CalSAWS
California Statewide Automated Welfare System

THE POWER OF 58

Bi-Weekly Status Report
CalSAWS M&E

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Bi-Weekly Status – CalSAWS M&E

1 EXECUTIVE SUMMARY

As we conclude Weeks 20 and 21 of the project, progress has been made on Transition-in and Maintenance & Enhancement (M&E) activities.

Transition-In

Key accomplishments this week include coordinating the weekly Deloitte/Accenture Transition Meeting on June 24, 2025, which focused on Knowledge Transfer (KT), Job Shadowing (JS), and Reverse Job Shadowing (RS) logistics, document requests, and action item resolution. The team also initiated the second of seven planned meetings with Gainwell to advance Operational Level Agreement (OLA) and RACI definition efforts. In addition, the team successfully completed five (5) Knowledge Transfer (KT) sessions, three (3) Job Shadowing (JS), and zero (0) Reverse Job Shadowing (RS) sessions, including sessions for the Online team, GA/GR, and May Revise/Budget Drills.

We received Consortium feedback for the ME-D02 M&E Services Plan and Operational Working Documents: OWD Group 1 Final Deliverable (FDEL) on June 24, 2025.

Looking ahead to next week, the team will focus on submitting updated comments and artifacts for ME-D02 OWD Group 1 on June 30, 2025. The team will also continue KT and JS sessions, participate in the Bi-Weekly CalSAWS SCRB Meeting and Release Coordination Meeting on July 1, 2025, and prepare for the OCT DR Drill exercise.

M&E Activities

We actively monitored the Tier 3 – M&E OCAT ServiceNow queue, which received zero (0) tickets.

We conducted the monthly OCAT Operations and Release Management meeting with Consortium, Gainwell, and ClearBest on June 24, 2025, and continued development of the System Security Plan (SSP) control document.

Looking ahead to next week, the team will focus on ongoing monitoring of the OCAT ServiceNow queue and continued SSP control development. The team will also attend upcoming security and compliance meetings, and support preparation for the OCT DR Drill exercise.

2 TRANSITION-IN WORKPLAN STATUS (6/16/2025 TO 6/22/2025)

The following sections provide a summary of tasks completed in this reporting period, upcoming tasks for the next reporting period, and tasks behind schedule.

2.1 Tasks Completed from the Prior Week

Highlights include:

During the prior week, several key deliverables were achieved. We received feedback from the Consortium on the ME-D16 System Application Recovery Plan Final Deliverable (FDEL) on June 17, 2025. On June 17, 2025, we submitted the ME-D02 M&E Services Plan and Operational Working Documents: OWD Group 1 Draft Deliverable (DDEL) to the Consortium. On June 18, 2025, we responded to the Consortium's feedback for the ME-D16 System Application Recovery Plan FDEL.

- **PMO**
  - **Transition-In**
    - **Conducted Weekly Deloitte/Accenture Transition Meeting:** On June 17, 2025, coordinated Knowledge Transfer, Job Shadowing, and Reverse Job Shadowing Session logistics, Document request fulfillment, and action item resolutions.
  - **Participated in CalSAWS PMO Status Meeting:** On June 17, 2025, engaged with the Consortium PMO during the weekly meeting to strengthen project management oversight and alignment.
  - **Participated in CalSAWS Bi-Weekly Status Meeting:** On June 18, 2025, presented updates and participated in the meeting to provide critical project updates and facilitate stakeholder engagement.
  - **Developed Deloitte - CalSAWS M&E Weekly Status Report - 2025-06-22:** Created a detailed weekly status report with a clear overview of project progress, identify potential risks, and outline next steps for continued alignment and successful project execution.
  - **Deliverables**
    - **Received Consortium Feedback for ME-D16 FDEL:** On June 17, 2025, received feedback from the Consortium ME-D16 System Application Recovery Plan FDEL.
    - **Submitted ME-D02 Group 1 FDEL:** On June 17, 2025, submitted ME-D02 M&E Services Plan and Operational Working Documents: OWD Group 1 DDEL to the Consortium.
    - **Responded to Consortium Feedback for ME-D16 FDEL:** On June 18, 2025, responded feedback from the Consortium ME-D16 System Application Recovery Plan FDEL.
- **OCAT**
  - **Held Monthly SLA Meeting:** On June 19, 2025, met with the Consortium, Gainwell, and ClearBest, to review OCAT Monthly SLA Report for May.
  - **Continued Monitoring Tier 3 – M&E OCAT ServiceNow Queue:** Engaged in monitoring activities and resolve any tickets that come into queue.
  - **Conducted Monthly OCAT Operations and Release Management Meeting:** Met with the Consortium, Gainwell and ClearBest, to discuss open OCAT items on June 24, 2025.
- **SCR**
  - **Attended the CalSAWS Release Coordination Weekly Meeting:** On June 17, 2025, attended the CalSAWS meeting to review and discuss the upcoming SCRs.

- **Attended the CalSAWS SCRB Touchpoint Meeting:** On June 17, 2025, attended the SCRB meeting to review and discuss the comments and status on SCRs send for SCRB review.
- **Attended the Knowledge Transfer (KT) session for GA/GR:** On June 17, 2025, attended the knowledge transfer session for General Assistance/General Relief to complete understanding on the CalSAWS GA/GR functionality.
- **Attended the CalHEERS-SAWS Integration Weekly Meeting:** On June 19, 2025, attended the meeting to continue integration planning and coordination between CalHEERS and SAWS for upcoming releases and JADs.
- **Attended the Knowledge Transfer (KT) session for Reports:** On June 19, 2025, attended the knowledge transfer session for Reports to complete understanding on the CalSAWS Reports and Analytics functionality.
- **Submitted estimates for DCFS General Ledger Audit Request**: On June 20, 2025, submitted cost estimates for a request to modify the "DCFS SSIAP/SSAAP Detail" pages to restrict user to create multiple SSI/SSA applications for the same client & same benefit type if existing application has no termination date.

- **Support Services**
  - **Continued Impact Analyses & Estimates for May Budget Revise:** During the week of June 16, 2025, continued to analyze impact and provide estimates on May Budget Revise items with the Consortium and Accenture to enable the collaborative development of impact analyses and estimates on items in the May Revision to the SFY25/26 budget as part of JS/RS.
  - **Submitted SCERFRA/SIRFRAs for Review:** During the week of June 16, 2025, submitted estimates for SIRFRA 1442 – Proposed Federal Reconciliation, SIRFRA 1443 – VCI Restoration, SCERFRA 25-510 – WTW Flow, and Revised SCERFRA 25-918 – AB 969 – CalWORKs Family Violence Option and Gender-based Violence Information.
  - **Reviewed Draft Policy Letters:** During the week of June 16, 2025, reviewed and provided feedback on the following draft policy letters: CalWORKs WTW AB 2300 Forms, STEP Q&A ACL for SH Review, Reasonable Explanation System Change to CalHEERS & CalSAWS, and Update to Student Earned Income Exclusion.
  - **Participated in SCERFRA 25-503 Discussion:** On June 16, 2025, participated in a discussion with DHCS and the Consortium on SCERFRA 25-503 – BenefitsCal Release of Information to Community-Based Organizations.
  - **Participated in the SCERFRA/SIRFRA Requirements Meeting:** On June 18, 2025, participated in the weekly SCERFRA/SIRFRA Requirements meeting with the Consortium Policy & Design staff, Gainwell, and Accenture.
  - **Attended Release Of Information (ROI) Knowledge Transfer Meeting:** On June 18, attended KT meeting with the Consortium, Accenture, BenefitsCal, and Gainwell to discuss the ROI automation changes needed in CalSAWS and BenefitsCal with ACL 24-91 (SCERFRA 25-503).
  - **Participated in the CalSAWS SCERFRA/SIRFRA Weekly Review Meeting:** On June 19, 2025, participated in the weekly SCERFRA/SIRFRA review meeting with the Consortium, Gainwell, and Accenture.
  - **Participated in SCERFRA 25-511-Mass Mailer Meeting**: On June 20, 2025, participated in meeting with the Consortium, Accenture, and Gainwell to discuss print/postage/Adobe costs associated with SCERFRA 25-511 – ABAWD Automation.

- **Architecture/Innovation/Evolution**
  - **Conducted Discussions with Regional Managers on Analytics Modernization:** On June 17, 2025, held discovery call with Consortium Regional Managers facilitated by the Consortium CTO and the Consortium Data Lead. Shared current roadmap and features of proposed Analytics Modernization. Received valuable feedback and insights into county workflows and on additional county requirements to account for in our solution.
  - **Conducted Discussions with Counties on Analytics Modernization:** On June 17, 2025, held discovery call with stakeholders from San Bernadino County facilitated by the Consortium CTO and the Consortium Data Lead. Shared current roadmap and features of proposed Analytics Modernization, received valuable feedback to incorporate into high-level requirements and facilitate county migration processes.
  - **Held touch-point meeting on ME-D07– Annual Strategic Plan**: On June 18, 2025, met with the Consortium deliverable owners of ME-D07 (CTO, Application Development Director, Policy Design and Governance Director) to discuss the high-level strategy of utilizing visioning workshops with Consortium stakeholders to create a business value driven strategic plan. Discussed the updated timeline of the deliverable, goal and the process of the proposed visioning sessions and participants required for the business to provide inputs into the ME-D07 deliverable.
  - **Continued Additional Tools – Security and TBCR Approval Process**: Continued working on getting Approval for Pilot to evaluate additional tools as stated within JIRA CA-291073. On 6/18, submitted SIA/PIA for Consortium Security review.
  - **Continued Application Assessment and pre-modernization knowledge base:** Continued reviewing recorded KT sessions, provided OWD and other documentations and systematically create pre-modernization knowledge base to understand the legacy CalSAWS application architecture, behaviors and infrastructure/deployment characteristics.
  - **Continued Amazon Q Proof of Concept (POC) Development:** Continued validating Amazon Q Developer Pro use cases and the creation of enablement documents including validated, detailed prompts that developers can use on day-1 if the pilot leads to approval of Q for CalSAWS developers.
  - **Analytics Milestone 0 Sprint Plan:** On June 18, 2025, delivered detailed sprint plan for Milestone 0 analytics work to Consortium CTO for review and feedback on initial sprint kickoff date and sprint scopes.
  - **TechDoc Repo Pilot Kick-Off**: On June 19, 2025, created the first pilot of TechDoc repo that will be the next generation, developer focused, WIKI replacement, designed on "Documentation as Code" principle that allows tech documentation to be included as part of the software delivery SDLC, therefore creating an evergreen documentation system.
  - **Delivered Analytics Modernization Demo Video to Consortium CTO**: On June 19, 2025, recorded and delivered a detailed walkthrough of a sample analytics environment that replicates functionality in our proposed solution. This video will be shown during CTO's breakout session presentation at CalSAWS conference.
  - **Provided CalSAWS Conference Presentation Support to Consortium CTO**: On June 19, 2025, created notes and talking points to provide additional analytics modernization context for Consortium Chief Technology Officer to utilize during CalSAWS Conference breakout session presentation.

