CalSAWS

CalSAWS | Batch Memorandum for 2026 CF SSI COLA

Regulation: ACIN I-56-25

Memorandum Purpose

This memorandum is intended to convey the batch EDBC scope, county actions and schedule for the 2026 SSI COLA changes for SSI records for CalFresh (CF), effective February 2026.

Scope

- **_CA-290473_**
  CalSAWS will update the SSI/SSP, SSI Only and SSP Only benefit amounts effective 02/01/2026 on the Other Program Assistance (OPA) page for CF households from inbound file sent by MEDS no later than Thursday, January 8th, 2026.

- **_CA-290474_**
  On Saturday, January 10th, 2026, CalSAWS will process Batch EDBC to apply the new SSI/SSP OPA amounts and calculate benefits for CF programs for February 2026 benefit month.

Batch

In CalSAWS, run Batch EDBC for CF programs (this includes Transitional CalFresh program) and any NB or CW programs linked to those CF programs that contain at least one active person whose SSI or SSI/SSP OPA amount was updated by the MEDS inbound file processed with SCR CA-290473. The Batch run will be for the benefit month of 02/2026. The Batch EDBC will exclude cases from the targeted populations based on the following exceptions:

a) The benefit month is past the latest RE due date for the CF (or CW if applicable) program.
b) The CF (or CW if applicable) program has a SAR7 Due Month of 01/2026 and the report status is 'Generated', 'Sent', 'Received', or 'Incomplete'.
c) CF EDBC has already been processed for the benefit month since changes from CA-290473 went to production.
d) OPA record has been modified or replaced by user since changes from CA-290473 went to production. User will be responsible for running EDBC.
e) Batch EDBC will not run EDBC for 'Yellow Banner' programs where the high-dated EDBC has a source of 'Conversion'. Counties can check 'Yellow Banner' programs daily with the latest Qlik report.

Journal Entry

A standard Journal Entry will be created automatically based on the Sub Type code = 'CT942-SA' - 'Annual SSA COLAs and Related Changes' when the EDBC batch is run with the following descriptions:

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Short Description: Batch EDBC ran for <month, year>
Long Description: Batch EDBC Ran for <Effective Month, Year>. Batch EDBC processed for the <Program Name> program for following reasons: 'Annual SSA COLAs and Related Changes'

NOAs
Notices will be generated with each County EDBC population and sent to the Central Printing facility in the evening at the time the County EDBCs are completed.

Statistical Report

A statistical report called 'COLA Stats by County Report' which summarizes the EDBC count for each program included in the COLA by County will be generated and contain the following fields:
- <program> EDBC Counts
- <program> EDBC Processed
- <program> EDBC Skipped (Exception)*
- <program> EDBC Read Only
- <program> EDBC Stack Trace **
- <program> Success %
- Total Case Count Processed
- Total EDBC Count
- Total EDBC Processed
- Total EDBC Skipped (Exception)*
- Total EDBC Read only
- Total EDBC Stack Trace **
- Overall Success Rate %
- Total NOAs Generated

Note *: Exception happens when a case does not go through the EDBC processing and will result in a Skip. Ex: No Worker assigned to the Case will exception out from Batch EDBC and will result in a Skip Reason of 'No Worker Assigned to Case'.

Note **: Stack Trace population includes cases that could not be processed due to UEID error.

This report will be posted at: ███████████████████████████████
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List Details

Lists will be posted for CalSAWS to aid the counties to review the cases to verify accurate action was taken after Batch EDBC completes. The lists will be available to the counties at the following location:

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The lists will display the standard columns:

- Case Name
- Case Number
- County
- Unit
- Unit Name
- Office Name
- Worker ID

1. **List Name**: List of programs discontinued by the batch EDBC process.
   Additional Column(s): Program Type, Program Closure Reason
   County Action: These are likely the result of household changes or ongoing data collection which was not yet processed through EDBC by the user. Since the purpose of this Batch EDBC process was not to close households, review these cases to verify the closure was accurate.

2. **List Name**: List of cases where the batch EDBC process closed a person.
   Additional Column(s): Person Name, Program Type, Person Closure Reason
   County Action: These are likely the result of household changes or ongoing data collection which was not yet processed through EDBC by the user. Since the purpose of this Batch EDBC process was not to close persons, review these cases to verify the closure was accurate.

3. **List Name**: List of cases which resulted in a read-only EDBC
   Additional Column(s): Program Type, Read-Only Reason
   County Action: Since Batch EDBC could not automatically apply the intended change to these cases, users may process EDBC to apply intended changes, if applicable.

4. **List Name**: Unprocessed cases where the batch EDBC process skipped a program
   Additional Column(s): Program Type, Skip Reason
   County Action: Since Batch EDBC did not automatically apply the intended change to these cases, users may process EDBC to apply intended changes, if applicable.

