Release Coordination Meeting:** On July 8, 2025, attended the weekly CalSAWS Release Coordination meeting to discuss estimates and release for future slated SCRs.

- **Attended the CW/CG Eligibility Status Weekly Meeting:** On July 9, 2025, attended the weekly CalSAWS CW/CG Eligibility Status meeting.
- **Attended the CA-264783 weekly touchpoint:** On July 10, 2025, attended the weekly touchpoint call for 25.11 SCR CA-264783 SB-600 - ACL-25-01 – CalFresh Minimum Nutrition Benefit to align on requirements for the change request.
- **Attended the CA-281424 Design Meeting:** On July 10, 2025, attended the design discussion touchpoint call for 26.01 SCR CA-281424 Additional Changes for Family Reunification to align on requirements for the change request.

- **Support Services**
  - **Submitted SCERFRA/SIRFRAs for Review:** Since June 30, 2025, submitted the following SCERFRA/SIRFRAs for review: Revised SIRFRA 1442 – Proposed Federal Reconciliation; Revised SCERFRA 25-915 – AB 42 – CalWORKs: CalFresh: Eligibility: Income and Resource Exclusions; SIRFRA 1429 – AB 543; SCERFRA 25-911 – Homeless Assistance (HA) Benefit Type; SCERFRA 24-524 – Alternate Formatted Forms; SCERFRA 25-514 – BenefitsCal Accepting Homeless Assistance Requests (CW 42); SIRFRA 1446 – AB 1018 Automated Decision Systems; SCERFRA 25-517 – Inclusion of Newly Excluded Noncitizens to CFAP – One Big Beautiful Bill Act (H.R. 1).
  - **Participated in SCERFRA 25-503 Discussions:** On July 2, 7, 8, and 10, 2025, participated in a discussion with the Consortium, ClearBest, Gainwell, BenefitsCal and Accenture on SCERFRA 25-503 – BenefitsCal Release of Information to Community-Based Organizations.
  - **Led SCERFRA 24-524 – Alternate Formatted Forms Discussion:** On July 3, 2025, led a discussion with the Consortium Policy and Design Director, Application Development Director, and the Policy and Design Manager, and Gainwell to discuss timelines and approach to SCERFRA 24-524 response.
  - **Participated in SCERFRA 25-512 Discussion:** On July 7, 2025, participated in a CDSS-hosted discussion with the Consortium on provisions of the enacted One Big Beautiful Bill Act (H.R. 1) and impacts to CalFresh.
  - **Participated in SCERFRA 25-514 – BenefitsCal/Homeless API Discussion:** On July 8, 2025, participated in a discussion with Gainwell on potential infrastructure impacts resulting from SCERFRA 25-514 – BenefitsCal Accepting Homeless Assistance Requests (CW 42).
  - **Participated in the CalSAWS SIRFRA/SCERFRA/CRPC Meeting:** On July 9, 2025, participated in the monthly CalSAWS SIRFRA/SCERFRA/CRPC Meeting with the Consortium Policy & Design staff, CDSS, Gainwell, Accenture to discuss open SCERFRAs.
  - **Participated in the DHCS CalSAWS Touchpoint Meeting:** On July 9, 2025, participated in the bi-weekly DHCS CalSAWS Touchpoint Meeting with the Consortium Policy & Design staff, DHCS, and Accenture to discuss open SIRFRAs and new policy developments.
  - **Participated in the CalSAWS SCERFRA/SIRFRA Weekly Status Review Meeting:** On July 10, 2025, participated in the weekly SCERFRA/SIRFRA status review meeting with the Consortium, Gainwell, and Accenture.

- **Technical Operations**
  - **Attended CalSAWS Build and Deployment Checkpoint:** On July 7, 2025, the team attended the daily build and deployment checkpoint call to see what deployments would be taken for the evening.

- **Attended Project Integrated Readiness Status (T-2 weeks):** On July 7, 2025, the team attended the T-2 weeks readiness meeting for the 25.07 baseline release. The purpose is to understand how the 25.07 release is progressing.
- **CalSAWS M&E ProdOps: KT: Performance Monitoring and Alerting:** On July 8, 2025, the team attended Performance Monitoring and Alerting KT to understand the process.
- **CalSAWS M&E ProdOps: JS: Performance Testing:** On July 9, 2025, the team attended the Performance Testing JS day one to understand the performance test process.
- **CalSAWS M&E ProdOps: JS: Analytics/Reporting DBCR Deployment Process:** On July 9, the team attended the Analytics/Reporting DBCR Deployment Process JS to understand the steps taken during the Analytics deployment.
- **CalSAWS M&E ProdOps: JS: JIRA Configuration:** On July 10, 2025, the team attended the JS session to walk through the Jira configuration process.
- **CalSAWS M&E ProdOps: JS: Performance Testing Part 2:** On July 10, 2025, the team attended an additional Performance Testing JS to understand the performance test process.

- **Security**
  - **Attended CalSAWS M&E Security JS: App Data Encryption and Key Management:** On July 7, 2025, the team attended the App Data Encryption and Key Management session to gain a better understanding and observe the team's responsibilities related to encryption and key management.
  - **Continued SSP Control Development:** Continued development of the draft SSP control document for the 'Response Group A' controls for Consortium Security review and have started responding to review comments.
  - **Attended Consortium Pre-CAB Security Review:** On July 8, 2025, the team attended the Pre-CAB Security Review meeting with the Consortium Security Team to understand upcoming Change Requests from different teams, providing situational awareness for our team.
  - **Attend Snyk Weekly Sync and CaDSS/Invicti Enterprise Implementation:** On July 8, 2025 and July 9, 2025, attend these calls to better understand current or potential risks/issues we are facing with each of these application security testing tools.

## 3.2  Tasks Due for the Coming Week

Highlights include:

- **Conduct the Legislative and Policy Changes Service cutover process meetings:** Meet with the Consortium and ClearBest to execute the process for presenting evidence of readiness to support the cutover on August 2, 2025. The Legislative and Policy Changes Service primarily runs SCERFRA/SIRFRAs.
- **Submit SCERFRA/SIRFRAs for Review:** Over the week of July 14, submit the following SCERFRA/SIRFRAs for review: Revised SCERFRA 25-503 – BenefitsCal Release Of Information to Community-Based Organizations and SCERFRA 25-516 – CalWORKs Child Support Forms Revision Efforts.

- **Continue SSP Control Development:** Continue development of the draft SSP control document for the 'Response Group A' controls for Consortium Security review and have started responding to review comments.
- **Deliverables:** Looking ahead to next week, the team will focus on receiving responses to ME-D02 Services Plan and Operational Working Documents Group 1 FDEL comment resolutions and ME-D02 Services Plan and Operational Working Documents Group 2 DDEL comments.