- **Provided SCR BedRock Analysis Support to Consortium CTO**: On ad-hoc basis throughout this week, provided Consortium CTO with customized scripts to parse and transform SCR cases within Consortium JIRA to enable the deep-dive and analysis of the open SCRs.
- **Production Operations**
    - **CalSAWS Build and Deployment Checkpoint:** This is a daily recurring call with Gainwell from 4:30pm – 5:00pm. The Release Management attended these calls to understand the collaboration between Accenture and Gainwell for upcoming activities/prod deployment/maintenance/etc.
    - **Release 25.07 County Validation P.M. Touchpoint:** For the week of June 16, 2025, the Release Management team attended the afternoon county validation touchpoint call. The intent is to continue to understand the collaboration process between the Consortium and the counties.
    - **Release 25.07 Webcast SCR Review:** On June 16, 2025, the Release Management team attended the Release 25.07 Webcast SCR Review call. The intent is to continue to understand the collaboration process between the Consortium and M&E vendor for generating webcast content.
    - **CalSAWS M&E ProdOps KT: Performance Testing:** On June 16, 2025, performance testing was conducted to gain critical insights into the current performance testing processes, tools, and scripts used by the incumbent vendor.
    - **CalSAWS M&E ProdOps JS: Data Model Management – Part 1:** On June 17, 2025, the DBA team received a hands-on exposure to how data models are designed, maintained, and optimized in the current environment. The DBA team observed key tasks such as updating data schemas, confirming data integrity, managing metadata, and preparing the deliverable documents for baseline line release.
    - **CalSAWS M&E ProdOps JS: DBCR Automation and Abbreviation Approval Process:** On June 19, 2025, attended a job shadow session for DBCR Automation and the Abbreviation Approval Process that provided practical insight into how database change requests (DBCR) are automated, tracked, and implemented. Observe the steps involved in reviewing and approving abbreviations for database objects in compliance with naming standards and governance policies.
    - **CalSAWS M&E ProdOps JS: Incident and Problem Management:** On June 19, 2025, attended a job shadow session for Incident and Problem Management that provided firsthand experience in how incidents are logged, prioritized, investigated, and resolved. The team observed the process of identifying root causes for issues and raising defects and SCRs based on needs. This will help us to understand the ServiceNow workflows and life cycle of an Incident and a problem ticket.
    - **CalSAWS M&E ProdOps JS: Pipeline and Deployment:** On June 20, 2025, attended a job shadow session for Pipeline and Deployment that provided insight about how code changes are built, tested, and deployed through automated pipelines. The team observed the end-to-end process, including Bitbucket integration, Jenkins and Ansible Jobs, and deployment strategies.
- **Technology Recovery**
    - **ME-D16 System Recovery Plan:** Team addressed FDEL review comments by making the required changes or providing clarifications.
- **Security**

- **Attended CalSAWS M&E Security KT: Application Audit Logging and Security Monitoring:** On June 17, 2025, attended the CalSAWS M&E Security KT: Application Audit Logging and Security Monitoring to complete our understanding of the application audit logging and security monitoring process.
- **Attended Consortium Pre-CAB Security Review:** On June 17, 2025, attended the Consortium Pre-CAB Security Review with the Consortium security team to understand upcoming Change Requests from different teams, providing situational awareness for our team.
- **Attended CalSAWS M&E / Security Team Weekly Sync:** On June 18, 2025, attended the CalSAWS M&E/Security Team Weekly Sync meeting with Consortium Security Team to discuss ongoing/pending activities, risk/issues, and incidents.
- **Continued SSP Control Development:** Continued development of the draft SSP control document for the 'Response Group A' controls for Consortium Security review and have started responding to review comments.
- **Attended Weekly Sync and Enterprise Implementation:** On June 18, 2025, attended these calls to better understand current or potential risks/issues we are facing with each of these application security testing tools.
- **Attended M&E Security/QA Team Weekly Connect:** On June 18, 2025, attended the M&E Security/QA Team Weekly Connect to receive/provide feedback on M&E Security teamwork related to SSP development, POA&M remediation, and OCAT backlog.
- **Attended Application Security Findings Meeting (M&E) One-Off:** On June 18, 2025, attended the Application Security Findings Meeting (M&E) One-Off to discuss and gain a better understanding of vulnerabilities.
- **Attended CalSAWS M&E Prod Ops JS: Incident and Problem Management:** On June 19, 2025, attended CalSAWS M&E Prod Ops JS: Incident and Problem Management to form a better understanding of the Incident and Problem Management process.
- **Attended CalSAWS M&E Prod Ops JS: Pipeline and Deployment**: On June 20, 2025, attended CalSAWS M&E Prod Ops JS: Pipeline and Deployment to form a better understanding of the application pipeline and deployment process.

2.2 Tasks Due for the Coming Week

Highlights include:

- **Attend R5 Management Site Visit:** On June 25, 2025, participate in the Region 5 Management Site Visit to review project progress, address implementation challenges, and collaborate with site leadership, resulting in enhanced alignment on deliverables and actionable steps for successful system rollout.
- **Attend CalSAWS Annual Conference & JPA Member Representatives Meeting:** On June 26 and June 27, 2025, participate in plenary and keynote sessions, split attendance for breakout sessions, and engage with stakeholders to maximize knowledge sharing, strengthen relationships, and identify actionable insights for project advancement.
- **Provide Input and Updates to County Analytics Questionnaire**: On June 23, 2025, provide input and updates to County Analytics Questionnaire document created by Consortium Data Lead. The intent of this document is to share to counties to get

qualitative data on their current data and analytics workflows, report usage, data challenges, and technical data infrastructure.

- **Conduct Analytics Sprint Joint Planning Session with Consortium Data Team**: On June 23, 2025, meet with Consortium Data Team to plan and kick off first sprint of Analytics Modernization Milestone 0. The Consortium Data Team will be working in parallel with M&E Analytics Team to provide direct support to project.
- **Deliverables:** Looking ahead, the team will focus on several key deliverables. On June 23, 2025, we anticipate receiving the signed WAC for the ME-D16 System Application Recovery Plan FDEL from the Consortium. On June 24, 2025, we expect to receive feedback from the Consortium for the ME-D02 M&E Services Plan and Operational Working Documents: OWD Group 1 FDEL.

- **PMO**
  - **Transition-In**
    - **Conduct Weekly Deloitte/Accenture Transition Meeting:** Coordinate Knowledge Transfer, Job Shadowing, and Reverse Job Shadowing Session logistics, Document request fulfillment, and action item resolutions.
  - **Participate in CalSAWS PMO Status Meeting:** On June 24, 2025, engage with the Consortium PMO during the weekly meeting to strengthen project management oversight and alignment.
  - **Attend R5 Management Site Visit:** On June 25, 2025, participate in the Region 5 Management Site Visit to review project progress, address implementation challenges, and collaborate with site leadership, resulting in enhanced alignment on deliverables and actionable steps for successful system rollout.
  - **Attend CalSAWS Annual Conference & JPA Member Representatives Meeting:** On June 26 and June 27, 2025, participate in plenary and keynote sessions, split attendance for breakout sessions, and engage with stakeholders to maximize knowledge sharing, strengthen relationships, and identify actionable insights for project advancement.
  - **Develop Deloitte - CalSAWS M&E Weekly Status Report - 2025-06-29:** Create a detailed weekly status report with a clear overview of project progress, identify potential risks, and outline next steps for continued alignment and successful project execution.
  - **Deliverables**
    - **Receive signed WAC for ME-D16 FDEL:** On June 23, 2025, receive the signed WAC for ME-D16 System Application Recovery Plan FDEL from the Consortium.
    - **Receive Consortium Feedback for ME-D02 FDEL Group 1:** On June 24, 2025, receive feedback from the Consortium for ME-D02 M&E Services Plan and Operational Working Documents: OWD Group 1 FDEL.
- **OCAT**
  - **Continue Monitoring Tier 3 – M&E OCAT ServiceNow Queue:** Engage in monitoring activities and resolve any tickets that come into queue.
- **SCR**
  - **Attend the CalSAWS Release Coordination Weekly Meeting:** On June 24, 2025, attend the CalSAWS meeting to review and discuss the upcoming SCRs.

- **Attend the Knowledge Transfer (KT) session for Online:** On June 25, 2025, attend the knowledge transfer session for Online team to complete understanding on the CalSAWS Lobby management functionality
- **Attend the CalHEERS-SAWS Integration Weekly Meeting:** On June 26, 2025, attend the meeting to continue integration planning and coordination between CalHEERS and SAWS for upcoming releases and JADs.
- **Attend the Knowledge Transfer (KT) session for GA/GR (General Assistance/General Relief):** On June 26, 2025, attend the knowledge transfer session for GA/GR to complete understanding on the CalSAWS General Assistance and General Relief functionality.

- **Support Services**
  - **Continue Impact Analyses & Estimates for May Budget Revise:** During the week of June 22, 2025, continue to analyze impact and provide estimates on May Budget Revise items with the Consortium and Accenture to enable the collaborative development of impact analyses and estimates on items in the May Revision to the SFY25/26 budget as part of JS/RS.
  - **Submit SCERFRA/SIRFRAs for Review:** During the week of June 22, 2025, submit estimates for SCERFRA 25-513 – EBT Benefit Type for 5U Aid Code, SCERFRA 25-511- ABAWD Automation, SCERFRA 24-524 – Alternate Formatted Forms, SCERFRA 25-512 – CalFresh Impact Analysis – One Big Beautiful Bill Act (HR 1), SCERFRA 25-934 – AB 1337 – Information Practices Act of 1977, and Revised SCERFRA 25-915 – AB 42 – CalWORKs: CalFresh: Eligibility: Income and Resource Exclusions.
  - **Participate in the SCERFRA/SIRFRA Requirements Meeting:** On June 25, 2025, participate in the weekly SCERFRA/SIRFRA Requirements meeting with the Consortium Policy & Design staff, Gainwell, and Accenture.
  - **Participate in the CalSAWS SCERFRA/SIRFRA Weekly Review Meeting:** On June 26, 2025, participate in the weekly SCERFRA/SIRFRA review meeting with the Consortium, Gainwell, and Accenture.

- **Architecture/Innovation/Evolution**
  - **Continue working on additional Tools TBCR Approval Process:** Continue working on getting Security Approval and TBCR Approval for additional tools TBCR Approval Process.
  - **Provide Input and Updates to County Analytics Questionnaire**: On June 23, 2025, provide input and updates to County Analytics Questionnaire document created by Consortium Data Lead. The intent of this document is to share to counties to get qualitative data on their current data and analytics workflows, report usage, data challenges, and technical data infrastructure.
  - **Conduct Analytics Sprint Joint Planning Session with Consortium Data Team**: On June 23, 2025, meet with Consortium Data Team to plan and kick off first sprint of Analytics Modernization Milestone 0. The Consortium Data Team will be working in parallel with M&E Analytics Team to provide direct support to project.
- **Production Operations**
  - **CalSAWS Build and Deployment Checkpoint:** This is a daily recurring call with Gainwell from 4:30pm – 5:00pm. The Release Management will attend these calls to understand the collaboration between Accenture and Gainwell for upcoming activities/prod deployment/maintenance/etc.

