

Distribution Date	January 5, 2026
To	PPOC.All
CC	Consortium.RegionalManagers.All; Consortium.SectionDirectors; Committee.Training.All
CIT Name	CalSAWS Training Manuals Updates for 25.11

PPOCs, please forward to the appropriate impacted staff in your county:

- General
- Policy
- CW
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- Child Care
- WtW
- Other Program(s) _____
- BenefitsCal
- Customer Correspondence
- OCAT
- Other _____

- Reports
 - Fiscal
 - Caseload Movement
 - Management
- Batch and Interfaces
- Fiscal
- GA/GR
- Help Desk
- Imaging
- Security
- Task Management
- Technical
- Training

Description	<p>Purpose</p> <p>The purpose of this CIT is to inform Counties that the CalSAWS Training Manuals for CalWORKs and Medi-Cal have been updated for the 25.11 release and are now available on the CalSAWS Web Portal.</p> <p>Background</p> <p>The Consortium Training Team develops and maintains Training Manuals for CalWORKs, CalFresh, Medi-Cal, General Eligibility, GA/GR Automated Solution and Service Arrangements for Employment Services to be used by the Counties in their induction trainings.</p> <p>Additional Information</p> <p>In the CalSAWS Training Production environment, users can log in and access cases for their own County only. Data creation and management for these courses is a County responsibility.</p> <p>County Actions</p>
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Counties can begin to use the updated Training Manuals for CalWORKs and Medi-Cal. The updated Training Manuals are now available on the CalSAWS Web Portal at:

Training > Training Manuals
[REDACTED]

If you have questions on this CIT, please reach out to the Primary Contact and cc your Regional Managers.

Primary Project Contact	Corey Morris Policy Design Lead (916) 282-3711 MorrisC@CalSAWS.org
Backup Project Contact	Sami Varney Trainer (916) 883-2927 VarneyS@CalSAWS.org
Attachments	None
Web Portal Link	[REDACTED] OR You may also retrieve the CIT document and attachments by following these steps: 1. Click on the CRFs & CITs link at the top of the page. 2. Click on the "CalSAWS Information Transmittal (CIT)" folder. 3. Click on the "2026" folder. 4. Click on the appropriate CIT # folder.