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- **PMO**
  - **Transition-In**
    - **Conduct Weekly Deloitte/Accenture Transition Meeting:** Coordinate Knowledge Transfer, Job Shadowing, and Reverse Job Shadowing Session logistics, Document request fulfillment, and action item resolutions.
    - **Conduct the Legislative and Policy Changes Service cutover process meetings:** Meet with the Consortium and ClearBest to execute the process for presenting evidence of readiness to support the cutover on August 2, 2025. The Legislative and Policy Changes Service primarily runs SCERFRA/SIRFRAs.
  - **Deliverables**
    - **Receive ME-D02 Group 1 FDEL Comment Resolution Responses:** On week ending July 18, receive responses to ME-D02 Services Plan and Operational Working Documents Group 1 FDEL comment resolutions.
    - **Receive ME-D02 Services Plan and Operational Working Documents Group 2 DDEL Comments:** On July 16, 2025, receive ME-D02 Services Plan and Operational Working Documents Group 2 DDEL comments.
    - **Finalize ME-D07 Annual Strategic Plan DDED Submission:** On week ending July 18, 2025, con ME-D07 Annual Strategic Plan DDED discussion.
- **OCAT**
  - **Continue Monitoring Tier 3 – M&E OCAT ServiceNow Queue:** Engage in monitoring activities and resolve any tickets that come into queue.
- **Application**
  - **Attend the CalSAWS SCRB Bi-Weekly Meeting:** On July 15, 2025, attend the bi-weekly CalSAWS SCRB meeting to address and sync on the comments and feedback on SCRs under SCRB review.
  - **Attend the Weekly CalSAWS Release Coordination Meeting:** On July 15, 2025, attend the weekly CalSAWS Release Coordination meeting to discuss estimates and release for future slated SCRs.
  - **Attend the CW/CG Eligibility Status Weekly Meeting:** On July 16, 2025, attend the weekly CalSAWS CW/CG Eligibility Status meeting.
  - **Attend the CA-256797 Update Direct Deposit Status Report to Extract Program Level Instead of RDB Job Shadow Post Meet:** On July 14, 2025, attend the post meet for Job Shadow SCR for 25.09 SCR CA-256797.
  - **Attend the CA-292648 Annual Tribal Updates - Pre-JAD #2 (CR#307344):** On July 14, 2025, attend the Pre-JAD to discuss the CR scope and BRs.
  - **Attend the CA-292177 eHIT Enhancements for 2026 - Pre JAD #4 (CR# 300384):** On July 15, 2025, attend the Pre- JAD 4 to discuss the CR scope and BRs.

- **Attend the CalHEERS SAWS Integration Weekly Meeting:** On July 15,2025, attend the Weekly CSI meeting and discuss the Release and CR updates for current and upcoming releases.
- **Attend the CA-292174 Verification Caching Phase V Pre-JAD 5 (CR# 264969):** On July 15,2025, attend the pre-jad to walkthrough and discuss the new BRs provided by DHCS.
- **Attend the CA-291142 Policy Changes Related to Individuals with Unsatisfactory Immigration Status - Design Session #7 (CR 306642):** On July 16, 2025, attend the Design walkthrough session and get clarifications on the design.
- **Attend the CA-292174 Verification Caching Phase V Pre-JAD 6 (CR# 264969):** On July 17,2025, attend the pre-jad to walkthrough and discuss on the new BRs provided by DHCS.
- **Attend the CA-292176 Adding Application Date to EDR for Added Members - Pre JAD #1 (CR# 289681):** On July 17,2025, attend the pre-jad walkthrough of the BRs and discuss on CR scope and functionality updates.
- **Attend CWDA/SAWS CalHEERS weekly meeting (Jul 10, 2025 – June 25, 2026):** On July 17,2025, attend the weekly CWDA sync up and discuss about Release and CR status updates and AI's.
- **Support Services**
  - **Submit SCERFRA/SIRFRAs for Review:** Over the week of July 14, submit the following SCERFRA/SIRFRAs for review: Revised SCERFRA 25-503 – BenefitsCal Release Of Information to Community-Based Organizations and SCERFRA 25-516 – CalWORKs Child Support Forms Revision Efforts.
  - **Participate in SCERFRA 25-512 Discussion:** On July 14, 2025, participate in a CDSS-hosted to continue the discussion with the Consortium on provisions of the enacted One Big Beautiful Bill Act (H.R. 1) and impacts to CalFresh.
  - **Participate in the CWDA Weekly Check-In Meeting:** On July 14, 2025, participate in the weekly CWDA Weekly Check-in Meeting with the Consortium Policy & Design staff, CWDA, Gainwell, and Accenture to discuss SCERFRA 25-503 - BenefitsCal Release of Information to Community-Based Organizations.
  - **Participate in 25-503 Check-in Meeting:** On July 14, 2025, participate in 25-503 status meeting with Consortium Policy and Design staff, Gainwell, BenefitsCal, and Accenture.
  - **Participate in SIRFRA 1447 – Auto Return Mail & Address Update Meeting:** On July 15, 2025, participate in a meeting with the Consortium Application Development Director and Gainwell to discuss system impacts to SIRFRA 1447.
  - **CalSAWS M&E SCR KT Session scheduled for ABQ Submission**: On July 16, 2025, attend KT session to review the current process for identification of policy and legislative changes including SIRFRA/SCERFRA, and roles and responsibilities for analysis and how that information is communicated to the application team.
  - **Participate in the CalSAWS SCERFRA/SIRFRA Requirements Meeting:** On July 16, 2025, participate in the weekly SCERFRA/SIRFRA status review meeting with the Consortium, Gainwell, and Accenture.
  - **Participate in SB 1415 – All County Letter Discussion:** On July 16, 2025, participate with the Consortium and Accenture in the SB 1415 – All County Letter Discussion hosted by CDSS.
  - **Participate in the CalSAWS SCERFRA/SIRFRA Weekly Status Review Meeting:** On July 17, 2025, participate in the weekly SCERFRA/SIRFRA status review meeting with the Consortium, Gainwell, and Accenture.

- **Technical Operations**
  - **Attend Project Integrated Readiness Status (T-1 weeks):** On July 14, 2025, the team will attend the T-1 weeks readiness meeting for the 25.07 baseline release. The purpose is to understand how the 25.07 release is progressing.
  - **Attend Pre-Green Light Review:** On July 14, 2025, the team will attend the Pre-Green Light Review meeting. The purpose is to understand the planning and preparation process for the Green Light meeting.
  - **Attend CalSAWS Build and Deployment Checkpoint:** On the week of July 14, 2025, the team will attend the daily build and deployment checkpoint call to see what deployments would be taken for the evening.
  - **Attend CalSAWS Virtual GreenLight Release 25.07:** On July 16, 2025, the team will attend the CalSAWS Virtual GreenLight release meeting for 25.07. The purpose is to understand and obtain sign-off for a baseline release.
- **Security**
  - **Attend CalSAWS M&E / Security Team Weekly Sync:** On July 16, 2025, attend the CalSAWS M&E/Security Team Weekly Sync meeting with Consortium Security Team to discuss ongoing/pending activities, risk/issues, and incidents.
  - **Attend Snyk Weekly Sync and CaDSS/Invicti Enterprise Implementation:** On July 15, 2025 and July 16, 2025, attend these calls to better understand current or potential risks/issues we are facing with each of these application security testing tools.
  - **Attend CaDSS Invicti Enterprise Training:** On July 16, 2025, attend to have Invicti team demonstrate training demo as well as to walk-thru any specific issues that Deloitte or Gainwell teams are having and answer questions
  - **Attend AWS Security Meeting:** On July 16, 2025, attend to review and audit all AWS groups and permission sets.
  - **Attend M&E Security/QA Team Weekly Connect:** On July 16, 2025, attend the M&E Security/QA Team Weekly Connect to receive/provide feedback on M&E Security teamwork related to SSP development, POA&M remediation, and OCAT backlog.
  - **Attend Tech CAB Meeting:** On July 16, 2025, attend the Tech CAB Meeting to understand approve/deny decisions on upcoming Change Requests submitted by different teams, providing situational awareness for our team.
  - **Attend Compliance Sync:** On July 17, 2025, attend the Compliance Sync meeting with Consortium Compliance team to discuss System Security Plan and Plan of Action & Milestone activities for CalSAWS and OCAT.
  - **Continue SSP Control Development:** Continue development of the draft SSP control document for the 'Response Group A' controls for Consortium Security review and have started responding to review comments.