- **25.07 County Validation P.M. Touchpoint:** For the week of June 23, 2025, the Release Management team will attend the afternoon county validation touchpoint call. The intent is to continue to understand the collaboration process between the Consortium and the counties.
  - **CalSAWS M&E ProdOps: JS: Analytics/Reporting DBCR Deployment Process**: On June 25, 2025, team will attend the KT session to understand the performance test scope, test planning and timelines
  - **CalSAWS M&E ProdOps: JS: Performance Monitoring and Alerts**: On June 23, 2025, the team will attend the JS session to understand the maintenance and addition of new monitoring dashboards across the board.
  - **CalSAWS M&E ProdOps: KT: WDTIP Deployment**: On June 26, 2025, the team will attend the KT session to understand the WDTIP build and deployment process.
- **Technology Recovery**
  - **CalSAWS M&E ProdOps: System Recovery:** Team is preparing for the October system recovery to ensure smooth operations and data integrity.
- **Security**
  - **Attend CalSAWS M&E Security JS: User Account Provisioning and Role Management:** On June 23, 2025, we will attend the job shadowing session CalSAWS M&E Security JS: User Account Provisioning and Role Management to observe and better understand the processes around user account provisioning and role management.
  - **Attend Consortium Pre-CAB Security Review:** On June 24, 2025, attend the Consortium Pre-CAB Security Review with the Consortium Security Team to understand upcoming Change Requests from different teams, providing situational awareness for our team.
  - **Attend OCAT – Operations and Release Management Meeting:** On June 24, 2025, attend the OCAT-Operations and Release Management Meeting to gain a better understanding of current backlog.
  - **Attend CalSAWS M&E / Security Team Weekly Sync:** On June 25, 2025, attend the CalSAWS M&E/Security Team Weekly Sync meeting with Consortium Security Team to discuss ongoing/pending activities, risk/issues, and incidents.
  - **Attend Application Security Findings Meeting (M&E) One-Off:** On June 25, 2025, attend the Application Security Findings Meeting (M&E) One-Off to discuss and gain a better understanding of vulnerabilities from previous week's meeting.

2.3 Areas in the work plan which require attention (behind schedule)

- Seven (7) KT sessions are currently delayed. Deloitte is working with stakeholders to reschedule accordingly.
  - KT Session: Performance Monitoring and Alerting
  - KT Session: Application Architecture Follow-Up 1
  - KT Session: Application Architecture - Follow-Up Session 2
  - KT Session: Technical EDBC Follow-Up
  - KT Session: General Assistance/General Relief (GAGR) - Follow Up 2
  - KT Session: Test Tools and Process Walkthrough (Part 4)
  - KT Session: Technical Architecture Follow-Up

- Twenty-one (21) JS sessions are currently delayed. Deloitte is working with stakeholders to reschedule accordingly.
  - JS Session: DBA Incident Management
  - JS Session: User and Access Management for Non-Production Databases
  - JS Session: Communications Templates and Channels
  - JS Session: Root Cause Analysis
  - JS Session: Delphix Masking Process
  - JS Session: Production Datafix Execution Process
  - JS Session: Analytics/Reporting DBCR Deployment Process
  - JS Session: Scheduled/adhoc reports in Production
  - JS Session: Pipeline and Deployment Part 2
  - JS Session: Monitoring Dashboards
  - JS Session: App Data Encryption and Key Management session
  - JS Session: User Account Provisioning and Role Management
  - JS Session: Build JS Bi-Weekly Office Hours 2
  - JS Session: Performance Testing Preparation
  - JS Session: May Revise - Budget Drills Part 1
  - JS Session: Release Management meetings
  - JS Session: CalSAWS training committee meeting
  - JS Session: Change Management / Release Notes
  - JS Session: Job Aid review meetings
  - JS Session: Web Cast meetings
  - JS Session: Web Based Training (WBT) meetings
- One (1) RS session is currently delayed. Deloitte is working with stakeholders to reschedule accordingly.
  - RS Session: Build RS Bi-Weekly Session 1

2.4 Critical Path Analysis

Critical path analysis has been divided into cutover groups, which contain the workstreams shown in the following table.

Table 1: Critical Path Analysis: 6/16/2025 to 6/22/2025

GROUP	WORKSTREAMS INCLUDED	CRITICAL PATH STATUS
1	OCAT	None – Cutover complete
2	Production Operations	No expected change to the cutover date
2	Security	No expected change to the cutover date
2	Technology Recovery	No expected change to the cutover date
3	System Change Request	No expected change to the cutover date
3	Support Services	No expected change to the cutover date
4	Project Management	No expected change to the cutover date
4	Organizational Change Management	No expected change to the cutover date

GROUP	WORKSTREAMS INCLUDED	CRITICAL PATH STATUS
4	Architecture Evolution and Innovation	No expected change to the cutover date

2.5 Suggested Changes to Maintain Schedule Timelines

This section includes any changes suggested to the work plan for the purpose of remaining on schedule.

- Updates are needed for the Organizational Change Management Execute phase in Cutover Group 4 to account for incumbent availability, Consortium Training and SCR Cadence for Job Shadow sessions.

2.6 Issues

This section includes enterprise-level issues that may affect the schedule.

- None for the reporting period.

2.7 Risks

This section includes enterprise-level risks, including those that may affect the schedule.

Table 2: Risks: 6/16/2025 to 6/22/2025

RISK #	PROJECT PHASE	RISK NAME	RISK DESCRIPTION
314	Transition	Limited Availability of Accenture Staff May Impact the M&E Transition Schedule	Limited availability of Accenture Knowledge Transfer (KT) providers to support the timely transition of M&E Services to Deloitte while also supporting ongoing M&E Releases, Premise and other critical projects (e.g., CARES, WDTIP, etc.). The impact would be during KT (3/3-5/30) and Reverse Shadow (5/5-10/3/2025). Deloitte's Reverse Shadow transition activities include overlap on top of the Accenture team Design/Build/Test for Release 25.09 (April-Sept). Examples of additional transition activities where Accenture may have limited staffing capacity (e.g., provide review of updated documentations, troubleshooting outcome differences from Deloitte's RS, provide data integrity for batch jobs/maintenance/ad-hoc queries, data fixes, L3 ticket triage/resolution, etc.).

2.8 Other areas requiring discussion

- None for the reporting period.

2.8.1 Deliverable Status

The following table outlines the due dates for deliverables from the Transition-In Work Plan. Items shaded in light blue are completed.

Table 3: Transition-In Deliverable Due Dates: 6/16/2025 to 6/22/2025

DELIVERABLE	DDED SUBMITTED	DDED REVIEW COMPLETE	FDED SUBMITTED	FDED REVIEW COMPLETE	DDEL SUBMITTED	DDEL REVIEW COMPLETE	FDEL SUBMITTED	FDEL REVIEW COMPLETE	NOTES
ME-D01 M&E Transition-In Master Plan	8/28/24	9/13/24	9/20/24	1/29/25	2/14/25	3/3/25	3/10/25	4/8/25	FDED/FDEL WAC Signed!
ME-D03 M&E Transition-In Work Schedule	9/18/24	9/25/24	9/30/24	1/29/25	2/14/25	3/3/25	3/10/25	3/25/25	FDED/FDEL WAC Signed!
ME-D04 M&E Transition-In Test and Validation Plan	2/3/25	2/11/25	2/14/25	2/27/25	3/3/25	3/10/25	3/13/25	3/25/25	FDED/FDEL WAC Signed!
ME-D05 M&E Project Control Document – Group 1	2/19/25	2/26/25	3/3/25	3/6/25	4/1/25	4/8/25	4/11/25	5/16/25	FDED/FDEL WAC Signed!
ME-D05 M&E Project Control Document – Group 2	N/A	N/A	N/A	N/A	4/11/25	4/18/25	4/23/25	5/16/25	FDED/FDEL WAC Signed!
ME-D06 M&E Work Schedule	2/24/25	3/3/25	3/6/25	3/12/25	4/1/25	4/8/25	4/11/25	4/16/25	FDED/FDEL WAC Signed!
ME-D02 M&E Services Plan and Operational Working Documents (Overview)	3/19/25	3/26/25	4/1/25	4/11/25	4/30/25	5/8/25	5/13/25	5/19/25	FDED WAC Signed!
ME-D02 M&E Services Plan and Operational Working Documents – Group 1	N/A	N/A	N/A	N/A	6/6/25	6/13/25	6/18/25	6/24/25	FDEL Comment Validation due on 6/24 from the Consortium

Deliverable	DDED Submitted	DDED Review Complete	FDED Submitted	FDED Review Complete	DDEL Submitted	DDEL Review Complete	FDEL Submitted	FDEL Review Complete	Notes
ME-D02 M&E Services Plan and Operational Working Documents – Group 2	N/A	N/A	N/A	N/A	7/9/25	7/16/25	7/21/25	7/24/25	
ME-D02 M&E Services Plan and Operational Working Documents – Group 3	N/A	N/A	N/A	N/A	8/6/25	8/13/25	8/18/25	8/21/25	
ME-D16 System Application Recovery Plan	4/16/25	4/23/25	4/28/25	5/1/25	6/2/25	6/9/25	6/12/25	6/17/25	FDED WAC Signed!
ME-D07 CalSAWS Annual Strategic Plan	7/1/25	7/9/25	7/16/25	7/21/25	8/1/25	8/8/25	8/15/25	8/22/25	Dates revised per Consortium request

2.8.2   Knowledge Transfer/Job Shadowing/Reverse Shadowing Status

As of 6/20/2025
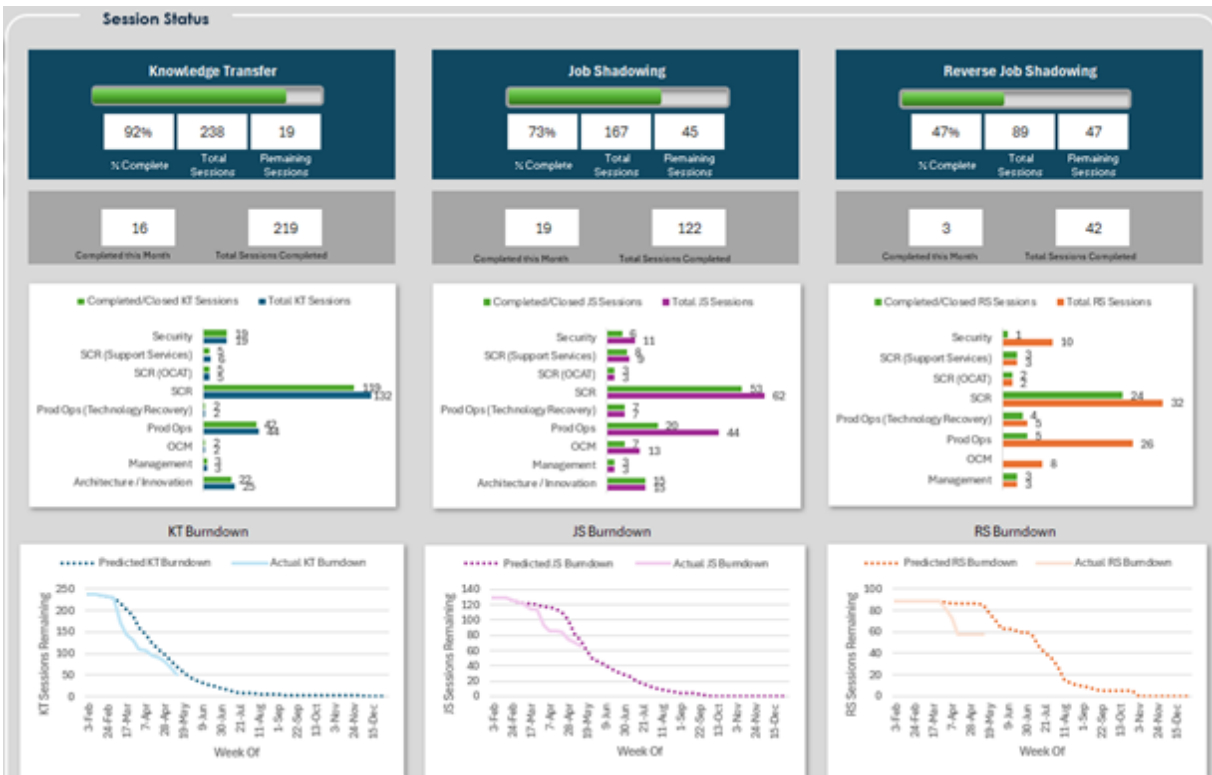
Figure 1: Knowledge Transfer/Job Shadowing/Reverse Shadowing Status

