

# CalSAWS

California Statewide Automated Welfare System



## Bi-Weekly Status Report

### CalSAWS M&E

Reporting Period: December 1, 2025 – December 14, 2025

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# Bi-Weekly Status – CalSAWS M&E

## 1 EXECUTIVE SUMMARY

As we conclude Weeks 44 and 45 of the project, progress has been made on Transition-in and M&E activities.

### Transition-In Activities

The Transition-In team maintained steady progress during this reporting period, driving alignment across key workstreams and facilitating effective collaboration among Deloitte, Accenture, and Gainwell partners. Efforts centered on design and prioritization activities for multiple upcoming releases, ongoing stakeholder engagement, and advancement of major project deliverables. Weekly meetings bolstered knowledge transfer, job shadowing, and reverse job shadowing, supporting operational continuity. Deliverable submissions remained on schedule, and security and technical operations received continued focus via participation in review checkpoints.

In the upcoming reporting period, the Transition-In team will advance efforts with a focus on deliverable approvals, active engagement with stakeholders for upcoming releases, and ongoing operational process improvements.

### M&E Activities

The M&E team continued to make meaningful progress across project management, maintenance and operations, and application development activities. The team remained engaged in cross-functional collaboration, participated actively in ongoing meetings, and responded to both operational and compliance priorities. Development activities advanced multiple releases in parallel, with strong attention to risk management and schedule adherence.

Application development progressed for key releases with high stakeholder involvement and milestone achievement:

**Release 25.11:** 23 SCRs delivered to system test

**Release 25.11.XX / May Revise:** 27 SCRs in active design, approval, and development

**Release 26.01:** 52 SCRs in various stages of planning and development

**Release 26.02:** 3 SCRs in test case creation and development

**Release 26.03:** 97 SCRs under design, approval, and development review

**Release 26.05:** 137 SCRs moving through design and approvals

**Release 26.06:** 8 SCRs moving through design and approvals

Next week, the M&E team will aim to progress SCRs through system test and approval, facilitate environment transitions, participate in operational and compliance discussions, and provide continued support for deliverables and stakeholder needs.

## 2 TRANSITION-IN WORKPLAN STATUS (12/1/2025 TO 12/14/2025)

The following sections provide a summary of tasks completed in this reporting period, upcoming tasks for the next reporting period, and tasks behind schedule.

### 2.1 Tasks Completed from the Prior Two Weeks

Highlights include:

- **Release 25.11 System Test Completion and Go-live:** Through the weeks of December 1, 2025 and December 8, 2025, monitor 25.11 for post-production incidents and tickets.
- **Release 26.01 Design and prioritization:** Through the weeks of December 1, 2025 and December 8, 2025, continue working on SCRs on SCRs slated for Release 26.01 and collaborate with all stakeholders on design, approvals and build discussions.
- **Release 26.03 Design and prioritization:** Through the weeks of December 1, 2025 and December 8, 2025, continue working on SCRs on SCRs slated for Release 26.03 and collaborate with all stakeholders on prioritization, design and approvals.
- **Release 26.05 Design and prioritization:** Through the weeks of December 1, 2025 and December 8, 2025, continue working on SCRs on SCRs slated for Release 26.05 and collaborate with all stakeholders on prioritization, design and approvals.

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#### PMO

##### Transition-In

- **Conduct Weekly Deloitte/Accenture Transition Meeting:** Coordinated Knowledge Transfer, Job Shadowing, and Reverse Job Shadowing Session logistics, Document request fulfillment, and action item resolutions.

##### Deliverables

- **ME-D12 M&E Performance Test Materials Packet (Online/Batch) FDED:** On December 2, 2025, submitted ME-D12 M&E Performance Test Materials Packet (Online/Batch) FDED.
- **ME-D05 Project Control Document Annual Refresh Group 3 DDEL:** On December 3, 2025, submitted Project Control Document Annual Refresh Group 3 DDEL.
- **ME-D11 M&E Interface Agreement FDED:** On December 3, 2025, submitted ME-D11 M&E Interface Agreement FDED.
- **ME-D07 CalSAWS Annual Strategic Plan FDEL:** On December 10, 2025, received ME-D07 CalSAWS Annual Strategic Plan FDED reviewer comments.
- **ME-D09 M&E General Design Document (GDD) FDED:** On December 10, 2025, submitted ME-D09 M&E General Design Document (GDD): 25.11 FDED.
- **ME-D16.01 System Application Recovery Plan refresh DDEL:** On December 10, 2025, received ME-D16.01 System Application Recovery Plan refresh DDEL reviewer comments.
- **ME-D14 Approach to Application and Architecture Evolution DDED:** On December 11, 2025, received ME-D14 Approach to Application and Architecture Evolution DDED reviewer comments.

- **ME-D05 Project Control Document Annual Refresh Group 2 FDEL:** On December 12, 2025, submitted Project Control Document Annual Refresh Group 2 FDEL.
- **ME-D08 Requirements Traceability Matrix (RTM) and Report FDED:** On December 12, 2025, waiting for ME-D08 Requirements Traceability Matrix (RTM) and Report: 25.11 FDED reviewer comments.
- **ME-D10 M&E Interface Control Document (ICD) FDED:** On December 12, 2025, submitted ME-D10 M&E Interface Control Document (ICD): 25.11 FDED.
- **ME-D13 Certification of Successful Production Release FDED:** On December 12, 2025, waiting for ME-D13 Certification of Successful Production Release: 25.11 FDED reviewer comments.

### Application

- **Release 25.11 System Test Completion and Go-live:** Through the weeks of December 1, 2025 and December 8, 2025, monitor 25.11 for post-production incidents and tickets.
- **Release 26.01 Design and prioritization:** Through the weeks of December 1, 2025 and December 8, 2025, continued working on SCRs on SCRs slated for Release 26.01 and collaborate with all stakeholders on design, approvals and build discussions.
- **Release 26.03 Design and prioritization:** Through the weeks of December 1, 2025 and December 8, 2025, continue working on SCRs on SCRs slated for Release 26.03 and collaborate with all stakeholders on prioritization, design and approvals.
- **Release 26.05 Design and prioritization:** Through the weeks of December 1, 2025 and December 8, 2025, continue working on SCRs on SCRs slated for Release 26.05 and collaborate with all stakeholders on prioritization, design and approvals.
- **Attended the Weekly Project Milestone Meeting:** On December 1, 2025 and December 8, 2025, attended the CalSAWS M&E weekly Project Milestone Meeting.
- **Attended the Weekly Release Coordination Meeting:** On December 2, 2025 and December 9, 2025, attended the CalSAWS M&E weekly release coordination meeting to discuss estimation and prioritization for upcoming SCRs.
- **Attended the Weekly M&O Call: Check-In Meeting:** On December 2, 2025, December 4, 2025, December 9, 2025, and December 11, 2025 attended the CalSAWS M&E weekly M&O Call Check-in meeting.
- **Attended the Bi-Weekly Tech Stakeholder Meeting for County Domain Changes:** December 2, 2025 and December 9, 2025, attended the CalSAWS M&E bi-weekly tech stakeholder call to understand the impact for county domain changes.
- **Attended the CalSAWS Caseload Management Workgroup meeting:** On December 3, 2025, attended the Caseload Management Workgroup meeting.
- **Attended the CalSAWS Weekly GAGR meeting:** On December 3, 2025 and December 10, 2025 attended the weekly GAGR meeting.

### Delivery Integration

- **Shared Activities Prioritization and Clarification:** Through the weeks of December 1, 2025 and December 8, 2025, continued prioritizing and coordinating shared M&E and Infrastructure activities with Gainwell

## Technical Operations

- **Attended Consortium Pre-CAB Security Review:** On December 2, 2025 & December 9, 2025, the team attended the Consortium Pre-CAB Security Review with the Consortium security team to understand upcoming Change Requests from different teams, providing situational awareness for our team.
- **Attended Tech CAB Meeting:** On December 3, 2025 & December 10, 2025, the team attended the Tech CAB Meeting to understand approve/deny decisions on upcoming Change Requests submitted by different teams, providing situational awareness for our team.
- **Attended CalSAWS Build and Deployment Checkpoint:** The week of December 1, and December 8, 2025, the team attended the daily build and deployment checkpoint call to see what deployments occur in the evenings.

## Security

- **Attended CalSAWS Incident Status Checkpoint:** On December 5, 2025, the team participated in the CalSAWS Incident Status Checkpoint to provide updates and understand next steps for outstanding incidents, including those that have transitioned to M&E.
- **Attended CalSAWS Incident Status Checkpoint:** On December 12, 2025, the team participated in the CalSAWS Incident Status Checkpoint to provide updates and understand next steps for outstanding incidents, including those that have transitioned to M&E.

## 2.2 Tasks Due for the Coming Two Weeks

Highlights include:

- **Release 26.01 Design and prioritization:** Through the weeks of December 15, 2025 and December 22, 2025, continue working on SCRs on SCRs slated for Release 26.01 and collaborate with all stakeholders on design, approvals and build discussions.
- **Release 26.03 Design and prioritization:** Through the weeks of December 15, 2025 and December 22, 2025, continue working on SCRs on SCRs slated for Release 26.03 and collaborate with all stakeholders on prioritization, design and approvals.
- **Release 26.05 Design and prioritization:** Through the weeks of December 15, 2025 and December 22, 2025, continue working on SCRs on SCRs slated for Release 26.05 and collaborate with all stakeholders on prioritization, design and approvals.

