

CalSAWS | Minutes

Meeting: Project Steering Committee Meeting
Location: CalSAWS 11971 Foundation Place, 3rd Floor, Gold River, CA 95670
Date: Thursday, July 17, 2025
Time: 9:00 a.m.
Present: In Person: Clarisa Simon, Region 1 – Member; Lynn Perez, Region 1 – Member; Eduardo Ameneiro, Region 2 – Member; Alberto Banuelos, Region 5 – Co-Chair;
Zoom: Rachel Ebel-Elliott, Region 3 – Member; Kristine Maxwell, Region 4 – Member; Sandra Bowlan, Region 5 – Member; Irene Huizar, Region 6 – Co-Chair; Shawn Amiel, Region 6 – Member; Eleanor Reid, Region 6 – Alternate Member
Absent: Cesilia Leon, Region 4 – Member; Jaime Duncan, Region 5 – Member; Olga Vicuna, Region 6 – Member
Facilitator: Julia Erdkamp, CalSAWS Executive Director

Topic

1. Call Meeting to Order

Summary: Co-Chair, Irene Huizar, called the meeting to order at 9:01 a.m.

2. Confirmation of Quorum and Agenda Review

Summary: Co-Chair, Irene Huizar, confirmed quorum of the PSC and gave a brief overview of the agenda topics.

3. Public Comment: Public opportunity to speak on any item NOT on the Agenda. Public comments are limited to no more than three minutes per speaker, except that a speaker using a translator shall be allowed up to six minutes.

Summary: None

Action Items

4. Approval of the Minutes and review of the Action Items from the June 27, 2025 PSC Meeting.

Action Items from previous meetings:

Action item 1 – SAR7: Closed – Information shared by Onur Senman. On Today's agenda.

Action item 2 – EBT Issue: Closed – Information shared by Michele Peterson.

Summary: The Consortium is seeking approval of the Minutes and review of the Action Items from the June 27, 2025 PSC Meeting.

Topic

Motion to approve was made by Member Sandra Bowlan
Motion was seconded by Co-Chair Alberto Banuelos.
Member, Clarisa Simon, voted to approve.
Member, Eduardo Ameneiro, voted to approve.
Member, Rachel Ebel-Elliot, voted to approve.
Member, Kristine Maxwell, voted to approve.
Co-Chair, Irene Huizar, voted to approve.
Member, Shawn Amiel, voted to approve.
Alternate Member, Eleanor Reid, voted to approve.
Members, Lynn Perez, Cesilia Leon, Jaime Duncan, and Olga Vicuna were absent from vote.
The motion passed.

Member, Lynn Perez, joined the meeting.

Informational Items

5. CalSAWS Conference Debrief

Summary: Julia Erdkamp provided an overview of CalSAWS Conference survey results.

6. BenefitsCal Document Upload Research Update

Summary: Robert Lusk provided an update on BenefitsCal Document Upload Research.

*Public comment made by Jennifer Tracy.

7. BenefitsCal Update

- GCF Sunset & Support
- Customer Facing Enhancements
- Application Completion Rate and Exit Rate Metrics

Summary: Frederick Gains, Onur Senman, Chloe Winders-Singer provided an update on BenefitsCal.

*Action item - Provide more information on how we are updating BenefitsCal so that customers are going to be able to update property fields for their REs or applications as January 1st comes and we have to now start assessing property for Medi-Cal.

8. Release & Policy Updates

Summary: Karen Rapponotti, Michele Peterson, and Lisa Salas provided updates on Release & Policy.

*Action item – Provide a timeline of how things happen when CalSAWS changes occur.

Topic

*Public comment made by Soledad Cisneros.

9. Transition Update

Summary: Dawn Wilder and Rajesh Tahaliyani provided an update on Transition.

10. Monthly Performance Trends

Summary: Dawn Wilder, Onur Senman, Lisa Salas, and Molly Warren provided an overview of Monthly Performance Trends.

11. Procurement Update

- **Quality Assurance**

Summary: Tom Hartman provided an update on Procurement.

12. State Partners Updates

- OTSI
- CDSS
- DHCS

Summary: Patrice Yang provided an update for OTSI. Martha Esparza provided an update on CDSS. Theresa Hasbrouck provided an update for DHCS.

13. Adjourn Meeting

Summary: Co-Chair, Irene Huizar, adjourned the meeting at 10:34 a.m.

Follow Up

#	Action Item	Who	Due
1	Provide information about SAR7 uploads in November or December if those numbers have transferred over to BenefitsCal. Indicate if there's any volume difference between October until now for the SAR7.	Onur Senman	Closed
2	Provide information on EBT issue. Contacts – phone calls for AP79. Provide report to counties regarding outbound calls that were made, and which ones were unsuccessful so they may follow-up with a second contact.	Michelle Peterson	Closed
3	Provide more information on how we are updating BenefitsCal so that customers are going to be able to update property fields for	Onur Senman	Open

#	Action Item	Who	Due
	their REs or applications as January 1 st comes and we have to now start assessing property for Medi-Cal.	Fred Gains	
4	Provide a timeline of how things happen when CalSAWS changes occur.	Michele Peterson	Open

Next Meeting

In-Person/Zoom

Thursday, August 21, 2025

9:00 a.m. – 12:00 p.m.

CalSAWS Gold River

11971 Foundation Place, 3rd Floor

Gold River, CA 95670