2.8.3   Knowledge Transfer Status

Total KT Sessions Completed this week: 4
Total KT Sessions Completed to date: 219

- Previously delayed Knowledge Transfer sessions have either been scheduled, or an agreement has been met with the relevant session provider to postpone the session.

2.8.4   Job Shadowing Status

Total JS Sessions Completed this week: 9
Total JS Sessions Completed to date: 122

- Previously delayed Job Shadow sessions have either been scheduled, or an agreement has been met with the relevant session provider to postpone the session.

2.8.5   Reverse Job Shadowing Status

Total RS Sessions Completed this week: 2
Total RS Sessions Completed to date: 42

- Previously delayed Knowledge Transfer sessions have either been scheduled, or an agreement has been met with the relevant session provider to postpone the session.

3 TRANSITION-IN WORKPLAN STATUS (6/23/2025 TO 6/29/2025)

The following sections provide a summary of tasks completed in this reporting period, upcoming tasks for the next reporting period, and tasks behind schedule.

3.1 Tasks Completed from the Prior Week

Highlights include:

During the prior week, several key deliverables were achieved. On June 24, 2025, the team received feedback from the Consortium for the ME-D02 M&E Services Plan and Operational Working Documents: OWD Group 1 Final Deliverable (FDEL).

- **PMO**
  - **Transition-In**
    - **Conducted Weekly Deloitte/Accenture Transition Meeting:** On June 24, 2025, coordinated Knowledge Transfer, Job Shadowing, and Reverse Job Shadowing Session logistics, Document request fulfillment, and action item resolutions.
    - **Initiated Effort to Formalize OLA and RACI Definition with Gainwell:** On June 24, 2025, the Delivery Integration leads brought the Deloitte and Gainwell teams together to initiate the second of seven (7) planned meetings over the next three (3) weeks. These discussions are primarily focused on future collaborative efforts and successfully aligning teams on shared responsibilities.
  - **Deliverables**
    - **Received Consortium Feedback for ME-D02 FDEL Group 1:** On June 25, 2025, received feedback from the Consortium for ME-D02 M&E Services Plan and Operational Working Documents: OWD Group 1 FDEL.
- **OCAT**
  - **Actively Monitored Tier 3 – M&E OCAT ServiceNow Queue**: Engaged in monitoring Tier 3 – M&E OCAT ServiceNow queue and received zero (0) tickets.
  - **Conducted Monthly OCAT Operations and Release Management Meeting:** Met with the Consortium, Gainwell and ClearBest, to discuss open OCAT items on June 24, 2025.
- **Application**
  - **Attended the Knowledge Transfer (KT) session for Online:** On June 25, 2025, attended the knowledge transfer session for Online team to complete understanding on the CalSAWS Lobby management functionality
  - **Attended the Knowledge Transfer (KT) session for GA/GR (General Assistance/General Relief):** On June 26, 2025, attended the knowledge transfer session for GA/GR to complete understanding on the CalSAWS General Assistance and General Relief functionality.
- **Support Services**

- **Attended Release Of Information (ROI) Knowledge Transfer Meeting:** On June 18, attended KT meeting with the Consortium, Accenture, BenefitsCal, and Gainwell to discuss the ROI automation changes needed in CalSAWS and BenefitsCal with ACL 24-91 (SCERFRA 25-503).
- **Completed the Job Shadow (JS) session for May Revise/Budget Drills:** On June 27, 2025, the Support Services team completed the JS session to complete understanding of May Revise/Budget Drills.

- **Technical Operations**
  - **Release 25.07 County Validation P.M. Touchpoint:** For the week of June 23, 2025, the Release Management team attended the afternoon county validation touchpoint call. The intent is to continue to understand the collaboration process between the Consortium and the counties.
  - **CalSAWS M&E ProdOps: KT: Performance Testing Part 2**: On June 23, 2025, the team attended the KT session to understand the performance testing schedule and process.
  - **CalSAWS M&E ProdOps: JS: WDTIP Deployment:** On June 27, 2025, the team attended the JS session to understand the WDTIP deployment process.
  - **Attend CaLSAWS Build and Deployment Checkpoint:** On June 23, 2025, the team attended the daily build and deployment checkpoint call to see what deployments would be taken for the evening.
  - **Attend 25.07 Project Integrated Readiness Areas - T-4 Integrated Readiness Status:** On June 23, 2025, the team attended the status call to understand performance readiness for the upcoming 27.07 Performance Tests.

- **Security**
  - **Attended CalSAWS M&E Security JS: User Account Provisioning and Role Management:** On June 23, 2025, the team attended the job shadowing session CalSAWS M&E Security JS: User Account Provisioning and Role Management to observe and better understand the processes around user account provisioning and role management.
  - **Attended Consortium Pre-CAB Security Review:** On June 24, 2025, attended the Pre-CAB Security Review meeting with Consortium security team to understand upcoming Change Requests from different teams, providing situational awareness for our team.
  - **Attended CalSAWS M&E / Security Team Weekly Sync:** On June 25, 2025, attended the CalSAWS M&E / Security Team Weekly Sync meeting with Consortium security team to discuss ongoing/pending activities.
  - **Attended Application Security Findings Meeting (M&E) One-Off:** On June 25, 2025, attended the follow-up Application Security Findings Meeting (M&E) One-Off meeting to better understand the status of security findings and remediation efforts.
  - **Attended Snyk Weekly Sync:** On June 25, 2025, attended the Snyk Weekly Sync meeting to gain a better understanding the status of issues faced with the application, licensing, and coordination of training.
  - **Attended Compliance Sync:** On June 26, 2025, attended the Compliance Sync meeting with Consortium compliance team to discuss System Security Plan and Plan of Action & Milestone activities for CalSAWS and OCAT.

- **Continued SSP Control Development:** Continue development of the draft SSP control document for the June 'Response Group A' controls for Consortium Security review.

3.2 Tasks Due for the Coming Week

Highlights include:

- **Conduct Weekly Deloitte/Accenture Transition Meeting:** Coordinate Knowledge Transfer, Job Shadowing, and Reverse Job Shadowing Session logistics, Document request fulfillment, and action item resolutions.
- **Continue Monitoring Tier 3 – M&E OCAT ServiceNow Queue:** Engage in monitoring activities and resolve any tickets that come into queue.
- **Attend the Bi-Weekly CalSAWS SCRB Meeting:** On July 1st, 2025, Attend the bi-weekly SCRB meeting to go over SCRs ready for SCRB and the comments received in SCRs part of the SCRB packet from previous weeks.
- **Deliverables:** Looking ahead to next week, the team will focus on submitting the updated comments log and artifacts for ME-D02 M&E Services Plan and Operational Working Documents: OWD Group 1 to the Consortium by June 30, 2025.

- **PMO**
  - **Transition-In**
    - **Conduct Weekly Deloitte/Accenture Transition Meeting:** Coordinate Knowledge Transfer, Job Shadowing, and Reverse Job Shadowing Session logistics, Document request fulfillment, and action item resolutions.
  - **Deliverables**
    - **Submit Updated Comments Log and Artifacts for ME-D02:** On June 30, 2025, submit updated comments log and artifacts for ME-D02 M&E Services Plan and Operational Working Documents: OWD Group 1 to the Consortium.
    - **Conduct ME-D07 DDED Walkthrough:** On June 30, 2025, conduct a walkthrough with the Consortium stakeholders to review the ME-D07 CalSAWS Annual Strategic Plan DDED.
    - **Submit ME-D07 DDED:** On July 1, 2025, submit the ME-D07 CalSAWS Annual Strategic Plan DDED.
- **OCAT**
  - **Continue Monitoring Tier 3 – M&E OCAT ServiceNow Queue:** Engage in monitoring activities and resolve any tickets that come into queue.
- **Application**
  - **Attend the Bi-Weekly CalSAWS SCRB Meeting:** On July 1st, 2025, Attend the bi-weekly SCRB meeting to go over SCRs ready for SCRB and the comments received in SCRs part of the SCRB packet from previous weeks.
  - **Attend the Weekly CalSAWS Release Coordination Meeting:** On July 1st, 2025, Attend the weekly CalSAWS Release Coordination meeting to go discuss estimates and release for future slated SCRs.
  - **Attend the Knowledge transfer session for Online:** The week of June 30, 2025, Attend the follow-up session for Online team to complete Deloitte's

understanding on Lobby Management IPA provisioning process and modernized web application.

- **Attend the CalHEERS SAWS Integration Weekly Meeting:** On July 1, 2025, Attend the weekly CalSAWS Integration meeting to go over the ongoing release and upcoming release updates.
- **Attend the CA-291142 - Policy Changes Related to Individuals with Unsatisfactory Immigration Status - Design Session #5(CR#306642):** On July 1, 2025, attend the Design #5 Design Walkthrough session and discuss Functional/Technical changes being proposed as part of the CR for Release 25.12
- **Attend the CA290537 - Add California Residency Verification Requirement - TDD Walkthrough (CR#304049):** On July 1, 2025, attend the TDD Walkthrough session and discuss the technical changes being proposed as part of the CR for Release 26.02
- **Attend the CA-289069 - Notices Update for R26.2 Pre-JAD #2(CR#285687):** On July 1, 2025, attend the Pre-JAD #2 BR Walkthrough session and discuss Functional/Technical changes being proposed as part of the CR for Release 26.02
- **Attend the CA-289071 - Enhancements for Addressing Downstream Impacts of Disposition Transactions TDD Walkthrough (CR#273150):** On July 1, 2025, attend the TDD Design Walkthrough session and discuss technical changes being proposed as part of the CR for Release 26.02
- **Attend the CA-292177 - eHIT Enhancements for 2026 - Pre JAD #3(CR#300384):** On July 1, 2025, Attend the Pre-JAD #3 BR Walkthrough session and discuss Functional/Technical changes being proposed as part of the CR for Release 26.06
- **Attend the CA-264783 weekly touchpoint:** On July 3, 2025, attend the weekly touchpoint call for 25.11 SCR CA-264783 SB-600 - ACL-25-01 – CalFresh Minimum Nutrition Benefit to align on requirements for the change request.

