

CalSAWS | Agenda

Meeting: CalSAWS Imaging Committee

Location: Microsoft Teams

Date: March 19, 2026

Time: 9:00 AM – 11:00 AM

Attendees:

NAME	NAME	NAME
<input checked="" type="checkbox"/> R1 Jack Song Alicia Lim	<input type="checkbox"/> R4 Art Perez	<input checked="" type="checkbox"/> RM Matthew VanderEyck
<input checked="" type="checkbox"/> R1 Tori Rose Josephine Chew	<input checked="" type="checkbox"/> R4 Anthony Gamon	<input type="checkbox"/> RM Mara Jennings
<input checked="" type="checkbox"/> R1 Raquel Gomez	<input checked="" type="checkbox"/> R4 Keyla Panceast Sajida Alkhateeb	<input type="checkbox"/> CDSS Martha Esparza
<input type="checkbox"/> R1	<input type="checkbox"/> R4 Tracy Wong	<input type="checkbox"/> CDSS Mong Vang
<input type="checkbox"/> R1	<input type="checkbox"/> R4	<input checked="" type="checkbox"/> Proj. Project Staff
<input checked="" type="checkbox"/> R2 Will Wren-Rodriguez	<input checked="" type="checkbox"/> R5 Phi Phi Thai	
<input checked="" type="checkbox"/> R2 Don Post	<input checked="" type="checkbox"/> R5 Tony Baker	
<input type="checkbox"/> R2 Sabrina Smith	<input checked="" type="checkbox"/> R5 Tina Forte	
<input checked="" type="checkbox"/> R2 Justin Jones	<input type="checkbox"/> R5 Felix Sanchez	
<input type="checkbox"/> R2	<input type="checkbox"/> R5	
<input type="checkbox"/> R3 Dayna Boggs	<input checked="" type="checkbox"/> R6 Jaqueline Cruz	
<input type="checkbox"/> R3 Brittany Watkins	<input checked="" type="checkbox"/> R6 Karla Morales	
<input type="checkbox"/> R3	<input checked="" type="checkbox"/> R6 Jamal Bassett	
<input type="checkbox"/> R3	<input type="checkbox"/> R6 Paul Almond	
<input type="checkbox"/> R3	<input checked="" type="checkbox"/> R6 Mohsin Khan	

Meeting Notes: Region 5 is responsible. Due by **3/27/2026**.

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Time	Lead	Topic	Notes
9:00 AM (5 min)	Rhiannon	Welcome and Role	
9:05 AM (10 min)	Darcy	CER Review CA-297102 County Generated Imaging Audits for C92 (All County Statewide Access) Users (Including Child Support Statewide Users)	<ul style="list-style-type: none"> • Voted on the CER to go into a SCR. • Audit results for the C92 users-the county can generate an Audit for these users and allow the county to have that information. • This was voted in to be a SCR.

Time	Lead	Topic	Notes
9:15 AM (25 min)	Darcy & Rhiannon	Release 26.03 CA-294635 Change Person Selection field to blank if the Case Number field is changed CA-295667 Routing for Reindexed Portal documents CA-285734 Create New Capture Profile to Prevent Appending CA-275885 Update Imaging Documents Captured Report	<p>Release 26.03 is effective 03.30.2026.</p> <p>CA-294635 Voted on 01.08.2026. This will be in the 26.03 release. It was approved.</p> <p>CA-295667 Back-end change, committee did not approve it was a FYI for effective 03.30.2026</p> <p>CA-285734 Capture will look different than how it looks today. Start a capture any normal way, two changes to how you capture</p> <ul style="list-style-type: none"> • One is to create a No Merge capture profile. It will allow workers to prevent those scanned documents from merging. • Another change is to combine the Single Case and the Multi Case capture together; users will only see case capture. Was able to get rid of extra options that we did not need. <p>CA-275885 Two SCRs being released that impact the Documents Captured Report. The access is the same, add four columns to capture what has been captured and what has been submitted. Documents captured only show what was submitted, now added columns to show when it was submitted and when captured. Breakdown of what was added to the report was presented.</p>
9:40 AM (10 min)	Imaging Team	Task Generation After Reindexing	<ul style="list-style-type: none"> • Project requesting counties' feedback on "Other County Documents" to be removed as an option • Per Project, routing documents from Reindex to "Other County Documents" will create a different task

Time	Lead	Topic	Notes
9:50 AM (40 min)	Rhiannon	Viewing Images Discussion	<ul style="list-style-type: none"> Counties have concern there is no means of regenerating tasks when a document is reindexed with a different case number. Only method is to reimage documents to the correct case. Since "Other County Document" generates a task, this option could be utilized to for documents reindexed to correct case and requiring a task. Due to counties interested in this option, Project will leave this option as is.
10:30 AM (15 min)	Rhiannon	Titan Introduction	<ul style="list-style-type: none"> Tentatively slated for: 07/2027

Time	Lead	Topic	Notes
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- A new webscan toolkit will be distributed
- CIT will be out soon regarding scanners for Titan
- Information will be shared at JPA and PSC

10:45 AM (15 min)	Imaging Team	<p>Wrap-Up Items</p> <ul style="list-style-type: none"> • Open Discussion <p>Next Meeting – May 21, 2026 (Teams) 9:00 AM – 11:00 AM</p>	
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Follow Up

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2			
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#	Decision Made	Who	Date
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1			
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2			
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