

CalSAWS

California Statewide Automated Welfare System



Bi-Weekly Status Report

CalSAWS BenefitsCal M&O Transition-In Bi-Weekly Status Report

Reporting Period: February 9, 2026 – February 22, 2026

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Bi-Weekly Status – BenefitsCal M&O Transition-In

1 EXECUTIVE SUMMARY

1.1 Highlights of the Reporting Period

Table 1: Bi-Weekly Status Agenda Topics

STATUS REPORT SECTION	STATUS AGENDA TOPIC
Management (PMO)	<ul style="list-style-type: none"> ▪ Presented BenefitsCal Kickoff at All Staff meeting on February 11, 2026 ▪ Completed onboarding for 26 resources ahead of planned 24 resources ▪ Received Consortium approval on three Final Deliverable Expectation Documents (FDEDs) on February 18, 2026 ▪ Submitted two Draft Deliverables (DDELS) to the Consortium for review on February 16, 2026; conducted Deliverable walkthrough on February 20, 2026
Transition-In	<ul style="list-style-type: none"> ▪ Conducted BenefitsCal Transition-In Kickoff meetings on February 10, 2026 and February 11, 2026 ▪ Received 50 out of the 105 document requests ▪ Received four out of eight technology and tools-related requests ▪ Conducted five KT sessions the week of February 16, 2026
All Teams	<ul style="list-style-type: none"> ▪ Continued reviewing existing documentation ▪ Continued drafting KT topics for February and March KT sessions ▪ Created 85 KT sessions with 23 requested for February, 55 in March, and three in April

2 TRANSITION-IN

2.1 Tasks Completed from the Reporting Period

- **BenefitsCal Kickoff:**
 - Prepared for and conducted BenefitsCal Kickoff meetings
 - ✦ Conducted BenefitsCal Transition-In Kickoff meetings with Project team members on February 10, 2026, and February 11, 2026
 - ✦ Introduced Accenture BenefitsCal Transition-In at the All-Staff meeting on February 11, 2026
 - Scheduled daily BenefitsCal Transition standup meeting series. Commenced first BenefitsCal Transition standup meeting on February 19, 2026.

- **Planning and Reporting:**

- **Document Requests:**

- ✘ Received 50 out of 105 documents requested (48% complete)
 - ✘ The following table outlines the documents requested for the target week and the documents received to date:

Date	Requested Count	Received Count	Overdue Count	% Received
2/1 - 2/15	32	22	10	69%
2/16 - 2/20	2	-	2	0%
2/23 - 2/27	63	27	-	43%
3/2 - 3/6	-	-	-	0%
3/9 - 3/13	6	1	-	17%
3/16 - 3/20	-	-	-	0%
3/23 - 3/27	-	-	-	0%
3/30 - 4/3	-	-	-	0%
4/6 - 4/10	-	-	-	0%
Not Dated	2	-	-	0%
Total	105	50	12	48%

Figure 1: BenefitsCal Transition-In Document Requests Status Table

- **Technology Enablement (Action Items):**

- ✘ Four technology access requests remain open, including BenefitsCal Bitbucket access, Single Sign-On (SSO) account read-only access, security folder access, and database read-only access
 - ✘ Deloitte team is in the process of providing an export copy of the BenefitsCal code in parallel to providing access request to the BenefitsCal Bitbucket. Submitted Request Item (RITM) for BenefitsCal Bitbucket for a select number of Accenture team members (4) needing access for transition activities, which remains open.
 - ✘ Submitted RITM for new ServiceNow BenefitsCal Accenture group creation, which has been completed and seven team members have been enabled with fulfiller license access to ServiceNow
 - ✘ Submitted RITM for read-only access accounts to BenefitsCal Jira, which has been completed and ten team members have been enabled with access

- **Knowledge Transfer:**

- Accenture has requested a total of 85 Knowledge Transfer (KT) sessions and Deloitte has provided 46 available dates for these sessions
 - Conducted four KT sessions with Deloitte and one KT session with Consortium during the week of February 16, 2026
 - Completed five out of 85 KT sessions to date

