

CalSAWS | Agenda

Meeting: Lobby Management Committee
 Location: Microsoft Teams
 Date: July 24th, 2025
 Time: 10:00 AM – 12:00 PM
 Attendees:

	NAME	NAME	NAME
<input checked="" type="checkbox"/> R1	Francis Delgado	<input type="checkbox"/> R4 Doris Sons	<input type="checkbox"/> RM Justin Stephenson
<input type="checkbox"/> R1 Garrian Booker		<input checked="" type="checkbox"/> R4 Jessica Lannin	<input type="checkbox"/> RM Melissa Thomas
<input type="checkbox"/> R1	Jennifer Servin	<input checked="" type="checkbox"/> R4 Lori Whitehead	<input checked="" type="checkbox"/> RM Yolanda Banuelos
<input checked="" type="checkbox"/> R1	Judy Perez	<input checked="" type="checkbox"/> R4 Russell Pehrson (Irvin Del Rio)	<input type="checkbox"/> CDSS Sherice Sterling
<input type="checkbox"/> R1		<input type="checkbox"/> R4 Virginia Melgoza	
<input type="checkbox"/> R2 Carlos Urbina		<input checked="" type="checkbox"/> R5 Cindy Aguirre (Maria Hernandez)	
<input type="checkbox"/> R2	Ilda Torrez	<input checked="" type="checkbox"/> R5 Patricia Gonzalez	
<input checked="" type="checkbox"/> R2	Theresa Agarenzo	<input checked="" type="checkbox"/> R5 Felix Sanchez	
<input checked="" type="checkbox"/> R2	William Wren-Rodriguez	<input checked="" type="checkbox"/> R5 Robin Gonzalez	
<input type="checkbox"/> R2		<input type="checkbox"/> R5 Rosa Vizcarra	
<input type="checkbox"/> R3	Dayna Boggs	<input checked="" type="checkbox"/> R6 Christopher Estrada	
<input type="checkbox"/> R3	Patty Strom	<input type="checkbox"/> R6 Kelly Young	
<input type="checkbox"/> R3		<input type="checkbox"/> R6 Rachid Ameur	
<input type="checkbox"/> R3		<input type="checkbox"/> R6 Richard Luscombe	
<input type="checkbox"/> R3		<input type="checkbox"/> R6 Stephanie Hunter	

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Time	Lead	Topic	Notes
10:00 AM (10 min)	Sowmya	Welcome Items <ul style="list-style-type: none"> ■ Roll Call ■ Meeting Notes – R3 (Due 07/31/25) – Amber Curatola 	
10:10 AM (60 min)	Lobby Team	Lobby Management Modernization <ul style="list-style-type: none"> ■ Design Updates ■ TLM 39 Project Updates <ul style="list-style-type: none"> • Release Update ■ Updated Lobby Tablet Recommendation 	<ol style="list-style-type: none"> 1. Discussed device and software requirements for the web-based lobby application . 2. Discussed that look up case using Benefits Cal from Employee portal will

Time	Lead	Topic	Notes
			be removed from the design.
			<ol style="list-style-type: none"> 3. Discussed a tentative release date of end of September or first week of October priority release for the SCR . 4. A new CIT titled 'Updated Lobby Tablet Recommendation' was distributed on July 17th to provide guidance to counties to ensure usage of compatible and up to date tablets. 5. Discussed that EBT/BIC card swipe functionality will be supported only on kiosks.

11:10 AM (10 min)	Sowmya	Meeting Closeout	<ul style="list-style-type: none"> ■ Action Item Review ■ Final Q&A ■ Next Meeting – August 28th (Tentative)
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Follow Up

#	Action Item	Who	Due
1	Confirm functionality of the prefixes set up on the Visit Purpose page	Sowmya	7/24/2025
2	Confirm if only in home participant appointments are displayed in the appointment check in page	Sowmya	7/24/2025

#	Decision Made	Who	Date