

CalSAWS

California Statewide Automated Welfare System



Bi-Weekly Status Report

CalSAWS BenefitsCal M&O Transition-In Bi-Weekly Status Report

Reporting Period: March 9, 2026 – March 22, 2026

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Bi-Weekly Status – BenefitsCal M&O Transition-In

1 EXECUTIVE SUMMARY

1.1 Highlights of the Reporting Period

Table 1: Bi-Weekly Status Agenda Topics

STATUS REPORT SECTION	STATUS AGENDA TOPIC
Management (PMO)	<ul style="list-style-type: none"> ▪ Submitted one Draft Deliverable Expectation Document (DDED), BC-D02 – BenefitsCal Services Plan and Operational Working Documents (OWDs), to the Consortium for review on March 19, 2026 ▪ Received Consortium acceptance on two Final Deliverable Expectation Documents (FDEDs): BC-D06 – BenefitsCal Work Schedule on March 10, 2026 and BC-D05 – BenefitsCal Project Control Document (PCD) on March 17, 2026 ▪ Submitted two Final Deliverables (FDELs) to the Consortium for review, BC-D01 – BenefitsCal Transition-In Master Plan (TIMP) and BC-D04 – Transition-In Test and Validation Plan on March 18, 2026 ▪ Received Consortium acceptance on one FDEL, BC-D03 – BenefitsCal Transition-In Work Schedule, on March 20, 2026
Transition-In	<ul style="list-style-type: none"> ▪ Continued drafting Knowledge Transfer (KT) topics and agendas for March KT sessions ▪ Received 99 out of the 123 document requests (80%) ▪ Received 14 out of 16 technology and tools-related requests ▪ Continued reviewing code in Bitbucket and copy of code in SharePoint from the 13 repositories provided by Deloitte
KT Session Highlights	<ul style="list-style-type: none"> ▪ Completed a total of 45 of 88 KT sessions to date (51%) ▪ Accenture has requested a total of 88 KT sessions and Deloitte has provided 76 available dates for these sessions (86%), with 8 dates to be provided still pending

2 TRANSITION-IN

2.1 Tasks Completed from the Reporting Period

- Continued daily BenefitsCal Transition standup meeting series
- **Planning and Reporting**
 - **Document Requests:**
 - ✘ Received a total of 99 out of 123 documents requested at 80% of documents received to date. Pending 22 documents to be received by end of March.
 - ✘ The following table outlines the documents requested for the target week

and the documents received to date:

Date	Requested Count	Received Count	Overdue Count	% Received
2/1 - 2/15	32	28	4	88%
2/16 - 2/20	4	4	-	100%
2/23 - 2/27	65	54	11	83%
3/2 - 3/6	6	5	1	83%
3/9 - 3/13	8	6	2	75%
3/16 - 3/20	6	2	4	33%
3/23 - 3/27	1	-	-	0%
3/30 - 4/3	-	-	-	0%
4/6 - 4/10	-	-	-	0%
4/13-4/17	-	-	-	0%
4/20-4/24	-	-	-	0%
4/27-4/30	-	-	-	0%
Not Dated	1	-	-	0%
Total	123	99	22	80%

Figure 1: BenefitsCal Transition-In Document Requests Status Table

- **Technology Enablement (Action Items):**

- ✦ Attended meeting with Consortium vendor teams on March 16, 2026 for guidance on submitting RITMs and the next actions needed for processing BenefitsCal Amazon Web Services (AWS) Single-Sign On (SSO) and BenefitsCal database access requests. Emergency Change Request (ECR) was submitted/approved for the creation of AWS read-only group, which was used to provide AWS SSO accounts on March 17, 2026.
- ✦ Aligned with Deloitte on next steps for database access: an RITM will be processed for the database access requests, and a TBCR for 20 workspaces to access the databases has been submitted for CAB approval on March 25, 2026
- ✦ Sandbox environment provided by Deloitte team on March 17, 2026, which will be used for Job Shadow (JS)/Reverse Job Shadow (RJS) sessions and Release 26.07
- ✦ Set up daily meetings with Deloitte, Consortium, and Quality Assurance (QA) teams to discuss software, licensing, and environment transition
- ✦ The following table outlines the Technology Enablement (Action Items) requests and their completion statuses (requested quantity may be limited due to the number of available licenses):

