

CalSAWS

California Statewide Automated Welfare System



Bi-Weekly Status Report

CalSAWS BenefitsCal M&O Transition-In Bi-Weekly Status Report

Reporting Period: February 2, 2026 – February 8, 2026

Table of Contents

1 EXECUTIVE SUMMARY	2
1.1 Highlights of the Reporting Period.....	2
2 TRANSITION-IN	2
2.1 Tasks Completed from the Reporting Period.....	2
2.2 Tasks Due for the Next Reporting Period.....	3
2.3 Transition-In Work Plan.....	3
2.3.1 Areas in the Work Plan Which Require Attention (Behind Schedule)	3
2.3.2 Critical Path Analysis.....	3
2.3.3 Schedule Issues and Risks	3
2.3.4 Other Areas Requiring Discussion.....	3
3 MANAGEMENT (PMO)	4
3.1 Tasks Completed from the Reporting Period.....	4
3.2 Tasks Due for the Next Reporting Period.....	5
3.3 Areas in the Work Plan Which Require Attention (Behind Schedule)	5
3.4 Critical Path Analysis.....	5
3.5 Schedule Issues and Risks.....	5
3.6 Other Areas Requiring Discussion	5

TABLE OF TABLES

Table 1: Bi-Weekly Status Agenda Topics	2
Table 2: Deliverable Summary from the Reporting Period	4
Table 3: Deliverable Summary for the Next Reporting Period.....	5

Bi-Weekly Status – BenefitsCal M&O Transition-In

1 EXECUTIVE SUMMARY

1.1 Highlights of the Reporting Period

Table 1: Bi-Weekly Status Agenda Topics

STATUS REPORT SECTION	STATUS AGENDA TOPIC
Management (PMO)	<ul style="list-style-type: none">▪ The JPA Board of Directors approved and executed the Accenture BenefitsCal Agreement on January 29, 2026▪ Commenced project on February 2, 2026▪ Prepared for All-Staff meeting scheduled for February 11, 2026▪ Onboarded 24 of the planned 24 resources▪ Submitted three Final Deliverable Expectation Documents (FDEDs) for Consortium approval
Transition-In	<ul style="list-style-type: none">▪ Prepared BenefitsCal Kickoff meeting for February 10, 2026 and February 11, 2026▪ Completed the BenefitsCal Transition Dashboard for Knowledge Transfer (KT) reporting▪ Submitted 74 document requests▪ Submitted 8 technology and tools related requests
All Teams	<ul style="list-style-type: none">▪ Reviewed existing documentation▪ Began drafting KT topics for February KT sessions

2 TRANSITION-IN

2.1 Tasks Completed from the Reporting Period

- **BenefitsCal Kickoff:**
 - Prepared for BenefitsCal Kickoff meetings
 - ✦ Scheduled BenefitsCal Kickoff with Project team members for February 10, 2026 and February 11, 2026
 - ✦ Submitted slides for the All-Staff presentation and attended All-Staff presentation walkthrough on February 6, 2026
 - Scheduled weekly BenefitsCal Transition meeting series
- **Planning and Reporting:**
 - Completed the BenefitsCal Transition Dashboard; shared with Consortium team on January 21, 2026
 - Submitted 74 document requests to Consortium
 - Submitted 8 technology access type requests to Consortium
 - Created 62 KT sessions with 16 in February and 46 in March across all workstreams

- Received access to UAT1 and UAT2 environments from Consortium BenefitsCal team on February 6, 2026
- Began preparation for “Day in the Life of Knowledge Transition” orientation for Accenture KT recipients
- Reviewed documentation and began developing KT sessions and agendas
- Attended BenefitsCal meetings (CalSAWS Self-Service Portal Committee meeting, Truv Workgroup Pre-Meet, etc.) for understanding of current and upcoming SCRs