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## PMO

### Transition-In

- **Conduct Weekly Deloitte/Accenture Transition Meeting:** Coordinate Knowledge Transfer, Job Shadowing, and Reverse Job Shadowing Session logistics, Document request fulfillment, and action item resolutions.

### Deliverables

- **ME-D10 M&E Interface Control Document (ICD) FDED:** On week of December 15, 2025, working on ME-D10 M&E Interface Control Document (ICD) FDED comments
- **ME-D16.01 System Application Recovery Plan refresh FDEL:** On December 17, 2025, submitting ME-D16.01 System Application Recovery Plan refresh FDEL.

- **ME-D07 CalSAWS Annual Strategic Plan FDEL:** On December 17, 2025, submitting ME-D07 CalSAWS Annual Strategic Plan FDEL.
- **ME-D14 Approach to Application and Architecture Evolution FDED:** On December 17, 2025, submitting ME-D14 Approach to Application and Architecture Evolution FDED.
- **ME-D08 Requirements Traceability Matrix (RTM) and Report FDED:** On week of December 22, 2025, working on ME-D08 Requirements Traceability Matrix (RTM) and Report FDED comments.
- **ME-D09 M&E General Design Document (GDD) FDED:** On week of December 22, 2025, working on ME-D09 M&E General Design Document (GDD) FDED comments
- **ME-D11 M&E Interface Agreement FDED:** On week of December 22, 2025, working on ME-D11 M&E Interface Agreement FDED comments.
- **ME-D12 M&E Performance Test Materials Packet (Online/Batch) FDED:** On week of December 22, 2025, working on ME-D12 M&E Performance Test Materials Packet (Online/Batch) FDED comments.
- **ME-D13 Certification of Successful Production Release FDED:** On week of December 22, 2025, working on ME-D13 Certification of Successful Production Release FDED comments.
- **ME-D15 M&E Approach to Automation, Artificial Intelligence and Machine Learning DDED:** On week of December 22, 2025, working on ME-D15 M&E Approach to Automation, Artificial Intelligence and Machine Learning DDED.

## Application

- **Release 25.11 Postproduction Monitoring:** Through the weeks of December 15, 2025 and December 22, 2025, monitor 25.11 for post-production incidents and tickets.
- **Release 26.01 Design and Prioritization:** Through the weeks of December 15, 2025 and December 22, 2025, continued working on SCRs on SCRs slated for Release 26.01 and collaborate with all stakeholders on Testing, and defect discussions.
- **Release 26.03 Design and Prioritization:** Through the weeks of December 15, 2025 and December 22, 2025, continue working on SCRs on SCRs slated for Release 26.03 and collaborate with all stakeholders on prioritization, design and approvals.
- **Release 26.05 Design and Prioritization:** Through the weeks of December 15, 2025 and December 22, 2025, continue working on SCRs on SCRs slated for Release 26.05 and collaborate with all stakeholders on prioritization, design and approvals.
- **Attend the Scope Review of Upcoming Releases – Partner Coordination:** On December 15, 2025 and December 22, 2025, attend the scope review meeting for upcoming SCRs with BenefitsCal team to align on design and release efforts.
- **Attend the Weekly Project Milestone Meeting:** On December 15, 2025 and December 22, 2025, attend the CalSAWS M&E weekly Project Milestone Meeting.
- **Attend the Weekly Release Coordination Meeting:** On December 16, 2025 and December 23, 2025, attend the CalSAWS M&E weekly release coordination meeting to discuss estimation and prioritization for upcoming SCRs.
- **Attend the Weekly M&O Call Check-In Meeting:** On December 16, 2025, December 18, 2025, and December 23, 2025, attend the CalSAWS M&E weekly M&O Call Check-in meeting.

- **Attend the CalSAWS Weekly GAGR meeting:** On December 17, 2025 attend the weekly GAGR meeting.

#### Delivery Integration

- **Share Activities Prioritization and Clarification:** Through the weeks of December 15, 2025, and December 22, 2025, continue prioritizing and coordinating shared M&E and Infrastructure activities with Gainwell

#### Technical Operations

- **Attend Consortium Pre-CAB Security Review:** On December 16, 2025 & December 23, 2025, the team will attend the Consortium Pre-CAB Security Review with the Consortium security team to understand upcoming Change Requests from different teams, providing situational awareness for our team.
- **Attend Tech CAB Meeting:** On December 17, 2025, the team will attend the Tech CAB Meeting to understand approve/deny decisions on upcoming Change Requests submitted by different teams, providing situational awareness for our team.
- **Release 25.12.21 Potential Revision:** On December 21, 2025, the team will support the potential revised production release over the weekend.
- **Attend CalSAWS Build and Deployment Checkpoint:** The week of December 15, and December 19, 2025, the team will attend the daily build and deployment checkpoint call to see what deployments occur in the evenings.

#### Security

- **Attend CalSAWS Incident Status Checkpoint:** On December 19, 2025, the team will participate in the CalSAWS Incident Status Checkpoint to provide updates and understand next steps for outstanding incidents, including those that have transitioned to M&E.
- **Attend CalSAWS Incident Status Checkpoint:** On December 26, 2025, the team will participate in the CalSAWS Incident Status Checkpoint to provide updates and understand next steps for outstanding incidents, including those that have transitioned to M&E.

### 2.3 Areas in the work plan which require attention (behind schedule)

- None for the reporting period.

### 2.4 Critical Path Analysis

Critical path analysis has been divided into cutover groups, which contain the workstreams shown in the following table.

Table 1: Critical Path Analysis: 12/1/2025 to 12/14/2025

GROUP	WORKSTREAMS INCLUDED	Critical Path Status
1	OCAT	None – Cutover complete
2	Production Operations	None – Cutover complete
2	Security	None – Cutover complete

GROUP	WORKSTREAMS INCLUDED	Critical Path Status
2	Technology Recovery	None – Cutover complete
3	System Change Request	None – Cutover complete
3	Support Services	None – Cutover complete
4	Project Management	None – Cutover complete
4	Organizational Change Management	None – Cutover complete
4	Architecture Evolution and Innovation	None – Cutover complete

## 2.5 Suggested Changes to Maintain Schedule Timelines

This section includes any changes suggested to the work plan for the purpose of remaining on schedule.

- None for the reporting period.

## 2.6 Issues

This section includes enterprise-level issues related to Transition that may affect the schedule.

Table 2: Issues related to Transition: 12/1/2025 to 12/14/2025

ISSUE#	PROJECT PHASE	ISSUE NAME	ISSUE DESCRIPTION	STATUS
318	M&O	CARES Kin-GAP and Adoption Assistance Program (AAP) conversion approach requires significant manual data conversion and/or data entry effort by the counties	<p>The conversion approach that the CARES project has put forward assumes that enough case data for Kin-GAP and Adoption Assistance Program (AAP) programs exist in CWS/CMS or can be derived from existing data to create a shell case. Discussions to synchronize CalSAWS AAP and Kin-GAP case data that may be missing from CWS/CMS have yet to be resolved with CARES in a positive outcome, increasing the level of manual work staff will undertake to make the case whole and synchronize the data in both CARES and CalSAWS systems.</p> <p>The CARES-FCED Foster Care program conversion approach was previously approved. The initial Foster Care data extract from the CARES project was received on July 1, 2025.</p>	2 - Open

			The match rate for CalSAWS cases and individuals was extremely low. CalSAWS' analysis and reconciliation of the extract indicate that the approved conversion approach for Foster Care should be revisited, as it may be more complex than initially anticipated—both for the project and potentially for county staff. Given that Foster Care is the primary eligibility program tracked through FCED, with more detailed data available in CWS/CMS, the low match rate highlights a misalignment in expectations regarding CARES data extraction, deduplication, and formatting.	
321	M&O	CARES is unable to support transmitting Vendor information to CalSAWS in a separate API until post-Production go-live	<p>During development of the FCED/CARES APIs, the CalSAWS project identified a concern with the proposed approach for sharing vendor information from the CARES system. The CalSAWS approach is that vendors, which are stored in the Resource Data Bank (RDB), are designed to be entered once and then associated to cases that are using that vendor.</p> <p>CARES Vendor = CalSAWS Foster Care Resource, which becomes the Placement and payee on the Foster Care program.</p> <p>The Vendor/Resource information will be sent with placement data which will duplicate updates across all placements which that vendor/resource supports. Additionally, the existing large county automation design is dependent upon receipt of the vendor/resource information separate from the placement updates.</p>	2 - Open
323	M&O	Integrated Performance Testing with CARES has unclear execution timeline, approach, and scope	<p>Integrated performance testing with CARES has a plan to utilize the existing PERF environment to execute performance and stress testing. The PERF environment is heavily used throughout each week for performance testing of new changes going into production. The scheduling of tests is very tightly controlled and requires at least 2 months of notice to effectively slot in new tests.</p> <p>The integrated test with CARES was targeted to begin on December 1, 2025. The specific environment, test plan, scope, set up, and agreed upon data</p>	2 - Open

			being used are still unconfirmed, which prevents proper planning of the test in CalSAWS. Additionally, the CARES performance environment has been loaded with unmasked production data from CWS/CMS, which does not align with the current I-MOU between CalSAWS and CARES.	
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## 2.7 Risks

This section includes enterprise-level risks related to Transition that may affect the schedule.