## 3.3 Areas in the work plan which require attention (behind schedule)

- ME-D07 Annual Strategic Plan DDED is currently in progress towards finalizing agreed-upon submission timeline.
- Five (5) KT sessions are currently delayed. Deloitte is working with stakeholders to reschedule accordingly.
  - KT Session: Application Architecture Follow-Up 1

- KT Session: Application Architecture - Follow-Up Session 2
- KT Session: SCR Ticket Security Threat Assessment
- KT Session: Part 3: ABQ
- KT Session: Technical Architecture Follow-Up

- Seventeen (17) JS sessions are currently delayed. Deloitte is working with stakeholders to reschedule accordingly.
  - JS Session: DBA Incident Management
  - JS Session: User and Access Management for Non-Production Databases
  - JS Session: Communications Templates and Channels
  - JS Session: Root Cause Analysis
  - JS Session: Release Management and Communications Part 1
  - JS Session: Release Management and Communications Part 2
  - JS Session: Delphix Masking Process
  - JS Session: Production Datafix Execution Process
  - JS Session: Scheduled/adhoc reports in Production
  - JS Session: Performance Monitoring and Alerts
  - JS Session: Production Batch Monitoring
  - JS Session: Monitoring Dashboards
  - JS Session: ABQ Part 1
  - JS Session: Release Management meetings
  - JS Session: Change Management / Release Notes
  - JS Session: Web Cast meetings
  - JS Session: Web Based Training (WBT) meetings

- Five (5) RS sessions are currently delayed. Deloitte is working with stakeholders to reschedule accordingly.
  - RS Session: DBA Incident Management
  - RS Session: DBCR New Table DDL Change Request Process
  - RS Session: Pipeline and Deployment
  - RS Session: Prod-Ops Environment and Code Management
  - RS Session: LMS Wrap Up

## 3.4  Critical Path Analysis

Critical path analysis has been divided into cutover groups, which contain the workstreams shown in the following table.

Table 4: Critical Path Analysis: 6/30/2025 to 7/13/2025

| GROUP | WORKSTREAMS INCLUDED | CRITICAL PATH STATUS |
|---|---|---|
| 1 | OCAT | None – Cutover complete |
| 2 | Production Operations | No expected change to the cutover date |
| 2 | Security | No expected change to the cutover date |
| 2 | Technology Recovery | No expected change to the cutover date |
| 3 | System Change Request | No expected change to the cutover date |
| 3 | Support Services | No expected change to the cutover date |

| GROUP | WORKSTREAMS INCLUDED | CRITICAL PATH STATUS |
|---|---|---|
| 4 | Project Management | No expected change to the cutover date |
| 4 | Organizational Change Management | Execute phase extended beyond plan; no expected change to the cutover date |
| 4 | Architecture Evolution and Innovation | No expected change to the cutover date |

## 3.5  Suggested Changes to Maintain Schedule Timelines

This section includes any changes suggested to the work plan for the purpose of remaining on schedule.

- Updates are needed for the Organizational Change Management Execute phase in Cutover Group 4 to account for incumbent availability, Consortium Training, and SCR Cadence for Job Shadow sessions.

## 3.6  Issues

This section includes enterprise-level issues that may affect the schedule.

- None for the reporting period.

## 3.7  Risks

This section includes enterprise-level risks, including those that may affect the schedule.

Table 5: Risks: 6/30/2025 to 7/13/2025

| RISK # | PROJECT PHASE | RISK NAME | RISK DESCRIPTION |
|---|---|---|---|
| 314 | Transition | Limited Availability of Accenture Staff May Impact the M&E Transition Schedule | Limited availability of Accenture Knowledge Transfer (KT) providers to support the timely transition of M&E Services to Deloitte while also supporting ongoing M&E Releases, Premise and other critical projects (e.g., CARES, WDTIP, etc.). The impact would be during KT (3/3-5/30) and Reverse Shadow (5/5-10/3/2025). Deloitte's Reverse Shadow transition activities include overlap on top of the Accenture team Design/Build/Test for Release 25.09 (April-Spt). Examples of additional transition activities where Accenture may have limited staffing capacity (e.g., provide review of updated documentations, troubleshooting outcome differences from Deloitte's RS, provide data integrity for batch jobs/maintenance/ad-hoc queries, data fixes, L3 ticket triage/resolution, etc.). |

| RISK # | PROJECT PHASE | RISK NAME | RISK DESCRIPTION |
|---|---|---|---|
| 319 | Transition | Delays in the CARES conversion approach may impact CalSAWS transition activities | The transition of CalSAWS FCED responsibilities to the Deloitte team originally had a plan for the conversion logic to be fully vetted for requirements, designed and built prior to handing it over. As part of the plan the testing and execution pieces have always been planned to be transitioned. Due to the delays in finalizing the approach of the conversion effort, the design and build are more likely to be a part of the transition process. |

## 3.8  Other areas requiring discussion

- None for the reporting period.

### 3.8.1  Deliverable Status

The following table outlines the due dates for deliverables from the Transition-In Work Plan. Items shaded in light blue are completed.

Table 6: Transition-In Deliverable Due Dates: 7/7/2025 to 7/13/2025

| DELIVERABLE | DDED SUBMITTED | DDED REVIEW COMPLETE | FDED SUBMITTED | FDED REVIEW COMPLETE | DDEL SUBMITTED | DDEL REVIEW COMPLETE | FDEL SUBMITTED | FDEL REVIEW COMPLETE | NOTES |
|---|---|---|---|---|---|---|---|---|---|
| **ME-D01** M&E Transition-In Master Plan | 8/28/24 | 9/13/24 | 9/20/24 | 1/29/25 | 2/14/25 | 3/3/25 | 3/10/25 | 4/8/25 | FDED/FDEL WAC Signed! |
| **ME-D03** M&E Transition-In Work Schedule | 9/18/24 | 9/25/24 | 9/30/24 | 1/29/25 | 2/14/25 | 3/3/25 | 3/10/25 | 3/25/25 | FDED/FDEL WAC Signed! |
| **ME-D04** M&E Transition-In Test and Validation Plan | 2/3/25 | 2/11/25 | 2/14/25 | 2/27/25 | 3/3/25 | 3/10/25 | 3/13/25 | 3/25/25 | FDED/FDEL WAC Signed! |
| **ME-D05** M&E Project Control Document – Group 1 | 2/19/25 | 2/26/25 | 3/3/25 | 3/6/25 | 4/1/25 | 4/8/25 | 4/11/25 | 5/16/25 | FDED/FDEL WAC Signed! |
| **ME-D05** M&E Project Control Document – Group 2 | N/A | N/A | N/A | N/A | 4/11/25 | 4/18/25 | 4/23/25 | 5/16/25 | FDED/FDEL WAC Signed! |

| DELIVERABLE | DDED SUBMITTED | DDED REVIEW COMPLETE | FDED SUBMITTED | FDED REVIEW COMPLETE | DDEL SUBMITTED | DDEL REVIEW COMPLETE | FDEL SUBMITTED | FDEL REVIEW COMPLETE | NOTES |
|---|---|---|---|---|---|---|---|---|---|
| **ME-D06** M&E Work Schedule | 2/24/25 | 3/3/25 | 3/6/25 | 3/12/25 | 4/1/25 | 4/8/25 | 4/11/25 | 4/16/25 | FDED/FDEL WAC Signed! |
| **ME-D02** M&E Services Plan and Operational Working Documents (Overview) | 3/19/25 | 3/26/25 | 4/1/25 | 4/11/25 | 4/30/25 | 5/8/25 | 5/13/25 | 5/19/25 | FDED WAC Signed! |
| **ME-D02** M&E Services Plan and Operational Working Documents – Group 1 | N/A | N/A | N/A | N/A | 6/6/25 | 6/13/25 | 6/18/25 | 6/24/25 | Submitted comment resolutions to Consortium 7/9 |
| **ME-D02** M&E Services Plan and Operational Working Documents – Group 2 | N/A | N/A | N/A | N/A | 7/9/25 | 7/16/25 | 7/21/25 | 7/24/25 | |
| **ME-D02** M&E Services Plan and Operational Working Documents – Group 3 | N/A | N/A | N/A | N/A | 8/6/25 | 8/13/25 | 8/18/25 | 8/21/25 | |
| **ME-D16** System Application Recovery Plan | 4/16/25 | 4/23/25 | 4/28/25 | 5/1/25 | 6/2/25 | 6/9/25 | 6/12/25 | 6/17/25 | FDED WAC Signed! |
| **ME-D07** CalSAWS Annual Strategic Plan | 7/1/25 | 7/9/25 | 7/16/25 | 7/21/25 | 8/1/25 | 8/8/25 | 8/15/25 | 8/22/25 | Finalizing agreed-upon submission timeline |