5. **List Name**: Cases Excluded from COLA

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Additional Column(s): Program Type, Reason for Exclusion Description

County Action: This case listing is to inform counties which cases were excluded from the COLA population due to the exclusion criteria (a thru d) detailed in the section labeled Batch above. Users can review these cases and make any intended changes including processing EDBC.

Note: The 'yellow banner' population included in exclusion criteria e in the section labeled Batch above can be viewed in the Qlik dashboard report "Converted Case Review Dashboard' and will not be part of this listing.

Please Note:
- A list of cases where the OPA records were not updated by the imported DHCS file will be provided with CA-290473.
- Review cases included in the lists and take necessary action.
- Review the Batch Eligibility Report and action cases which could not be processed. This report is an on-request report available under Global: Reports > Local: On Request > Task: Administrative. If you do not see this report, please contact your Security Administrator for rights. To see cases not processed select a status of 'Not Processed' on the Reports Parameters pages.

Things to remember about this batch process
- All impacts from Defects and SCRs which have not been implemented will continue to occur during the batch processing.
- There are multiple reasons why a program may not be successfully run through Batch EDBC processing. Some examples include: No Worker Assigned, Overridden Program Case, and Pending Program/Person/Application. Please review tasks and the Batch Eligibility Report daily.
- The EDBCs will have an EDBC Source of 'Batch EDBC Rules'.
- When a user runs EDBC on a case where a prior pending month exists, the EDBC will have a type of Read-Only. When running Batch EDBC that restriction does not apply and these EDBCs will not be Read-Only.
- Any updates or lack of updates made/not made to cases will impact the Batch EDBC results. This means programs may be discontinued (due to non-compliances, etc.) unexpectedly.

Development Schedule

Task Date	Task
January 06, 2026	CalSAWS will generate and send an updated output file to DHCS. CalSAWS SCR CA-290470.

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January 08, 2026	Execute process to update OPA records in CalSAWS production. CalSAWS SCR CA-290473.
January 10, 2026	CalSAWS will run the CF SSI COLA batch for the February 2026 benefit month. CalSAWS SCR CA-290474.

Schedule Considerations

- The CalSAWS will not be down during batch processing on Saturday, January, 10 2026.
- Batch jobs scheduled for each evening will run after the Batch EDBC process completes.
- Approximately 596,000 + active CF programs will be processed in CalSAWS for the benefit month of 02/2026 for SCR CA-290474.
- Approximately 50,000 programs processed per hour via Batch EDBC.

Timeline

- Expected Date of CalSAWS EDBC processing: 01/10/2026.

CalSAWS Batch Calendar – January 2026

SUN	MON	TUES	WED	THUR	FRI	SAT
				1 **No Batch (New Year's Day)**	2 1. SAR 7 Discontinuance 2. CW/CF RE DISC 3. Foster Care Payroll 4. MAGI MC RE EDR Sweep -CalHeers /MAGI EDR (55 Counties)	3
4	5 Recon File Due – CalHEERS	6 **SSI Output File Generated** 1. CW/CF RE appt Day 1 (LA County) 2. Non Transition Food stamps NEC - Generate and Balance (57 Counties)	7 1. CW/CF RE appt Day 2 (LA County) 2. CW/CF RE appt Day 1 (57 Counties)	8 **SSI Input File Processed** 1. Foster Care Payroll (Alameda & Sacramento Counties) 2. CW/CF RE appt Day 2 (57 Counties) 3. NA 960X	9 1. Foster Care Payroll (LA County) 2. Non-MAGI Stable Income RE EDBC	10 **CF SSI COLA Batch Run**
11	12 No Batch (President's Day)	13 Magi/Non Magi/Mixed Redetermination (MC 210)	14 Mixed/MAGI Auto-Disc EDR	15 1. CW/CF RE Packets 2. Medi-Cal Reminder-1	16 1. AAP Payroll (County 19) 2. CMSP Disc Sweep 3. NA RE X notice 4. MAGI/Non-Magi/Mixed Auto-Disc EDBC	17 1. Batch 10-Day Cutoff. 2. Medi-Cal Auto-Rescind Authorization 3. End of Postpartum EDBC.

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SUN	MON	TUES	WED	THUR	FRI	SAT
					5. End of Postpartum EDR	
18	19 **No Batch (Martin Luther King Jr Day)**	20	21	22 1. AAP Payroll (56 Counties) 2. KG Payroll (56 Counties) 3. Main Payroll 1 (56 Counties)	23 1. KG Payroll (County 19) 2. Main Payroll 1 (LA County)	24 CW/CF Redetermination (SAWS 2 Plus)
25	26 1. SAR7 Generation - Periodic Report for CalWORKs, CalFresh (Send SAR7 (All Counties) (also known as Sar7 sweep) 2.Meds Renewal	27	28 1. AAP Payroll (County 33) 2. KG Payroll (County 33) 3. Main Payroll 1 (Riverside County) 4.Medi-Cal Reminder-2	29	30	31 CW/CF Redetermination (SAWS 2 Plus)