Table 3: Risks related to Transition: 12/1/2025 to 12/14/2025

RISK #	PROJECT PHASE	RISK NAME	RISK DESCRIPTION	STATUS
317	Transition	Updated May Revise Budget Medi-Cal Revisions effective January 1, 2026 may be at risk for Delivery	<p>As part of the State Fiscal Year 2025/2026 Revised Budget, two policy updates are expected to be implemented by January 1, 2026. These policy updates are the (1) Full-Scope Medi-Cal Enrollment Freeze for Non-Satisfactory Immigration Status and (2) Reinstatement of the Non-MAGI Medi-Cal Asset Limit Test. The Enrollment Freeze update will require coordination between the CalSAWS and CalHEERS Project. The implementation of these changes should not conflict with the SSA COLA Batch Run planned for December 2025.</p> <p>Without finalized staffing, policy, timeline, and environment plan, the delivery and implementation of these policy updates might be at risk.</p>	2 - Open
324	M&O	Delay in communication may impact CalSAWS participation in the Process Simulation activity prior to the pilot go-live.	CARES requested CalSAWS participation and support in a Process Simulation activity prior to the pilot go-live, representing an additional scope of work. CARES implementation activities—including the Pilot, Process Simulation, Training, and Sandbox—are currently paused due to the October 1, 2025, Federal shutdown, impacting the CARES request for additional funding. CARES has confirmed that all discussions regarding the Process Simulation will remain on hold until further notice.	2 - Open

RISK #	PROJECT PHASE	RISK NAME	RISK DESCRIPTION	STATUS
			<p>This delay in coordinating Process Simulation activities have several downstream impacts, including potential effects on overall project schedule, resource allocation, joint testing, environment allocations and configuration, and funding needs to accommodate the expanded CalSAWS scope. Furthermore, funding for the CalSAWS STG6 environment is currently set to expire in May 2026 and allocated for County EUST3 testing between February and March 2025. Without clear Process Simulation timelines, there is a risk that an environment is not available and/or additional funding may be required to procure or extend environment availability in support of Process Simulation.</p> <p>Additionally, the current assumption is that Process Simulation would be conducted using unmasked production data, which is not compliant with the terms of the existing I-MOU between CalSAWS and CARES and will require resolution before Process Simulation activities can proceed.</p>	
325	M&O	Lack of Approved Federal Funding May Impact FCED Pilot Implementation Activities.	<p>Due to the federal shutdown beginning on October 1, 2025, CWS-CARES has not submitted their APDU to ACF for approval. Without approved federal funding and the uncertainty surrounding the federal shutdown, work on specific implementation activities including CWS-CARES Pilot, Process Simulation, Training, and Sandbox will be paused while CDSS continues to assess options.</p> <p>CARES FCED pilot is currently scheduled between 8/28/26 – 10/9/26. The hold on Federal funding may impact on planned CalSAWS support and readiness activities including system changes, pilot planning, and training activities that are essential for a successful Pilot.</p>	2 - Open
326	M&O	Lack of timely policy guidance may impact Medi-Cal HR1 delivery schedule	Effective October 1, 2026 through January 1, 2027, House Resolution 1 (HR1) introduces several Medi-Cal policy changes, including new work requirements, moving from annual to six-	1 - New

RISK #	PROJECT PHASE	RISK NAME	RISK DESCRIPTION	STATUS
			<p>month redetermination, for specific populations, an amended definition of Qualified Non-Citizens, and reduced retroactive Medi-Cal period. These changes add complexity to how individual and household details are used when determining eligibility, impacting county intake, change reporting, and renewal processes. Implementation depends on CMS guidance, which is pending. The redetermination and work requirement policy changes must be implemented by November 1, 2026 to be included in the January 2027 renewal packets.</p> <p>The changes above will affect several areas within CalSAWS and BenefitsCal, as well as county operations.</p> <p>Without timely policy guidance, project planning and delivery timelines may be affected. To help manage these risks, the following mitigation efforts have been put in place.</p>	

## 2.8 Other areas requiring discussion

- None for the reporting period.

### 2.8.1 Deliverable Status

The following table outlines the due dates for deliverables from the Transition-In Work Plan. Items shaded in light blue are completed.

Table 4: Transition-In Deliverable Due Dates: 12/1/2025 to 12/14/2025

DELIVERABLE	DDED SUBMITTED	DDED REVIEW COMPLETE	FDED SUBMITTED	FDED REVIEW COMPLETE	DDEL SUBMITTED	DDEL REVIEW COMPLETE	FDEL SUBMITTED	FDEL REVIEW COMPLETE	NOTES
<b>ME-D01</b> M&E Transition-In Master Plan	8/28/24	9/13/24	9/20/24	1/29/25	2/14/25	3/3/25	3/10/25	4/8/25	FDED/FDEL WAC Signed!
<b>ME-D03</b> M&E Transition-In Work Schedule	9/18/24	9/25/24	9/30/24	1/29/25	2/14/25	3/3/25	3/10/25	3/25/25	FDED/FDEL WAC Signed!

DELIVERABLE	DDED SUBMITTED	DDED REVIEW COMPLETE	FDED SUBMITTED	FDED REVIEW COMPLETE	DDEL SUBMITTED	DDEL REVIEW COMPLETE	FDEL SUBMITTED	FDEL REVIEW COMPLETE	NOTES
<b>ME-D04</b> M&E Transition-In Test and Validation Plan	2/3/25	2/11/25	2/14/25	2/27/25	3/3/25	3/10/25	3/13/25	3/25/25	FDED/FDEL WAC Signed!
<b>ME-D05</b> M&E Project Control Document – Group 1	2/19/25	2/26/25	3/3/25	3/6/25	4/1/25	4/8/25	4/11/25	5/16/25	FDED/FDEL WAC Signed!
<b>ME-D05</b> M&E Project Control Document – Group 2	N/A	N/A	N/A	N/A	4/11/25	4/18/25	4/23/25	5/16/25	FDED/FDEL WAC Signed!
<b>ME-D06</b> M&E Work Schedule	2/24/25	3/3/25	3/6/25	3/12/25	4/1/25	4/8/25	4/11/25	4/16/25	FDED/FDEL WAC Signed!
<b>ME-D02</b> M&E Services Plan and Operational Working Documents (Overview)	3/19/25	3/26/25	4/1/25	4/11/25	4/30/25	5/8/25	5/13/25	5/19/25	FDED/FDEL WAC Signed!
<b>ME-D02</b> M&E Services Plan and Operational Working Documents – Group 1	N/A	N/A	N/A	N/A	6/6/25	6/13/25	6/18/25	6/24/25	FDED/FDEL WAC Signed!
<b>ME-D02</b> M&E Services Plan and Operational Working Documents – Group 2	N/A	N/A	N/A	N/A	7/9/25	7/16/25	7/21/25	8/13/25	FDED/FDEL WAC Signed!
<b>ME-D02</b> M&E Services Plan and Operational Working Documents – Group 3	N/A	N/A	N/A	N/A	8/6/25	8/13/25	8/19/25	10/6/25	FDED/FDEL WAC Signed!

DELIVERABLE	DDED SUBMITTED	DDED REVIEW COMPLETE	FDED SUBMITTED	FDED REVIEW COMPLETE	DDEL SUBMITTED	DDEL REVIEW COMPLETE	FDEL SUBMITTED	FDEL REVIEW COMPLETE	NOTES
<b>ME-D16</b> System Application Recovery Plan	4/16/25	4/23/25	4/28/25	5/1/25	6/2/25	6/9/25	6/12/25	6/17/25	FDED/FDEL WAC Signed!
<b>ME-D07</b> CalSAWS Annual Strategic Plan	8/8/25	8/15/25	8/22/25	9/2/25	11/21/25	12/10/25	12/17/25	12/26/25	FDEL response to comments in progress

## 2.8.2 Knowledge Transfer/Job Shadowing/Reverse Shadowing Status

As of 12/12/2025



Figure 1: Knowledge Transfer/Job Shadowing/Reverse Shadowing Status

## 2.8.3 Knowledge Transfer Status

**Total KT Sessions Completed this week:** 0

**Total KT Sessions Completed to date:** 270

## 2.8.4 Job Shadowing Status

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**Total JS Sessions Completed this week:** 0

**Total JS Sessions Completed to date:** 257

## 2.8.5 Reverse Job Shadowing Status

---

**Total RS Sessions Completed this week:** 0

**Total RS Sessions Completed to date:** 106

# 3 CALSAWS M&E: PROJECT MANAGEMENT (12/1/2025 TO 12/14/2025)

## 3.1 Highlights from the Reporting Period

Highlights include:

During the reporting period, the team continued compliance monitoring and progressed finance management activities by submitting the invoice projections on December 3. For the next reporting period, the team is preparing to meet key deadlines.