## 3.8.2  Knowledge Transfer/Job Shadowing/Reverse Shadowing Status

As of 07/11/2025
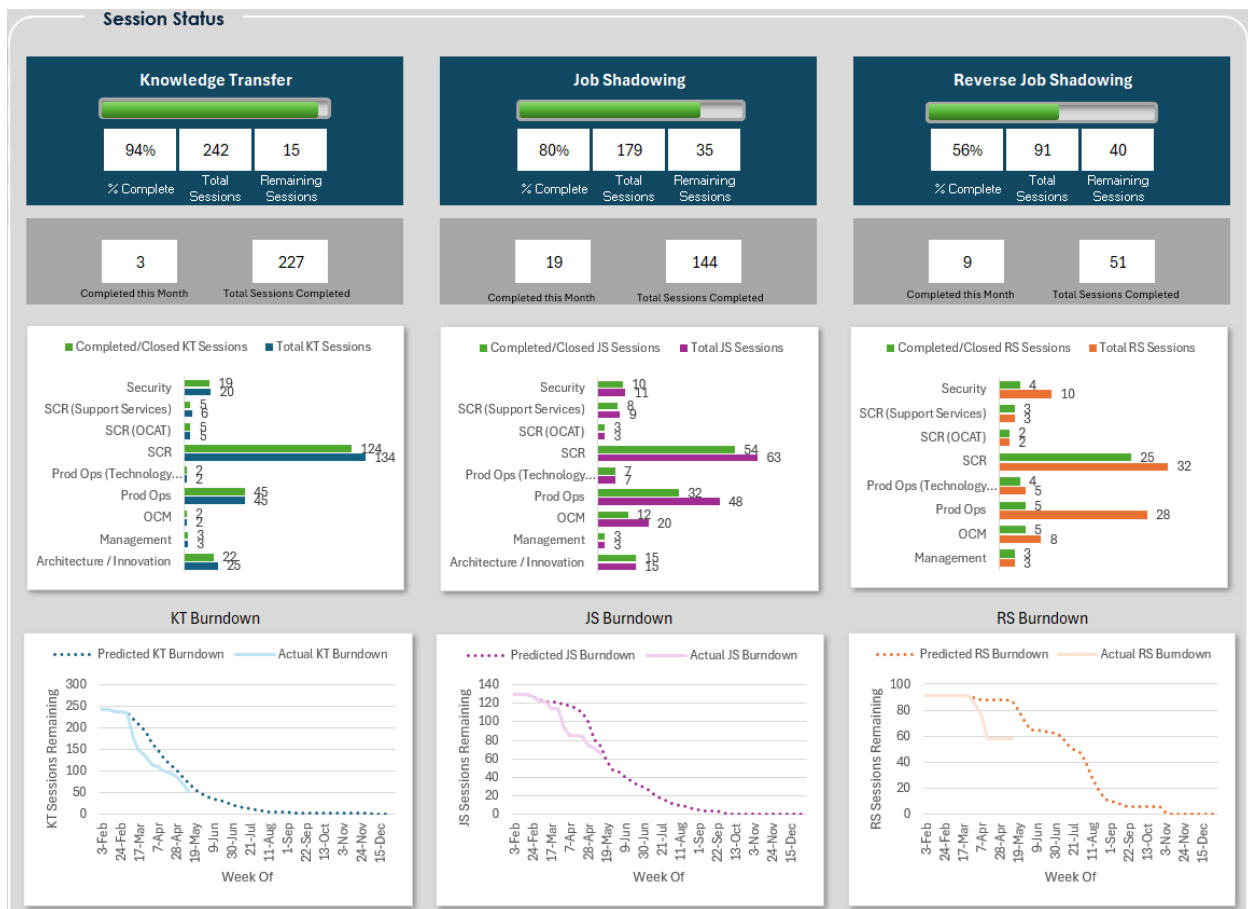


Figure 2: Knowledge Transfer/Job Shadowing/Reverse Shadowing Status

## 3.8.3  Knowledge Transfer Status

**Total KT Sessions Completed this week:** 2
**Total KT Sessions Completed to date:** 227

- Previously delayed Knowledge Transfer sessions have either been scheduled, or an agreement has been met with the relevant session provider to postpone the session.

## 3.8.4  Job Shadowing Status

**Total JS Sessions Completed this week:** 10
**Total JS Sessions Completed to date:** 144

- Previously delayed Job Shadow sessions have either been scheduled, or an agreement has been met with the relevant session provider to postpone the session.

### 3.8.5 Reverse Job Shadowing Status

**Total RS Sessions Completed this week:** 7
**Total RS Sessions Completed to date:** 51

- Previously delayed Reverse Job Shadow sessions have either been scheduled, or an agreement has been met with the relevant session provider to postpone the session.

# 4 CALSAWS M&E: PROJECT MANAGEMENT (6/30/2025 TO 7/13/2025)

## 4.1 Highlights from the Reporting Period

Highlights include:

- During the prior week, several key deliverables were achieved. Submitted July Monthly Advance for July 2025, SFY25/26.

### 4.1.1 Contract Management

**Activities for the Reporting Period**
- Development of upcoming Change Order 1 with County Purchase Orders (CPOs).
- Continued compliance monitoring activities.

**Activities for the Next Reporting Period**
- Continue development of upcoming Change Order 1 with County Purchase Orders (CPOs).
- Continue compliance monitoring activities.

### 4.1.2 Finance Management

**Activities for the Reporting Period**
- July Monthly Advance submitted for July 2025, SFY25/26.
- Integrated Workbook in progress for July 15, 2025 submission.

**Activities for the Next Reporting Period**
- August Monthly Advance due August 5, 2025.

### 4.1.3 Deliverable Status

The following table outlines the due dates for deliverables from the M&E Work Schedule. Items shaded in light blue are completed.

Table 7: M&E Deliverable Due Dates: 6/30/2025 to 7/13/2025

| DELIVERABLE | DDED SUBMITTED | DDED REVIEW COMPLETE | FDED SUBMITTED | FDED REVIEW COMPLETE | DDEL SUBMITTED | DDEL REVIEW COMPLETE | FDEL SUBMITTED | FDEL REVIEW COMPLETE | NOTES |
|---|---|---|---|---|---|---|---|---|---|
| **ME-D06.01** M&E Work Schedule April 2025 | N/A | N/A | N/A | N/A | N/A | N/A | 5/7/25 | 5/19/25 | FDEL WAC Signed |
| **ME-D06.02** M&E Work Schedule May 2025 | N/A | N/A | N/A | N/A | N/A | N/A | 6/6/25 | 6/13/25 | |
| **ME-D06.03** M&E Work Schedule June 2025 | N/A | N/A | N/A | N/A | N/A | N/A | 7/8/25 | 7/15/25 | |
| **ME-D06.04** M&E Work Schedule July 2025 | N/A | N/A | N/A | N/A | N/A | N/A | 8/7/25 | 8/14/25 | |
| **ME-D06.05** M&E Work Schedule August 2025 | N/A | N/A | N/A | N/A | N/A | N/A | 9/8/25 | 9/15/25 | |
| **ME-D06.06** M&E Work Schedule September 2025 | N/A | N/A | N/A | N/A | N/A | N/A | 10/7/25 | 10/15/25 | |
| **ME-D17** M&E System Security Plan | 11/5/25 | 11/13/25 | 11/18/25 | 11/21/25 | 12/18/25 | 1/7/26 | 1/14/26 | 1/22/26 | |
| **ME-D06.07** M&E Work Schedule October 2025 | N/A | N/A | N/A | N/A | N/A | N/A | 11/7/25 | 11/17/25 | |
| **ME-D16.01** System Application Recovery Plan | N/A | N/A | N/A | N/A | 12/1/25 | 12/8/25 | 12/11/25 | 12/16/25 | |
| **ME-D14** Approach to Application and Architecture Evolution | 12/3/25 | 12/10/25 | 12/15/25 | 12/18/25 | 2/2/26 | 2/9/26 | 2/12/26 | 2/18/26 | |
| **ME-D06.08** M&E Work Schedule November 2025 | N/A | N/A | N/A | N/A | N/A | N/A | 12/5/25 | 12/12/25 | |