Table 2: Technology Enablement (Action Items) Requests and Statuses

ACCESS REQUESTS	ASSIGNEE	DATE REQUESTED	TARGET DUE DATE	HOW MANY REQUESTED	HOW MANY RECEIVED	TOTAL (% COMPLETE)
BenefitsCal Bitbucket	Deloitte	2/13/2026	2/16/2026	4	4	100%
BenefitsCal Jira	Deloitte	2/13/2026	2/16/2026	9	9	100%
ServiceNow Fulfiller	Consortium	2/17/2026	2/26/2026	21	21	100%
Add BenefitsCal Bitbucket Code to SharePoint Folder	Deloitte/ Gainwell	2/18/2026	2/18/2026	1	1	100%
SPRMG (Security Folders)	Consortium	2/20/2026	2/24/2026	2	2	100%
BenefitsCal Jira	Deloitte	2/23/2026	2/24/2026	12	12	100%
SPRMG (Security Folders)	Consortium	2/24/2026	2/25/2026	1	1	100%
SIT CalSAWS Env	Consortium	2/24/2026	2/25/2026	2	2	100%
Code Copy Access Request	Gainwell	2/18/2026	2/25/2026	23	23	100%
AWS SSO Read-Only Accounts for Environments	Deloitte	2/25/2026	3/4/2026	12	12	100%
ServiceNow POAM Access through Deloitte Compliance Group	Deloitte	2/26/2026	3/3/2026	2	2	100%
Add BenefitsCal Bitbucket code to SharePoint folder	Deloitte	3/3/2026	3/5/2026	1	1	100%
Read Only BenefitsCal Non-Prod Database Access Requests	Deloitte	3/6/2026	3/9/2026	19	0	0%
Read Only BenefitsCal Bitbucket Access	Deloitte	3/9/2026	3/13/2026	2	1	50%
Read-Only Jira Access	Deloitte	3/9/2026	3/13/2026	1	1	100%
Code Access in Secure SharePoint folder for Offshore team	Consortium	3/18/2026	3/19/2026	6	6	100%

■ **Knowledge Transfer:**

- Completed 45 out of 88 KT sessions planned (51%)
- The figure below illustrates the number of completed and remaining KT sessions by group:

