CalSAWS | Minutes

Meeting: JPA Board of Directors
Location: CalSAWS 11971 Foundation Place, 3rd Floor, Gold River, CA 95670
Date: Friday, October 17, 2025
Time: 9:30 a.m.
Present: In person: Adam Dondro, State Ex-Officio – Member; Marla Stuart, Region 1 – Vice Chair; Greg Geisler, Region 2 – Member; and Michael Sylvester, Region 6 – Chair

Zoom: Roderick Franks, Region 1 – Member; Bill Wathen, Region 3 – Member; Chris Woods, Region 4 – Member; Francena Martinez, Region 4 -Member; James Locurto, Region 5 – Member; Veronica Rodriguez, Region 5 – Member; and Kristin Stranger, Region 6 – Member; and Cynthia McCoy-Miller, Region 6 – Member
Absent: Roger Robinson, Region 5 – Member; Cynthia McCoy-Miller, Region 6 – Member
Facilitator: Julia Erdkamp, CalSAWS Executive Director

Topic

1. **Call Meeting to Order**

   Summary: Chair, Michael Sylvester, called the meeting to order at 9:31 a.m.

2. **Confirmation of Quorum and Agenda Review**

   Summary: Chair, Michael Sylvester, confirmed quorum of the Board and gave a brief overview of the agenda topics.

3. **Public Comment: Public opportunity to speak on any item NOT on the Agenda. Public comments are limited to no more than three minutes per speaker, except that a speaker using a translator shall be allowed up to six minutes.**

   Summary: None

Action Items

4. **Approval of Consent Items:**
   a. **Approval of the Minutes and review of the Action Items from the September 12, 2025, JPA Board of Directors Meeting.**
   b. **Approval of 2026 CalSAWS JPA Board of Directors Meeting Schedule.**
   c. **Approval of Biennial Review and Update to CalSAWS Conflict of Interest Code.**
   d. **Approval of Accenture Change Notice 43, which includes administrative updates and one (1) County Purchase.**

Topic

e. **Approval of Deloitte Maintenance and Enhancement (M&E) Change Order 2, which includes two (2) premise items.**

f. **Approval of ClearBest Quality Assurance (QA) Work Order 5 which includes two (2) premise items.**

Summary: The Consortium is seeking Board approval of the Consent Items.

Motion to Approve was made by Member, Greg Geisler.
Motion was seconded by Vice-Chair, Marla Stuart.
Member, Roderick Franks, voted to approve.
Member, Bill Wathen, voted to approve.
Member, Chris Woods, voted to approve.
Member, Francena Martinez, voted to approve.
Member, James Locurto, voted to approve.
Member, Veronica Rodriguez, voted to approve.
Member, Kristin Stranger, voted to approve.
Chair, Michael Sylvester, voted to approve.
Member, Cynthia McCoy-Miller, voted to approve.
Member, Roger Robinson was absent from vote.
Vote was taken via roll call and the Motion passed.

Informational Items

5. H.R. 1 Updates

Summary: Julia Erdkamp, Karen Rapponotti, and Jerry Nielson provided updates on H.R. 1 with input from CDSS staff Emily Caruso and Ryan Gillette.

*Public comment made by Jennifer Tracy.

6. Policy & Release Update

- **Upcoming Releases**

Summary: Karen Rapponotti provided an update on Policy & Release.

7. BenefitsCal Update

- **EBT Enhancement KPIs**
- **ROI Phased Approach**
- **BenefitsCal HR 1 Priorities**

Summary: Onur Senman, Mufaddal Tinmaker, and Ashley Arnold provided an update on BenefitsCal.

Topic

*Public comment made by Jennifer Tracy.

8. **Transition Update**

   Summary: Rajesh Tahaliyani provided an update on Transition.

9. **Monthly Performance Report**

   Summary: Lisa Salas, Dawn Wilder, and Sara Kiewiet provided an overview of Monthly Performance Report.

   *Board member Roderick Franks left the meeting at 10:55 a.m.

CLOSED SESSION

10. **Conference with Legal Counsel re Existing Litigation (1 item).**

11. **PUBLIC EMPLOYEE PERFORMANCE EVALUATION – Executive Director (Gov. Code §§ 54954.5(e), 54957(b)(1).)**

RECONVENE OPEN SESSION

12. **Announcement of action taken during Closed Session, if any.**

    Summary: Nothing to report.

13. **Adjourn Meeting**

    Summary: JPA Board Vice-Chair Marla Stuart adjourned the meeting at 12:14 p.m.

Follow Up

#	Action Item	Who	Due	Status
1	Provide a quarterly update on recruitment with the Fiscal Report.	Holly Murphy	November 2025	Ongoing

#	Action Item	Who	Due	Status
2	Present defect statistics for Onshore vs. Offshore work beginning in May and quarterly thereafter.	Vendor Directors	November 2025	Ongoing
3	Provide CalSAWS System stability, tickets, and defect stats routinely, including Hyland SLAs.	Lisa Salas Rajesh Tahaliyani Dawn Wilder Hyland	November 2025	Ongoing
4	Research task notification when appeal is requested through BenefitsCal.	Ashley Arnold Frederick Gains	December 2025	Open
5	Provide more information on why people drop off in later areas of the app.	Onur Senman	December 2025	Open
6	Add targets to all sections of the Monthly Performance Trends.	Lisa Salas Rajesh Tahaliyani Dawn Wilder Hyland	October 2025	Closed
7	Send a CIT regarding revised projections for county share of cost for budget year (October 2026) to all counties as a heads-up.	Holly Murphy	October 2025	Closed
8	1. Monthly report of what is paused and the impact. 2. Provide overview of proposed lake house 3. Create process map with SMEs to determine how income verification should work in CalSAWS. a. Include state in these meetings due to policy impacts.	Julia Erdkamp Sandeep Aji Karen Rapponotti Michele Peterson	October 2025	Closed

<u>Next Meeting</u>
In-Person/Zoom
Friday, November 14, 2025
1:00 p.m. – 3:00 p.m.
Library Galleria
828 I Street
Sacramento, CA 95814