| Deliverable | DDED Submitted | DDED Review Complete | FDED Submitted | FDED Review Complete | DDEL Submitted | DDEL Review Complete | FDEL Submitted | FDEL Review Complete | Notes |
|---|---|---|---|---|---|---|---|---|---|
| **ME-D15** M&E Approach to Automation, Artificial Intelligence and Machine Learning | 1/7/26 | 1/14/26 | 1/20/26 | 1/23/26 | 3/2/26 | 3/9/26 | 3/12/26 | 3/17/26 | |
| **ME-D06.09** M&E Work Schedule December 2025 | N/A | N/A | N/A | N/A | N/A | N/A | 1/8/26 | 1/15/26 | |

## 4.2  M&E Work Schedule – Project Activities Summary

M&E Work Schedule – Project Activities Summary has been included for the upcoming releases and project activities in the following table.

Table 8: M&E Work Schedule – Project Activities Summary: 7/7/2025 to 7/13/2025

| Name | % Work Complete | Baseline Start | Start | Start Variance | Baseline Finish | Finish | Finish Variance |
|---|---|---|---|---|---|---|---|
| **CalSAWS ME-D06 M&E Work Schedule - Project Activities** | 9% | **Mon 3/17/25** | **Mon 3/17/25** | **0 days** | **Mon 6/1/26** | **Mon 6/1/26** | **0 days** |
| Start Project | 100% | Mon 3/17/25 | Mon 3/17/25 | 0 days | Mon 3/17/25 | Mon 3/17/25 | 0 days |
| **Releases** | 9% | **Mon 5/5/25** | **Mon 5/5/25** | **0 days** | **Mon 6/1/26** | **Mon 6/1/26** | **0 days** |
| Start Releases | 100% | Mon 5/5/25 | Mon 5/5/25 | 0 days | Mon 5/5/25 | Mon 5/5/25 | 0 days |
| **Release 25.11** | 9% | **Tue 5/27/25** | **Tue 5/27/25** | **0 days** | **Mon 12/1/25** | **Mon 12/1/25** | **0 days** |
| **2026 COLA Releases (TBD)** | 0% | **Mon 12/8/25** | **Mon 12/8/25** | **0 days** | **Mon 1/5/26** | **Mon 1/5/26** | **0 days** |
| **Release 26.01** | 0% | **Mon 7/28/25** | **Mon 7/28/25** | **0 days** | **Mon 2/2/26** | **Mon 2/2/26** | **0 days** |
| **Release 26.02 (CalHEERS)** | 9% | **Mon 5/5/25** | **Mon 5/5/25** | **0 days** | **Mon 2/23/26** | **Mon 2/23/26** | **0 days** |
| **Release 26.03** | 0% | **Wed 10/1/25** | **Wed 10/1/25** | **0 days** | **Mon 3/30/26** | **Mon 3/30/26** | **0 days** |
| **Release 26.05** | 0% | **Mon 12/1/25** | **Mon 12/1/25** | **0 days** | **Mon 6/1/26** | **Mon 6/1/26** | **0 days** |
| Releases Complete | 0% | Mon 6/1/26 | Mon 6/1/26 | 0 days | Mon 6/1/26 | Mon 6/1/26 | 0 days |

| Name | % Work Complete | Baseline Start | Start | Start Variance | Baseline Finish | Finish | Finish Variance |
|---|---|---|---|---|---|---|---|
| **Deliverables** | 12% | **Mon 3/17/25** | **Mon 3/17/25** | **0 days** | **Thu 3/19/26** | **Thu 3/19/26** | **0 days** |
| Start Deliverables | 100% | Mon 3/17/25 | Mon 3/17/25 | 0 days | Mon 3/17/25 | Mon 3/17/25 | 0 days |
| **ME-D06 M&E Work Schedule Monthly Updates** | 23% | **Thu 4/24/25** | **Thu 4/24/25** | **0 days** | **Wed 1/28/26** | **Wed 1/28/26** | **0 days** |
| **ME-D14 Approach to Application and Architecture Evolution** | 0% | **Tue 11/25/25** | **Tue 11/25/25** | **0 days** | **Fri 2/20/26** | **Fri 2/20/26** | **0 days** |
| **ME-D15 M&E Approach to Automation, Artificial Intelligence and Machine Learning** | 0% | **Tue 12/30/25** | **Tue 12/30/25** | **0 days** | **Thu 3/19/26** | **Thu 3/19/26** | **0 days** |
| **ME-D16 System Application Recovery Plan Semi-Annual Updates** | 0% | **Fri 10/31/25** | **Fri 10/31/25** | **0 days** | **Thu 12/18/25** | **Thu 12/18/25** | **0 days** |
| **ME-D17 M&E System Security Plan** | 0% | **Thu 10/30/25** | **Thu 10/30/25** | **0 days** | **Mon 1/26/26** | **Mon 1/26/26** | **0 days** |
| Deliverables Complete | 0% | Thu 3/19/26 | Thu 3/19/26 | 0 days | Thu 3/19/26 | Thu 3/19/26 | 0 days |
| **Project Close** | 0% | **Mon 6/1/26** | **Mon 6/1/26** | **0 days** | **Mon 6/1/26** | **Mon 6/1/26** | **0 days** |
| Close Work Plan | 0% | Mon 6/1/26 | Mon 6/1/26 | 0 days | Mon 6/1/26 | Mon 6/1/26 | 0 days |
| Close Project | 0% | Mon 6/1/26 | Mon 6/1/26 | 0 days | Mon 6/1/26 | Mon 6/1/26 | 0 days |

## 4.3  Suggested Changes to Maintain Schedule Timelines

This section includes any changes suggested to the work plan for the purpose of remaining on schedule.

■   None for the reporting period.

## 4.4  Issues

This section includes enterprise-level issues that may affect the schedule.

■   None for the reporting period.

## 4.5  Risks

This section includes enterprise-level risks, including those that may affect the schedule.

Table 9: Risks: 6/30/2025 to 7/13/2025

| RISK # | PROJECT PHASE | RISK NAME | RISK DESCRIPTION |
|---|---|---|---|
| 317 | M&O | Updated May Revise Budget Medi-Cal Revisions effective January 1, 2026 may be at risk for Delivery | As part of the State Fiscal Year 2025/2026 Revised Budget, two policy updates are expected to be implemented by January 1, 2026. These policy updates are the (1) Full-Scope Medi-Cal Enrollment Freeze for Non-Satisfactory Immigration Status and (2) Reinstatement of the Non-MAGI Medi-Cal Asset Limit Test. The Enrollment Freeze update will require coordination between the CalSAWS and CalHEERS Project. The implementation of these changes should not conflict with the SSA COLA Batch Run planned for December 2025. |
| 320 | M&O | Failure to provide M&E team timely access for M&E may impact M&E release delivery - CalSAWS Environment for Releases | Deloitte staff may be unable to perform certain SDLC activities timely for the M&E releases beginning with 25.11 without access to releases specific CalSAWS environments and tools. |

## 4.6 Deviation from Plan/Adjustments

- None to note for the reporting period.

