

# CalSAWS | Executive Summary for the JPA Board of Directors

Location: Zoom/In-Person  
Date: Friday, December 19, 2025

Agenda Item and Summary	Type of Item
<b>1. Call meeting to order.</b>	Procedural
<p><b>Summary:</b> Board Chair, Michael Sylvester, will call the CalSAWS JPA Board of Directors meeting to order.</p>	
<b>2. Confirmation of Quorum and Agenda Review.</b>	Procedural
<p><b>Summary:</b> Board Chair, Michael Sylvester, will confirm quorum of the Board and will provide a high-level overview of the agenda.</p>	
<b>3. Public opportunity to speak on items not on the agenda. Public comments are limited to no more than three minutes per speaker, except that a speaker using a translator shall be allowed up to six minutes.</b>	Procedural
<p><b>NOTE: The public may also speak on any item ON the Agenda by waiting until that item is read then requesting recognition from the Chair to speak.</b></p>	
<p><b>Summary:</b> Board Chair, Michael Sylvester, will provide the public with an opportunity to speak on items not on the agenda.</p>	
Action Items	
<b>4. Approval of Consent Items</b>	Action
<b>a. Approval of the Minutes and review of the Action Items from the November 14, 2025, JPA Board of Directors Meeting.</b>	
<p><b>Summary:</b> The Consortium is seeking Board approval of the Minutes and review of the Action Items from the November 14, 2025, JPA Board of Directors Meeting.</p>	
<b>b. Approval of RGS Amendment 43, which includes an annual update to cost of benefits and salaries, reconciliation of FTE counts, and updates to position descriptions and titles.</b>	
<p><b>Summary:</b> The Consortium is seeking Board approval of RGS Amendment No. 43 which includes an annual update to the cost of benefits effective January 1, 2026, updates to salaries effective March 1, 2026, and reconciles FTE counts.</p>	
<p>In addition, this Amendment includes the addition of the Chief Information Security Officer, Information Security Officer, Chief Information Officer, and Security</p>	

Operations Manager position descriptions, replaces the Communication Manager position with the Public Information Officer position, revises the titles for the series of Technical and Business Analyst positions to more clearly reflect three levels, removes positions that are no longer applicable post migration, and replaces all position descriptions with a new, consistent structure.

The costs are funded through the CalSAWS OAPDU. The current year costs are accounted for in the SFY 2025-26 CalSAWS JPA Project Budget.

**c. Approval of County Welfare Directors Association of California (CWDA) Professional Services Agreement Amendment 2, which includes a twelve-month extension of services.**

**Summary:** The Consortium is seeking Board approval of a contract extension for twelve (12) months, amending new contract term date from December 31, 2025, to December 31, 2026. This extension increases the overall value of the contract by \$274,560. The costs are funded through the CalSAWS OAPDU. Current year's costs are accounted for in the SFY 2025-26 CalSAWS JPA Project Budget.

**d. Approval of Deloitte Maintenance and Enhancement (M&E) Change Order 4, which includes one (1) premise items and one (1) County Purchase.**

**Summary:** The Consortium is seeking Board approval of Change Order 4 that utilizes \$224,952 of the original \$60,842,031 change allocation for one (1) premise items: CalLearn Pregnancy or Parenting (SB 521). Approval of this Change Order will leave \$51,768,796 for future Change.

This Change Order also utilizes \$91,212 of the original \$20,000,000 for County Purchases for one (1) County Purchases. Approval of this Change Order will leave a remaining balance of \$19,414,819 for future County Purchases. The County Purchase included in this Change Order is:

County Purchase Order	Cost
ME-SF-01-2025 - San Francisco GA/GR 2025 COLA and In-Kind Updates	\$91,212

The costs of this Change Order are funded through premise and county funding. The current year costs are accounted for in the SFY 2025-26 CalSAWS JPA Project Budget.

**e. Approval of Gainwell Infrastructure Change Order 4, which includes three (3) County Purchases.**

**Summary:** This Change Order will utilize \$139,360 of the original \$33,518,403 allocation for Change and County Purchases subject to Board approval. Board approval of this Change Order will leave \$32,461,510 for future Change and County Purchases. The County purchases included in Change Order 4 are as follows:

County Purchase Order	Cost
KR-03-2025 - (26) Thermal printers for Kiosks – Kern County	\$45,435.67
SE-01-2025 - Calabrio Cloud Storage Retention - Sacramento County	\$28,345.16
SH-2025-04 - GA/GR Exstream - Shasta County	\$65,579.30

Agenda Item and Summary	Type of Item
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The costs of this Change Order are funded through the county funding and accounted for in the SFY 2025-26 CalSAWS JPA Project Budget.