- The following graph illustrates the number of knowledge transfer (KT) sessions requested by Accenture on a weekly basis and the corresponding KT sessions date provided by Deloitte for the respective weeks:

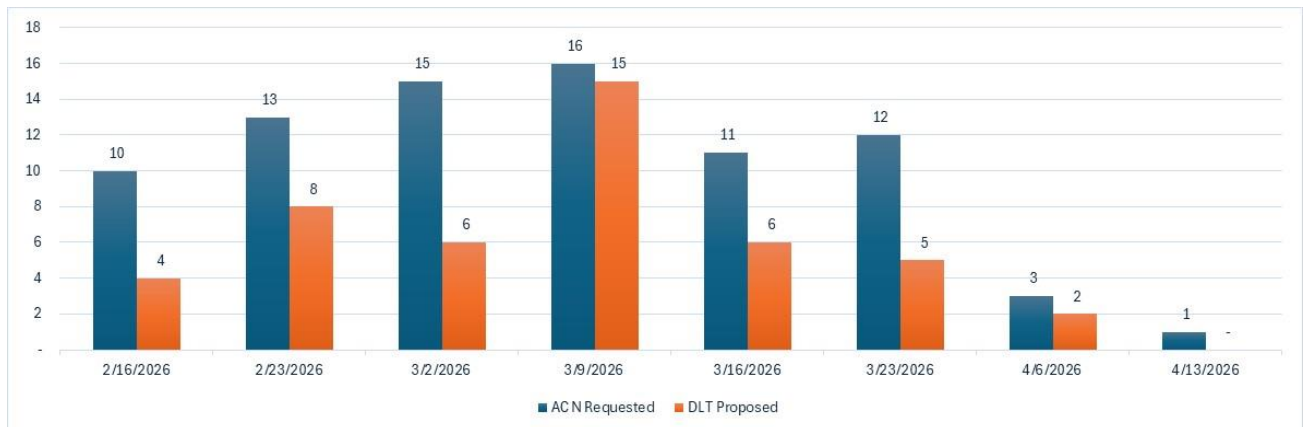


Figure 2: BenefitsCal Transition-In KT Sessions Weekly Schedule

- Continued to review documentation and draft KT sessions agendas
- Met with Gainwell and QA teams to begin discussions on Jira and Bitbucket configuration within CalSAWS Jira. Discussions will continue to take place in future planned KT sessions.
- Reviewed revised Marketing requirements with the Consortium Public Information Officer. Submitted the proposed requirements revision to Accenture PMO. These requirements will be batched for a review with the Consortium Chief Administrative Officer in a future amendment.

2.2 Tasks Due for the Next Reporting Period

■ Planning and Reporting:

- Requested 97 documents by the end of February. Received 49 out of 97. There are 48 documents outstanding.
- Technology Enablement:
 - ✦ Consortium team: one open request remaining for Bitbucket
 - ✦ Deloitte team: two open requests remaining for Postgres and AWS account (read only)

■ Knowledge Transfer:

- Pending Deloitte team to provide one hour of KT session the week of February 23, 2026 for Marketing to confirm incumbent scope and existing documentation available. Accenture requested five KT sessions that may be significantly reduced pending the outcome of the first KT session.
- Pending Deloitte team to provide one hour of KT session the week of February 23, 2026 to review the current Bill of Materials (BOM) to determine software licenses renewal dates, type of licenses, and which software licenses will be transferred to either Consortium or Accenture

2.3 Transition-In Work Plan

2.3.1 Areas in the Work Plan Which Require Attention (Behind Schedule)

- None for this reporting period

2.3.2 Critical Path Analysis

- None for this reporting period

2.3.3 Schedule Issues and Risks

- Risk 327 – Limited Availability of Deloitte Staff May Impact the BenefitsCal Transition Schedule, medium exposure: Deloitte has limited availability to conduct KT during the requested week. Continue to monitor closely as more KT sessions dates are provided by Deloitte to determine if this will have an impact on the overall KT schedule.