# 5 CALSAWS M&E: MAINTENANCE AND OPERATIONS (6/30/2025 TO 7/13/2025)

## 5.1 Highlights from the Reporting Period

- **Security**
  - **Attended CalSAWS M&E / Security Team Weekly Sync:** On July 9, 2025, attended the CalSAWS M&E/Security Team Weekly Sync meeting with Consortium Security Team to discuss ongoing/pending activities, risk/issues, and incidents.
  - **Attended Snyk Weekly Sync and CaDSS/Invicti Enterprise Implementation:** On July 9, 2025, attended these calls to better understand current or potential risks/issues we are facing with each of these application security testing tools.
  - **Attended M&E Security/QA Team Weekly Connect:** On July 9, 2025, attended the M&E Security/QA Team Weekly Connect to receive/provide feedback on M&E Security teamwork related to SSP development, POA&M remediation, and OCAT backlog.
  - **Attended Tech CAB Meeting:** On July 9, 2025, attended the Tech CAB Meeting to understand approve/deny decisions on upcoming Change Requests submitted by different teams, providing situational awareness for our team.

- **Attended Compliance Sync:** On July 10, 2025, attended the Compliance Sync meeting with Consortium Compliance team to discuss System Security Plan and Plan of Action & Milestone activities for CalSAWS and OCAT.

## 5.2 Additional Projects

### 5.2.1 OCAT

**Activities for the Reporting Period:**
- Zero (0) unplanned outages to report in the reporting period.
- The table below provides OCAT production usage statistics. OCAT Initiated Interviews for the reporting period shown below.

Table 10: User Logins

| ACTIVITY | TOTAL |
|----------|-------|
| **User Logins** | 3,830 |

Table 11: Interviews

| ACTIVITY | TOTAL |
|----------|-------|
| **Interviews Completed (SAWS Initiated)** | 3,711 |
| **Interviews Completed (OCAT Initiated)** | 6 |
| **TOTAL** | **3,717** |

**Help Desk Inquiries**
The table below summarizes Tier 3 help desk contact through CalSAWS ServiceNow during this reporting period.
- Provided Help Desk support for zero (0) OCAT users.

Table 12: Help Desk Inquiries

| REQUEST TYPE | PENDING | WAITING FOR CUSTOMER | CLOSED/RESOLVED |
|--------------|---------|----------------------|-----------------|
| **Administrative Issue** | - | - | - |
| **Application Issue** | - | - | - |
| **Infrastructure Issue** | - | - | - |
| **Access Issue** | - | - | - |
| **Report a System Problem** | - | - | - |
| **Requests** | - | - | - |
| **Database Request** | - | - | - |
| **TOTAL** | 0 | 0 | 0 |

**Defect Summary**

Table 13: Defect Summary

| # | DEFECT # | DEFECT SEVERITY | DEFECT SUMMARY | DEFECT TYPE | STATUS | LOG DATE | IMPACT | ALT. PROCEDURE | PLANNED RELEASE |
|---|---|---|---|---|---|---|---|---|---|
| 1 | OP-2924 | Low | Solutions Tracking for ForgeRock Profile Issue (OP-2880) | FR/ User Management | Closed – Issue has not occurred since November | 11/08/22 | Login issues or ForgeRock help with GUID | N/A | TBD |
| 2 | OP-2927 | Low | Solutions Tracking for CalSAWS - OCAT User & ForgeRock Profile Issue (OP-2880/CA-254280/CA-260230) | FR / User Management | Closed – Issue has not occurred since November | 11/09/22 | Login issues or ForgeRock help with GUID | N/A | TBD |

**Activities for the Next Reporting Period**

- Continue to closely monitor Production for any emerging tickets or issues, taking immediate action to investigate and resolve them as necessary.

## 5.3  Deviation from Plan/Adjustments

- None to note for the reporting period.

# 6   CALSAWS M&E: APPLICATION DEVELOPMENT (7/6/2025 TO 7/13/2025)

## 6.1  Highlights from the Reporting Period

Highlights include:

- **Releases 25.11 and 25.11.XX**
  - **Release 25.11:** Total System Change Requests (SCRs): 17; Received Expedited approval for 6 SCRs; Started the approval process for 3 SCRs and rest are in design process.
  - **Release 25.12.22 (May Revise):** Design in-progress for the 2 Medi-CAL/CalHEERS SCR; Finalized policy received on 6/30/2025; 4 of 5 mitigation steps for Risk 317 are complete (Updated May Revise Budget Medi-Cal Revisions effective January 1, 2026, may be at risk for Delivery), and 1 is on track.
- **CalHEERS Releases 26.02 and 26.06**
  - **Release 26.02**: JADs are In-Progress for the SCRs to finalize the designs.
  - **Release 26.06:** Pre-JADs are In-Progress for the SCRs to finalize the requirements; The overall scope of 26.06 release is being discussed with the CalHEERS team.
- **Other Updates**
  - **Architecture & Innovation Updates:** Working on architecture assessment of the current state focusing on the business components, and how to improve and innovate the implementation of each component; Working on Annual Strategic

Plan, including business priorities, iterative planning process for a strategy that will optimize resources, and improve service aligned to the JPA strategic objectives.

- **System Security Plan (SSP) Updates**: Development of the SSP is in progress, with 15% of the draft control responses completed to date.
- **Deliverables & Policy/Legislative Updates:** Continuing to review/submit per schedule as well as requested SIRFRAs/SCERFRAs, CPOs, and Premise Items.

## 6.2  Application Development

The following figure outlines the M&E Transition-In Timeline, highlighting key phases, milestones, and group-specific activities scheduled from February 2025 through March 2026 to support a structured and coordinated transition process.
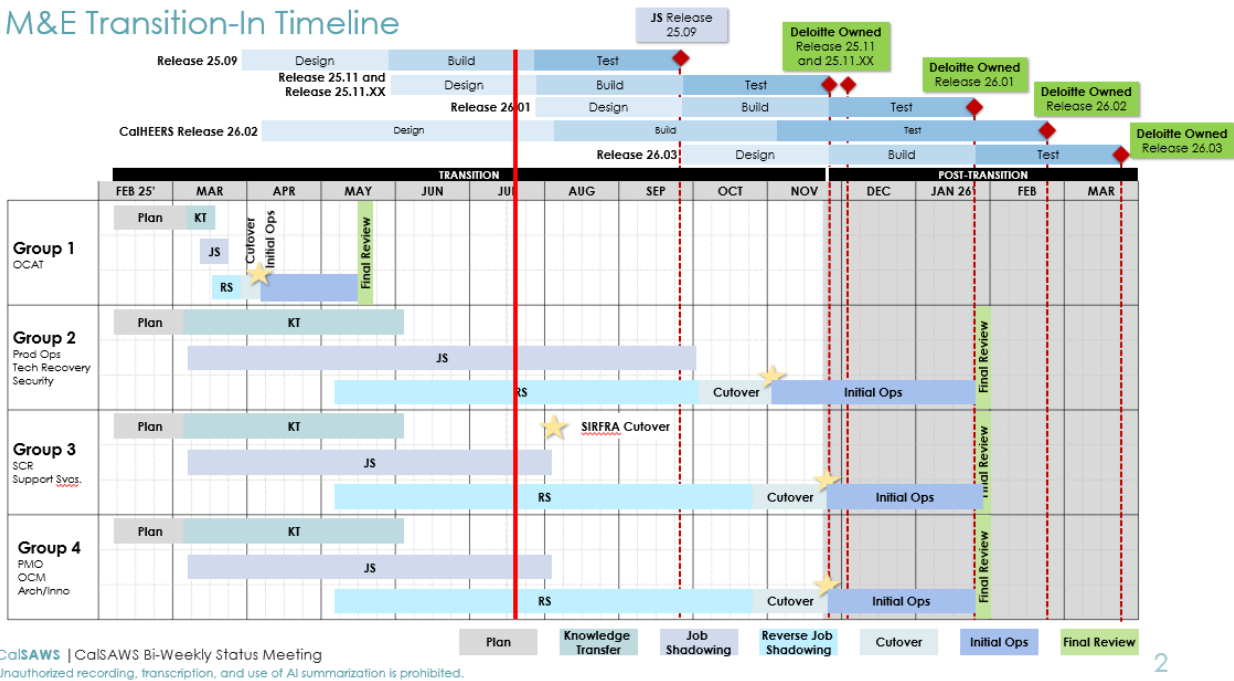