### 3.1.1 Contract Management

#### Activities for the Reporting Period

- Change Order Three approved for November JPA.
- Amendment Two in progress for December JPA.
- Change Order Four in progress for December JPA.
- Continued compliance monitoring activities.

#### Activities for the Next Reporting Period

- Continue compliance monitoring activities.

### 3.1.2 Finance Management

#### Activities for the Reporting Period

- December Invoice Projections – submitted December 3, 2025.
- Invoice Support backup details for November 2025 – due December 12, 2025.
- Integrated Workbook for December 2025 – due December 16, 2025.

Work Acceptance Certification (WAC) for December 2025 - due December 16, 2025

#### Activities for the Next Reporting Period

- Final Invoice Package pending for December 2025 invoice period.
- January Invoice Projections – due January 5, 2025.

### 3.1.3 Deliverable Status

The following table outlines the due dates for deliverables from the M&E Work Schedule. Items shaded in light blue are completed.

Table 5: M&amp;E Deliverable Due Dates: 12/1/2025 to 12/14/2025

DELIVERABLE	DDED SUBMITTED	DDED REVIEW COMPLETE	FDED SUBMITTED	FDED REVIEW COMPLETE	DDEL SUBMITTED	DDEL REVIEW COMPLETE	FDEL SUBMITTED	FDEL REVIEW COMPLETE	NOTES
<b>ME-D06.01</b> M&E Work Schedule April 2025	N/A	N/A	N/A	N/A	N/A	N/A	5/7/25	5/19/25	FDEL WAC Signed
<b>ME-D06.02</b> M&E Work Schedule May 2025	N/A	N/A	N/A	N/A	N/A	N/A	6/6/25	6/13/25	FDEL WAC Signed
<b>ME-D06.03</b> M&E Work Schedule June 2025	N/A	N/A	N/A	N/A	N/A	N/A	7/8/25	7/15/25	FDEL WAC Signed
<b>ME-D06.04</b> M&E Work Schedule July 2025	N/A	N/A	N/A	N/A	N/A	N/A	8/7/25	8/19/25	FDEL WAC Signed
<b>ME-D06.05</b> M&E Work Schedule August 2025	N/A	N/A	N/A	N/A	N/A	N/A	9/8/25	9/22/25	FDEL WAC Signed
<b>ME-D06.06</b> M&E Work Schedule September 2025	N/A	N/A	N/A	N/A	N/A	N/A	10/7/25	11/19/25	FDEL WAC Signed
<b>ME-D08</b> Requirements Traceability Matrix (RTM) and Report	10/30/25	11/7/25	11/12/25	11/18/25	TBD	TBD	TBD	TBD	FDED under Consortium review
<b>ME-D09</b> M&E General Design Document (GDD)	11/13/25	11/20/25	11/25/25	12/2/25	TBD	TBD	TBD	TBD	FDED under Consortium review
<b>ME-D10</b> M&E Interface Control Document (ICD)	11/13/25	11/20/25	11/25/25	12/2/25	TBD	TBD	TBD	TBD	FDED under Consortium review
<b>ME-D11</b> M&E Interface Agreement	11/13/25	11/20/25	11/25/25	12/2/25	TBD	TBD	TBD	TBD	FDED under Consortium review

DELIVERABLE	DDED SUBMITTED	DDED REVIEW COMPLETE	FDED SUBMITTED	FDED REVIEW COMPLETE	DDEL SUBMITTED	DDEL REVIEW COMPLETE	FDEL SUBMITTED	FDEL REVIEW COMPLETE	NOTES
<b>ME-D12</b> M&E Performance Test Materials Packet (Online/Batch)					TBD	TBD	TBD	TBD	FDED under Consortium review
<b>ME-D13</b> Certification of Successful Production Release	10/30/25	11/6/25	11/12/25	11/18/25	TBD	TBD	TBD	TBD	FDED under Consortium review
<b>ME-D17</b> M&E System Security Plan	N/A	N/A	N/A	N/A	TBD	TBD	TBD	TBD	
<b>ME-D06.07</b> M&E Work Schedule October 2025	N/A	N/A	N/A	N/A	N/A	N/A	11/7/25	11/25/25	FDEL WAC Signed
<b>ME-D16.01</b> System Application Recovery Plan	N/A	N/A	N/A	N/A	12/1/25	12/8/25	12/11/25	12/16/25	FDEL in progress
<b>ME-D14</b> Approach to Application and Architecture Evolution	12/3/25	12/10/25	12/15/25	12/18/25	2/2/26	2/9/26	2/12/26	2/18/26	Received Consortium comments 12/11/2025
<b>ME-D06.08</b> M&E Work Schedule November 2025	N/A	N/A	N/A	N/A	N/A	N/A	12/5/25	12/12/25	
<b>ME-D15</b> M&E Approach to Automation, Artificial Intelligence and Machine Learning	1/7/26	1/14/26	1/20/26	1/23/26	3/2/26	3/9/26	3/12/26	3/17/26	
<b>ME-D06.09</b> M&E Work Schedule December 2025	N/A	N/A	N/A	N/A	N/A	N/A	1/8/26	1/15/26	

## 3.2 Suggested Changes to Maintain Schedule Timelines

This section includes any changes suggested to the work plan for the purpose of remaining on schedule.

- None for the reporting period.

## 3.3 Issues

This section includes enterprise-level issues related to CalSAWS M&E Project Management that may affect the schedule.

- None for the reporting period.

## 3.4 Risks

This section includes enterprise-level risks related to CalSAWS M&E Project Management that may affect the schedule.

- None for the reporting period.

## 3.5 Deviation from Plan/Adjustments

- None to note for the reporting period.

# 4 CALSAWS M&E: MAINTENANCE AND OPERATIONS (12/1/2025 TO 12/14/2025)

## 4.1 Highlights from the Reporting Period

Highlights include:

During the prior week, several key deliverables were achieved. The team continued to work on deliverables according to schedule, supporting timely progress across all key activities.

## 4.2 Additional Projects

### 4.2.1 OCAT

#### Activities for the Reporting Period:

Zero (0) unplanned outages to report in the reporting period.

- The table below provides OCAT production usage statistics. OCAT Initiated Interviews for the reporting period shown below.

Table 6: User Logins

ACTIVITY	TOTAL
User Logins	3,982

Table 7: Interviews

ACTIVITY	TOTAL
<b>Interviews Completed (SAWS Initiated)</b>	3,811
<b>Interviews Completed (OCAT Initiated)</b>	9
<b>TOTAL</b>	3,820

#### 4.2.2 Help Desk Inquiries

The table below summarizes Tier 3 help desk contact through CalSAWS Service Now during this reporting period.

Provided Help Desk support for one (1) OCAT users.

Table 8: Help Desk Inquiries

REQUEST TYPE	PENDING	WAITING FOR CUSTOMER	CLOSED/RESOLVED
<b>Administrative Issue</b>	-	-	-
<b>Application Issue</b>	-	-	-
<b>Infrastructure Issue</b>	-	-	-
<b>Access Issue</b>	-	-	-
<b>Report a System Problem</b>	-	-	-
<b>Requests</b>	-	-	1
<b>Database Request</b>	-	-	-
<b>TOTAL</b>	0	-	1

#### Defect Summary

Table 9: Defect Summary

#	DEFECT #	DEFECT SEVERITY	DEFECT SUMMARY	DEFECT TYPE	STATUS	LOG DATE	IMPACT	ALT. PROCEDURE	PLANNED RELEASE
1	OP-2924	Low	Solutions Tracking for ForgeRock Profile Issue (OP-2880)	FR/ User Management	Closed – Issue has not occurred since November	11/08/22	Login issues or ForgeRock help with GUID	N/A	TBD
2	OP-2927	Low	Solutions Tracking for CalSAWS - OCAT User & ForgeRock Profile Issue (OP-2880/CA-254280/CA-260230)	FR / User Management	Closed – Issue has not occurred since November	11/09/22	Login issues or ForgeRock help with GUID	N/A	TBD

#### Activities for the Next Reporting Period

- Continue to closely monitor Production for any emerging tickets or issues, taking immediate action to investigate and resolve them as necessary.

## 4.3 Deviation from Plan/Adjustments

- None to note for the reporting period.

# 5 CALSAWS M&E: APPLICATION DEVELOPMENT (12/1/2025 TO 12/14/2025)

## 5.1 Highlights from the Reporting Period

Highlights include:

**Release 25.11.XX and May Revise:** Total System Change Requests (SCRs): 27 SCRs

- 25.12.06** – Delivered to production successfully.
- 25.12.13** - Total System Change Requests (SCRs): 1 SCR; Design in progress: 0; In Approval Process: 1; In Development: 0; Test complete: 1
- 25.12.21** - Total System Change Requests (SCRs): 18 SCR; New: 1 ; Design in progress: 0; In Approval Process: 7; In Development: 4; Testing Not Started: 5; Testing In progress: 9
- 26.01.10** - Total System Change Requests (SCRs): 5 SCR; Design in progress: 2; In Approval process: 5; In Development: 3; Testing Not Started: 5

**Releases 26.01, 26.02 (CalHEERS), 26.03, 26.05, and 26.06 (CalHEERS)**

- Release 26.01:** Total System Change Requests (SCRs): 52; New: 0 Design in progress: 1; In approval process: 1; Design Approved: 51; In development: 1; System Test In progress: 33
- Release 26.02:** Total System Change Requests (SCRs): 3; System Test: 3; IT Testing Started.
- Release 26.03:** Total System Change Requests (SCRs): 97; New: 5; Design In Progress: 11; In Approval Process: 16; Design Approved: 22; In development: 43;
- Release 26.05:** Total System Change Requests (SCRs): 137 New: 65; Design In Progress: 51; In Approval Process: 19; Design Approved: 2; In development: 0
- Release 26.06:** Total System Change Requests (SCRs): 8; New: 1 (Test Only SCR); Design in Progress: 2; In approval process: 5

**Other Updates:**

- Deliverables & Policy/Legislative Updates:** Continuing to review/submit per schedule, requested SIRFRAs/SCERFRAs, CPOs, and Premise Items.