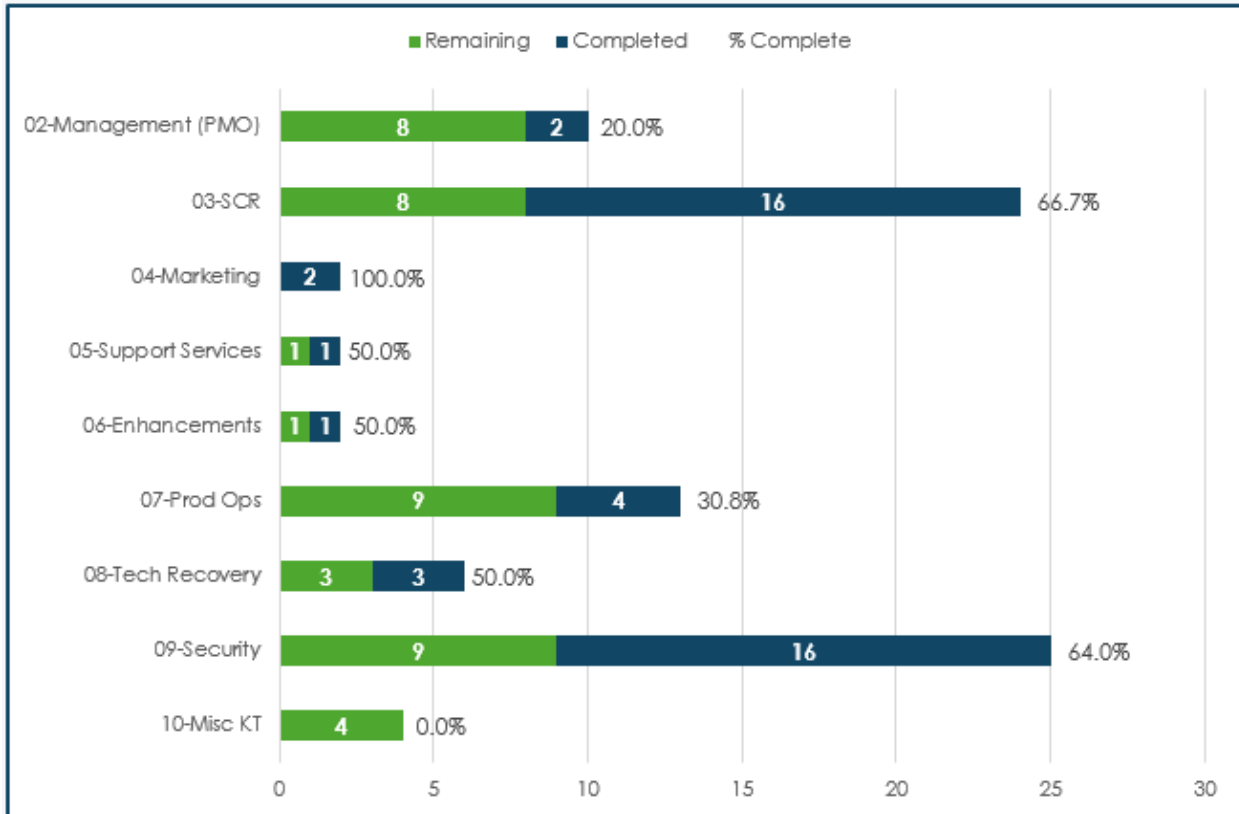


Figure 2: BenefitsCal Transition-In KT Session Group Completion Chart

- The figure below illustrates the number of KT sessions requested by Accenture on a weekly basis and the corresponding KT sessions date provided by Deloitte for the respective weeks:

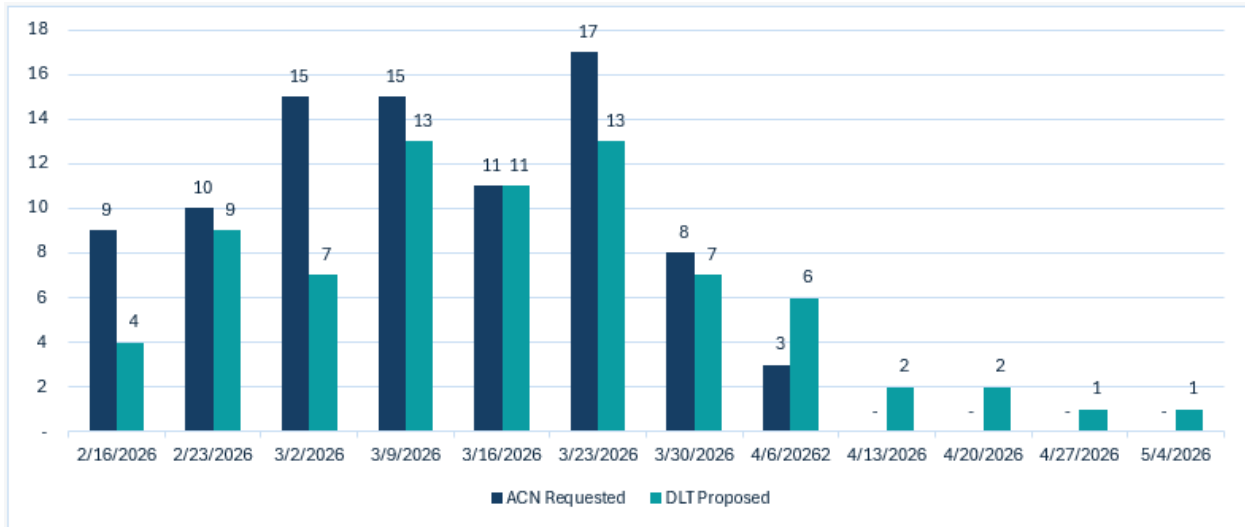


Figure 3: BenefitsCal Transition-In KT Sessions Weekly Schedule

- Continued reviewing documentation and drafting KT session agendas
- **Job Shadow**
 - Conducted Job Shadow (JS) Day-In-Life orientation on March 13, 2026
 - Continued reviewing KT session documentation and adding JS session topics to the JS Dashboard
 - Completed a total of 13 of 56 JS sessions to date (23%) primarily for the System Change Request (SCR) workstream and two JS Security workstream sessions

2.2 Tasks Due for the Next Reporting Period

- **Planning and Reporting:**
 - Receive all 22 remaining documents of the 123 documents requested
 - Receive 8 of the remaining KT session dates of the 88 total KT sessions
- **Technology Enablement:**
 - Receive 2 pending technology and tools-related requests that are due in March 2026, which include BenefitsCal database access requests and one read-only Bitbucket access request
 - Receive 20 pending database access requests and workspaces
- **Knowledge Transfer:**
 - Continue reviewing existing documentation and BenefitsCal code
 - Continue preparing for KT sessions scheduled in March and April 2026
 - Conduct 17 KT sessions targeted for the next reporting period

