

Distribution Date	June 19, 2026
To	PPOC.All, Committee.Training
CC	Consortium.RegionalManagers.All; Consortium.SectionDirectors;
CIT Name	Communication Portal: Environments Catalog

PPOCs, please forward to the appropriate impacted staff in your county:

- | | |
|---|---|
| <input checked="" type="checkbox"/> General | <input type="checkbox"/> Reports |
| <input type="checkbox"/> Policy | <input type="checkbox"/> Fiscal |
| <input type="checkbox"/> CW | <input type="checkbox"/> Caseload Movement |
| <input type="checkbox"/> CF | <input type="checkbox"/> Management |
| <input type="checkbox"/> MC | <input type="checkbox"/> Batch and Interfaces |
| <input type="checkbox"/> CMSP | <input type="checkbox"/> Fiscal |
| <input type="checkbox"/> FC/KG/AAP | <input type="checkbox"/> GA/GR |
| <input type="checkbox"/> Child Care | <input checked="" type="checkbox"/> Help Desk |
| <input type="checkbox"/> WTW | <input type="checkbox"/> Imaging |
| <input type="checkbox"/> Other Program(s) _____ | <input type="checkbox"/> Security |
| <input type="checkbox"/> BenefitsCal | <input type="checkbox"/> Task Management |
| <input type="checkbox"/> Customer Correspondence | <input type="checkbox"/> Technical |
| <input type="checkbox"/> OCAT | <input checked="" type="checkbox"/> Training |
| <input checked="" type="checkbox"/> Other: Communication Portal | |

Description	<p>Purpose The purpose of this CIT is to inform County Communication Portal users of the availability of a new Environments Catalog page within the Communication Portal.</p> <p>Background The Environments Catalog page was developed in response to County requests for a consolidated resource that describes key CalSAWS County facing environments/applications, including their features and how they can be accessed. The Environments Catalog page can be accessed via the following navigation path: <div style="background-color: black; height: 20px; width: 100%;"></div></p> <p>Additional Information While not inclusive of all CalSAWS environments/applications, the Environments Catalog provides general information on those most frequently used by County staff, including:</p> <ul style="list-style-type: none"> • Production
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- Training Staging
- Training Production
- PRT (Policy, Review and Training)
- County Preview
- BenefitsCal Training
- Imaging Training
- LMS (Learning Management System)

The Environments Catalog includes key features for each environment/application:

- URL/Path
- Access and availability
- Purpose
- Type of environment data (Production, Masked, Mock)
- Case Copy
- Case Replication
- Interfaces
- Batch processes
- Code version
- Refresh information
- Caveats, tips, associated CITs and/or CRFIs

It also includes a section on where to find additional resources for Training Environment support, Release support and other training materials.

In addition, a CalSAWS Environments Overview document has been developed for County staff who may not have access to the Communication Portal. This document includes information similar to the Environments Catalog, focusing on the most frequently used CalSAWS environments.

County Actions

Please distribute this CIT and the CalSAWS Environments Overview document to any County staff who may benefit.

The CalSAWS Environments Overview can also be found in the LMS. LMS access is available and encouraged for all CalSAWS users. Those needing access to the LMS should follow their County process to submit a Single or Bulk User LMS Access Request in CalSAWS ServiceNow. Users needing access to other CalSAWS environments should follow their County process for requesting access.

If you have any questions about this CIT, please reach out to the Primary or Backup Project Contact and cc your Regional Managers.

<p>Primary Project Contact</p>	<p>Ashley Arnold Public Information Officer ArnoldA@CalSAWS.org</p>
<p>Backup Project Contact</p>	<p>Jayna Longstreet Equity and Language Access Lead LongstreetJ@CalSAWS.org</p>

Attachments	CIT 0106-26 CalSAWS Environments Overview.6.19.pdf
Communication Portal Link	<p>[REDACTED]</p> <p>OR</p> <p>You may also retrieve the CIT document and attachments by following these steps:</p> <ol style="list-style-type: none">1. Hover over the Communications & Resources tab at the top of the page.2. Click on the "CalSAWS Information Transmittal (CIT)" folder.3. Click on the "2026" folder.4. Click on the appropriate CIT # folder.