## 5.2 Application Development

The following figure outlines the M&E Transition-In Timeline, highlighting key phases, milestones, and group-specific activities scheduled from February 2025 through March 2026 to support a structured and coordinated transition process.

## M&E Transition-In Timeline

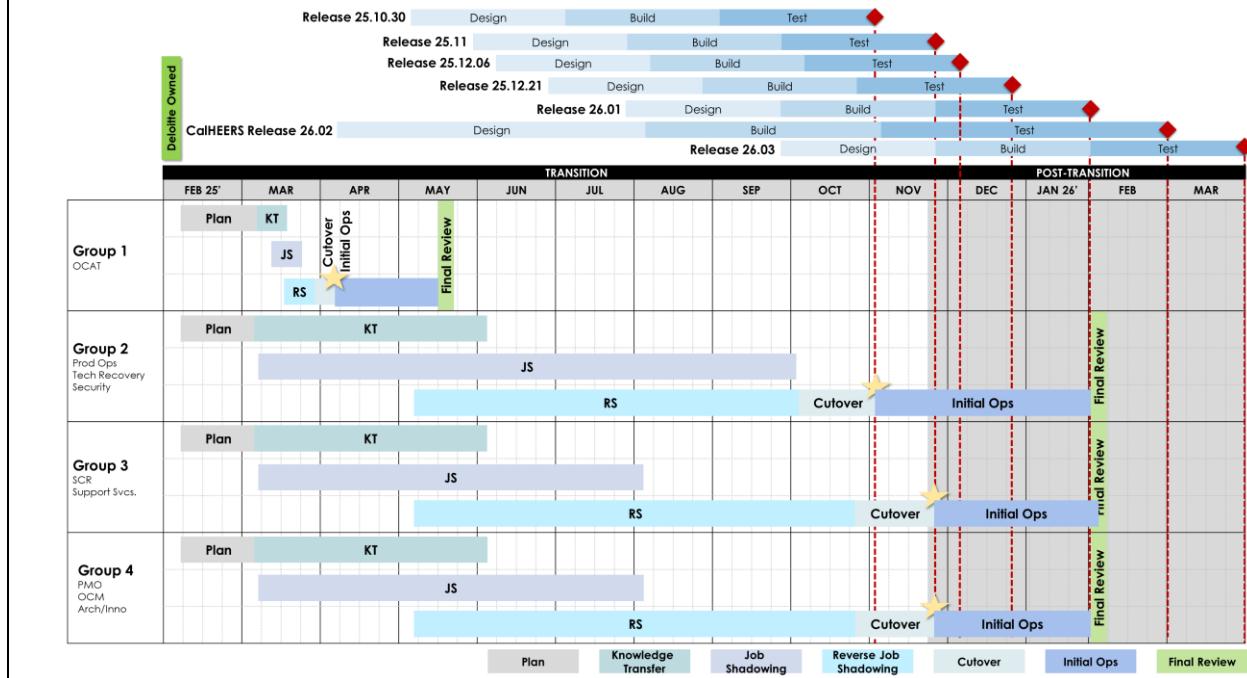


Figure 2: M&E Transition-In Timeline

Table 10: Releases

RELEASE	SUMMARY
25.11	<ul style="list-style-type: none"> <li>■ Total System Change Requests (SCRs): 25 <ul style="list-style-type: none"> <li>• Design in progress: 0</li> <li>• Design Approved: 25</li> <li>• In Development: 0</li> <li>• Delivered to System Test: 25</li> <li>• Test Complete: 25</li> <li>• In Production: 25</li> </ul> </li> </ul>
25.12.XX and May Revise:	<p>Total System Change Requests (SCRs): 27 SCRs</p> <ul style="list-style-type: none"> <li>■ <b>25.12.06</b> – In production</li> <li>■ <b>25.12.13</b> - 1 SCR <ul style="list-style-type: none"> <li>• Design In progress: 0</li> <li>• In Approval Process: 1</li> <li>• In Development: 0</li> <li>• Test complete: 1</li> </ul> </li> <li>■ <b>25.12.21</b>- 18 SCR <ul style="list-style-type: none"> <li>• Design in progress: 0</li> <li>• In Approval Process: 7</li> <li>• In Development: 4</li> <li>• Testing Not Started: 5</li> <li>• Testing In progress: 9</li> </ul> </li> <li>■ <b>26.01.10</b> - 5 SCR <ul style="list-style-type: none"> <li>• Design in progress: 2</li> </ul> </li> </ul>

RELEASE	SUMMARY
	<ul style="list-style-type: none"> <li>• In Approval Process: 5</li> <li>• In Development: 3</li> <li>• Testing Not Started: 5</li> </ul>
26.01	<p>Total System Change Requests (SCRs): 52</p> <ul style="list-style-type: none"> <li>• New: 0</li> <li>• Design In Progress: 1</li> <li>• In approval process: 1</li> <li>• Design Approved: 51</li> <li>• In development: 1</li> <li>• System Testing In progress: 33</li> </ul>
26.02	<p>Total System Change Requests (SCRs): 3</p> <ul style="list-style-type: none"> <li>• Design Approved: 2</li> <li>• Development Completed: 2</li> <li>• System Test: 3 IT Testing Started: In progress.</li> </ul>
26.03	<p>Total System Change Requests (SCRs): 97</p> <ul style="list-style-type: none"> <li>• New: 5</li> <li>• Design In Progress: 11</li> <li>• In Approval Process: 16</li> <li>• Design Approved: 22</li> <li>• In development: 43</li> </ul>
26.05	<p>Total System Change Requests (SCRs): 137</p> <ul style="list-style-type: none"> <li>• New: 65</li> <li>• Design In Progress: 51</li> <li>• In Approval Process: 19</li> <li>• Design Approved: 2</li> <li>• In development: 0</li> </ul>
26.06	<p>Total System Change Requests (SCRs): 8</p> <ul style="list-style-type: none"> <li>• New: 1 (Test Only SCR)</li> <li>• Design In Progress: 2</li> <li>• In Approval Process: 5</li> </ul>

### 5.2.1 Automated Regression Test (ART) Coverage

Table 11: Automated Regression Test (ART) Coverage

PRODUCTION TRANSACTIONS				ART COVERAGE BY PRODUCTION VOLUME	
Tier	Distinct	Volume	Percent Volume	Distinct	Percent Coverage
1	15	161,743,339	46.75%	15	100%
2	116	114,760,417	33.17%	99	97.23%

PRODUCTION TRANSACTIONS				ART COVERAGE BY PRODUCTION VOLUME	
3	236	34,802,606	10.06%	118	98.92%
4	874	31,301,488	9.05%	516	89.05%
5	3754	3,379,885	0.97%	825	47.10%

**Note:** Note: Transaction volume and coverage metrics are based on CalSAWS monthly production performance data and Automated Regression Test (ART) coverage data as of November 30, 2025. Each tier is distinct from the prior tier(s). For example, tier 2 includes all transactions that make up the top 80% of Production volume except for the fifteen tier 1 transactions. Production statistics are updated each month, and coverage statistics are updated with each major release as new automated regression scripts are developed. To date, there are 1,920 end-to-end Automated Regression Test (ART) scripts.

## 5.3 Application Support and Production Operations

### 5.3.1 Tier 3 Operations

The table below summarizes incidents received by Tier 3 Service Desk through CalSAWS Service Now during this reporting period, along with current status.