**f. Approval of ClearBest Quality Assurance (QA) Work Order 7, which includes one (1) premise item.**

**Summary:** The Consortium is seeking Board approval of Work Order 6 that utilizes \$38,224 of the original \$8,829,000 Professional Services allowance for the following one (1) Premise item: CalLearn Pregnancy or Parenting (SB 521).

Board approval of this Work Order will leave \$810,561 for future work. The cost of this Work Order is funded through the CalSAWS OAPDU. Current year's costs are accounted for in the SFY 2025-26 CalSAWS JPA Project Budget.

**g. Approval of Deloitte Maintenance and Enhancement (M&E) Amendment 2 which includes language to adopt the requirements and obligations of the Privacy and Security Agreement (PSAs).**

**Summary:** The Consortium is seeking Board approval of Amendment No. 2 which incorporates requirements and obligations surrounding the privacy and security of PII, pursuant to the PSA between CDSS and CalSAWS and the PSA between DHCS and CalSAWS.

This Amendment does not impact the contract value of the CalSAWS/Deloitte Agreement.

**h. Approval of Gainwell Infrastructure Amendment 2, which includes language to adopt the requirements and obligations of the Privacy and Security Agreement (PSAs).**

**Summary:** The Consortium is seeking Board approval of Amendment No. 2 which incorporates requirements and obligations surrounding the privacy and security of PII, pursuant to the PSA between CDSS and CalSAWS and the PSA between DHCS and CalSAWS.

This Amendment does not impact the contract value of the CalSAWS/Gainwell Agreement.

**i. Approval of Transition Update, as attached in Board packet.**

**Summary:** The Consortium is seeking Board approval of attached Transition Update. Deloitte Executive Director, Rajesh Tahaliayani, reports that Transition activities are nearing completion, except for ad-hoc reporting for CDSS and DHCS. It is planned for February 1, 2026 cutover. Deloitte's first major planned release was deployed in Production November 25, 2025. No significant issues have been identified, and the release has progressed smoothly so far. Upcoming releases are going as planned, and the first COLA run is scheduled for this weekend.

**j. Approval of Monthly Performance Report, as attached in Board packet.**

**Summary:** The Consortium is seeking Board approval of the attached Monthly Performance Report as provided by vendors, Deloitte, Gainwell, and Hyland. All SLAs were met for the month of November 2025.

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## Informational Items

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### 5. H.R. 1 Updates

Informational

Agenda Item and Summary	Type of Item
<ul style="list-style-type: none"> <li>■ <b>Workgroups Updates</b></li> </ul>	
<p><b>Summary:</b> Roger Perez, Jerry Nielson, and Michele Peterson will provide updates on H.R. 1.</p>	
<p><b>6. Policy &amp; Release Update</b></p> <ul style="list-style-type: none"> <li>■ <b>Upcoming Releases</b></li> </ul>	Informational
<p><b>Summary:</b> Michele Peterson will provide an update on Policy &amp; Release.</p>	
<p><b>7. BenefitsCal Update</b></p> <ul style="list-style-type: none"> <li>■ <b>Multiple Document Upload KPI Update</b></li> </ul>	Informational
<p><b>Summary:</b> Frederick Gains and Onur Senman will provide an update on BenefitsCal.</p>	
<b>CLOSED SESSION</b>	
<p><b>8. Conference with Legal Counsel re Existing Litigation (1 item).</b></p>	
<p><b>9. PUBLIC EMPLOYEE PERFORMANCE EVALUATION – Executive Director (Gov. Code §§ 54954.5(e), 54957(b)(1).)</b></p>	
<b>RECONVENE OPEN SESSION</b>	
<p><b>10. Announcement of action taken during Closed Session, if any.</b></p>	
<p><b>11. Adjourn Meeting</b></p>	Procedural
<p><b>Summary:</b> Board Chair, Michael Sylvester, will adjourn the meeting of the CalSAWS JPA Board of Directors.</p>	