- **Support Services**
  - **Schedule the Knowledge Transfer session for Alternate Format Forms:** On June 30, 2025, schedule the KT session on the in-flight Medi-Cal Alternate Format Forms to understand what steps were taken in Medi-Cal for application to CDSS programs.
  - **Conduct Reverse Shadow (RS) activities for the May Revise/Budget Drills:** Over the week of June 30, 2025 and through signage of the budget, conduct RS activities to demonstrate understanding of the process to identify and track the state budget items and implications to CalSAWS.

- **Production Operations**
  - **CalSAWS M&E ProdOps: JS: Performance Testing Preparation:** On July 1, 2025, team will attend the Performance Testing Preparation Job Shadow to observe the steps taken to prepare performance tests for the upcoming release.
  - **CalSAWS M&E ProdOps: JS: Test Data Slicer:** On June 30, 2025, the team attended the JS session to understand the Test Data Slicer process.
  - **Attend CalSAWS Build and Deployment Checkpoint:** On June 30, 2025, the team will attend the daily build and deployment checkpoint call to see what deployments would be taken for the evening.
  - **CalSAWS M&E ProdOps: KT: WDTIP Deployment:** On June 30, 2025, the team attended the KT session to understand the WDTIP deployment process.

- **Technology Recovery**
  - ✘ **OCT DR Drill Exercise:** The week of June 30, 2025, prepare for the OCT DR Drill exercise.
- **Security**
  - **Attend CalSAWS M&E Security JS: Security Process and Standards:** On July 1, 2025, the team will attend the job shadowing session CalSAWS M&E Security JS: Security Process and Standards to observe and better understand the security process and standards.
  - **Attend Consortium Pre-CAB Security Review:** On July 1, 2025, attend the Pre-CAB Security Review meeting with Consortium Security Team to understand upcoming Change Requests from different teams, providing situational awareness for our team.
  - **Attend US Staff Travel to India Meeting:** On July 1, 2025, will attend a meeting with Consortium Security Team to discuss requirements to accommodate onshore users travelling to India without impacting their ability to perform their job requirements.
  - **Attend Application Security Findings Meeting (M&E):** On July 2, 2025, will attend the bi-weekly Application Security Findings Meeting (M&E) to better understand ongoing application security testing and findings remediation.
  - **Attend Compliance Sync:** On July 3, 2025, attend the Compliance Sync meeting with Consortium compliance team to discuss System Security Plan and Plan of Action & Milestone activities for CalSAWS and OCAT.
  - **Continue SSP Control Development:** Continue development of the draft SSP control document for the June 'Response Group A' controls for Consortium Security review.

3.3 Areas in the work plan which require attention (behind schedule)

- Five (5) KT sessions are currently delayed. Deloitte is working with stakeholders to reschedule accordingly.
  - KT Session: Performance Monitoring and Alerting
  - KT Session: Application Architecture Follow-Up 1
  - KT Session: Application Architecture - Follow-Up Session 2
  - KT Session: SCR Ticket Security Threat Assessment
  - KT Session: Technical Architecture Follow-Up
- Twenty-four (24) JS sessions are currently delayed. Deloitte is working with stakeholders to reschedule accordingly.
  - JS Session: DBA Incident Management
  - JS Session: User and Access Management for Non-Production Databases
  - JS Session: Communications Templates and Channels
  - JS Session: Root Cause Analysis
  - JS Session: Delphix Masking Process
  - JS Session: Production Datafix Execution Process
  - JS Session: Analytics/Reporting DBCR Deployment Process
  - JS Session: Scheduled/adhoc reports in Production
  - JS Session: Performance Monitoring and Alerts
  - JS Session: Test Data Slicer Part 2

- JS Session: Production Batch Monitoring
- JS Session: Monitoring Dashboards
- JS Session: Security Procedures and Policy
- JS Session: App Data Encryption and Key Management session
- JS Session: Build JS Bi-Weekly Office Hours 2
- JS Session: Performance Testing Preparation
- JS Session: Performance Testing
- JS Session: May Revise - Budget Drills Part 1
- JS Session: Release Management meetings
- JS Session: CalSAWS training committee meeting
- JS Session: Change Management / Release Notes
- JS Session: Job Aid review meetings
- JS Session: Web Cast meetings
- JS Session: Web Based Training (WBT) meetings

3.4 Critical Path Analysis

Critical path analysis has been divided into cutover groups, which contain the workstreams shown in the following table.

Table 4: Critical Path Analysis: 6/23/2025 to 6/29/2025

GROUP	WORKSTREAMS INCLUDED	CRITICAL PATH STATUS
1	OCAT	None – Cutover complete
2	Production Operations	No expected change to the cutover date
2	Security	No expected change to the cutover date
2	Technology Recovery	No expected change to the cutover date
3	System Change Request	No expected change to the cutover date
3	Support Services	No expected change to the cutover date
4	Project Management	No expected change to the cutover date
4	Organizational Change Management	Execute phase extended beyond plan; no expected change to the cutover date
4	Architecture Evolution and Innovation	No expected change to the cutover date

3.5 Suggested Changes to Maintain Schedule Timelines

This section includes any changes suggested to the work plan for the purpose of remaining on schedule.

- Updates are needed for the Organizational Change Management Execute phase in Cutover Group 4 to account for incumbent availability, Consortium Training and SCR Cadence for Job Shadow sessions.

3.6 Issues

This section includes enterprise-level issues that may affect the schedule.

- None for the reporting period.

3.7 Risks

This section includes enterprise-level risks, including those that may affect the schedule.

Table 5: Risks: 6/23/2025 to 6/29/2025

RISK #	PROJECT PHASE	RISK NAME	RISK DESCRIPTION
314	Transition	Limited Availability of Accenture Staff May Impact the M&E Transition Schedule	Limited availability of Accenture Knowledge Transfer (KT) providers to support the timely transition of M&E Services to Deloitte while also supporting ongoing M&E Releases, Premise and other critical projects (e.g., CARES, WDTIP, etc.). The impact would be during KT (3/3-5/30) and Reverse Shadow (5/5-10/3/2025). Deloitte's Reverse Shadow transition activities include overlap on top of the Accenture team Design/Build/Test for Release 25.09 (April-Sept). Examples of additional transition activities where Accenture may have limited staffing capacity (e.g., provide review of updated documentation, troubleshooting outcome differences from Deloitte's RS, provide data integrity for batch jobs/maintenance/ad-hoc queries, data fixes, L3 ticket triage/resolution, etc.).

3.8 Other areas requiring discussion

- None for the reporting period.

3.8.1 Deliverable Status

The following table outlines the due dates for deliverables from the Transition-In Work Plan. Items shaded in light blue are completed.

Table 6: Transition-In Deliverable Due Dates: 6/23/2025 to 6/29/2025

DELIVERABLE	DDED SUBMITTED	DDED REVIEW COMPLETE	FDED SUBMITTED	FDED REVIEW COMPLETE	DDEL SUBMITTED	DDEL REVIEW COMPLETE	FDEL SUBMITTED	FDEL REVIEW COMPLETE	NOTES
ME-D01 M&E Transition-In Master Plan	8/28/24	9/13/24	9/20/24	1/29/25	2/14/25	3/3/25	3/10/25	4/8/25	FDED/FDEL WAC Signed!

DELIVERABLE	DDED SUBMITTED	DDED REVIEW COMPLETE	FDED SUBMITTED	FDED REVIEW COMPLETE	DDEL SUBMITTED	DDEL REVIEW COMPLETE	FDEL SUBMITTED	FDEL REVIEW COMPLETE	NOTES
ME-D03 M&E Transition-In Work Schedule	9/18/24	9/25/24	9/30/24	1/29/25	2/14/25	3/3/25	3/10/25	3/25/25	FDED/FDEL WAC Signed!
ME-D04 M&E Transition-In Test and Validation Plan	2/3/25	2/11/25	2/14/25	2/27/25	3/3/25	3/10/25	3/13/25	3/25/25	FDED/FDEL WAC Signed!
ME-D05 M&E Project Control Document – Group 1	2/19/25	2/26/25	3/3/25	3/6/25	4/1/25	4/8/25	4/11/25	5/16/25	FDED/FDEL WAC Signed!
ME-D05 M&E Project Control Document – Group 2	N/A	N/A	N/A	N/A	4/11/25	4/18/25	4/23/25	5/16/25	FDED/FDEL WAC Signed!
ME-D06 M&E Work Schedule	2/24/25	3/3/25	3/6/25	3/12/25	4/1/25	4/8/25	4/11/25	4/16/25	FDED/FDEL WAC Signed!
ME-D02 M&E Services Plan and Operational Working Documents (Overview)	3/19/25	3/26/25	4/1/25	4/11/25	4/30/25	5/8/25	5/13/25	5/19/25	FDED WAC Signed!
ME-D02 M&E Services Plan and Operational Working Documents – Group 1	N/A	N/A	N/A	N/A	6/6/25	6/13/25	6/18/25	6/24/25	Received comments from Consortium 6/25
ME-D02 M&E Services Plan and Operational Working Documents – Group 2	N/A	N/A	N/A	N/A	7/9/25	7/16/25	7/21/25	7/24/25	

DELIVERABLE	DDED SUBMITTED	DDED REVIEW COMPLETE	FDED SUBMITTED	FDED REVIEW COMPLETE	DDEL SUBMITTED	DDEL REVIEW COMPLETE	FDEL SUBMITTED	FDEL REVIEW COMPLETE	NOTES
ME-D02 M&E Services Plan and Operational Working Documents – Group 3	N/A	N/A	N/A	N/A	8/6/25	8/13/25	8/18/25	8/21/25	
ME-D16 System Application Recovery Plan	4/16/25	4/23/25	4/28/25	5/1/25	6/2/25	6/9/25	6/12/25	6/17/25	FDED WAC Signed!
ME-D07 CalSAWS Annual Strategic Plan	7/1/25	7/9/25	7/16/25	7/21/25	8/1/25	8/8/25	8/15/25	8/22/25	Dates revised per Consortium request

