CalSAWS | Minutes

Meeting:	JPA Board of Directors
Location:	Library Galleria 828 I Street, Sacramento, CA 95814
Date:	Friday, February 20, 2026
Time:	1:00 p.m.
Present:	In person: Brandon Hansard, State Ex-Officio – Member; Marla Stuart, Region 1 – Vice Chair; Roderick Franks, Region 1 – Member; Ethan Dye, Region 2 – Alternate Member; Bekkie Emery, Region 3 – Alternate Member; Chris Woods, Region 4 – Member; Francena Martinez, Region 4 – Member; Kristin Stranger, Region 6 – Member; and Michael Sylvester, Region 6 – Chair
	Zoom: James Locurto, Region 5 – Member; Roger Robinson, Region 5 – Member; Veronica Rodriguez, Region 5 – Member; and Rogelio Tapia, Region 6 – Member
Absent:	
Facilitator:	Julia Erdkamp, CalSAWS Executive Director

Topic

1. Call Meeting to Order

Summary: Chair, Michael Sylvester, called the meeting to order at 1:00 p.m.

2. Confirmation of Quorum and Agenda Review

Summary: Chair, Michael Sylvester, confirmed quorum of the Board and gave a brief overview of the agenda topics.

3. Public Comment: Public opportunity to speak on any item NOT on the Agenda. Public comments are limited to no more than three minutes per speaker, except that a speaker using a translator shall be allowed up to six minutes.

Summary: None

Action Items

4. Approval of Deloitte M&E Change Order 5, Gainwell Infrastructure Change Order 5, and ClearBest Work Order 9 which include services for Analytics design and development and related infrastructure and quality assurance.

Summary: The Consortium is seeking Board approval of Deloitte M&E Change Order 5, Gainwell Infrastructure Change Order 5, and ClearBest Work Order 9 which include services for Analytics design and development and related infrastructure and quality assurance.

Motion to Approve was made by Vice-Chair, Marla Stuart.

Motion was seconded by Member, Roderick Franks.
Alternate Member, Ethan Dye, voted to approve.
Alternate Member, Bekkie Emery, voted to approve.
Member, Chris Woods, voted to approve.
Member, Francena Martinez, voted to approve.
Member, James Locurto, voted to approve.
Member, Roger Robinson, voted to approve.
Member, Kristin Stranger, voted to approve.
Chair, Michael Sylvester, voted to approve.
Member, Rogelio Tapia, abstained.
Member, Veronica Rodriguez, was absent from vote.
Vote was taken via roll call and the Motion passed.

5. **Approval of Consent Items:**

   a. **Approval of the Minutes and review of the Action Items from the January 29, 2026, joint meeting of the JPA Member Representatives and Board of Directors.**

   b. **Approval of FCED Governance Member, Rogelio Tapia.**

   c. **Approval of Deloitte M&E Change Order 6, which includes three (3) Premise items, additional M&E hours, and three (3) County Purchases.**

   d. **Approval of Gainwell Infrastructure Change Order 6, which includes Contact Center Enhancements.**

   e. **Approval of Gainwell Infrastructure Change Order 7, which includes Technology Upgrades and Enhancements.**

   f. **Approval of Deloitte Portal/Mobile Change Order 11, which exercises an extension of the Agreement for the remaining two (2) optional months through May 31, 2026.**

   g. **Approval of Deloitte Portal/Mobile Work Order 21, which includes three (3) premise items.**

   h. **Approval of ClearBest Work Order 10, which includes quality assurance services related to four (4) premise items.**

   i. **Approval of Gainwell Central Print Change Order 5, which includes print services related to seven (7) premise items.**

Summary: The Consortium is seeking Board approval of the Consent Items.

*Action item – Provide monthly status updates to the Board regarding the Analytics project.

*Action item – Provide monthly status updates to the Board regarding the Infrastructure updates.