Table 1212: Help Desk Inquiries

REQUEST TYPE	NEW	IN PROGRESS	ON HOLD	PROBLEM IN DIAGNOSIS	RESOLVED	TOTAL
Tier 3 M&E – Batch and Interfaces	1	6	5	-	35	47
Tier 3 M&E – Batch Operations	-	1	-	-	1	2
Tier 3 M&E – Correspondence	1	4	20	-	33	58
Tier 3 M&E – Eligibility	16	16	63	-	83	178
Tier 3 M&E – Fiscal	1	1	54	-	66	122
Tier 3 M&E – MAGI / CalHEERS	5	4	9	-	54	72
Tier 3 M&E – OCAT	-	-	5	-	2	7
Tier 3 M&E – Offshore Tech Arch	2	-	5	-	-	7
Tier 3 M&E – Online	-	4	61	-	39	104
Tier 3 M&E – Reports	-	4	7	-	13	24
Tier 3 M&E – SCATL	-	-	2	-	3	5
Tier 3 M&E – Task Management	-	-	3	-	6	9
Tier 3 M&E – Tech Arch	-	-	-	-	1	1
Tier 3 M&E – Training	-	-	-	-	5	5

REQUEST TYPE	NEW	IN PROGRESS	On Hold	Problem in Diagnosis	Resolved	Total
Tier 3 M&E Integration – BenefitsCal	-	2	3	-	-	5
<b>TOTAL</b>	<b>26</b>	<b>42</b>	<b>237</b>	<b>-</b>	<b>341</b>	<b>646</b>

### 5.3.2 Batch Operations

#### Activities for the Reporting Period

- Team coordinated with Analytics and DBA kicked off monthly analytics reports.
- Team coordinated with all track teams and Gainwell executed SSA COLA checklist on batch perf2.
- SSA COLA was scheduled to run on December 13<sup>th</sup>, 2025. Checklist was reviewed with Gainwell, AppDev, and other impacted teams.
- Due to SSA COLA activities, December 12<sup>th</sup> batch is planning to start early at 7PM instead of 8 PM.
- Team supported DB patching activities and priority release # 25.12.06 priority release activities
- Minimum wage COLA was executed on batch perf2 environment on December 1<sup>st</sup> 2025 and successfully executed on production on December 6<sup>th</sup>, 2025.
- Continued to review and approved 26.01 release and other priority release BSCRs and BPCRs
- Coordinating with Gainwell, DBA, DevOps to refresh the production data on batch performance environments.
- Processed Kern and Napa counties backlog paid warrant files.
- Reviewed November month batch SLA report.

#### Activities for the Next Reporting Period

- Planning to implement the 26.01 release BSCRs on batch perf2 environment.
- Implementing 2026 holiday and payroll calendar and batch 10-day cutoff calendar.
- Welfare Intercept System (WIS) sent incorrect data in last week's file. As a result, data must be cleaned, the batch job should be disabled, and coordination with the partner is required to obtain and process a new file.
- Coordinating with the AppDev and CDSS teams to clean up LA and SAC counties FFM abstracts. After that, team will process the corrected files. SCR# CA-296442 was created for tracking this effort.
- Planning to work on rerouting San Bernardino interface files. SCR# CA-295491 was created for tracking this effort.
- Continued to work on batch inventory to add county opt-in and opt-out information.
- Ongoing monitoring of BPCRs and BSCRs for the 25.1.XX and 26.01 releases.
- Continue tracking nightly and daytime batch job completion and failures.
- Planning to attend the weekly Consortium Tech Ops Meeting and provide batch updates

### 5.3.3 Production Performance

#### Production Batch Trends

The following figures present nightly batch completion and core batch jobs completion.

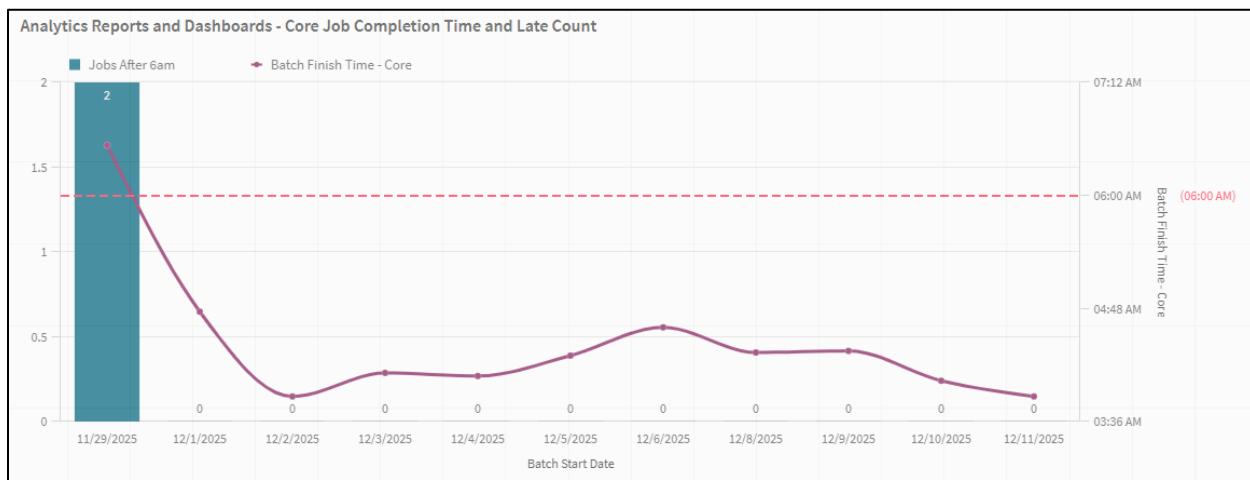


Figure 3: Analytics Reports and Dashboards – Monday – Saturday Nightly Batch Runs for the Status Reporting Period

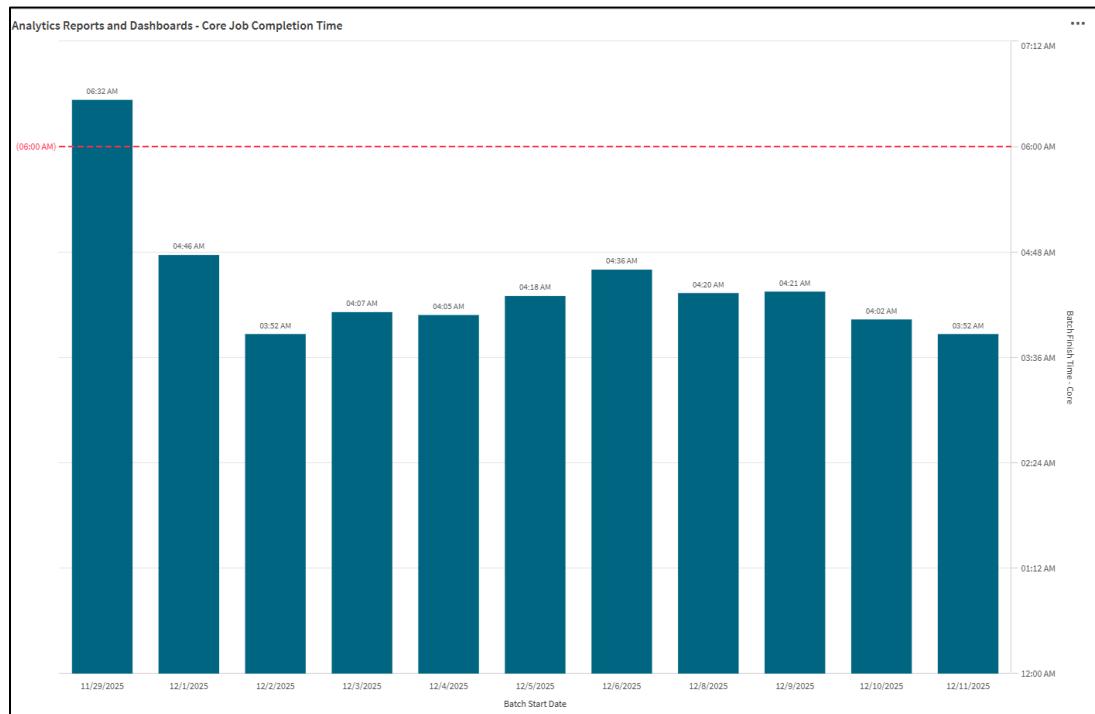


Figure 4: Analytics Reports and Dashboards – Core Job Completion Time and Late Count

### 5.3.4 DevOps and Database Application Support

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#### Activities for the Reporting Period

- **CI/CD Support:**
- **CARES Release:** Monitoring of builds and deployments for the CARES\_RWR branch.
- **25.12.21 Release:** Monitoring of builds and deployments for the 25.12.22 branch.
- **26.01 Baseline Release:** Proactive monitoring of builds and deployments for the 26.01 branch and the AT1 and UT1 environments.
- **26.03 Baseline Release:** Proactive monitoring of builds and deployments for the 26.03 branch and the AT2 and UT2 environments.
- **Database Application Support**
  - **Password Rotation:** The DBA team has completed password rotation activities for groups 3,4,5 (staging, training, county, production). Password rotation for groups 1 and 2 (development) are scheduled for the next two weekends.
  - **Release Support:** The DBA team is supporting manual deployment of DCRs for minimum wage and SSA COLA releases.
  - **Post 25.11 Database Refresh:** The BATPERF2 refresh activities are in progress. All other post 25.11 database refresh activities have been completed successfully.
  - **Production Monthly Refresh:** The DBA team collaborated with batch and analytics teams to successfully execute monthly database refresh on the following databases:
    - 12/1/2025: PRMRSAWS, GDSCDS2, STMTHRPT, PRMTSAWS
    - 12/7/2025: PRMRSAWS2 s
  - **Delphix Engine Upgrades:** The Infra DBA team is upgrading the Delphix engines as part of a change request. Once the upgrades are complete, the M&E DBA team will validate the Delphix engines by creating a database snapshot on each Delphix database.