2.3.4 Other Areas Requiring Discussion

- None for this reporting period

3 MANAGEMENT (PMO)

3.1 Tasks Completed from the Reporting Period

- Presented four Transition-In risks, which were accepted at the February Risk Management Group (RMG) meeting on February 11, 2026
- **Mobilization Activities:**
 - Onboarded two additional resources for a total of 26 resources on the BenefitsCal team
 - ✦ Of the 26 resources, 26 have received CalSAWS accounts and CalSAWS laptops from the CalSAWS Technical Support team
 - ✦ Of the 20 resources with planned access badges, 20 have received badges from the Facilities team
 - Received new Accenture PMO inbox, Accenture Deliverables inbox, CalSAWS Accenture SharePoint, and BenefitsCal distribution lists from the Technical Support team
 - Awaiting documentation on AWS workspaces information from Deloitte to submit change tickets for AWS workspaces that need to be created for offshore staff
 - Created and submitted the first BenefitsCal Maintenance and Operations (M&O) Transition-In Management Meeting bi-weekly status presentation deck

- Deliverables from the reporting period:

Table 2: Deliverable Summary from the Reporting Period

DEL #	DELIVERABLE NAME	STATUS
BC-D01	BenefitsCal Transition-In Master Plan	<ul style="list-style-type: none"> • Received Consortium Final Deliverable Expectation Document (FDED) approval on February 18, 2026 • Submitted Draft Deliverable (DDEL) for Consortium review on February 16, 2026 • Conducted Deliverable walkthrough with reviewers on February 20, 2026
BC-D03	BenefitsCal Transition-In Work Schedule	<ul style="list-style-type: none"> • Received Consortium FDED approval on February 18, 2026 • Submitted DDEL for Consortium review on February 16, 2026 • Conducted Deliverable walkthrough with reviewers on February 20, 2026
BC-D04	BenefitsCal Transition-In Test and Validation Plan	<ul style="list-style-type: none"> • Received Consortium FDED approval • Continued drafting DDEL for submission planned for March 2, 2026
BC-D05	BenefitsCal Project Control Document	<ul style="list-style-type: none"> • Continued drafting DDED for submission planned for February 23, 2026
BC-D06	BenefitsCal Work Schedule	<ul style="list-style-type: none"> • Continued drafting DDED for submission planned for February 23, 2026

3.2 Tasks Due for the Next Reporting Period

- **Mobilization Activities:**
 - Continue onboarding activities for three resources planned to roll-on March 2, 2026
 - Continue working with the Technical Support team on completing technical enablement activities for the three resources planned for March 2, 2026
- Deliverables for the next reporting period:

Table 3: Deliverable Summary for the Next Reporting Period

DEL #	DELIVERABLE NAME	STATUS
BC-D01	BenefitsCal Transition-In Master Plan	<ul style="list-style-type: none"> • Receive DDEL comments from Consortium, expected March 2, 2026 • Host office hours for deliverable reviewers on February 26, 2026 and February 27, 2026

DEL #	DELIVERABLE NAME	STATUS
BC-D03	BenefitsCal Transition-In Work Schedule	<ul style="list-style-type: none"> • Receive DDEL comments from Consortium, expected March 2, 2026 • Host office hours for deliverable reviewers on February 26, 2026 and February 27, 2026
BC-D04	BenefitsCal Transition-In Test and Validation Plan	<ul style="list-style-type: none"> • Submit DDEL to Consortium on March 2, 2026
BC-D05	BenefitsCal Project Control Document	<ul style="list-style-type: none"> • Submit DDED on February 23, 2026
BC-D06	BenefitsCal Project Work Schedule	<ul style="list-style-type: none"> • Submit DDED on February 23, 2026

3.3 Areas in the Work Plan Which Require Attention (Behind Schedule)

- None for this reporting period

3.4 Critical Path Analysis

- None for this reporting period

3.5 Schedule Issues and Risks

- Draft mitigation plan for the four Transition-In risks that were accepted at the February RMG meeting on February 11, 2026

3.6 Other Areas Requiring Discussion

- None for this reporting period