CalSAWS

CalSAWS | Batch Memorandum for 2026 CAPI COLA

Regulation: ACIN I-59-25

Memorandum Purpose

This memorandum is intended to convey the batch EDBC scope, county actions and schedule for 2026 CAPI COLA changes.

Scope

- **_CA-290703_**
  On Friday, January 10, 2026, CalSAWS will update the latest 2026 CAPI payment standard amounts and ISM Presumed Maximum Value (PMV) amounts as per ACIN I-59-25.
- **_CA-290704_**
  On Friday, January 10, 2026, CalSAWS will process Batch EDBC to apply the 2026 CAPI COLA payment standards and ISM PMV values.

Batch

In CalSAWS, run Batch EDBC for CAPI programs to apply the new payment standards and PMV amounts along with CF/NB programs that have a CAPI participant in common. The Batch run will be for the benefit months of 01/2026 and 02/2026 for CAPI program and 02/2026 for CF program with CAPI participant in common in the following order:

1) CAPI programs.
2) CF programs with a CAPI participant in common. **Note: CF cases can be in a different county from the CAPI case such as CAPI programs administered by Sacramento and San Mateo counties where the CF case is in the residing county of the CAPI individual.**

The Batch EDBC will exclude cases from the targeted populations based on the following exceptions:

CAPI program:
a) CAPI EDBC has already been processed for the benefit months January 2026 and February 2026 since changes from CA-290703 went into production.
b) CAPI EDBC will not run if the benefit month is past the latest RE due date.

CalFresh with a CAPI participant in common:
a) CF EDBC will not run if the benefit month is past the latest RE due date for the CF program.
b) The CF program has a SAR7 with Due Month of 01/2026 and report status of 'Generated', 'Sent', 'Received' or 'Incomplete'.
c) Batch EDBC will not run if the CF program is a 'Yellow Banner' where the high-dated EDBC has a source of 'Conversion'.

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Journal Entry

CalSAWS will create the following journal entry for each CAPI, CF, and NB EDBC that is included in the batch run:

Short Description: "Batch EDBC ran for [month year]."
Long Description: "Batch EDBC Ran for [month year]. Batch EDBC processed for the program for following reasons: CAPI COLA "

NOAs

Notices will be generated with each County EDBC population and sent to the Central Printing facility in the evening at the time the County EDBCs are completed.

Statistical Report

A statistical report called 'COLA Stats by County Report' which summarizes the EDBC count for each program included in the COLA by County will be generated and contain the following fields:

- Total Case Count Processed
- Total EDBC Count
- Total EDBC Processed
- Total EDBC Skipped (Exception)
- Total EDBC Read Only
- Total EDBC Stack Trace
- Overall Success Rate %
- Total NOAs Generated

Note: <program> fields represent individual programs while 'Total' fields are for all programs included in the CAPI COLA batch run.

The report will be posted to the following location: █████████████████████
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List Details

Lists will be posted for CalSAWS to aid the counties to review the cases to verify accurate action was taken after Batch EDBC completes. The lists will be available to the counties at the following location:

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The lists will display the standard columns:

- Case Name
- Case Number
- County
- Unit

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- Unit Name
- Office Name
- Worker ID

1. **List Name**: Impacted Case List
   List Criteria: List of all impacted active CAPI and CF cases will be generated before the Batch EDBC run.
   Additional Column(s): 'CAPI Case Number', 'CAPI Case County', 'CalFresh Case Number', 'CalFresh Case County'
   NOTE: The CF cases will be where the person from the CAPI CASE is active on CF, if one exists. The 'CalFresh Case Number' column may contain the same or a different case number than the 'CAPI Case Number' column, or it may be blank.
   County Action: A list of all CAPI and CF program cases that were included in the batch run. This list is for informational use only.

2. **List Name:** CF cases with CAPI OPA records
   List Criteria: List of active CF cases processed by Batch EDBC with an active CF participant who has high dated Other Program Assistance (OPA) record with type of assistance is 'CAPI'.
   Additional Column(s): Person Name (Last Name, First Name), OPA Begin Date
   County Action: Counties will need to review the case for any CAPI OPA record updates and take corrective action if necessary, including re-processing EDBC.

3. **List Name:** CAPI cases with high dated ISM Income Records
   List Criteria: List of all active CAPI cases with active participants with high dated income records with income types 'Other Unearned All' or 'In-Kind Support and Maintenance (ISM)'.
   Additional Column(s): 'Person Name (Last Name, First Name)', 'Income Category', 'Income Type', 'Income Frequency', 'Income Begin Date'
   NOTE: In-Kind Support and Maintenance (ISM) income amounts are calculated by EDBC and will not have an Income Reported Amount on Income Amount Detail page.
   County Action: Counties will need to review the EDBCs on these cases to verify the ISM unearned income was accurate and take corrective action if necessary, including re-processing EDBC.

4. **List Name:** Cases excluded from COLA
   List Criteria: List of all cases that were excluded from the COLA driving queries based on the case exclusion criteria (except 'yellow banner' programs) detailed in the section labeled **Batch** above.
   Additional Column(s): Program Type, Reason for Exclusion Description
   County Action: This case listing is to inform counties which cases were excluded from the COLA population due to the exclusion criteria detailed in the section labeled

CalSAWS

Batch above (except 'yellow banner' programs). Users can review these cases and make any intended changes including processing EDBC. *Note:* The 'yellow banner' population included in exclusion criteria in the section labeled **Batch** above can be viewed in the Qlik dashboard report ''Converted Case Review Dashboard' and will not be part of this listing.