3.8.2 Knowledge Transfer/Job Shadowing/Reverse Shadowing Status
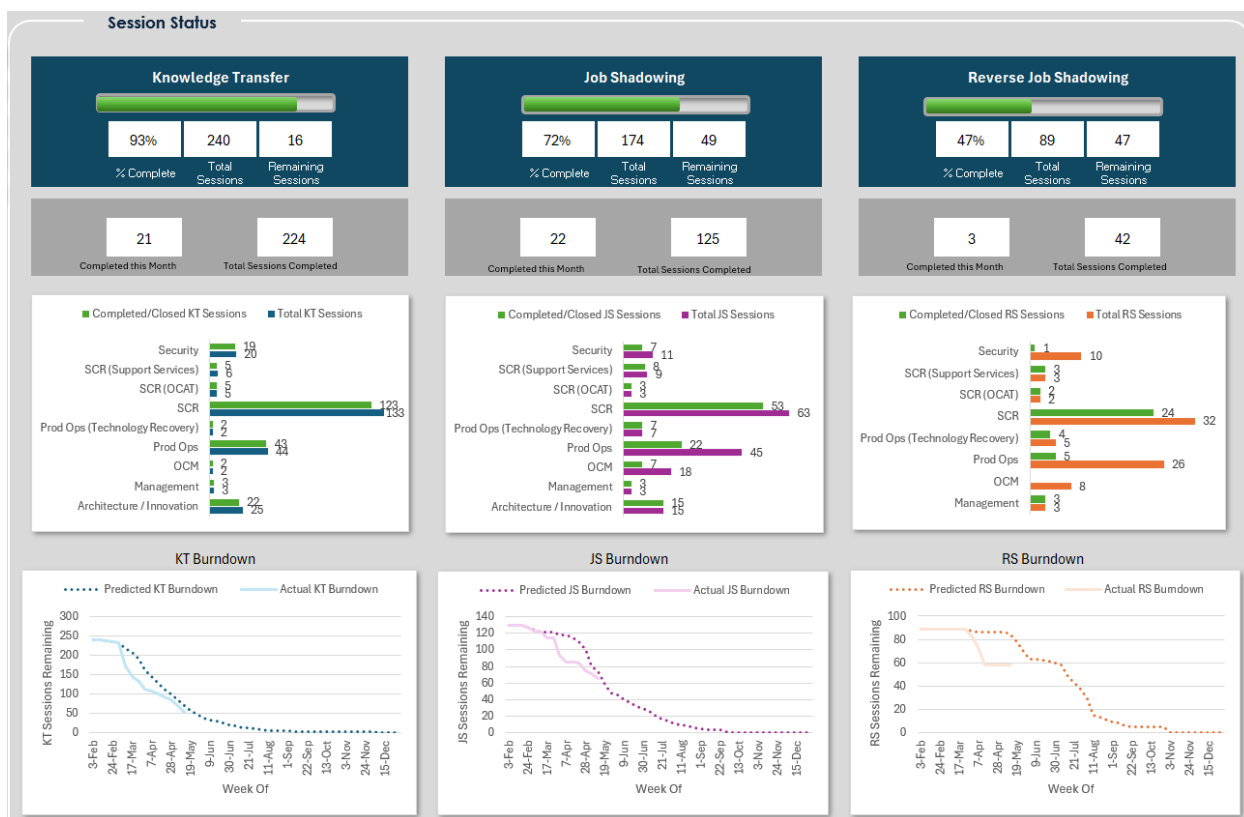
As of 6/27/2025

Figure 2: Knowledge Transfer/Job Shadowing/Reverse Shadowing Status

3.8.3 Knowledge Transfer Status

Total KT Sessions Completed this week: 5
Total KT Sessions Completed to date: 224
- Previously delayed Knowledge Transfer sessions have either been scheduled, or an agreement has been met with the relevant session provider to postpone the session.

3.8.4 Job Shadowing Status

Total JS Sessions Completed this week: 3
Total JS Sessions Completed to date: 125
- Previously delayed Jos Shadow sessions have either been scheduled, or an agreement has been met with the relevant session provider to postpone the session.

3.8.5 Reverse Job Shadowing Status

Total RS Sessions Completed this week: 0
Total RS Sessions Completed to date: 42
- There were no Reverse Job Shadow sessions planned for the week 6/23. Previously delayed Reverse Jos Shadow sessions have either been scheduled, or an agreement has been met with the relevant session provider to postpone the session.

4 CALSAWS M&E: PROJECT MANAGEMENT (6/16/2025 TO 6/29/2025)

4.1 Highlights from the Reporting Period

Highlights include:
- **Continued Project Management Activities**: Continued project management tasks and activities including operations, work plan management, fiscal management, contract management, deliverable management, and risk & issue management.
- **Participated in CalSAWS PMO/Deloitte Meeting:** On June 24, 2025, engaged with the Consortium PMO during the weekly meeting to strengthen project management oversight and alignment for Deloitte projects.
- **Attended R5 Management Site Visit:** On June 25, 2025, participated in the Region 5 Management Site Visit to review project progress, address implementation challenges, and collaborate with site leadership, resulting in enhanced alignment on deliverables and actionable steps for successful system rollout.
- **Attended CalSAWS Annual Conference & JPA Member Representatives Meeting:** On June 26 and June 27, 2025, participated in plenary and keynote sessions, split attendance for breakout sessions, and engaged with stakeholders to maximize knowledge sharing, strengthen relationships, and identify actionable insights for project advancement.
- **Developed Deloitte - CalSAWS M&E Weekly Status Report - 2025-06-29:** Created a detailed weekly status report with a clear overview of project progress, identify potential risks, and outline the next steps for continued alignment and successful project execution.

4.1.1 Contract Management

Activities for the Reporting Period
- Development of upcoming Change Order 1 with County Purchase Orders (CPOs).
- Continued compliance monitoring activities.

Activities for the Next Reporting Period
- Continue development of upcoming Change Order 1 with County Purchase Orders (CPOs).
- Continue compliance monitoring activities.

4.1.2 Finance Management

Activities for the Reporting Period
- Submitted Integrated Spreadsheet on June 17, 2025
- No Monthly Advance for June 2025, SFY25/26

Activities for the Next Reporting Period
- July Monthly Advance due July 3, 2025

4.1.3 Deliverable Status

The following table outlines the due dates for deliverables from the M&E Work Schedule. Items shaded in light blue are completed.

Table 7: M&E Deliverable Due Dates: 6/16/2025 to 6/29/2025

DELIVERABLE	DDED SUBMITTED	DDED REVIEW COMPLETE	FDED SUBMITTED	FDED REVIEW COMPLETE	DDEL SUBMITTED	DDEL REVIEW COMPLETE	FDEL SUBMITTED	FDEL REVIEW COMPLETE	NOTES
ME-D06.01 M&E Work Schedule April 2025	N/A	N/A	N/A	N/A	N/A	N/A	5/7/25	5/19/25	FDEL WAC Signed
ME-D06.02 M&E Work Schedule May 2025	N/A	N/A	N/A	N/A	N/A	N/A	6/6/25	6/13/25	
ME-D06.03 M&E Work Schedule June 2025	N/A	N/A	N/A	N/A	N/A	N/A	7/8/25	7/15/25	
ME-D06.04 M&E Work Schedule July 2025	N/A	N/A	N/A	N/A	N/A	N/A	8/7/25	8/14/25	
ME-D06.05 M&E Work Schedule August 2025	N/A	N/A	N/A	N/A	N/A	N/A	9/8/25	9/15/25	

DELIVERABLE	DDED SUBMITTED	DDED REVIEW COMPLETE	FDED SUBMITTED	FDED REVIEW COMPLETE	DDEL SUBMITTED	DDEL REVIEW COMPLETE	FDEL SUBMITTED	FDEL REVIEW COMPLETE	NOTES
ME-D06.06 M&E Work Schedule September 2025	N/A	N/A	N/A	N/A	N/A	N/A	10/7/25	10/15/25	
ME-D17 M&E System Security Plan	11/5/25	11/13/25	11/18/25	11/21/25	12/18/25	1/7/26	1/14/26	1/22/26	
ME-D06.07 M&E Work Schedule October 2025	N/A	N/A	N/A	N/A	N/A	N/A	11/7/25	11/17/25	
ME-D16.01 System Application Recovery Plan	N/A	N/A	N/A	N/A	12/1/25	12/8/25	12/11/25	12/16/25	
ME-D14 Approach to Application and Architecture Evolution	12/3/25	12/10/25	12/15/25	12/18/25	2/2/26	2/9/26	2/12/26	2/18/26	
ME-D06.08 M&E Work Schedule November 2025	N/A	N/A	N/A	N/A	N/A	N/A	12/5/25	12/12/25	
ME-D15 M&E Approach to Automation, Artificial Intelligence and Machine Learning	1/7/26	1/14/26	1/20/26	1/23/26	3/2/26	3/9/26	3/12/26	3/17/26	
ME-D06.09 M&E Work Schedule December 2025	N/A	N/A	N/A	N/A	N/A	N/A	1/8/26	1/15/26	

4.2 M&E Work Schedule – Project Activities Summary

M&E Work Schedule – Project Activities Summary has been included for the upcoming releases and project activiteis in the following table.

Table 8: M&E Work Schedule – Project Activities Summary: 6/23/2025 to 6/29/2025

Name	% Work Complete	Baseline Start	Start	Start Variance	Baseline Finish	Finish	Finish Variance
CalSAWS ME-D06 M&E Work Schedule - Project Activities	**4%**	**Mon 3/17/25**	**Mon 3/17/25**	**0 days**	**Mon 6/1/26**	**Mon 6/1/26**	**0 days**
Start Project	100%	Mon 3/17/25	Mon 3/17/25	0 days	Mon 3/17/25	Mon 3/17/25	0 days
Releases	**3%**	**Mon 5/5/25**	**Mon 5/5/25**	**0 days**	**Mon 6/1/26**	**Mon 6/1/26**	**0 days**
Start Releases	100%	Mon 5/5/25	Mon 5/5/25	0 days	Mon 5/5/25	Mon 5/5/25	0 days
Release 25.11	**1%**	**Tue 5/27/25**	**Tue 5/27/25**	**0 days**	**Mon 12/1/25**	**Mon 12/1/25**	**0 days**
2026 COLA Releases (TBD)	**0%**	**Mon 12/8/25**	**Mon 12/8/25**	**0 days**	**Mon 1/5/26**	**Mon 1/5/26**	**0 days**
Release 26.01	**0%**	**Mon 7/28/25**	**Mon 7/28/25**	**0 days**	**Mon 2/2/26**	**Mon 2/2/26**	**0 days**
Release 26.02 (CalHEERS)	**4%**	**Mon 5/5/25**	**Mon 5/5/25**	**0 days**	**Mon 2/23/26**	**Mon 2/23/26**	**0 days**
Release 26.03	**0%**	**Wed 10/1/25**	**Wed 10/1/25**	**0 days**	**Mon 3/30/26**	**Mon 3/30/26**	**0 days**
Release 26.05	**0%**	**Mon 12/1/25**	**Mon 12/1/25**	**0 days**	**Mon 6/1/26**	**Mon 6/1/26**	**0 days**
Releases Complete	0%	Mon 6/1/26	Mon 6/1/26	0 days	Mon 6/1/26	Mon 6/1/26	0 days
Deliverables	**7%**	**Mon 3/17/25**	**Mon 3/17/25**	**0 days**	**Thu 3/19/26**	**Thu 3/19/26**	**0 days**
Start Deliverables	100%	Mon 3/17/25	Mon 3/17/25	0 days	Mon 3/17/25	Mon 3/17/25	0 days
ME-D06 M&E Work Schedule Monthly Updates	**13%**	**Thu 4/24/25**	**Thu 4/24/25**	**0 days**	**Wed 1/28/26**	**Wed 1/28/26**	**0 days**
ME-D14 Approach to Application and Architecture Evolution	**0%**	**Tue 11/25/25**	**Tue 11/25/25**	**0 days**	**Fri 2/20/26**	**Fri 2/20/26**	**0 days**
ME-D15 M&E Approach to Automation, Artificial Intelligence and Machine Learning	**0%**	**Tue 12/30/25**	**Tue 12/30/25**	**0 days**	**Thu 3/19/26**	**Thu 3/19/26**	**0 days**
ME-D16 System Application Recovery Plan Semi-Annual Updates	**0%**	**Fri 10/31/25**	**Fri 10/31/25**	**0 days**	**Thu 12/18/25**	**Thu 12/18/25**	**0 days**
ME-D17 M&E System Security Plan	**0%**	**Thu 10/30/25**	**Thu 10/30/25**	**0 days**	**Mon 1/26/26**	**Mon 1/26/26**	**0 days**
Deliverables Complete	0%	Thu 3/19/26	Thu 3/19/26	0 days	Thu 3/19/26	Thu 3/19/26	0 days
Project Close	**0%**	**Mon 6/1/26**	**Mon 6/1/26**	**0 days**	**Mon 6/1/26**	**Mon 6/1/26**	**0 days**
Close Work Plan	0%	Mon 6/1/26	Mon 6/1/26	0 days	Mon 6/1/26	Mon 6/1/26	0 days
Close Project	0%	Mon 6/1/26	Mon 6/1/26	0 days	Mon 6/1/26	Mon 6/1/26	0 days

