CalSAWS

CalSAWS | Batch Memorandum for 2026 State Minimum Wage

Date: N/A	Regulation: ACIN I-45-25
Time: N/A	Meeting Called by: N/A
Attendees: PPOCs, RMs, CW/CF Committee Members, CalSAWS	

Memorandum Purpose
This memorandum is intended to convey the Batch EDBC scope, county actions and schedule for the 2026 State Minimum Wage, effective January 2026.

Scope
Per All County Information Notice (ACIN) I-45-25 & Senate Bill 3 (Chapter 4, Statute of 2016) California labor code section 1182.12, the California Labor Code is increasing the minimum wage for all industries to $16.90 per hour effective on and after January 1, 2026. This rate increase will be added in CalSAWS through SCR CA-295604 and the EDBC to apply this new rate will be implemented through SCR CA-295605.

Batch
Run batch EDBC on Saturday, December 6th, 2025, for CF programs (this includes Transitional, or TCF programs) and any NB programs linked to those CF programs. Batch EDBC will sweep in all CF programs that are active and currently receiving WINS where at least one person is considered a WEI (Work Eligible Individual) and has an income record with a work type of 'Proxy' for the benefit month of 01/2026, unless they meet the exception criteria below, and run EDBC for benefit month 01/2026 to apply the new values:

i. Programs will not be run if the benefit month is past the latest RE due date.
ii. Programs will not be run if there is a SAR7 Due Month of 12/2025 and the report status is Generated, Sent, Received, or Incomplete.
iii. EDBC has already been processed for the benefit month since minimum wage rate changes went to production with SCR CA-295604 on 12/06/2025.
iv. EDBC will not run for 'Yellow Banner' programs where the high-dated EDBC has a source of 'Conversion'. Counties can check 'Yellow Banner' programs daily with the latest Qlik report.

Journal Entry
A standard Journal Entry will be created automatically based on the Sub Type code = 'CT942-WI' – 'State Minimum Wage Increase' when the EDBC batch is run with the following descriptions:

Short Description: Batch EDBC ran for <month, year>
Long Description: Batch EDBC Ran for <Effective Month, Year>. Batch EDBC processed for the <Program Name> program for following reasons: 'State Minimum Wage Increase'

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NOAs
Notices will be generated with each County EDBC population and sent to the Central Printing facility in the evening at the time the County EDBCs are completed.

Statistical Report
A statistical report called 'COLA Stats by County Report' which summarizes the EDBC count for each program included in the COLA by County will be generated and contain the following fields:

- <program> EDBC Counts
- <program> EDBC Processed
- <program> EDBC Skipped (Exception)
- <program> EDBC Read Only
- <program> EDBC Stack Trace
- <program> Success %
- Total Case Count Processed
- Total EDBC Count
- Total EDBC Processed
- Total EDBC Skipped (Exception)
- Total EDBC Read Only
- Total EDBC Stack Trace
- Overall Success Rate %
- Total NOAs Generated

The statistical report will be posted at:

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List Details
Lists will be posted for CalSAWS to aid the counties to review the cases to verify accurate action was taken.

The lists will be available to the counties at the following location:

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The lists will display the standard columns:

- Case Name
- Case Number
- County
- Unit
- Unit Name
- Office Name
- Worker ID

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1. **List Name**: List of Cases Discontinued by the Batch EDBC Process.
   Additional Column(s): Program Type, Program Closure Reason
   County Action: These are likely the result of household changes or ongoing data collection which was not yet processed through EDBC by the user. Since the purpose of this Batch EDBC process was not to close households, review these cases to verify the closure was accurate.

2. **List Name**: List of Cases Where the Batch EDBC Process Closed a Person.
   Additional Column(s): CIN#, Person Name, DOB, Program Type, Person Closure Reason
   County Action: These are likely the result of household changes or ongoing data collection which was not yet processed through EDBC by the user. Since the purpose of this Batch EDBC process was not to close persons, review these cases to verify the closure was accurate.

3. **List Name**: List of Cases Where the EDBC Resulted in a Benefit Reduction.
   Additional Column(s): Include columns to indicate each benefit reduction type in a separate column (Household/AU Size Change, Income Change, Proration Change, Over Payment Adjustment Change)
   County Action: These are likely the result of household changes or ongoing data collection which was not yet processed through EDBC. Since the purpose of this Batch EDBC process was not to reduce benefits, review these cases to verify the benefit reduction was accurate.

4. **List Name**: List of Cases Which Resulted in a Read-Only EDBC.
   Additional Column(s): Program Type, Read-Only Reason
   County Action: Since Batch EDBC could not automatically apply the intended change to these cases, users may process EDBC to apply intended changes, if applicable.

