CalSAWS | Executive Summary for the JPA Board of Directors

Location: Zoom/In-Person
Date: Friday, October 17, 2025

Agenda Item and Summary	Type of Item
1. Call meeting to order. **Summary:** Board Chair, Michael Sylvester, will call the CalSAWS JPA Board of Directors meeting to order.	Procedural
2. Confirmation of Quorum and Agenda Review. **Summary:** Board Chair, Michael Sylvester, will confirm quorum of the Board and will provide a high-level overview of the agenda.	Procedural
3. Public opportunity to speak on items not on the agenda. Public comments are limited to no more than three minutes per speaker, except that a speaker using a translator shall be allowed up to six minutes. **NOTE: The public may also speak on any item ON the Agenda by waiting until that item is read then requesting recognition from the Chair to speak.** **Summary:** Board Chair, Michael Sylvester, will provide the public with an opportunity to speak on items not on the agenda.	Procedural
Action Items	
4. Approval of Consent Items **a. Approval of the Minutes and review of the Action Items from September 12, 2025, JPA Board of Directors Meeting.** **Summary:** The Consortium is seeking Board approval of the Minutes and review of the Action Items from September 12, 2025, JPA Board of Directors Meeting. **b. Approval of 2026 CalSAWS JPA Board of Directors Meeting Schedule.** **Summary:** The Consortium is seeking Board approval of the 2026 JPA Board of Directors Meeting Schedule. Dates have been aligned with CWDA Directors Meetings when possible. Meetings marked as Tentative are dates that CWDA does not have a meeting. **c. Approval of Biennial Review and Update to CalSAWS Conflict of Interest Code.**	Action

Summary: The Consortium is seeking Board approval of Biennial Review and Update to CalSAWS Conflict of Interest Code. Consortium staff have been working with the Secretary of State's office to complete the biennial review process. Upon approval of the Board, the process will continue with the commencement of the 45-day noticing requirement and Executive Director, Julia Erdkamp, will sign the CEO Declaration page.

Updates include position titles and language and formatting clean-up.

d. **Approval of Accenture Change Notice 43, which includes administrative updates and one (1) County Purchase.**

Summary: This Change Notice includes additional hours related to DHCS Support for $139,200 which are offset by reductions in Production Operations costs ($111,620), Robotic Process Automation Scaling ($22,400) and Data Growth – Test Data Slicer/Scrubber Capability ($5,180). There is no change to the total contract value (TCV).

Change Notice 43 will also utilize $135,667 of the original $35,000,000 allocation for County Purchases. Board approval of this Change Notice will leave $9,107,459 for future County Purchases. The County Purchase included in Change Notice 43 is as follows:

County Purchase Order	Cost
SD-02-2023 – Revision 3 – Request for County Data Pipeline in CalSAWS Amazon Web Services ("AWS") Account – Revision 3	$ 135,667.32

The cost of this Change Notice is funded through the CalSAWS Operational Advance Planning Document Update (OAPDU) and county funding, and current year's costs are accounted for in the SFY 2025-26 CalSAWS JPA Project Budget.

e. **Approval of Deloitte Maintenance and Enhancement (M&E) Change Order 2, which includes one (1) Premise Item.**

Summary: The Consortium is seeking Board approval of Change Order 2 that utilizes $1,349,995 of the original $80,842,031 change and county purchase allocation for one (1) premise item: Automation of CDCRs Incarceration Reporting to Counties for $1,349,995. Approval of this Change Order will leave $78,640,341 for future Change and County Purchase.

The cost of this Change Order is funded through premise funding. The Current year's costs are accounted for in the SFY 2025-26 CalSAWS JPA Project Budget.

f. **Approval of ClearBest Quality Assurance (QA) Work Order 05, which includes one (1) Premise Item.**

Summary: The Consortium is seeking Board approval of Work Oder 5 that utilizes $731,988 of the original $8,829,000 Professional Services allowance for the following one (1) Premise item: Automation of CDCRs Incarceration Reporting to Counties for $131,997. Board approval of this Work Order will leave $1,721,717 for future work.

The cost of this Change Order is funded through premise funding. The Current year's costs are accounted for in the SFY 2025-26 CalSAWS JPA Project Budget.

Agenda Item and Summary	Type of Item
Informational Items	
5. H.R. 1 Updates ▪ **SUAS** ▪ **Workgroups Updates** **Summary:** Julia Erdkamp and Karen Rapponotti will provide updates on H.R. 1, including SUAS and Workgroups.	Informational
6. Policy & Release Update ▪ **Upcoming Releases** **Summary:** Karen Rapponotti will provide an update on Policy & Release.	Informational
7. BenefitsCal Update ▪ **EBT Enhancements KPIs** ▪ **ROI Phased Approach** ▪ **BenefitsCal HR 1 Priorities** **Summary:** Frederick Gains, Onur Senman, and Chloe Winders-Singer will provide an update on BenefitsCal.	Informational
8. Transition Update **Summary:** Rajesh Tahaliyani will provide an update on Transition.	Informational
9. Monthly Performance Report **Summary:** Dawn Wilder, Rajesh Tahaliyani, and Lisa Salas will provide an overview of Monthly Performance Report.	Informational
10. Monthly Performance Report **Summary:** Dawn Wilder, Rajesh Tahaliyani, Lisa Salas, and Hyland will provide a review of the Monthly Performance Report, which includes targets and actuals for the month of September.	Informational
CLOSED SESSION	

Agenda Item and Summary	Type of Item
11. Conference with Legal Counsel re Existing Litigation (1 item).	
12. PUBLIC EMPLOYEE PERFORMANCE EVALUATION – Executive Director (Gov. Code §§ 54954.5(e), 54957(b)(1).)	
RECONVENE OPEN SESSION	
13. Announcement of action taken during Closed Session, if any.	
14. Adjourn Meeting **Summary:** Board Chair, Michael Sylvester, will adjourn the meeting of the CalSAWS JPA Board of Directors.	Procedural