

CalSAWS | Minutes

Meeting: JPA Board of Directors
Location: 11971 Foundation Place, 3rd Floor, Gold River, CA 95670
Date: Thursday, May 28, 2026
Time: 9:00 a.m.
Present: In person: Marla Stuart, Region 1 – Vice Chair
Zoom: Adam Dondro, State Ex-Officio – Member; Roderick Franks, Region 1 – Member; Ethan Dye, Region 2 – Member; Bill Wathen, Region 3 – Member; Chris Woods, Region 4 – Member; Francena Martinez, Region 4 – Member; James Locurto, Region 5 – Member; Roger Robinson, Region 5 – Member; Veronica Rodriguez, Region 5 – Member; Kristin Stranger, Region 6 – Member; Michael Sylvester, Region 6 – Chair; and Rogelio Tapia, Region 6 – Member
Absent:
Facilitator: Julia Erdkamp, CalSAWS Executive Director

Topic

1. Call Meeting to Order

Summary: Chair, Michael Sylvester, called the meeting to order at 9:04 a.m.

2. Confirmation of Quorum and Agenda Review

Summary: Chair, Michael Sylvester, confirmed quorum of the Board and gave a brief overview of the agenda topics.

3. Public Comment: Public opportunity to speak on any item NOT on the Agenda. Public comments are limited to no more than three minutes per speaker, except that a speaker using a translator shall be allowed up to six minutes.

Summary: Public comment made by Jennifer Tracy and Kevin Aslanian.

CLOSED SESSION

4. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE (Gov. C. § 54954.5(e).)

5. PUBLIC EMPLOYEE APPOINTMENT (Acting Executive Director – Gov. C. § 54954.5(e).)

RECONVENE OPEN SESSION

6. Announcement of action taken during Closed Session, if any.

Summary: Chair, Michael Sylvester, announced action taken by the Board of Directors during Closed Session. Effective immediately the Board has voted unanimously to have Regional Government Services

Topic

(RGS) reassign Executive Director, Julia Erdkamp. The Board also voted unanimously to appoint Chief Administrative Officer, Holly Murphy, as Acting Executive Director until the position is permanently filled.

7. Adjourn Meeting

Summary: JPA Board Chair Michael Sylvester adjourned the meeting at 10:21 a.m.

Follow Up

#	Action Item	Who	Due	Status
1	Provide a quarterly update on recruitment with the Fiscal Report.	Holly Murphy	August 2026	Ongoing
2	Present defect statistics for Onshore vs. Offshore work beginning in May and quarterly thereafter.	Vendor Directors	August 2026	Ongoing
3	Provide CalSAWS System stability, tickets, and defect stats routinely, including Hyland SLAs.	Lisa Salas Rajesh Tahaliyani Dawn Wilder Hyland	August 2026	Ongoing
4	Provide BenefitsCal monthly metrics.	Lisa Salas Fred Gains Onur Senman	August 2026	Ongoing
5	Plan analytics demonstration sessions for directors and look into partnering with CWDA.	Jerry Nielson Sandeep Aji	ASAP	Open
6	Provide monthly status updates to the Board regarding the Analytics project.	Rajesh Tahaliyani	Ongoing	Open
7	Provide monthly status updates to the Board regarding the Infrastructure updates.	Dawn Wilder	Ongoing	Open
8	Data & Analytics:	Rajesh Tahaliyani	May 2026	Closed

#	Action Item	Who	Due	Status
	<ul style="list-style-type: none"> ■ Email the Board the names and roles of the Analytics Workgroup Members, especially the “Executive” level members. ■ Highlight within Phase 1 Analytics Timeline where opportunities for visual representation of the work can/will be presented. ■ Allow more time for fiscal review within the Analytics Phase I Timeline. ■ Provide estimate of when actual reports are expected for Phase 1. 			
9	Include a Risk matrix for the IAM Replacement and Oracle Infrastructure projects.	Dawn Wilder	July 2026	Open
10	Policy & Release: <ul style="list-style-type: none"> ■ Add CalSAWS Risks to the JPA Agenda. ■ Policy – Include a Risk Matrix/Dashboard for the FCED project. ■ Provide an update on auto exemptions for the work requirements. Provide information on what is happening with that functionality and how it is going to get into CalSAWS. Provide overview of what can be expected to happen on the worker side of implementation. 	Jennifer Seel Rachel Hernandez Roger Perez	July 2026	Open
11	Include an Exempt County in the Workgroup.	Roger Perez	May 2026	Closed
12	Provide information regarding what is expected in call summarization.	Dawn Wilder	May 2026	Closed
13	Come back in September with a final for the JPA to vote on. Come back with the handbook. On page 27 it'd be helpful to have some projected timelines.	Julia Erdkamp	September 2026	Open

Next Meeting

In-Person
 Friday, June 26, 2026
 8:30 a.m. – 9:20 a.m.
 The Fairmont San Francisco
 950 Mason Street
 San Francisco, CA 94108