

# CalSAWS | Minutes

Meeting: JPA Board of Directors  
Location: CalSAWS Gold River 11971 Foundation Place, 3<sup>rd</sup> Floor, Gold River, CA 95670  
Date: Friday, December 19, 2025  
Time: 9:30 a.m.  
Present: In person: Adam Dondro, State Ex-Officio – Member; Marla Stuart, Region 1 – Vice Chair; and Greg Geisler, Region 2 – Member  
Zoom: Bill Wathen, Region 3 – Member; Chris Woods, Region 4 – Member; Francena Martinez, Region 4 - Member; Gilbert Ramos, Region 5 – Alternate Member; Roger Robinson, Region 5 – Member; Veronica Rodriguez, Region 5 – Member; and Kristin Stranger, Region 6 – Member; Michael Sylvester, Region 6 – Chair; and Rogelio Tapia, Region 6 – Alternate Member  
Absent: Roderick Franks, Region 1 – Member; James Locurto, Region 5 – Member; Cynthia McCoy-Miller, Region 6 – Member  
Facilitator: Julia Erdkamp, CalSAWS Executive Director

## Topic

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### 1. Call Meeting to Order

**Summary:** Chair, Michael Sylvester, called the meeting to order at 9:31 a.m.

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### 2. Confirmation of Quorum and Agenda Review

**Summary:** Chair, Michael Sylvester, confirmed quorum of the Board and gave a brief overview of the agenda topics.

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### 3. Public Comment: Public opportunity to speak on any item NOT on the Agenda. Public comments are limited to no more than three minutes per speaker, except that a speaker using a translator shall be allowed up to six minutes.

**Summary:** None

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## Action Items

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### 4. Approval of Consent Items:

- a. Approval of the Minutes and review of the Action Items from the November 14, 2025, JPA Board of Directors Meeting.
  - b. Approval of RGS Amendment 43, which includes an annual update to cost of benefits and salaries, reconciliation of FTE counts, and updates to position descriptions and titles.
  - c. Approval of County Welfare Directors Association of California (CWDA) Professional Services Agreement Amendment 2, which includes a twelve-month extension of services.
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## Topic

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- d. **Approval of Deloitte Maintenance and Enhancement (M&E) Change Order 4, which includes one (1) premise items and one (1) County Purchase.**
- e. **Approval of Gainwell Infrastructure Change Order 4, which includes three (3) County Purchases.**
- f. **Approval of ClearBest Quality Assurance (QA) Work Order 7, which includes one (1) premise item.**
- g. **Approval of Deloitte Maintenance and Enhancement (M&E) Amendment 2, which includes language to adopt the requirements and obligations of the Privacy and Security Agreements (PSAs).**
- h. **Approval of Gainwell Infrastructure Amendment 2, which includes language to adopt the requirements and obligations of the Privacy and Security Agreements (PSAs).**
- i. **Approval of Transition Update, as attached in Board packet.**
- j. **Approval of Monthly Performance Report, as attached in Board packet.**

**Summary:** The Consortium is seeking Board approval of the Consent Items.

Motion to Approve was made by Vice-Chair, Marla Stuart.  
Motion was seconded by Member, Greg Geisler.  
Member, Bill Wathen, voted to approve.  
Member, Chris Woods, voted to approve.  
Member, Francena Martinez, voted to approve.  
Member, Gilbert Ramos, abstained item a., but voted to approve on all other items.  
Member, Roger Robinson, voted to approve.  
Member, Veronica Rodriguez, voted to approve.  
Member, Kristin Stranger, voted to approve.  
Chair, Michael Sylvester, voted to approve.  
Alternate Member, Rogelio Tapia, voted to approve.  
Member, Roderick Franks was absent from vote.  
Vote was taken via roll call and the Motion passed.

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## Informational Items

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### 5. H.R. 1 Updates

- **Workgroups Updates**

**Summary:** Michele Peterson, Roger Perez, Jerry Nielson, and Rajesh Tahaliyani provided updates on H.R. 1.

Action item – Consider outside entities that counties are utilizing for certain reports (i.e., Exemplar) and evaluate bringing those in-house and scaling them for all counties.

Evaluate current timeline for analytics implementation to see if it can be accelerated.

Provide the Board an overview of the impacts to the counties that do not have the data lake.

Plan analytics demonstration sessions for directors and look into partnering with CWDA.

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## Topic

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### 6. Policy & Release Update

- Upcoming Releases

**Summary:** Michele Peterson provided an update on Policy & Release.

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### 7. BenefitsCal Update

- Multiple Document Upload KPI Update

**Summary:** Fredrick Gains, Onur Senman, Mufaddal Tinmaker, and Ashley Arnold provided an update on BenefitsCal.

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## CLOSED SESSION

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### 8. Conference with Legal Counsel re Existing Litigation (1 item).

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### 9. PUBLIC EMPLOYEE PERFORMANCE EVALUATION – Executive Director (Gov. Code §§ 54954.5(e), 54957(b)(1).)

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## RECONVENE OPEN SESSION

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### 10. Announcement of action taken during Closed Session, if any.

**Summary:** Nothing to report.

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### 11. Adjourn Meeting

**Summary:** JPA Board Vice-Chair Marla Stuart adjourned the meeting at 11:36 a.m.

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## Follow Up

| # | Action Item  | Who              | Due           | Status  |
|---|--|------------------|---------------|---------|
| 1 | Provide a quarterly update on recruitment with the Fiscal Report.                                  | Holly Murphy     | February 2026 | Ongoing |
| 2 | Present defect statistics for Onshore vs. Offshore work beginning in May and quarterly thereafter. | Vendor Directors | February 2026 | Ongoing |

| #  | Action Item  | Who  | Due           | Status  |
|----|--|--|---------------|---------|
| 3  | Provide CalSAWS System stability, tickets, and defect stats routinely, including Hyland SLAs.  | Rajesh Tahaliyani<br>Dawn Wilder<br>Hyland | February 2026 | Ongoing |
| 4  | Meet with Marla Stuart to discuss specific reports that are needed.  | Rajesh Tahaliyani                          | ASAP          | Open    |
| 5  | Present draft reports for review prior to finalizing.  | Jerry Nielson                              | ASAP          | Open    |
| 6  | Consider outside entities that counties are utilizing for certain reports (i.e., Exemplar) and evaluate bringing those in-house and scaling them for all counties. | Jerry Nielson<br>Sandeep Aji               | ASAP          | Open    |
| 7. | Evaluate current timeline for analytics implementation to see if it can be accelerated.  | Jerry Nielson<br>Sandeep Aji               | ASAP          | Open    |
| 8. | Provide the Board an overview of the impacts on the counties that do not have the data lake.   | Jerry Nielson<br>Sandeep Aji               | ASAP          | Open    |
| 9. | Plan analytics demonstration sessions for directors and look into partnering with CWDA.  | Jerry Nielson<br>Sandeep Aji               | ASAP          | Open    |

**Next Meeting**

In-Person/Zoom

Thursday, January 29, 2026

9:30 a.m. – 12:00 p.m.

CalSAWS Gold River

11971 Foundation Place, 3<sup>rd</sup> Floor

Gold River, CA 95670