

CalSAWS | Minutes

Meeting: Project Steering Committee Meeting
Location: CalSAWS 11971 Foundation Place, 3rd Floor, Gold River, CA 95670
Date: Thursday, November 20, 2025
Time: 9:00 a.m.
Present: In Person: Clarisa Simon, Region 1 – Member; Lynn Perez, Region 1 – Member; and Eduardo Amenityro, Region 2 – Member
Zoom: Rachel Ebel-Elliot, Region 3 – Member; Jaime Duncan, Region 5 – Member; Sandra Bowlan, Region 5 – Member; Alberto Banuelos, Region 5 – Co-Chair; Del Benavides, Region 6 – Member; Shawn Amiel, Region 6 – Member; Olga Vicuna, Region 6 – Member
Absent: Cesilia Leon, Region 4 – Member; and Kristine Maxwell, Region 4 – Member
Facilitator: Julia Erdkamp, CalSAWS Executive Director

Topic

1. Call Meeting to Order

Summary: Co-Chair, Sandra Bowlan, called the meeting to order at 9:00 a.m.

2. Confirmation of Quorum and Agenda Review

Summary: Co-Chair, Sandra Bowlan, confirmed quorum of the PSC and gave a brief overview of the agenda topics.

3. Public Comment: Public opportunity to speak on any item NOT on the Agenda. Public comments are limited to no more than three minutes per speaker, except that a speaker using a translator shall be allowed up to six minutes.

Summary: None

Action Items

4. Approval of the Minutes and review of the Action Items from the October 16, 2025 PSC Meeting.

Action Items from previous meetings:

Action item 1 – None

Summary: The Consortium is seeking approval of the Minutes and review of the Action Items from the September 18, 2025 PSC Meeting.

Motion to approve was made by Co-Chair, Alberto Banuelos.
Motion was seconded by Member Rachel Ebel-Elliot.

Topic

Member, Clarisa Simon, voted to approve.
Member, Lynn Perez, voted to approve.
Member, Eduardo Ameneiro, voted to approve.
Member, Jaime Duncan, voted to approve.
Co-Chair, Sandra Bowlan, voted to approve.
Member, Del Benavides, voted to approve.
Member, Shawn Amiel, voted to approve.
Alternate Member, Sandra Luscombe, voted to approve.
Members, Cesilia Leon and Kristine Maxwell, were absent from vote.
The motion passed.

Informational Items

5. H.R. 1 Updates

- SUAS
- Workgroups Updates

Summary: Michele Peterson, Julia Erdkamp, Roger Perez, and Jerry Nielson provided updates on H.R. 1.

*Action item – Schedule training session for ABAWD once updates are made.

Confirm AdHoc queries include descriptions.

*Public comment made by Kevin Aslanian.

6. Release & Policy Updates

- 25.11 & 26.01 Releases

Summary: Michele Peterson and Karen Rapponotti provided updates on Release & Policy.

7. BenefitsCal Update

- BenefitsCal Workgroup Plan
- Upcoming Enhancements

Summary: Frederick Gains, Onur Senman, and Mufaddal Tinmaker provided an update on BenefitsCal.

*Public comment made by Heather's iPhone.

8. Collaboration Model Update

Summary: Ashley Arnold provided an update on Collaboration Model.

9. CalSAWS Learning Exchange

Topic

Summary: Nichole Nava provided an overview of CalSAWS Learning Exchange.

10. Transition Update

Summary: Rajesh Tahaliyani provided an update on Transition.

11. Quarterly Performance Trends

Summary: Lisa Salas, Dawn Wilder, Sara Kiewiet, and Michael Green provided an overview of Monthly Performance Trends.

12. State Partners Updates

- OTSI
- CDSS
- DHCS

Summary: Patrice Yang provided an update for OTSI. Martha Ezparza and Emily Caruso provided an update for CDSS. Katie Mead provided an update for DHCS.

13. Adjourn Meeting

Summary: Co-Chair, Sandra Bowlan, adjourned the meeting at 10:13 a.m.

Follow Up

#	Action Item	Who	Due
1	Schedule training session for ABAWD once updates are made.	Michele Peterson Customer Engagement	TBD
2	Confirm AdHoc queries include descriptions.	Jerry Nielson	February 2026

Next Meeting

In-Person/Zoom
Thursday, February 19, 2026
9:00 a.m. – 11:30 a.m.
CalSAWS Gold River
11971 Foundation Place, 3rd Floor
Gold River, CA 95670