#### Activities for the Next Reporting Period

- **Password Rotation:** The password rotation activities are scheduled for group 2 on 12/12 at 8:00 PM and for group 1 on 12/19 at 8:00 PM.
- **Database Build and Deployment Support:** The DBA team will continue supporting all database builds and deployments.
- **PERF CARES:** The DevOps and DBA team is working to get PERF updated with the CARES capability so that PERF testing can begin.
- **25.12.21 Release:** DBA team will be executing long running DCRs on 12/21/2025. Team will be performing PRTSAWS and PRTWDTIP DB refresh on Saturday, 12/20/2025 and once the build activities are completed, we will rollback PRTSAWS and PRTWDTIP.

### 5.3.5 Technical Architecture Application Support

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#### Activities for the Reporting Period

- **Summary and Assessment of the Existing and Target State Application Landscape:** On December 3, 2025, the team submitted team DDED for ME-D14. Began drafting

inputs for application evolution approach in support of DDEL ME-14 due in early 2026.

- **Draft DEL CalSAWS Annual Strategic Plan:** On December 10, the team received comments regarding DDEL Annual Strategic Plan and began work to address initial responses.

#### **Activities for the Next Reporting Period**

- **ME-D14:** During weeks of December 15 and December 22, the team will continue drafting inputs for application evolution approach in support of DDEL ME-14 due early 2026. Additionally, the team will respond to any comments received for DDED during the week of December 15.
- **Annual Strategic Plan:** The week of December 15, the team will work with Consortium CTO and to other stakeholders to address comments in support of the final submission Annual Strategic Plan deliverable on December 17, 2025.

### **5.3.6 Innovation**

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#### **Activities for the Reporting Period**

- Met with and presented an update on innovation to the Consortium leadership on December 09, 2025.
- Successfully transitioned tools created following successful PoCs to the development team to assist with design and test efforts.
- Continued efforts on the innovation Pilot and both PoCs the week of December 8, 2025 with support from Gainwell.
- Hosted the cross-vendor, weekly GenAI forum with AWS.
- Maintained the JIRA project portfolio as backlog for Innovation PoC ideas.
- Held bi-weekly M&E Innovation update on December 4, 2025.

#### **Activities for the Next Reporting Period**

- Complete drafting and internal reviews of ME-D15 M&E Approach to Automation, Artificial Intelligence and Machine Learning DDED on December 16, 2025
- Conclude the GenAI Pilot on December 17, 2025 and share results from the pilot with the broader community. Weekly survey findings and results of the POC will be shared with project sponsors and leadership.
- Will begin working on deploying Amazon Q more broadly and supporting the change management aspects of the rollout.
- Begin configuring Bedrock and related tools to explore Agentic GenAI capabilities and lay the foundation for the GenAI-enabled SDLC pipeline.
- Complete the retrospective for the PoC-1 completed last month on December 17, 2025.

### **5.3.7 Security Support**

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#### **Activities for the Reporting Period**

- **System Security Plan:** Reviewed and responded to comments from Consortium on 12/5 and received comments from Consortium on 12/12.

- **Operational Working Documents:** Group 2 OWD comment responses reviewed and approved by Consortium Security. Group 3 OWDs are pending review and comments from Consortium Security.
- **Application Security:** Completed all round 1 security scans for 26.01 on 12/12. Completed analysis of Pen Testing and initiated the remediation plan.
- **Security and Privacy SCR Review:** Completed 7 SCR/SIA reviews.

#### Activities for the Next Reporting Period

- **System Security Plan:** Continue working on review comments on control responses for ME-D17 deliverable submission on December 18, 2025.
- **Operational Working Documents:** Address Group 3 OWDs comments received from the Consortium review.
- **Application Security:** Continue working on the security defect remediation plan for the 26.01 release.
- **Security and Privacy SCR Review:** Continue to support security and privacy review against new SCRs.

#### 5.3.8 SIRFRA/SCERFRA Items

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##### Activities for the Reporting Period

- **Submitted SCERFRAs/SIRFRAs for Review:** SIRFRA 1454 – Adult Expansion Freeze Additional Outreach, SCERFRA 25-537 - Income and Eligibility Verification System (IEVS) Deceased Persons Match, SCERFRA 25-538 – Income and Eligibility Verification System (IEVS) Lottery Match, SIRFRA 4035 – Automation of New CalWORKs Stage One Child Care Post-Cash Aid Informing Notice, Recurring SIRFRA 1357 – CMS Monthly Unwinding Update Report – Previously Pending Renewals, SIRFRA Recurring SIRFRA 1402 – Va NorCal Veterans Medi-Cal Data, and SIRFRA 1457 – Expansion Freeze Messaging.
- **Participated in the HR 1 CalFresh Implementation County Operations Group Meeting:** On December 2, 2025, participated in the CDSS HR 1 CalFresh Implementation County Operations Group meeting with the Consortium, counties, and CWDA to discuss implementation of HR 1 and on strategies to improve accuracy.
- **Participated in the HR 1 ABAWD Automation Working Sessions:** On December 3 and 4, 2025, participated in the CalSAWS working sessions with the Consortium, CDSS, and CWDA to collaborate on system alignment with ABAWD policy.
- **Participated in the CalSAWS SCERFRA/SIRFRAs Weekly Status Review Meeting:** On December 4, and December 11, 2025, participated in the weekly SCERFRA/SIRFRA status review meeting with the Consortium, Gainwell, and Accenture.
- **Participated in the CalSAWS/CalFresh HR 1 Workgroup Meeting:** On December 9, 2025, participated in the CalSAWS/CalFresh HR 1 Workgroup weekly meeting with the Consortium, CDSS, CWDA, and Accenture to discuss CalFresh policy updates impacting HR 1 implementation efforts.
- **Participated in the HR 1 Advisory Group Meeting:** On December 9, 2025, participated in the HR 1 CalFresh Advisory Group meeting with the Consortium, CDSS, CWDA, counties, and stakeholders to discuss ongoing implementation of HR 1 CalFresh provisions.
- **Participated in the CalSAWS SIRFRA/SCERFRA/CRPC Meeting:** On December 10, 2025, participated in the CDSS' CalSAWS SIRFRA/SCERFRA/CRPC meeting with the Consortium, CDSS, Gainwell, and Accenture.

**Participated in the DHCS CalSAWS Touchpoint Meeting:** On December 10, 2025, participated in the bi-weekly DHCS CalSAWS Touchpoint meeting with the Consortium, DHCS, Gainwell, and Accenture

Table 13: Summary of SIRFRA/SCERFRA

STATUS	TOTAL
<b>New</b>	0
<b>Reopened</b>	0
<b>Assigned</b>	3
<b>Completed</b>	117
<b>Duplicate</b>	0
<b>In review</b>	0
<b>Withdrawn</b>	7
<b>Rejected</b>	3
<b>Pending Clarification</b>	0
<b>Ready for Review</b>	0
<b>TOTAL</b>	<b>129</b>

Note: Table displays SIRFRA (non-query, non-recurring)/SCERFRA requests from March 1, 2025 through the end of the reporting period.

Table 1413: List of SIRFRA/SCERFRA

ID	DESCRIPTION	STATUS	DU <sup>E</sup> DATE
CA-277105	Recurring SIRFRA 1374 - CMS Monthly Unwinding Update Report - Previously Pending Renewals	Completed	12/2/2025
CA-283491	Recurring SIRFRA 1402 – Va NorCal Veterans Medi-Cal Data	Completed	12/2/2025
CA-294681	SIRFRA 1454 – Adult Expansion Freeze Additional Outreach	Completed	12/4/2025
CA-296010	SCERFRA 25-537 - Income and Eligibility Verification System (IEVS) Deceased Persons Match	Completed	12/10/2025
CA-296056	SCERFRA 25-538 – Income and Eligibility Verification System (IEVS) Lottery Match	Completed	12/11/2025
CA-296068	SIRFRA 4035 - Automation of New CalWORKs Stage One Child Care Post-Cash Aid Informing Notice	Completed	12/12/2025
CA-295891	SIRFRA 4034 – CalSAWS Screens for Completing CalWORKs Deprivation Questions on SAWS 2 Plus	Assigned	12/19/2025
CA- 296318	SIRFRA 1457- Expansion Freeze Messaging	Assigned	12/22/2025
CA-296431	SIRFRA 4036 – CA 237 HA Detailed Reporting Logic	Assigned	12/29/2025

Note: Completed records (2+ weeks) from the table above have been removed.  
Additional details can be found in JIRA.