5. **List Name**: Cases with Program Closed by Batch
List Criteria: List of CAPI/CF/NB programs discontinued by batch EDBC.
Additional Column(s): "Program Type", "Program Closure Reason"
County Action: These are likely the result of household changes or ongoing data collection which was not yet processed through EDBC by the user. Since the purpose of this Batch EDBC process was not to close households, review these cases to verify the closure was accurate.

6. **List Name**: Cases with Person Closed by Batch
List Criteria: List of CAPI/CF/NB programs where batch EDBC closed a person
Additional Column(s): "Program Type", "Person Closure Reason"
County Action: These are likely the result of household changes or ongoing data collection which was not yet processed through EDBC by the user. Since the purpose of this Batch EDBC process was not to close persons, review these cases to verify the closure was accurate.

7. **List Name**: Cases Skipped by Batch
List Criteria: List of CAPI/CF/NB programs skipped in the batch EDBC run with skip reasons.
Additional Column(s): "Program Type", "EDBC Month", "Skip Reason"
County Action: Since Batch EDBC did not automatically apply the intended change to these cases, users may process EDBC to apply intended changes, if applicable.

Please Note:
- Review cases included in the lists and take necessary action.
- Review the Batch Eligibility Report each morning and action cases which could not be processed. This report is an On Request report available under Global: Reports > Local: On Request > Task: Administrative. If you do not see this report, please contact your Security Administrator for rights. To see cases not processed, select a status of 'Not Processed' on the Reports Parameter pages. **Note: There may be overlapping cases between the Batch Eligibility Report and 'Cases Skipped by Batch' report.**
  c) Counties can check 'yellow banner' programs daily with the latest Qlik dashboard report 'Converted Case Review Dashboard'.

Things to remember about this batch process
- All impacts from Defects and SCRs which have not been implemented will continue to occur during the batch processing.

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- There are multiple reasons why a program may not be successfully run through Batch EDBC processing. Some examples include: No Worker Assigned, Overridden Program Case, and Pending Program/Person/Application. Please review tasks and the Batch Eligibility Report daily.
- The EDBCs will have an EDBC Source of 'Batch EDBC Rules'.
- When a user runs EDBC on a case where a prior pending month exists, the EDBC will have a type of Read-Only. When running Batch EDBC that restriction does not apply and these EDBCs will not be Read-Only.
- Any updates or lack of updates made/not made to cases will impact the Batch EDBC results. This means programs may be discontinued (due to non-compliances, etc.) unexpectedly.
- All notices will be generated normally.

Development Schedule

Task Date	Task
January 10, 2026	CAPI rate updates added in production.
January 10, 2026	Run Batch EDBC in production

Schedule Considerations
- The CalSAWS System will not be down during batch processing on Saturday, January 10, 2026.
- Batch jobs scheduled for each evening will run after the Batch EDBC process completes.
- Approximate count of programs for the benefit months of January 2026 and February 2026 to be processed for Batch EDBC is approximately 17,000 + and 7700 + CF cases that have an active member in common with an active CAPI program for the benefit month of February 2026.
- Approximately 50,000 programs processed per hour via Batch EDBC.

Timeline
- Expected Date of CalSAWS EDBC processing: 01/10/2026.

CalSAWS Batch Calendar – January 2026

SUN	MON	TUES	WED	THUR	FRI	SAT
				1 **No Batch** (New Year's Day)	2 1. SAR 7 Discontinuance 2. CW/CF RE DISC 3. Foster Care Payroll 4. MAGI MC RE EDR Sweep -CalHeers /MAGI EDR (55 Counties)	3

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SUN	MON	TUES	WED	THUR	FRI	SAT
4	5 Recon File Due – CalHEERS	6 1. CW/CF RE appt Day 1 (LA County) 2. Non Transition Food stamps NEC - Generate and Balance (57 Counties)	7 1. CW/CF RE appt Day 2 (LA County) 2. CW/CF RE appt Day 1 (57 Counties)	8 1. Foster Care Payroll (Alameda & Sacramento Counties) 2. CW/CF RE appt Day 2 (57 Counties) 3. NA 960X	9 1. Foster Care Payroll (LA County) 2. Non-MAGI Stable Income RE EDBC	10 **CAPI COLA CTCR Prod Delivery** **CAPI COLA Batch Run**
11	12 No Batch (President's Day)	13 Magi/Non Magi/Mixed Redetermination (MC 210)	14 Mixed/MAGI Auto-Disc EDR	15 1. CW/CF RE Packets 2. Medi-Cal Reminder-1	16 1. AAP Payroll (County 19) 2. CMSP Disc Sweep 3. NA RE X notice 4. MAGI/Non-Magi/Mixed Auto-Disc EDBC 5. End of Postpartum EDR	17 1. Batch 10-Day Cutoff. 2. Medi-Cal Auto-Rescind Authorization 3. End of Postpartum EDBC.
18	19 **No Batch (Martin Luther King Jr Day)**	20	21	22 1. AAP Payroll (56 Counties) 2. KG Payroll(56 Counties) 3. Main Payroll 1 (56 Counties)	23 1. MEDS Recon (LA County) Recon File Due to DHCS- 28, Tuesday 2. SAR 7 Generation 3. Main Payroll (56 Counties Day 2)	24 CW/CF Redetermination (SAWS 2 Plus)
25	26 1. SAR7 Generation - Periodic Report for CalWORKs, CalFresh (Send SAR7 (All Counties) (also known as Sar7 sweep) 2.Meds Renewal	27	28 1. AAP Payroll (County 33) 2. KG Payroll (County 33) 3. Main Payroll 1(Riverside County) 4.Medi-Cal Reminder-2	29	30	31 CW/CF Redetermination (SAWS 2 Plus)