

Date	November 26, 2025
To	PPOC.All and the Public
CC	Consortium.RegionalManagers.All; Consortium.SectionDirectors;
CIT Name	CalSAWS Recruitment Closing on January 5, 2026

PPOCs, please forward to the appropriate impact staff in your county:

- General
 Policy
 CW
 CF
 MC
 CMSP
 FC/KG/AAP
 Child Care
 WtW
 Other Program(s) _____
 BenefitsCal
 Customer Correspondence
 OCAT
 Other CalSAWS Recruitment

- Reports
 Fiscal
 Caseload Movement
 Management
 Batch and Interfaces
 Fiscal
 GA/GR
 Help Desk
 Imaging
 Security
 Task Management
 Technical
 Training

Description	<p>Background</p> <p>The California Statewide Automated Welfare System (CalSAWS) Consortium is a Joint Powers Authority (JPA) representing the interests of all California counties and governs the CalSAWS portfolio, including financial, contracting, resourcing and strategic direction of CalSAWS projects.</p> <p>Position Summary</p> <p>CalSAWS is recruiting for the following positions:</p> <ul style="list-style-type: none"> • Policy & Design Business Analyst Lead: Supervises a team of Business Analysts assigned to the Policy & Design team, oversees project tasks and contributes to project deliverables through design, development and/or review of work products. • BenefitsCal Business Analyst Lead: Supervises a team of Business Analysts assigned to the BenefitsCal team, oversees project tasks and contributes to project deliverables through design, development and/or review of work products. • Project IT Manager: Directs and oversees maintenance and operations activities associated with CalSAWS ancillaries including contact center operations.
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- **Information Security Officer:** Operationalizes and manages the CalSAWS Information Security Program. Translates enterprise security strategy (as defined by the Chief Information Security Officer) into actionable controls, processes, documentation, oversight routines, and measurable program outcomes.

CalSAWS supports a hybrid/remote work model, with expectations of onsite work at the project locations on a regular basis. The candidate's employer will determine the employee's salary and benefits.

How to Apply

The CalSAWS Project will accept applications through **January 5, 2026**, as described below. All submissions will be reviewed, with interviews scheduled for the most qualified candidates.

County Candidates: County employee candidates should discuss possible staffing options with their county management. Counties will determine whether they can support staff applying for positions, including county position and pay range. The Consortium can help provide additional information as needed.

Please complete the Request for Consideration, including management's signature, scan and send the completed document, *along with a resume*, to Careers@CalSAWS.org.

Public Candidates: For public candidates (or candidates whose county is not able to support a staff member on the project), the CalSAWS Consortium contracts with Regional Government Services (RGS) to provide staff for the consortium.

Please complete and email your Request for Consideration to Careers@CalSAWS.org along with a resume.

This recruitment closes **January 5, 2026**.

If you have questions on this CIT, please reach out to the Primary and Backup Contacts.

Primary Project Contact	Jennifer Seel SeelJ@CalSAWS.org
Backup Project Contact	Holly Murphy 916-549-5696 MurphyH@CalSAWS.org
Attachments	CalSAWS Business Analyst Lead Description CalSAWS Request for Consideration [REDACTED]
Web Portal Link	OR You may also retrieve the CIT document and attachments by following these steps: 1. Click on the CRFIs & CITs link at the top of the page. 2. Click on the "CalSAWS Information Transmittal (CIT)" folder. 3. Click on the "2025" folder. 4. Click on the appropriate CIT # folder.