2.2 Tasks Due for the Next Reporting Period

- **BenefitsCal Kickoff:**
 - Conduct BenefitsCal Kickoff for Project team members on February 10, 2026 and February 11, 2026
 - Present BenefitsCal Kickoff at All-Staff meeting on February 10, 2026
- **Planning and Reporting:**
 - There are 31 out of 74 document requests for the Consortium and/or Deloitte team coming due on February 9, 2026
 - There are eight technology access type requests for Deloitte coming due during the next reporting period
 - Submit RITMs to obtain read only access to bitbucket, JIRA, ServiceNow, etc. upon coordination with incumbent team
 - Provide KT topics to Consortium and Deloitte for scheduling KT session requests for first KT sessions to commence in February 2026 and March 2026
 - Conduct “Day In the Life of Knowledge Transition” orientation for Accenture KT recipients

2.3 Transition-In Work Plan

2.3.1 Areas in the Work Plan Which Require Attention (Behind Schedule)

- None for this reporting period

2.3.2 Critical Path Analysis

- None for this reporting period

2.3.3 Schedule Issues and Risks

- None for this reporting period

2.3.4 Other Areas Requiring Discussion

- None for this reporting period

3 MANAGEMENT (PMO)

3.1 Tasks Completed from the Reporting Period

- The JPA Board of Directors approved and executed the Accenture BenefitsCal Agreement on January 29, 2026
- Commenced project on February 2, 2026
- Reviewed BenefitsCal Transition-In risks with Consortium, Deloitte, and the QA team on February 4, 2026 in preparation for the February Risk Management Group (RMG) meeting
- **Mobilization Activities:**
 - Onboarded 24 of the planned 24 resources
 - ✦ Of the 24 resources, 23 have received CalSAWS accounts and 21 have received CalSAWS laptops from the Technical Support team
 - ✦ Requested access badges for 18 staff of which 15 have been activated
 - Awaiting completion of new Accenture PMO inbox, CalSAWS Accenture SharePoint, and BenefitsCal distribution lists
 - Awaiting documentation on Amazon Web Services (AWS) workspaces information from Deloitte to submit change tickets for AWS workspaces that need to be created for offshore staff
 - Created the first BenefitsCal Maintenance and Operations (M&O) Bi-Weekly Status Report
- **KT Planning (Management):**
 - Began reviewing existing documents related to the Project Control Document (PCD) included in the Deloitte M&O Plan
 - Drafted KT topics for February and March 2026
- Deliverables from the reporting period:

Table 2: Deliverable Summary from the Reporting Period

DEL #	DELIVERABLE NAME	STATUS
BC-D01	BenefitsCal Transition-In Master Plan	<ul style="list-style-type: none"> ● Submitted Final Deliverable Expectation Document (FDED) for approval ● Continued drafting Draft Deliverable (DDEL)
BC-D03	BenefitsCal Transition-In Work Schedule	<ul style="list-style-type: none"> ● Submitted FDED for approval ● Continued drafting DDEL
BC-D04	BenefitsCal Transition-In Test and Validation Plan	<ul style="list-style-type: none"> ● Submitted FDED for approval ● Continued drafting DDEL

3.2 Tasks Due for the Next Reporting Period

- **Mobilization Activities:**
 - Continue onboarding activities
 - Continue working with the Technical Support team on completing technical enablement activities
- **KT Planning (Management):**
 - Continue to review existing documents
 - Draft agendas for KT sessions planned in February 2026
- Deliverables for the next reporting period:

Table 3: Deliverable Summary for the Next Reporting Period

DEL #	DELIVERABLE NAME	STATUS
BC-D01	BenefitsCal Transition-In Master Plan	<ul style="list-style-type: none">• Receive FDED approval• Submit DDEL on February 16, 2026
BC-D03	BenefitsCal Transition-In Work Schedule	<ul style="list-style-type: none">• Receive FDED approval• Submit DDEL on February 16, 2026
BC-D04	BenefitsCal Transition-In Test and Validation Plan	<ul style="list-style-type: none">• Receive FDED approval• Submit DDEL on March 2, 2026

3.3 Areas in the Work Plan Which Require Attention (Behind Schedule)

- None for this reporting period

3.4 Critical Path Analysis

- None for this reporting period

3.5 Schedule Issues and Risks

- None for this reporting period

3.6 Other Areas Requiring Discussion

- None for this reporting period