

CalSAWS | Minutes

Meeting: Project Steering Committee Meeting
Location: CalSAWS 11971 Foundation Place, 3rd Floor, Gold River, CA 95670
Date: Thursday, August 21, 2025
Time: 9:00 a.m.
Present: In Person: Clarisa Simon, Region 1 – Member; Lynn Perez, Region 1 – Member; Kristine Maxwell, Region 4 – Member;
Zoom: Lisa Soto, Region 2 – Alternate Member; Rachel Ebel-Elliot, Region 3 – Member; Jaime Duncan, Region 5 – Member; Sandra Bowlan, Region 5 – Member; Alberto Banuelos, Region 5 – Co-Chair; Irene Huizar, Region 6 – Co-Chair; Shawn Amiel, Region 6 – Member; Olga Vicuna, Region 6 – Member
Absent: Eduardo Ameneyro, Region 2 – Member; Cesilia Leon, Region 4 – Member
Facilitator: Julia Erdkamp, CalSAWS Executive Director

Topic

1. Call Meeting to Order

Summary: Co-Chair, Albert Banuelos, called the meeting to order at 9:01 a.m.

2. Confirmation of Quorum and Agenda Review

Summary: Co-Chair, Albert Banuelos, confirmed quorum of the PSC and gave a brief overview of the agenda topics.

3. Public Comment: Public opportunity to speak on any item NOT on the Agenda. Public comments are limited to no more than three minutes per speaker, except that a speaker using a translator shall be allowed up to six minutes.

Summary: Public comment made by Jennifer Tracy.

Action Items

4. Approval of the Minutes and review of the Action Items from the July 17, 2025 PSC Meeting.

Action Items from previous meetings:

Action item 1 – Open – Information shared by Onur Senman and Fred Gains.

Action item 2 – Open – Update will be provided at September PSC Meeting.

Summary: The Consortium is seeking approval of the Minutes and review of the Action Items from the July 17, 2025 PSC Meeting.

Motion to approve was made by Member Lynn Perez.

Topic

Motion was seconded by Co-Chair Irene Huizar.
Member, Clarisa Simon, voted to approve.
Alternate Member, Lisa Soto, voted to approve.
Member, Rachel Ebel-Elliott, voted to approve.
Member, Jaime Duncan, voted to approve.
Co-Chair, Albert Banuelos, voted to approve.
Member, Sandra Bowlan, voted to approve.
Member, Shawn Amiel, voted to approve.
Member, Olga Vicuna, voted to approve.
Members, Eduardo Amenyro, Cesilia Leon, and Kristine Maxwell were absent from vote.
The motion passed.

Informational Items

5. Project Delivery Office (PDO)

Summary: Robert Lusk provided an overview of Project Delivery Office (PDO).

6. BenefitsCal Update

- ROI Phased Roll-out
- Get CalFresh Sunset Statistics
- Future Enhancements

Summary: Frederick Gains, Onur Senman, and Mufaddal Tinmaker provided an update on BenefitsCal.

*Public comment made by Jennifer Tracy.

7. Release & Policy Updates

- HR1 Update

Summary: Karen Rapponotti and Lisa Salas provided updates on Release & Policy.

8. Transition Update

Summary: Dawn Wilder and Jerry Nielson provided an update on Transition.

9. Monthly Performance Trends

Summary: Dawn Wilder, Michael Green, and Lisa Salas provided an overview of Monthly Performance Trends.

Topic

10. CalSAWS Learning Exchange (CLE)

Summary: Peggy Macias provided an overview of CalSAWS Learning Exchange (CLE).

*Public comment made by Jennifer Tracy.

11. Procurement Update

- Quality Assurance

Summary: Tom Hartman provided an update on Procurement.

12. State Partners Updates

- OTSI
- CDSS
- DHCS

Summary: Neha Dhawan provided an update for OTSI. Martha Esparza provided an update for CDSS. Theresa Hasbrouck provided an update for DHCS.

13. Adjourn Meeting

Summary: Julia Erdkamp announced that this is Irene Huizar's last meeting and thanked her for her time and dedication to the PSC and Counties.

Co-Chair, Albert Banuelos, adjourned the meeting at 10:08 a.m.

Follow Up

#	Action Item	Who	Due
1	Provide more information on how we are updating BenefitsCal so that customers are going to be able to update property fields for their Res or applications as January 1 st comes and we have to now start assessing property for Medi-Cal.	Onur Senman Fred Gains	Open
2	Provide a timeline on how things happen when CalSAWS changes occur within the System. This will be used to help counties plan training ahead of releases.	Michele Peterson	Open

Next Meeting

In-Person/Zoom

Thursday, September 18, 2025

9:00 a.m. – 12:00 p.m.

CalSAWS Gold River

11971 Foundation Place, 3rd Floor

Gold River, CA 95670