Figure 3: M&E Transition-In Timeline

Table 14: Releases

| RELEASE | SUMMARY |
|---------|---------|
| 25.11 | - Total System Change Requests (SCRs): 17<br>- Received Expedited approval for 6 SCRs<br>- Started the approval process for 3 SCRs; Others are in design process |
| 26.01 | - Total System Change Requests (SCRs): 31<br>- Started design for 28 SCRs; and 3 Newly added |
| 26.02 | - Total System Change Requests (SCRs): 6<br>- JAD sessions in progress for the 6 SCRs |

## 6.3  Application Support and Production Operations

### 6.3.1  Environment Transition Roadmap

The following figure presents the Environment Transition Roadmap, outlining ownership transitions across key environments from April 2025 through November 2025, with clear delineation of responsibilities between Accenture, Deloitte, and Consortium/Gainwell.
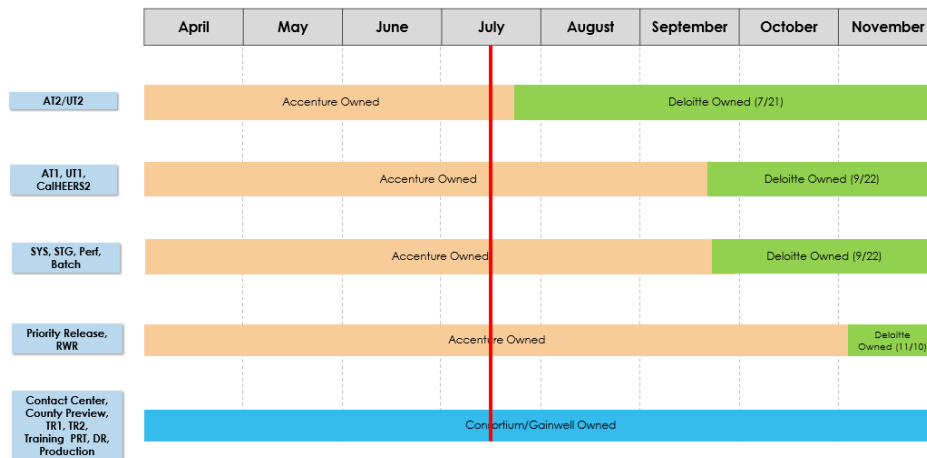
## Environment Transition Roadmap



Figure 4: Environment Transition Roadmap

### 6.3.2  Batch Operations

**Activities for the Reporting Period**
- **Continued review of Batch Changes**: Conducted a comprehensive review of the required changes to Batch Operations SCRs scheduled for deployment in releases 25.12.XX and 26.01.XX. Reviewed and approved BSCRs related to release 25.11.
- **BICSuite Familiarization**: Conducted a comprehensive review of the BICsuite batch job flow and configuration setup within the batch performance environment to gain a deeper understanding of the existing jobs and their operational processes
- **COLA Preparation & Readiness:** Reviewed the December Batch calendar and confirmed no major activity conflicts with proposed COLA activities. Working on finalizing the production execution schedule.

**Activities for the Next Reporting Period**
- **BICSuite tool:** Ongoing review of the BICSuite tool to monitor batch activities and identify any BICSuite related errors and reach out to the incumbent for understanding the issues.

### 6.3.3  Database Application Support

**Activities for the Reporting Period**

- **Continue working on Database Processes:** Partnered with the M&E Development team to support the DBCR review process for ongoing releases, providing input on technical requirements and process of issue resolution.
- **Scheduled Data Fix Analysis:** Conducted a comprehensive review of scheduled data fixes within the BIC suite, collaborating closely with the Development team to understand the business reason and next steps.

**Activities for the Next Reporting Period**
- **Continuous support for 25.09 and 25.11 builds:** Continue to monitor the database build and deployments for the upcoming releases.

### 6.3.4  DevOps
**Activities for the Reporting Period**
- **Continuous Build and Deployment monitoring:** Proactive monitoring of builds and deployments for the 25.09_DELOITTE and 25.11 branches provides rapid identification and resolution of issues, safeguarding the integrity and stability of deployments. Also, validation of code merges for the 25.09_DELOITTE and 25.11 branches is being carried out.
- **Software Licenses Provisioning:** Partner with ACN and GW to establish a schedule for transferring current software licenses from ACN to DLT, as well as to determine any additional licensing requirements.
- **UT2/AT2 Environment Transition Kick-Off:** kick-off meeting with the GW and ACN teams to initiate the transition of ownership for the UT2 and AT2 environments from ACN to DLT. This meeting marks the beginning of the handover process, during which we discussed key onboarding steps, access requirements, and upcoming activities to enable a smooth and successful transition.

**Activities for the Next Reporting Period**
- **Release 25.11 UT2/AT2 Environment Takeover:** Collaborate closely with the Accenture and Gainwell teams to provide a seamless takeover of the UT2/AT2 environments in preparation for the Release 25.11 release readiness.

### 6.3.5  Technical Architecture Application Support
**Activities for the Reporting Period**
- **Continued working on additional Tools SNOW Approval:** Continued collaborating with the Infra team to obtain approval for additional tools ServiceNow tickets for adding the tools into whitelist/software center.
- **Continued working on assessment of existing application landscape:** Continued reviewing KT recordings, received documentation (OWD and other ad-hoc SOPs), as well as source code repositories, to understand the existing application architecture and technology landscape in preparation of application modernization.
- **Held Analytics Modernization Infrastructure Alignment Workshop:** On July 8, 2025, facilitated an Analytics Modernization Infrastructure Alignment Workshop with the Consortium Data Lead, Gainwell, and Databricks to align on infrastructure requirements to begin the Analytics Modernization POC.

- **Held Analytics Current State Analysis Meeting with Consortium Data Team:** On July 8, 2025, met with Consortium Data Team to discuss how we will collaborate on analysis of the current analytics state as part of Analytics Modernization Milestone 0 plan.
- **Continued working on additional Tools SNOW Approval:** Continued collaborating with the Infra team to obtain approval for additional tools ServiceNow tickets for adding the tools into whitelist/software center.

**Activities for the Next Reporting Period**
- **Attend Analytics Natural Language Query Sync with Consortium CTO:** On July 14, 2025, team will meet with meet with the Consortium Chief Technology Officer to discuss various analytics architecture approaches to enable Natural Language Querying in the future analytics platform as part of Analytics Modernization.
- **Provide Analytics Modernization POC Updates to Consortium CTO:** On July 16, 2025, team will meet with Consortium Chief Technology Officer to provide updates on progress made in Milestone 0 as part of the Analytics Modernization POC and prioritize open action items.

