

# CalSAWS | Minutes

Meeting: JPA Board of Directors  
Location: Library Galleria 828 I Street, Sacramento, CA 95814  
Date: Friday, November 14, 2025  
Time: 1:00 p.m.  
Present: In person: Adam Dondro, State Ex-Officio – Member; Marla Stuart, Region 1 – Vice Chair; Roderick Franks, Region 1 – Member; Greg Geisler, Region 2 – Member; Francena Martinez, Region 4 - Member; Roger Robinson, Region 5 – Member; and Michael Sylvester, Region 6 – Chair  
Zoom: Bill Wathen, Region 3 – Member; Chris Woods, Region 4 – Member; James Locurto, Region 5 – Member; Veronica Rodriguez, Region 5 – Member; and Kristin Stranger, Region 6 – Member; and Rogelio Tapia, Region 6 – Alternate Member  
Absent: Cynthia McCoy-Miller, Region 6 – Member  
Facilitator: Julia Erdkamp, CalSAWS Executive Director

## Topic

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### 1. Call Meeting to Order

**Summary:** Chair, Michael Sylvester, called the meeting to order at 1:00 p.m.

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### 2. Confirmation of Quorum and Agenda Review

**Summary:** Chair, Michael Sylvester, confirmed quorum of the Board and gave a brief overview of the agenda topics.

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### 3. Public Comment: Public opportunity to speak on any item NOT on the Agenda. Public comments are limited to no more than three minutes per speaker, except that a speaker using a translator shall be allowed up to six minutes.

**Summary:** None

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## Action Items

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### 4. Approval of Consent Items:

- a. Approval of the Minutes and review of the Action Items from the October 16, 2025, JPA Board of Directors Meeting.
- b. Approval of the updated Privacy and Security Agreement (PSA) between the California Department of Social Services (CDSS) and the California Statewide Automated Welfare System (CalSAWS).
- c. Approval of Deloitte Maintenance and Enhancement (M&E) Change Order 3, which includes two (2) premise items and three (3) County Purchases.
- d. Approval of Gainwell Infrastructure Change Order 3, which includes six (6) County Purchases.

## Topic

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- e. **Approval of ClearBest Quality Assurance (QA) Work Order 6, which includes cost for additional QA Professional Services and one (1) premise item.**

**Summary:** The Consortium is seeking Board approval of the Consent Items.

Motion to Approve was made by Vice-Chair, Marla Stuart.

Motion was seconded by Member, Roderick Franks.

Member, Greg Geisler, voted to approve.

Member, Bill Wathen, voted to approve.

Member, Francena Martinez, voted to approve.

Member, James Locurto, voted to approve.

Member, Roger Robinson, voted to approve.

Member, Veronica Rodriguez, voted to approve.

Member, Kristin Stranger, voted to approve.

Chair, Michael Sylvester, voted to approve.

Alternate Member, Rogelio Tapia, voted to approve.

Member, Chris Woods, was absent from vote.

Vote was taken via roll call and the Motion passed.

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## Informational Items

### 5. Project Management Office Update

- **Quarterly Fiscal Update**
- **Procurements Updates**

**Summary:** Holly Murphy provided an update on Project Management Office.

Action item – Provide the Board a list of CalSAWS positions/classifications.

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### 6. H.R. 1 Updates

- **Workgroups Updates**

**Summary:** Michele Peterson, Roger Perez, Jerry Nielson, and Julia Erdkamp provided updates on H.R. 1.

Action item – Meet with Marla to discuss specific reports that are needed. Present draft reports for review prior to finalizing.

\*Public comment made by Jennifer Tracy.

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### 7. Policy & Release Update

- **Upcoming Releases**

## Topic

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**Summary:** Michele Peterson provided an update on Policy & Release.

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### 8. BenefitsCal Update

- **Collaboration Model Update – Initiative Requests**
- **BenefitsCal HR 1 Priorities**

**Summary:** Fredrick Gains, Onur Senman, Mufaddal Tinmaker, and Ashley Arnold provided an update on BenefitsCal.

\*Public comment made by Jennifer Tracy.

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### 9. Transition Update

**Summary:** Rajesh Tahaliyani provided an update on Transition.

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### 10. Quarterly Performance Report

**Summary:** Lisa Salas, Dawn Wilder, Sara Kiewiet, and Michael Green provided an overview of Monthly Performance Report.

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## CLOSED SESSION

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### 11. Conference with Legal Counsel re Existing Litigation (1 item).

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### 12. PUBLIC EMPLOYEE PERFORMANCE EVALUATION – Executive Director (Gov. Code §§ 54954.5(e), 54957(b)(1).)

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## RECONVENE OPEN SESSION

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### 13. Announcement of action taken during Closed Session, if any.

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**Summary:** Nothing to report.

### 14. Adjourn Meeting

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**Summary:** JPA Board Vice-Chair Marla Stuart adjourned the meeting at 2:39 p.m.

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## Follow Up

#	Action Item	Who	Due	Status
1	Provide a quarterly update on recruitment with the Fiscal Report.	Holly Murphy	February 2026	Ongoing
2	Present defect statistics for Onshore vs. Offshore work beginning in May and quarterly thereafter.	Vendor Directors	February 2026	Ongoing
3	Provide CalSAWS System stability, tickets, and defect stats routinely, including Hyland SLAs.	Rajesh Tahaliyani Dawn Wilder Sara Kiewet	February 2026	Ongoing
4	Research task notification when appeal is requested through BenefitsCal.	Ashley Arnold Frederick Gains	November 2025	Closed
5	Provide more information on why people drop off in later areas of the app.	Onur Senman	November 2025	Closed
6	Provide the Board Chair and Vice-Chair a list of CalSAWS positions/classifications.	Holly Murphy	December 2025	Closed
7	Meet with Marla Stuart to discuss specific reports that are needed.	Rajesh Tahaliyani	ASAP	Open
8	Present draft reports for review prior to finalizing.	Jerry Nielson Michele Peterson	ASAP	Open

## Next Meeting

In-Person/Zoom

Friday, December 19, 2025

9:30 a.m. – 11:30 a.m.

CalSAWS

11971 Foundation Place, 3<sup>rd</sup> Floor

Gold River, CA 95670