4.3 Suggested Changes to Maintain Schedule Timelines

This section includes any changes suggested to the work plan for the purpose of remaining on schedule.

- None for the reporting period.

4.4 Issues

This section includes enterprise-level issues that may affect the schedule.

- None for the reporting period.

4.5 Risks

This section includes enterprise-level risks, including those that may affect the schedule.

Table 9: Risks: 6/23/2025 to 6/29/2025

RISK #	PROJECT PHASE	RISK NAME	RISK DESCRIPTION
317	M&O	Updated May Revise Budget Medi-Cal Revisions effective January 1, 2026 may be at risk for Delivery	As part of the State Fiscal Year 2025/2026 Revised Budget, two policy updates are expected to be implemented by January 1, 2026. These policy updates are the (1) Full-Scope Medi-Cal Enrollment Freeze for Non-Satisfactory Immigration Status and (2) Reinstatement of the Non-MAGI Medi-Cal Asset Limit Test. The Enrollment Freeze update will require coordination between the CalSAWS and CalHEERS Project. The implementation of these changes should not conflict with the SSA COLA Batch Run planned for December 2025.

4.6 Deviation from Plan/Adjustments

- None to note for the reporting period.

5 CALSAWS M&E: MAINTENANCE AND OPERATIONS (6/16/2025 TO 6/29/2025)

5.1 Highlights from the Reporting Period

Highlights include:

- **OCAT**
  - **Datafix Deployment for Yolo County Email Domain Update:** Deployed a datafix to the OCAT Prod DB for Yolo County users to change the domain name from .org to .gov for 40 user email accounts.
  - **Continued Monitoring Tier 3 – M&E OCAT ServiceNow Queue:** Engaged in monitoring activities and resolved tickets that come into queue.
- **Support Services**
  - **Continued Impact Analyses & Estimates for May Budget Revise:** During the week of June 22, 2025, continued to analyze impact and provided estimates on May Budget Revise items with the Consortium and Accenture to enable the collaborative development of impact analyses and estimates on items in the May Revision to the SFY25/26 budget as part of JS/RS.
  - **Submitted SCERFRA/SIRFRAs for Review:** Submitted estimates for SIRFRA 1442 – Proposed Federal Reconciliation, SIRFRA 1443 – VCI Restoration, SCERFRA 25-510 – WTW Flow, and Revised SCERFRA 25-918 – AB 969 – CalWORKs Family Violence Option and Gender-based Violence Information, SCERFRA 25-513 – EBT Benefit Type for 5U Aid Code, SCERFRA 25-511- ABAWD Automation, SCERFRA 25-512 – CalFresh Impact Analysis – One Big Beautiful Bill Act (HR 1), SCERFRA 25-934 – AB 1337 – Information Practices Act of 1977, and Revised SCERFRA 25-915 – AB 42 – CalWORKs: CalFresh: Eligibility: Income and Resource Exclusions.
  - **Participated in SCERFRA 25-503 Discussion:** On June 16, 2025, participated in a discussion with DHCS and the Consortium on SCERFRA 25-503 – BenefitsCal Release of Information to Community-Based Organizations.

- **Attended Stanislaus County GA/GR Solution Meeting:** On June 18, 2025, attended a meeting with Consortium, Regional Managers 4, and Stanislaus County to discuss GA-GR Automated Solution.
- **Participated in SCERFRA 25-511-Mass Mailer Meeting**: On June 20, 2025, participated in meeting with the Consortium, Accenture, and Gainwell to discuss print/postage/Adobe costs associated with SCERFRA 25-511 – ABAWD Automation.
- **Participated in the SCERFRA/SIRFRA Requirements Meetings:** On June 18 and June 25, 2025, participated in the weekly SCERFRA/SIRFRA Requirements meeting with the Consortium Policy & Design staff and Gainwell.
- **Participated in the CalSAWS SCERFRA/SIRFRA Weekly Review Meeting:** On June 26, 2025, participated in the weekly SCERFRA/SIRFRA review meeting with the Consortium, Gainwell, and Accenture.
- **Participated in the DHCS CalSAWS Touchpoint Meeting:** On June 25, 2025, participated in the DHCS CalSAWS Touchpoint Meeting with Consortium Policy & Design Managers and Bas, DHCS, and Accenture to discuss updates to the roll-out of changes to the Reinstatement of Asset Limit Forms.
- **Discussed Previous Estimates for SCERFRA 25-511 – Alternate Format Forms:** On June 26, 2025, met with Gainwell's Central Print Manager to discuss previous print/postage/Adobe Rendering estimates for SCERFRA 25-511 and the need for additional KT on what has transpired over the past several months through the issuance of the new request.

- **Technical Operations**
  - CalSAWS Build and Deployment Checkpoint: This is a daily recurring call with Gainwell from 4:30pm – 5:00pm. The Release Management attended these calls to understand the collaboration between Accenture and Gainwell for upcoming activities/prod deployment/maintenance/etc.
  - CalSAWS M&E ProdOps: System Recovery: Team is preparing for the October system recovery to ensure smooth operations and data integrity.

- **Security**
  - **Attended Consortium Pre-CAB Security Review:** On June 24, 2025, attended the Consortium Pre-CAB Security Review with the Consortium Security Team to understand upcoming Change Requests from different teams, providing situational awareness for our team.
  - **Attended OCAT – Operations and Release Management Meeting:** On June 24, 2025, attended the OCAT-Operations and Release Management Meeting to gain a better understanding of current backlog.
  - **Attended CalSAWS M&E / Security Team Weekly Sync:** On June 25, 2025, attended the CalSAWS M&E/Security Team Weekly Sync meeting with Consortium Security Team to discuss ongoing/pending activities, risk/issues, and incidents.
  - **Attended Application Security Findings Meeting (M&E) One-Off:** On June 25, 2025, attended the Application Security Findings Meeting (M&E) One-Off to discuss and gain a better understanding of vulnerabilities from previous week's meeting.

5.2   Additional Projects

5.2.1 OCAT

Activities for the Reporting Period
- Zero (0) unplanned outages to report in the reporting period.
- The table below provides OCAT production usage statistics. OCAT Initiated Interviews for the reporting period shown below.

Table 10: User Logins

ACTIVITY	TOTAL
User Logins	3,942

Table 11: Interviews

ACTIVITY	TOTAL
Interviews Completed (SAWS Initiated)	3,975
Interviews Completed (OCAT Initiated)	5
TOTAL	**3,980**

Help Desk Inquiries
The table below summarizes Tier 3 help desk contact through CalSAWS ServiceNow during this reporting period.
- Provided Help Desk support for zero (0) OCAT users.

Table 12: Help Desk Inquiries

REQUEST TYPE	PENDING	WAITING FOR CUSTOMER	CLOSED/RESOLVED
Administrative Issue	-	-	-
Application Issue	-	-	-
Infrastructure Issue	-	-	-
Access Issue	-	-	-
Report a System Problem	-	-	-
Requests	-	-	-
Database Request	-	-	-
TOTAL	0	0	0

Defect Summary

Table 13: Defect Summary

#	DEFECT #	DEFECT SEVERITY	DEFECT SUMMARY	DEFECT TYPE	STATUS	LOG DATE	IMPACT	ALT. PROCEDURE	PLANNED RELEASE

| 1 | OP-2924 | Low | Solutions Tracking for ForgeRock Profile Issue (OP-2880) | FR/ User Management | Closed – Issue has not occurred since November | 11/08/22 | Login issues or ForgeRock help with GUID | N/A | TBD |
| 2 | OP-2927 | Low | Solutions Tracking for CalSAWS - OCAT User & ForgeRock Profile Issue (OP-2880/CA-254280/CA-260230) | FR / User Management | Closed – Issue has not occurred since November | 11/09/22 | Login issues or ForgeRock help with GUID | N/A | TBD |

Activities for the Next Reporting Period
- Continue to closely monitor Production for any emerging tickets or issues, taking immediate action to investigate and resolve them as necessary

5.3 Deviation from Plan/Adjustments
- None to note for the reporting period

CALSAWS M&E: APPLICATION DEVELOPMENT (6/16/2025 TO 6/29/2025)

5.4 Highlights from the Reporting Period

Highlights include:
- **Releases 25.11 and 25.11.XX:**
  - **Release 25.11:** Total System Change Requests (SCRs): 17; Received Expedited approval for 3 SCRs; Started the approval process for 7 SCRs and rest are in design process
  - **Release 25.11.XX (May Revise):** Design in-progress for the 2 Medi-CAL/CalHEERS SCR; Finalized policy is expected on 6/30/2025
- **CalHEERS Releases 26.02 and 26.06:**
  - **Release 26.02:** JADs are In-Progress for the 6 SCRs to finalize the designs.
  - **Release 26.06:** Pre-JADs are In-Progress for the SCRs to finalize the requirements. The overall scope of 26.06 release is being discussed with the CalHEERS team.
- **Other Updates**
  - **Architecture & Innovation Updates:** Working on architecture assessment of the current state, including architecture style, integration points, language frameworks utilized.; Working on annual strategy plan, including capacity planning, approach to optimizing resources, and service modifications.
  - **System Security Plan (SSP) Updates:** Development of the SSP is in progress, with 15% of the control responses completed to date.
  - **OCT DR Drill Exercise:** Preparation underway for OCT DR Drill.
  - **Deliverables & Policy/Legislative Updates:** Continuing to review/submit per schedule as well as requested SIRFRAs/SCERFRAs, CPOs, and Premise Items.

