

CalSAWS | Minutes

Meeting: Project Steering Committee Meeting
Location: CalSAWS 11971 Foundation Place, 3rd Floor, Gold River, CA 95670
Date: Thursday, February 19, 2026
Time: 9:00 a.m.
Present: In Person: Eduardo Ameneiro, Region 2 - Member
Zoom: Clarisa Simon, Region 1 – Member; Rachel Ebel-Elliot, Region 3 – Member; Cesilia Leon, Region 4 – Member; Maria Gardner, Region 5 – Alternate Member; Sandra Bowlan, Region 5 – Member; Del Benavides, Region 6 – Member; Shawn Amiel, Region 6 – Member; Olga Vicuna, Region 6 - Member
Absent: Lynn Perez, Region 1 – Member; Kristine Maxwell, Region 4 – Member; Alberto Banuelos, Region 5 – Co-Chair
Facilitator: Julia Erdkamp, CalSAWS Executive Director

Topic

1. Call Meeting to Order

Summary: Co-Chair, Sandra Bowlan, called the meeting to order at 9:01 a.m.

2. Confirmation of Quorum and Agenda Review

Summary: Co-Chair, Sandra Bowlan, confirmed quorum of the PSC and gave a brief overview of the agenda topics.

3. Public Comment: Public opportunity to speak on any item NOT on the Agenda. Public comments are limited to no more than three minutes per speaker, except that a speaker using a translator shall be allowed up to six minutes.

Summary: None

Action Items

4. Approval of the Minutes and review of the Action Items from the November 20, 2025 PSC Meeting.

Action Items from previous meetings:

Action item 1 – ABAWD: Open – Updates will be shared at the March 2026 PSC Meeting.

Action item 2 – ADHOC: Closed

Summary: The Consortium is seeking approval of the Minutes and review of the Action Items from the November 20, 2025 PSC Meeting.

Motion to approve was made by Member Rachel Ebel-Elliot.

Topic

Motion was seconded by member Shawn Amiel.
Member, Eduardo Amenyro, voted to approve.
Member, Cesilia Leon, voted to approve.
Alternate Member, Maria Gardner, voted to approve.
Co-Chair, Sandra Bowlan, voted to approve.
Member, Del Benavides, voted to approve.
Member, Olga Vicuna, voted to approve.
Member, Clarisa Simon was not eligible to vote.
Members, Lynn Perez, Kristine Maxwell, and Alberto Banuelos, were absent from vote.
Vote was taken by roll call and the Motion passed.

Informational Items

5. HR-1 and Policy & Release Update

- Policy and Release Update
- HR1 Workgroup Update

Summary: Sharon Teramura and Roger Perez provided an update on HR-1 and Policy & Release.

*Public comments made by Jennifer Tracy and Kevin Aslanian.

6. Workload Management Updates

- Organizational Change Management (OCM) Introduction

Summary: Roger Perez and Allison Wolfarth provided updates on Workload Management.

*Public comments made by Kevin Aslanian.

7. BenefitsCal Update

- Workgroup Updates
- 2025 Key Metrics

Summary: Frederick Gains and Onur Senman provided an update on BenefitsCal.

*Action item

Include slide showing corresponding HR 1 updates for BenefitsCal that correspond to core CalSAWS updates.

Share outside benchmarks for self-service site adoption rates.

Share number of documents that were actually retried for upload.

*Public comment made by Jennifer Tracy.

Topic

8. Collaboration Model – Advisory Group Recommendations

Summary: Ashley Arnold provided an overview on Collaboration Model – Advisory Group Recommendations.

*Public comment made by Jennifer Tracy.

9. GenAI Call Summarization Update

Summary: Dawn Wilder provided an update on GenAI Call Summarization.

*Public comment made by Kevin Aslanian.

10. CalSAWS Learning Exchange

Summary: Peggy Macias provided an overview on CalSAWS Learning Exchange.

11. Transition Update

Summary: Lisa Salas and Rajesh Tahaliyani provided an update on Transition.

*Public comment made by Jennifer Tracy.

12. Quarterly Performance Trends

Summary: Dawn Wilder and Rajesh Tahaliyani provided an overview on Quarterly Performance Trends

13. State Partners Updates

- OTSI
- CDSS
- DHCS

Summary: Patrice Yang provided an update for OTSI. Cecilia Rolon noted that CDSS had no updates to provide. Theresa Hasbrouck provided an update for DHCS.

14. Adjourn Meeting

Summary: Co-Chair, Irene Huizar, adjourned the meeting at 10:57 a.m.

Follow Up

#	Action Item	Who	Due	Status
1	Schedule training session for ABAWD once updates are made.	Michele Peterson Customer Engagement	TBD	Open
2	Confirm AdHoc queries include descriptions.	Jerry Nielson	February 2026	Closed
3	Show chart that lists equivalent enhancements for CalSAWS to BenefitsCal. Include slide showing corresponding HR 1 updates for BenefitsCal that correspond to core CalSAWS updates. Julia to share outside benchmarks for self-service site adoption rates. Share number of documents that were actually retried for upload.	Onur Senman Fred Gains Julia Erdkamp	April 2026	Open

Next Meeting

In-Person/Zoom

Thursday, March 19, 2026

9:00 a.m. – 11:30 p.m.

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Gold River, CA 95670