#### **Activities for the Next Reporting Period**

- **Submit SCERFRAs/SIRFRAs for Review:** Submit SIRFRA 4034 – CalSAWS Screens for Completing CalWORKs Deprivation Questions on SAWS 2 Plus, SIRFRA 4036 – CA 237 HA Detailed Reporting Logic, and SIRFRA 1457- Expansion Freeze Messaging.
- **Participate in the CalSAWS SCERFRA/SIRFRAs Weekly Status Review Meeting:** On December 18, 2025, participate in the weekly SCERFRA/SIRFRA status review meeting with the Consortium, Gainwell, and Accenture.
- **Participate in the CalSAWS/CalFresh HR 1 Workgroup Meeting:** On December 16 and 23, 2025, participate in the CalSAWS/CalFresh HR 1 Workgroup weekly meeting with the Consortium, CDSS, CWDA, and Accenture to discuss CalFresh policy updates impacting HR 1 implementation efforts.
- **Participate in the HR 1 Advisory Group Meeting:** On December 9, 2025, participate in the HR 1 CalFresh Advisory Group meeting with the Consortium, CDSS, CWDA, counties, and stakeholders to discuss ongoing implementation of HR 1 CalFresh provisions.
- **Participate in the Medi-Cal Immigration Focused County Workgroup:** On December 22, 2025, participate in DHCS' Medi-Cal Immigration Focused County Workgroup with the Consortium, CWDA, and counties to discuss implementation of state and federal policy impacting Medi-Cal for the immigrant population.
- **Participate in the CalSAWS SIRFRA/SCERFRA/CRPC Meeting:** On December 24, 2025, participate in the CDSS' CalSAWS SIRFRA/SCERFRA/CRPC meeting with the Consortium, CDSS, Gainwell, and Accenture.
- **Participate in the DHCS CalSAWS Touchpoint Meeting:** On December 24, 2025, participate in the bi-weekly DHCS CalSAWS Touchpoint meeting with the Consortium, DHCS, Gainwell, and Accenture

#### **5.3.9 County Purchase Orders (CPOs)**

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##### **Activities for the Reporting Period**

The following table outlines the current County Purchase Orders.

Table 1514: List of County Purchase Orders

JIRA ID	M&E County Purchase ID	Description	Internal Status	Date Requested	Date Submitted to CPMO	County Deadline
CA-57104	ME-LA-01-2025	GR Self Employment Expense Calculations	On Hold – LA County is evaluating whether an Amendment to County Ordinances is required	N/A	5/13/2025 5/08/2025 4/28/2025	8/29/2025
CA-281036	ME-LA-02-2025	General Relief Opportunities for Work (GROW) Program New Non-Compliance Reason Code	On Hold – LA County is evaluating whether an Amendment to County Ordinances is required	N/A	5/13/2025 5/08/2025 4/28/2025	7/25/2025
CA-293018	ME-LA-03-2025	Process Improvement Ideas for CalFresh Error Rate	CPO Signed (Fully Approved)	7/17/2025	8/28/2025 8/8/2025	9/30/2025
CA-293934	ME-SAC-01-2025	County Medically Indigent Services Program	On Hold	8/21/2025	Pending	10/24/2025
CA-263946	ME-SB-01-2025	Update San Bernardino County's Office Routing Rules for eApps	On Hold	On Hold	On Hold	On Hold
CA-285528/CA-276157	ME-SD-01-2025	San Diego County Opt in FC Placement Verification	CPO Signed (Fully Approved)	6/14/2025	7/22/2025 6/30/2025	8/31/2025
CA-266740	ME-SD-02-2025	Update GAGR Change Case Level to Individual Level for Ineligible Spouse	CPO Signed (Fully Approved)	8/1/2025	9/04/2025 8/28/2025 8/15/2025	10/10/2025
CA-294727 CA-294778	ME-SF-01-2025	SF GA/GR 2025 COLA and In-Kind Updates	Pending JPA Board Approval	9/30/2025	11/12/2025	11/21/2025
CA-263020	ME-SH-01-2025	GA-GR Automated Solution	CPO Signed (Fully Approved)	2/20/2025	3/5/2025	10/31/2025 9/30/2025
CA-295192	ME-FR-01-2025	PBDS Transition	Pending County Approval	9/30/2025	110/06/2025	11/26/2025
CA-295194	ME-LA-04-2025	PBDS Transition	Pending County Approval	10/03/2025	11/06/205	11/26/2025
CA-295195	ME-SD-03-2025	PBDS Transition	Pending County Approval	10/03/2025	11/06/205	11/26/2025
CA-273348	ME-SF-02-2025	Request Automated Functionality for GA/GR Intake Interview No-Shows	Pending County Approval	10/28/2025	Pending	TBD
CA-289282	ME-SF-03-2025	Update GA/GR Failure due to CW Time Limit	Pending County Approval	10/28/2025	Pending	TBD
CA-291726	ME-CC-01-2025	Work Registration-Conditionally Employable Request	In Draft	10/28/2025	Pending	TBD

CA-249943	ME-KR-01-2025	Opt In for GA/GR Automated Solution - Kern	In Draft	10/22/2025	Pending	TBD
CA-249967	ME-SJ-01-2025	Opt In for GA/GR Automated Solution - San Joaquin	In Draft	10/27/2025	Pending	TBD

### **Activities for the Next Reporting Period**

- 6 Continue CPO activities with analysis, submission, and approvals.
- 7 Summary of the Task

#### **7.1.1 Premise Items**

##### **Activities for the Reporting Period**

The following table outlines the additional premise items.

Table 1615: Premise Items

SCR	Premise Name	Status	Jira Phase	Planned Release
CA-295029	Online Help: Updates to OLH for ACWDL 25-13: Medi-Cal Adult Expansion Freeze CA-291142	On-Time	System Test	26.01
CA-295027	H. R. 1 ACL 25-50 Update CF 377.11E	On-Time	New	26.05
CA-294660	H. R. 1 ACL 25-68 Add Energy Assistance Payments Made Under State Law Income Type	On-Time	System Test	26.01
CA-294575	ACL 25-50 H.R. 1 Changes to ABAWD Exemptions and Expiration of Statewide Waiver	On-Time	Design in Progress	26.05
CA-294365	Online Help: Update Issuance Detail OLH page- CA-292335	On-Time	In Production	25.11
CA-293598	Medi-Cal Expansion Freeze Notices Update from Full Scope to Full Scope Without Dental	On-Time	New	26.05
CA-293533	Auto update addresses from Return Mail verified source	On-Time	Design in Progress	26.05
CA-293524	Create CalSAWS Auditor Access Profile for DHCS External Auditors	On-Time	Design in Progress	26.05
CA-293332	Phase 2 - Automated Processing of Payment Verification System-Batch EDBC	On-Time	In Development	26.03
CA-292967	CalHEERS Interface Testing Support R26.2	On-Time	System Test	26.02
CA-292503	ACL 25-01 DCR to Issue Minimum Nutrition Benefits and Generate CF 378A	On-Time	System Test	25.11
CA-292335	SB 600 - ACL 25-01 - CalFresh Minimum Benefit Adequacy Act of 2023	On-Time	In Production	25.11
CA-291366	H.R. 1 - ACL 25-74 CF 886 to Inform CalFresh Households About Their Work Registrant and ABAWD Status	On-Time	Approved	26.05
CA-291144	ACWDL 25-14: Reinstatement of Asset Limit Test for Non-MAGI Medi-Cal	On-Time	System Test	25.11
CA-291142	ACWDL 25-13: Medi-Cal Adult Expansion Freeze for 19 and Older without Satisfactory Immigration Status	On-Time	System Test	25.11
CA-290537	Add California Residency Verification	On-Time	System Test	26.02
CA-290532	Update CF 377.10 in Threshold languages for both NOAs and Forms	On-Time	Pending Approval	26.03
CA-290526	RMP Mid-Period Indicator Change Updates	On-Time	Approved	26.03
CA-290336	Reduction of the Refugee Medical Assistance Period and Termination of Categorical Parole Programs	On-Time	New	26.05
CA-289103	ACWDL 5-2-2025 - Update RCA and TCVAP Cash Assistance Time on Aid from 12 Months to 4 Months	On-Time	System Test	26.01
CA-288946	Fiscal Updates for ACL 24-74 Cal-Learn SB 521	On-Time	In Development	26.03

CA-286680	Online Help: Update JA Restaurant Meals Program (RMP) CA-219304 and CA-290526	On-Time	Approved	26.03
CA-286482	Add CF 303 in Thai	On-Time	New	26.05
CA-285230	Develop CARES-FCED OCM Plan	On-Time	Design in Progress	26.01
CA-284705	CalWORKs Add Additional NOAs for Non-Compliance Page	On-Time	New	26.05
CA-284174	Phase I - Automated Processing of Payment Verification System Abstract Data	On-Time	In Development	26.03
CA-283783	Update to the Living Arrangements page and the EW32 Transaction	On-Time	System Test	26.01
CA-268498	ACL 23-78 - Add Trigger Condition to Pregnancy Special Needs (PSN) NOAs	On-Time	System Test	26.01
CA-265635	ACL 23-29 NEW POLICY REFERRING FAMILIES W/ A CHILD IN FOSTER CARE TO CHILD SUPPORT AGENCIES	On-Time	Design in Progress	26.05
CA-265363	Add Additional Forms to the TNB RE Packet	On-Time	New	26.05
CA-260566	CCPU dues deductions from child care payments reports	On-Time	Design in Progress	26.05
CA-246737	ACL 21-45EII - Revised M40-107I 60th Month On Aid notice	On-Time	System Test	26.01
CA-237040	ACL 21-140 - Update CalWORKs Pregnancy Verification and PSN Rules	On-Time	System Test	26.01
CA-234917	ACL 21-110 Add CF 377.9 CalFresh Supplement NOA	On-Time	In Development	26.03
CA-233675	ACL 21-103 - Add 9Y Aid Code for child in treatment facility with parent	On-Time	Ready for Committee	26.03

#### Activities for the Next Reporting Period

- Continue premise items activities with analysis, submission, and approvals.

## 7.2 Deviation from Plan/Adjustments

None to note for the reporting period.