5.5 Application Development

Activities for the Reporting Period
- **Attended the CalSAWS Release Coordination Weekly Meeting:** On June 24, 2025, attended the CalSAWS meeting to review and discuss the upcoming SCRs.
- **Attended the CalHEERS-SAWS Integration Weekly Meeting:** On June 26, 2025, attended the meeting to continue integration planning and coordination between CalHEERS and SAWS for upcoming releases and JADs.

Table 14: Releases

RELEASE	SUMMARY
25.11	- Total System Change Requests (SCRs): 17 - Received Expedited approval for 3 SCRs - Started the approval process for 7 SCRs; Others are in design process
26.02	- Total System Change Requests (SCRs): 6 - JAD sessions in progress for all the 6 SCRs

5.6 Application Support and Production Operations

5.6.1 Batch Operations

Activities for the Reporting Period
- **Continued review of Batch Changes:** Reviewed and actively tracking Batch Operations SCRs scheduled for deployment in releases 25.12.XX and 26.01.XX. Also, Initiated the allocation of new batch job numbers to the M&E Application Development team for the development of the Release 25.11.
- **Batch Communication Emails for Monitoring:** Requested the inclusion of the Deloitte M&E batch operation team in the Batch.Results.All and Batch.Operations email distribution lists. This step is crucial for monitoring daily batch summary emails.
- **COLA preparation and readiness** Identified the SSA Cost of Living Adjustment (COLA) SCR scheduled for December. Initiated coordination with the M&E Application Development team and the infrastructure vendor team to finalize COLA run dates, ensuring all preparations are completed ahead of schedule.
- **Batch Tool Access:** Received access to the BICSuite performance and production environments for monitoring ongoing batch activities

Activities for the Next Reporting Period
- **Continue review of Batch Changes:** Continue to review and monitor batch changes scheduled for the 25.11 release and subsequent releases to allow for readiness.

5.6.2 Database Application Support

Activities for the Reporting Period
- **Attended Test Data Slicer session:** The DBA team will participate in the Job Shadow session on Test Data Slicer (Part 2), which will provide an overview of ongoing activities and methodologies employed by the Incumbent team.

- **Continue working on Database Processes:** Partnered with the M&E Development team to support the DBCR review process for ongoing releases, providing input on technical requirements and process of issue resolution.
- **Scheduled Data Fix Analysis:** Conducted a comprehensive review of scheduled data fixes within the BIC suite, collaborating closely with the Development team to understand the business reason and next steps.

Activities for the Next Reporting Period
- **Continuous support for 25.09 and 25.11 builds:** Continue to monitor the database build and deployments for the upcoming releases

5.6.3 DevOps
Activities for the Reporting Period
- **Attended JS on Pipeline and Deployment Process:** The Job Shadow session on the Pipeline and Deployment process has been completed. This session provided an in-depth understanding of the various stages and critical checkpoints involved in the pipeline and deployment lifecycle.
- **Continuous Build and Deployment monitoring:** Proactive monitoring of builds and deployments for the 25.09_DELOITTE and 25.11 branches ensures rapid identification and resolution of issues, safeguarding the integrity and stability of all deployments. Also, validation of code merges for the 25.09_DELOITTE and 25.11 branches is being carried out.

Activities for the Next Reporting Period
- **Continuous support for Release 25.09 and 25.11 builds:** Continue to monitor the build and deployments for the upcoming releases.
- **Release 25.11 UT2/AT2 Environment Takeover:** Collaborate closely with the Accenture and Gainwell teams to ensure a seamless takeover of the UT2/AT2 environments in preparation for the Release 25.11 release readiness

5.6.4 Technical Architecture Application Support
Activities for the Reporting Period
- **Continued work on existing application assessment:** Continue reviewing KT recordings, received documentation (OWD and other ad-hoc SOPs), as well as source code repositories, to determine the existing application architecture and technology landscape in preparation of application modernization.
- **Delivered CalSAWS Conference Demo Video to CTO:** On June 24, 2025, the final draft of the Analytics Platform Demo video to the Consortium CTO to be shown during CalSAWS Conference analytics breakout presentation.
- **Continued working on additional Tools Approval Process:** Received Security and Privacy Approval and Created ServiceNow ticket REQ0087521 and followed up with SNOW ticket assignee to answer questions.
- **Provided Input and Updates to County Analytics Questionnaire**: On June 23, 2025, provided input and updates to County Analytics Questionnaire document created by Consortium Data Lead. The intent of this document is to share to counties to get qualitative data on their current data and analytics workflows, report usage, data challenges, and technical data infrastructure.

Activities for the Next Reporting Period

- **Continue working on additional Tools SNOW Approval:** Continue collaborating with the Infra team to obtain approval for additional tools ServiceNow tickets for adding the tools into whitelist/software center
- **Continue working on assessment of existing application landscape:** Continue reviewing KT recordings, received documentation (OWD and other ad-hoc SOPs), as well as source code repositories, to understand the existing application architecture and technology landscape in preparation of application modernization.

5.6.5 Innovation Support

Activities for the Reporting Period

- **Completed Amazon Q initial POC and shared close-out report with CTO**: On June 23, 2025, presented a close-out report to the Consortium CTO documenting the two successful initial POCs on the use of Amazon Q.
- **Began planning for broader rollout of Amazon Q across Dev/Test Teams**: On June 25, 2025, drafted outline of rollout process and assets to be created to support the broader rollout for use of Amazon Q within the Dev and Test teams.
- **Internal review of rollout plan of Amazon Q across Dev/Test Teams**: On July 02, 2025, an internal review and updates to the rollout plans will be completed.

Activities for the Next Reporting Period

- **Review costs and prioritization of rollout plan of Amazon Q across Dev/Test Teams**: On July 02, 2025, discussions with the CTO begin on licensing and infrastructure implications and the SCR creation, approval, and prioritization.
- **Begin drafting documentation and artifacts to support broader rollout of Amazon Q**: On June 30, 2025, the teams will begin creating documentation, other technical artifacts, and shared repositories to support a broader rollout of Amazon Q.
- **Begin drafting content for ME-DEL 02 Approach to Innovation Plan:** Starting on June 30, 2025

5.6.6 Application Security Support

Activities for the Next Reporting Period

- **Automated Security Tool Integration**: Access to Static Application Security Testing (SAST) and Dynamic Application Security Testing (DAST) platforms have been established, and the R25.09_DELOITTE code branch has been integrated into the Snyk SAST platform. The review of SAST scan reports initiated on June 25, 2025, and is currently ongoing to proactively identify vulnerabilities.
- **Manual Application Security Testing (MAST) Integration**: Integration activity to secure and validate access to Manual Application Security Testing (MAST) Tool.

Activities for the Next Reporting Period

- **Automated Security Tool Integration:** Continue application security testing of R25.09_DELOITTE code branch and integrate 25.11 code branch (when available) into the Static Application Security Testing (SAST). Perform DAST scan against the R25.09_DELOITTE environment.

- **Manual Application Security Testing (MAST) Integration:** Conduct a Manual Application Security Testing (MAST) scan on the R25.09_DELOITTE environment.
- **OCAT SAST/DAST Monthly Report:** Complete monthly (June) SAST and DAST scans for the OCAT Application, review the resulting reports for the OCAT application, and discuss any new findings with the Consortium Security team.

5.6.7 SIRFRA/SCERFRA Items

Activities for the Reporting Period

The following tables outline the current Statewide Automated Welfare System (SAWS) Cost Estimation Request for Research and Analysis (SCERFRA) and SAWS Information Request for Research and Analysis (SIRFRA).

Table 15: Summary of SIRFRA/SCERFRA

STATUS	TOTAL
New	0
Reopened	2
Assigned	3
Completed	42
Duplicate	0
In review	2
Withdrawn	4
Rejected	0
Pending Clarification	0
Ready for Review	0
TOTAL	**53**

Note: Table displays SIRFRA (non-query, non-recurring)/SCERFRA requests from March 1, 2025 through the end of the reporting period.

Table 16: List of SIRFRA/SCERFRA

ID	DESCRIPTION	STATUS	DUE DATE
CA-288389	SCERFRA 25-913 - AB 936 - CalFresh Fruit and Vegetable Supplemental Benefits Program	Reopened	N/A
CA-291461	Revised SCERFRA 25-503 – BenefitsCal ROI to CBOs	Reopened	TBD
CA-280792	SCERFRA 25-524 – Alternate Formatted Forms	Assigned	TBD
CA-291949	SCERFRA 25-514 – BenefitsCal Accepting Homeless Assistance Requests (CW 42)	Assigned	7/3/2025
CA-291461	Revised SIRFRA 1442 – Proposed Federal Reconciliation	Assigned	7/3/2025
CA-291470	SIRFRA 1443 – VCI Restoration	Completed	6/18/2025
CA-291461	SIRFRA 1442 – Proposed Federal Reconciliation	Completed	6/19/2025
CA-288441	Revised: SCERFRA 25-918 – AB 969- CalWORKs: Family Violence Option and Gender-Based Violence Information	Completed	6/20/2025
CA-291452	SCERFRA 25-509 – WTW Flow Proposal	Completed	6/20/2025

ID	Description	Status	Due Date
CA-291798	SCERFRA 25-513 – EBT Benefit Type for 5U Aid Code	Completed	6/23/2025
CA-291794	SCERFRA 25-512: CalFresh Impact Analysis- One Big Beautiful Bill Act (HR 1)	Completed	6/25/2025
CA-291510	SCERFRA 25-511 – ABAWD Automation	Completed	6/25/2025
CA-291008	SCERFRA 25-934 – AB 1337 – Information Practices Act of 1977	Completed	6/26/2025

Note: Completed records (2+ weeks) from the table above have been removed. Additional details can be found in JIRA.

Activities for the Next Reporting Period
- Continue SIRFRA/SCERFA activities, including submission of SCERFRA 25-514 – BenefitsCal Accepting Homeless Assistance Requests (CW 42) and Revised SIRFRA 1442 – Proposed Federal Reconciliation.

5.6.8 County Purchase Orders (CPOs)

Activities for the Reporting Period
The following table outlines the current County Purchase Orders.

Table 17: List of County Purchase Orders

ID	Description	Status	Due Date
CA-285528	San Diego County Opt-In Foster Care Placement Verification	In Progress	6/30/2025
CA-57104	GR Self Employment Expenses Calculations	In Progress	7/25/2025
CA-281036	General Relief Opportunities for Work (GROW) Program New Non-Compliance Reason Code	In Progress	7/25/2025
CA-263020	GA-GR Automated Solution	In Progress	9/30/2025

Activities for the Next Reporting Period
- Continue CPO activities with analysis, submission, and approvals.

5.6.9 Premise Items

Activities for the Reporting Period
The following table outlines the additional premise items.

Table 18: Premise Items

Premise Name	Status	Phase	Progress/Updates
CalFresh Minimum Nutrition Benefit	On Time	Approved	CA-264783 planned for Release 25.11

Activities for the Next Reporting Period
- Continue premise items activities with analysis, submission, and approvals.

5.7 Deviation from Plan/Adjustments

- None to note for the reporting period.