

CalSAWS

California Statewide Automated Welfare System



Design

DOCUMENT APPROVAL HISTORY

Prepared By	Supritha Sundaram
Reviewed By	

DATE	VERSION	REVISION DESCRIPTION	AUTHOR
4/10/2025	1.0	Initial Revision	Supritha Sundaram

DRAFT

Table of Contents

1 OVERVIEW	1
1.1 Current Design.....	1
1.2 Requests.....	1
1.3 Overview of Recommendations.....	1
1.4 Assumptions.....	2
2 RECOMMENDATIONS	2
2.1 MEDS EW20.....	2
2.2 [Eligibility Rules Updates] – No Impact.....	4
2.3 Batch Name.....	4
2.4 Interface.....	5
2.5 [eHIT] – No Impact.....	5
2.6 [Form/NOA Name] – No Impact.....	5
2.7 [Report Name] – No Impact.....	5
2.8 [Data Warehouse Name] – No Impact.....	5
2.9 [Data Change] – No Impact.....	5
2.10 [Automated Regression Test] – No Impact.....	5
3 SUPPORTING DOCUMENTS	5
4 OUTREACH	6
4.1 Lists.....	6
5 APPENDIX	6

CA-285746 Add Timeframe for Lookback Period for ICT Images

1 OVERVIEW

Establish a look back period of 36 months for ICT images to limit the number of images sent

1.1 Current Design

There is no look-back period for images sent in an ICT and too many images are sent to the receiving county. Because there is no specified look-back period, images are sent from many years before that no longer apply to the case. The excess images require that staff manually filter through the images to find the relevant images, which can be difficult to find.

1.2 Requests

Request look-back periods to be established based on the image type and/or ICT Outboard Category. Imaging committee will reach out to all applicable program committees to ask that each committee decide the necessary lookback periods.

If there is no response from the program committee, the suggestion is to limit the Images to those with a "Received Date" within the last 36 months. With exception for the following categories, which would send all documents:

- OP/OIs
- IPV information
- Time limit documents
- SIU/Court/Hearings
- Person verifications
- Authorized Representative
- SAWS 1
- SAWS 2 Plus

1.3 Overview of Recommendations

Limit sending ICT image look-back periods to be within the last 36 months. Except for the following categories, which would send all documents:

- OP/OIs
- IPV information
- Time limit documents
- SIU/Court/Hearings
- Person verifications
- Authorized Representative

- SAWS 1
- SAWS 2 Plus

1.4 Assumptions

No other functional changes

2 RECOMMENDATIONS

2.1 Update ICT Image Transfer

.1 Overview

Establish a look back period of 36 months for ICT images to limit the number of images sent.

.1 Description of Change

1. Establish two lists
 - a. A list based on these eight categories
 - OP/OIs
 - IPV information
 - Time limit documents
 - SIU/Court/Hearings
 - Person verifications
 - Authorized Representative
 - SAWS 1
 - SAWS 2 Plus

Establish a list of documents that should not have restricted lookback periods and return all results for these documents. Please see supporting documents for list of these forms.

- b. Apart from above list, the rest of the documents should be filtered out by received Date of the document to only past 36 months from the date the ICT was initiated.

.1 Partner Integration Testing

No.

.1 Execution Frequency

No Change.

.1 Key Scheduling Dependencies

No Change.

.1 Counties Impacted

All Counties.

.1 Category

Core-Off Prime.

.1 Data Volume/Performance

N/A.

.1 Interface Partner

N/A.

.1 Failure Procedure/Operational Instructions

Batch Support Operations staff will evaluate transmission errors and failures and determine the appropriate resolution (i.e., manually retrieving the file from the directory and contacting the external partner if there is an account or password issue, etc...).

2.2 [Eligibility Rules Updates] – No Impact

2.3 PB00C101

2.3.1 Overview

Update PB00C101 job to limit the look back period of images sent in ICT

2.3.2 Description of Change

Update PB00C101 job to limit the look back period of images sent in ICT

1. Based on the list of documents provided in supporting documents called CA-285746 Eict Mappings Skip Lookback.xlsx, create a table of these form names. When we search Hyland documents, filter out the results according to this table.

2. If the form in search results exist in this table, do not filter out results

3. If the form doesn't exist in this table, filter out the Hyland search results by received date variable and return only matching documents from past 36 months.

2.3.3 Partner Integration Testing

No.

2.3.4 Execution Frequency

No Change.

2.3.5 Key Scheduling Dependencies

No Change.

2.3.6 Counties Impacted

All Counties.

2.3.7 Category

Core-Off Prime.

2.3.8 Data Volume/Performance

N/A.

2.3.9 Interface Partner

MEDS.

2.3.10 Failure Procedure/Operational Instructions

Batch Support Operations staff will evaluate transmission errors and failures and determine the appropriate resolution (i.e., manually retrieving the file from the directory and contacting the external partner if there is an account or password issue, etc.).

2.4 Interface

2.5 [eHIT] – No Impact

2.6 [Form/NOA Name] – No Impact

2.7 [Report Name] – No Impact

2.8 [Data Warehouse Name] – No Impact

2.9 New table with documents

2.9.1 Overview

Create new table with list of form names that should be excluded from lookback period filtering.

2.9.2 Description of Change

Based on the list of documents provided in supporting documents called CA-285746 Eict Mappings Skip Lookback.xlsx, create a table of these form names. There are two sheets in the document, one listing documents from DOC_TEMPL_IMG table, the other from DOC_TEMPL table. Both should be combined into one list

2.10 [Automated Regression Test] – No Impact

3 SUPPORTING DOCUMENTS

NUMBER	FUNCTIONAL AREA	DESCRIPTION	ATTACHMENT
1	EICT	CA-285746 Eict Mappings Skip Lookback.xlsx	CA-285746 Eict Mappings Skip Lookback.xlsx

4 OUTREACH

4.1 Lists

5 APPENDIX