

Date	November 26, 2025
To	PPOC.All and the Public
CC	Consortium.RegionalManagers.All; Consortium.SectionDirectors;
CIT Name	<b>CalSAWS Recruitment Closing on January 5, 2026</b>

PPOCs, please forward to the appropriate impact staff in your county:

- |  |   |
|--|---|
| <input type="checkbox"/> General                                     | <input type="checkbox"/> Reports              |
| <input type="checkbox"/> Policy                                      | <input type="checkbox"/> Fiscal               |
| <input type="checkbox"/> CW  | <input type="checkbox"/> Caseload Movement    |
| <input type="checkbox"/> CF  | <input type="checkbox"/> Management           |
| <input type="checkbox"/> MC  | <input type="checkbox"/> Batch and Interfaces |
| <input type="checkbox"/> CMSP  | <input type="checkbox"/> Fiscal               |
| <input type="checkbox"/> FC/KG/AAP                                   | <input type="checkbox"/> GA/GR                |
| <input type="checkbox"/> Child Care                                  | <input type="checkbox"/> Help Desk            |
| <input type="checkbox"/> WtW   | <input type="checkbox"/> Imaging              |
| <input type="checkbox"/> Other Program(s) _____                      | <input type="checkbox"/> Security             |
| <input type="checkbox"/> BenefitsCal                                 | <input type="checkbox"/> Task Management      |
| <input type="checkbox"/> Customer Correspondence                     | <input type="checkbox"/> Technical            |
| <input type="checkbox"/> OCAT  | <input type="checkbox"/> Training             |
| <input checked="" type="checkbox"/> Other <u>CalSAWS Recruitment</u> |   |

## Description

### Background

The California Statewide Automated Welfare System (CalSAWS) Consortium is a Joint Powers Authority (JPA) representing the interests of all California counties and governs the CalSAWS portfolio, including financial, contracting, resourcing and strategic direction of CalSAWS projects.

### Position Summary

CalSAWS is recruiting for the following positions:

- **Policy & Design Business Analyst Lead:** Supervises a team of Business Analysts assigned to the Policy & Design team, oversees project tasks and contributes to project deliverables through design, development and/or review of work products.
- **BenefitsCal Business Analyst Lead:** Supervises a team of Business Analysts assigned to the BenefitsCal team, oversees project tasks and contributes to project deliverables through design, development and/or review of work products.
- **Project IT Manager:** Directs and oversees maintenance and operations activities associated with CalSAWS ancillaries including contact center operations.

- **Information Security Officer:** Operationalizes and manages the CalSAWS Information Security Program. Translates enterprise security strategy (as defined by the Chief Information Security Officer) into actionable controls, processes, documentation, oversight routines, and measurable program outcomes.

CalSAWS supports a hybrid/remote work model, with expectations of onsite work at the project locations on a regular basis. The candidate's employer will determine the employee's salary and benefits.

### How to Apply

The CalSAWS Project will accept applications through **January 5, 2026**, as described below. All submissions will be reviewed, with interviews scheduled for the most qualified candidates.

**County Candidates:** County employee candidates should discuss possible staffing options with their county management. Counties will determine whether they can support staff applying for positions, including county position and pay range. The Consortium can help provide additional information as needed.

Please complete the Request for Consideration, including management's signature, scan and send the completed document, *along with a resume*, to [Careers@CalSAWS.org](mailto:Careers@CalSAWS.org).

**Public Candidates:** For public candidates (or candidates whose county is not able to support a staff member on the project), the CalSAWS Consortium contracts with Regional Government Services (RGS) to provide staff for the consortium.

Please complete and email your Request for Consideration to [Careers@CalSAWS.org](mailto:Careers@CalSAWS.org) along with a resume.

This recruitment closes **January 5, 2026**.

If you have questions on this CIT, please reach out to the Primary and Backup Contacts.

#### Primary Project Contact

Jennifer Seel

[SeelJ@CalSAWS.org](mailto:SeelJ@CalSAWS.org)

#### Backup Project Contact

Holly Murphy  
916-549-5696

[MurphyH@CalSAWS.org](mailto:MurphyH@CalSAWS.org)

#### Attachments

CalSAWS Business Analyst Lead Description  
CalSAWS Request for Consideration

#### Web Portal Link

[CIT Web Portal](#)

OR

You may also retrieve the CIT document and attachments by following these steps:

1. Click on the CRFIs & CITs link at the top of the page.
2. Click on the "CalSAWS Information Transmittal (CIT)" folder.
3. Click on the "2025" folder.
4. Click on the appropriate CIT # folder.