### 6.3.6  Innovation Support

**Activities for the Reporting Period**
- **Assessed/Reviewed Options for ROI rollout SCREFRA:** On July 7, 2025, July 8, 2025, and July 9, 2025, met with vendor partners to assess and recommend phased rollout approaches to the ROI rollout request.
- **Reviewed RITM Security Approval Process:** On July 9, 2025, hosted meeting for Gainwell, Consortium, and the prod-ops and security teams to assess RITM Security Approval process.
- **SCR Analysis:** On July 9, 2025 and July 10, 2025, held internal meetings to review use of Amazon Q to generate functional and technical documents for existing SCRs.
- **Extended Amazon Q licenses:** On July 7, 2025, and July 8, 2025, worked with Amazon and Gainwell to extend Amazon Q Developer licenses for 60 days.
- **Gainwell's Amazon Q POC findings:** On July 9, 2025, attended Consortium CTO's invite to review Gainwell's Amazon Q findings.

**Activities for the Next Reporting Period**
- **Present draft of Amazon Q rollout plan:** On July 16, 2025, team will meet with Consortium Chief Technology Officer to share rollout ideas for Amazon Q.
- **Whiteboarding session to review current SCR process**: On July 16, 2025, team will meet with Consortium Chief Technology Officer to whiteboard current SCR process and brainstorm gaps and improvements.

### 6.3.7  Application Security Support

**Activities for the Reporting Period**
- **Automated Security Tool Integration:** Access to Static Application Security Testing (SAST) and Dynamic Application Security Testing (DAST) platforms have been established, and the R25.09_DELOITTE code branch has been integrated into the Snyk SAST platform. Resolved an access issue with the tool vendor to allow scanning activities.

- **OCAT SAST/DAST Monthly Report:** Completed monthly (June) SAST and DAST scans for the OCAT Application, reviewed the resulting reports for the OCAT application, and discuss any new findings with the Consortium Security team.
- **OCAT Integration for Synk and Invicti:** Two tickets were created for Synk and Invicit and awaiting approval from Consortium.

**Activities for the Next Reporting Period**

- **Automated Security Tool Integration:** Continue application security testing of R25.09_DELOITTE code branch and integrate 25.11 code branch (when available) into the Static Application Security Testing (SAST). Perform DAST scan against the R25.09_DELOITTE environment using the Inviciti Platform.
- **Manual Application Security Testing (MAST) Integration:** Conduct a Manual Application Security Testing (MAST) scan on the R25.09_DELOITTE environment utilizing the Burp Suite Pro platform.

### 6.3.8  SIRFRA/SCERFRA Items

**Activities for the Reporting Period**

The following tables outline the current Statewide Automated Welfare System (SAWS) Cost Estimation Request for Research and Analysis (SCERFRA) and SAWS Information Request for Research and Analysis (SIRFRA).

Table 15: Summary of SIRFRA/SCERFRA

| STATUS | TOTAL |
|---|---|
| New | 0 |
| Reopened | 1 |
| Assigned | 3 |
| Completed | 46 |
| Duplicate | 0 |
| In review | 3 |
| Withdrawn | 5 |
| Rejected | 0 |
| Pending Clarification | 1 |
| Ready for Review | 0 |
| TOTAL | 59 |

Note: Table displays SIRFRA (non-query, non-recurring)/SCERFRA requests from March 1, 2025 through the end of the reporting period.

Table 16: List of SIRFRA/SCERFRA

| ID | DESCRIPTION | STATUS | DUE DATE |
|---|---|---|---|
| CA-288389 | SCERFRA 25-913 - AB 936 - CalFresh Fruit and Vegetable Supplemental Benefits Program | Reopened | N/A |
| CA-29261 | SCERFRA 25-518 – Shorter Versions of the Prepopulated SAR 7 Form | Pending Clarification | TBD |

| ID | DESCRIPTION | STATUS | DUE DATE |
|---|---|---|---|
| CA-256630 | Create Dynamic Generation of Information of CalFresh Over Issuance Notice | Assigned | TBD |
| CA-291461 | Revised SCERFRA 25-503 – BenefitsCal ROI to CBOs | Assigned | 7/14/2025 |
| CA-292728 | SIRFRA 1447 – Remaining Counties to opt into Automatic Return Mail Processing | Assigned | 7/22/2025 |
| CA-292584 | SIRFRA 4020 – Automated Informing Notices | Assigned | 8/1/2025 |
| CA-291949 | SCERFRA 25-514 – BenefitsCal Accepting Homeless Assistance Requests (CW 42) | In Review | 7/11/2025 |
| CA-292652 | SIRFRA 1446 – AB 1018 Automated Decision Systems | In Review | 7/11/2025 |
| CA-280792 | SCERFRA 25-524 – Alternate Formatted Forms | In Review | 7/15/2025 |
| CA-291794 | SCERFRA 25-512: CalFresh Impact Analysis- One Big Beautiful Bill Act (HR 1) | Completed | 6/25/2025 |
| CA-291510 | SCERFRA 25-511 – ABAWD Automation | Completed | 6/25/2025 |
| CA-291008 | SCERFRA 25-934 – AB 1337 – Information Practices Act of 1977 | Completed | 6/26/2025 |
| CA-291461 | Revised SIRFRA 1442 – Proposed Federal Reconciliation | Completed | 7/1/2025 |
| CA-288424 | Revised SCERFRA 25-915 – AB 42 – CalWORKs: CalFresh: Eligibility: Income and Resource Exclusions | Completed | 7/1/2025 |
| CA-289149 | SIRFRA 1429 – AB 543 | Completed | 7/3/2025 |
| CA-292052 | SCERFRA 25-515 – Homeless Assistance (HA) Benefit Type | Completed | 7/8/2025 |
| CA-292606 | SCERFRA 25-517 – Inclusion of Newly Excluded Noncitizens to CFAP – One Big Beautiful Bill Act (H.R.1) | Completed | 7/11/2025 |
| CA-29265 | SCERFRA 25-516 – CalWORKs Child Support Forms Revision Efforts | Completed | 7/14/2025 |
| CA-288243 | SCERFRA 25-911 – SB 560 – Public Social Services | Withdrawn | 7/14/2025 |

- Note: Completed records (2+ weeks) from the table above have been removed. Additional details can be found in JIRA.

**Activities for the Next Reporting Period**
- Continue SIRFRA/SCERFA activities, including submission of SCERFRA/SIRFRAs for review: Revised SCERFRA 25-503 – BenefitsCal Release Of Information to Community-Based Organizations and SCERFRA 25-516 – CalWORKs Child Support Forms Revision Efforts.

### 6.3.9  County Purchase Orders (CPOs)

**Activities for the Reporting Period**
The following table outlines the current County Purchase Orders.

Table 17: List of County Purchase Orders

| ID | DESCRIPTION | STATUS | DUE DATE |
|---|---|---|---|
| CA-285528 | San Diego County Opt-In Foster Care Placement Verification | In Progress | 6/30/2025 |
| CA-57104 | GR Self Employment Expenses Calculations | In Progress | 7/25/2025 |
| CA-281036 | General Relief Opportunities for Work (GROW) Program New Non-Compliance Reason Code | In Progress | 7/25/2025 |
| CA-263020 | GA-GR Automated Solution | In Progress | 9/30/2025 |

**Activities for the Next Reporting Period**
- Continue CPO activities with analysis, submission, and approvals.

### 6.3.10 Premise Items

**Activities for the Reporting Period**
The following table outlines the additional premise items.

Table 18: Premise Items

| PREMISE NAME | STATUS | PHASE | PROGRESS/UPDATES |
|---|---|---|---|
| CalFresh Minimum Nutrition Benefit | On Time | Approve | CA-264783 planned for Release 25.11 |

**Activities for the Next Reporting Period**
- Continue premise items activities with analysis, submission, and approvals.

## 6.4 Deviation from Plan/Adjustments
- None to note for the reporting period.