5. **List Name**: Unprocessed Cases Where the Batch EDBC Process Skipped a Program
   Additional Column(s): Program Type, Skip Reason
   County Action: Since Batch EDBC did not automatically apply the intended change to these cases, users may process EDBC to apply intended changes, if applicable.

6. **List Name**: Cases Excluded from COLA
   Additional Column(s): Program Type, Reason for Exclusion Description
   County Action: This case listing is to inform counties which cases were excluded from the COLA population due to the exclusion criteria (i thru iii) detailed in the section labeled **Batch** above. Users can review these cases and make any intended changes including processing EDBC.

Note: The 'yellow banner' population included in exclusion criteria e in the section labeled **Batch** above can be viewed in the Qlik dashboard report "Converted Case Review Dashboard' and will not be part of this listing.

Please Note:
- Review cases included in the lists and take necessary action.
- Review the Batch Eligibility Report and action cases which could not be processed. This report is an on-request report available under Global: Reports > Local: On Request > Task: Administrative. If you do not see this report, please contact your Security Administrator for rights. To see cases not processed select a status of 'Not Processed' on the Reports Parameters pages.

Things to remember about EDBC batch processes
- All impacts from Defects and SCRs which have not been implemented will continue to occur during the batch processing.
- There are multiple reasons why a program may not be successfully run through Batch EDBC processing. Some examples include: No Worker Assigned, Overridden Program Case, and Pending Program/Person/Application. Please review tasks and the Batch Eligibility Report daily.
- The EDBCs will have an EDBC Source of 'Batch EDBC Rules'.
- When a user runs EDBC on a case where a prior pending month exists, the EDBC will have a type of Read-Only. When running Batch EDBC that restriction does not apply and these EDBCs will not be Read-Only.
- Any updates or lack of updates made/not made to cases will impact the Batch EDBC results. This means programs may be discontinued (due to non-compliances, etc.) unexpectedly.

Development Schedule

Date	Task
November 26, 2025	Deliver the batch sweeps, statistical report and list queries to the System Test team.
November 26, 2025, thru December 5, 2025	System Testing
December 6, 2025	Run Batch EDBC

Schedule Considerations
- The CalSAWS will not be down during batch processing on Saturday, December 6th, 2025.
- Batch jobs scheduled for each evening will run after the Batch EDBC process completes.
- Approximately 11,100 + active CF programs will be processed in CalSAWS for the benefit month of 01/2026 for SCR CA-295605.
- Approximately 50,000 programs processed per hour via Batch EDBC.

Timeline
- Expected Date of CalSAWS EDBC processing: 12/06/2025.

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CalSAWS Batch Calendar - December 2025

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
1 1. SAR 7 Discontinuance 2. Foster Care Payroll: 55 Counties 3. MAGI MC RE EDR Sweep	**2**	**3**	**4** 1. CW/CF RE appt Day 1 (LA County) 2. Non Transition Food stamps NEC - Generate and Balance	**5** 1. CW/CF RE appt Day 2 (LA County) 2. CW/CF RE appt Day 1 (57 Counties) 3. Foster Care Payroll (Alameda & Sacramento)	**6** 1. CW/CF RE appt Day 2 (57 Counties) **State Minimum Wage Batch run**	**7**
8 1. Foster Care Payroll: LA County 2. Non-MAGI Stable Income RE EDBC	**9**	**10** 1. Medi-Cal RE Packet	**11** 1. MAGI/Mixed Age EDR	**12** 1. Medi-Cal Reminder-1 2. NA 960X 3. Mixed/MAGI Auto-Disc EDR	**13** MAGI/Mixed/Non-MAGI Age EDBC **SSA COLA Batch run**	**14**
15 1. CW/CF RE Packets 2. Mixed/MAGI Auto-Disc EDR	**16**	**17** 1. AAP Payroll: LA County 2. CMSP Disc Sweep 3. NA RE X notice 4. MAGI/Non-Magi/Mixed Auto-Disc EDBC 4. End of Postpartum EDR	**18** 1. Batch 10-Day Cutoff. 2. Medi-Cal Auto-Rescind Authorization 3. End of Postpartum EDBC	**19** 1. Main Payroll (LA County Day 1)	**20** 1. Main Payroll (LA County Day 2)	**21**
22	**23** 1. MEDS Renewal 2. Find Balderas Cases 3. KG Payroll (LA County 4. Main Payroll (56 Counties Day 1) 5. KG Payroll: LA County	**24** 1. Main Payroll (56 Counties Day 2) 2. Find Balderas Cases	**25** **No Batch** (Christmas Day)	**26** 1. SAR 7 Generation	**27** "MEDS Recon (Calwin Counties) Recon File Due to DHCS- 29 Monday" 2. Medi-Cal Reminder-2	**28**
29 1. Main Payroll (Riverside County Day 1)	**30** 1. Main Payroll (Riverside County Day 2)	**31** CW/CF Redetermination				