Motion to Approve was made by Alternate Member, Ethan Dye.
Motion was seconded by Member, Kristen Stranger.
Vice-Chair, Marla Stuart, voted to approve.
Member, Roderick Franks, voted to approve.
Alternate Member, Bekkie Emery, voted to approve.
Member, Chris Woods, voted to approve.
Member, Francena Martinez, voted to approve.
Member, James Locurto, voted to approve.
Member, Roger Robinson, voted to approve.

Topic

Member, Veronica Rodriguez, voted to approve.
Chair, Michael Sylvester, voted to approve.
Member, Rogelio Tapia, abstained.
Member, Veronica Rodriguez, was absent from vote.
Vote was taken via roll call and the Motion passed.

Informational Items

6. **Project Management Office (PMO) Update**
   - **Quarterly Fiscal Report**
   - **Procurements Update**

   Summary: Holly Murphy provided an update on Project Management Office (PMO).

7. **Modernization Efforts**
   - **Data & Analytics**
   - **IAM Modernization**

   Summary: Rajesh Tahaliyani and Dawn Wilder provided an overview on Modernization Efforts.

8. **HR-1 and Policy & Release Update**

   Summary: Sharon Teramura and Roger Perez provided an update on HR-1 and Policy & Release Update.

   *Public comment made by Albert Banuelos.

9. **Workload Management**
   - **Organizational Change Management (OCM) Introduction**

   Summary: Roger Perez and Allison Wolfarth provided an overview on Workload Management.

   *Action item – Provide an overview of the Workload Management functionality including who has access to it and include details of the intake process.

10. **Collaboration Model – Advisory Group Recommendation**

    Summary: Agenda item was deferred to March 2026 JPA Meeting.

CLOSED SESSION

Topic

11. **PUBLIC EMPLOYEE PERFORMANCE EVALUATION – Executive Director (Gov. Code §§ 54954.5(e), 54957(b)(1).)**

RECONVENE OPEN SESSION

12. **Announcement of action taken during Closed Session, if any.**

Summary: Nothing to report.

*Public comment made by Jennifer Tracy.

13. **Adjourn Meeting**

Summary: JPA Board Vice-Chair Marla Stuart adjourned the meeting at 3:23 p.m.

Follow Up

#	Action Item	Who	Due	Status
1	Provide a quarterly update on recruitment with the Fiscal Report.	Holly Murphy	May 2026	Ongoing
2	Present defect statistics for Onshore vs. Offshore work beginning in May and quarterly thereafter.	Vendor Directors	May 2026	Ongoing
3	Provide CalSAWS System stability, tickets, and defect stats routinely, including Hyland SLAs.	Lisa Salas Rajesh Tahaliyani Dawn Wilder Hyland	May 2026	Ongoing
4	Meet with Marla Stuart to discuss specific reports that are needed.	Rajesh Tahaliyani	ASAP	Closed
5	Present draft reports for review prior to finalizing.	Jerry Nielson	ASAP	Open
6	Consider outside entities that counties are utilizing for certain reports (i.e., Exemplar) and	Jerry Nielson	ASAP	Closed

#	Action Item	Who	Due	Status
	evaluate bringing those in-house and scaling them for all counties.	Sandeep Aji		
7	Evaluate current timeline for analytics implementation to see if it can be accelerated.	Jerry Nielson Sandeep Aji	ASAP	Open
8	Provide the Board an overview of the impacts on the counties that do not have the data lake.	Jerry Nielson Sandeep Aji	ASAP	Closed
9	Plan analytics demonstration sessions for directors and look into partnering with CWDA.	Jerry Nielson Sandeep Aji	ASAP	Open
10	Provide monthly status updates to the Board regarding the Analytics project.	Rajesh Tahaliyani	March 2026	Open
11	Provide monthly status updates to the Board regarding the Infrastructure updates.	Dawn Wilder	March 2026	Open
12	Provide an overview of the Workload Management functionality including who has access to it and include details of the intake process.	Roger Perez Allison Wolfarth	March 2026	Open

Next Meeting
In-Person/Zoom
Friday, March 13, 2026
1:00 p.m. – 3:00 p.m.
Library Galleria
828 I Street
Sacramento, CA 95814