- **Job Shadow:**
 - Work with Deloitte team on scheduling JS sessions for PM, SCR, Support Services, Innovation, and Security workstreams planned in March 2026

2.3 Transition-In Work Plan

- Submitted Transition-In Work Schedule to Consortium on March 20, 2026

2.3.1 Areas in the Work Plan Which Require Attention (Behind Schedule)

- None for this reporting period

2.3.2 Critical Path Analysis

- None for this reporting period

2.3.3 Schedule Issues and Risks

- Provided risk updates on March 9, 2026 in preparation for the Risk Management Group (RMG) meeting, which took place March 11, 2026

2.3.4 Other Areas Requiring Discussion

- None for this reporting period

3 MANAGEMENT (PMO)

3.1 Tasks Completed from the Reporting Period

- **Mobilization Activities:**
 - Awaiting information for next steps for AWS workspaces that need to be created for offshore staff
- Deliverables from the reporting period:

Table 3: Deliverable Summary from the Reporting Period

DEL #	DELIVERABLE NAME	STATUS
BC-D01	BenefitsCal Transition-In Master Plan	<ul style="list-style-type: none"> ● Addressed Consortium reviewer comments and submitted FDEL to Consortium for review on March 9, 2026 ● Received FDEL comments from the Consortium on March 12, 2026 ● Resubmitted FDEL to Consortium for review and approval on March 18, 2026
BC-D02	BenefitsCal Services Plan and Operational Working Documents (OWDs)	<ul style="list-style-type: none"> ● Submitted DDED to Consortium for review on March 19, 2026 ahead of March 25, 2026

DEL #	DELIVERABLE NAME	STATUS
BC-D03	BenefitsCal Transition-In Work Schedule	<ul style="list-style-type: none"> Addressed Consortium reviewer comments and submitted FDEL to Consortium for review on March 9, 2026 Received FDEL comments from the Consortium on March 12, 2026 Resubmitted FDEL to Consortium for review and approval on March 19, 2026 Received FDEL acceptance from the Consortium on March 20, 2026
BC-D04	BenefitsCal Transition-In Test and Validation Plan	<ul style="list-style-type: none"> Received DDEL comments from the Consortium on March 11, 2026 Submitted FDEL to Consortium for review and approval on March 18, 2026
BC-D05	BenefitsCal Project Control Document	<ul style="list-style-type: none"> Received FDED comments from the Consortium on March 11, 2026 Addressed Consortium reviewer comments and resubmitted FDED on March 11, 2026 Received FDED acceptance from the Consortium on March 17, 2026
BC-D06	BenefitsCal Work Schedule	<ul style="list-style-type: none"> Received FDED acceptance from Consortium on March 10, 2026
BC-D07	BenefitsCal User Centered Design Plan	<ul style="list-style-type: none"> Continued drafting the DDED
BC-D12	BenefitsCal Marketing and Public Communications Plan	<ul style="list-style-type: none"> Continued drafting the DDED

3.2 Tasks Due for the Next Reporting Period

- **Mobilization Activities:**
 - Continue working with the Technical Support team on completing technical enablement activities for the additional resources planned for March, including AWS workspace configuration for offshore staff
- Deliverables for the next reporting period:

Table 4: Deliverable Summary for the Next Reporting Period

DEL #	DELIVERABLE NAME	STATUS
BC-D01	BenefitsCal Transition-In Master Plan	<ul style="list-style-type: none"> Receive Consortium FDEL approval
BC-D02	BenefitsCal Services Plan and Operational Working Documents (OWDs)	<ul style="list-style-type: none"> Receive DDED comments from Consortium on March 26, 2026
BC-D04	BenefitsCal Transition-In Test and Validation Plan	<ul style="list-style-type: none"> Received Consortium FDEL approval, expected March 23, 2026
BC-D07	BenefitsCal User Centered Design Plan	<ul style="list-style-type: none"> Submit DDED to Consortium for review on March 25, 2026
BC-D12	BenefitsCal Marketing and Public Communications Plan	<ul style="list-style-type: none"> Submit DDED to Consortium for review on March 25, 2026

3.3 Areas in the Work Plan Which Require Attention (Behind Schedule)

- None for this reporting period

3.4 Critical Path Analysis

- None for this reporting period

3.5 Schedule Issues and Risks

- Provided risk updates on March 9, 2026 in preparation for the RMG meeting, which took place March 11, 2026

3.6 Other Areas Requiring Discussion

- None for this reporting period