

CalSAWS

California Statewide Automated Welfare System



Design

CA-288201

Add Change and Discontinue Notices for CF
Mandatory Optional Rules

DOCUMENT APPROVAL HISTORY

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CA- 288201 Add Change and Discontinue Notices for CF Mandatory Optional Rules

1 OVERVIEW

This effort will add an NOA reason for individuals who are changed or discontinued due to Mandatory Optional Rules (CalFresh). It will also add all required threshold-language NOAs for Mandatory Optional Rules for both Change and Discontinuance.

1.1 Current Design

Currently, there is no Discontinuance or Change NOA generated when a person is discontinued with the status reason 'Mandatory Optional Rules,'

1.2 Requests

1. Add NOA fragments for status reasons 'Mandatory Optional Rules' to generate for changes.
2. Add NOA fragments for status reasons 'Mandatory Optional Rules' to generate discontinuances.

1.3 Overview of Recommendations

1. Add NOA fragments for status reasons 'Mandatory Optional Rules' to generate for changes.
2. Add NOA fragments for status reasons 'Mandatory Optional Rules' to generate discontinuances.

1.4 Assumptions

1. The NOA template remains the same and is not being updated.
2. No changes will be made to existing notices other than the notices listed in this design.

2 RECOMMENDATIONS

2.1 Page Name – No Impact

2.2 Eligibility Rules Updates – No Impact

2.3 Batch Name – No Impact

2.4 Interface Name – No Impact

2.5 eHIT – No Impact

2.6 Add Change NOA for Mandatory Optional Rules Status Reason

2.6.1 Overview

This effort will add a new Mandatory Optional Rules Change NOA Reason Fragment. This NOA Fragment will display on CF 377.4 SAR NOA. And add available Threshold-languages for this reason.

State Form/NOA: CF 377.4 SAR (8/24)

NOA Template: CF_NOA_TEMPLATE (Fragment ID: 3027)

Program(s): CalFresh

Action Type(s): Change

Fragment Level: Program

Repeatable: No

Include NA Back 9: Yes

Includes standard NA Back 9 variable population: Yes

Forms/NOAs Generated with this NOA: N/A

Languages: English, Spanish, Arabic, Armenian, Cambodian, Chinese, Farsi, Hmong, Lao, Korean, Spanish, Russian, Tagalog, Vietnamese

2.6.2 Form/NOA Verbiage

Add Mandatory Optional Rules Reason Fragment XDP

This effort will add a new 'Mandatory Optional Rules' Change NOA reason fragment.

NOA Mockups/Examples: See Supporting Documents #1 and Supporting Document #2 for the threshold language Verbiages

| Description | Text | Formatting* |
|------------------|---|-------------|
| <Static Section> | <p>To get CalFresh, persons who live together and meet one of the following criteria must be on the same CalFresh case.</p> <p><Person Name> meets one of the rules and cannot receive CalFresh separately from others in the home</p> <ul style="list-style-type: none"> ○ Individuals who purchase and/or prepare meals together. ○ A child under 18 years of age, living with and under the parental control of a household member. ○ A boarder. ○ Parents living with their natural, adopted or stepchildren, or children living with their natural, adopted, or stepparents unless the children are 22 years of age or older and purchase food and prepare meals for home consumption separately from their parents or are participating in the other parent's CalFresh household. ○ An individual living with the household who is a spouse of a member of the household. ○ Children of narcotic addicts or alcoholics who live at a treatment center. ○ A parent who equally shares (50/50) joint physical custody of children and the County Welfare Department has determined that the children are eligible to participate in that parent's household. ○ A person or a person with children who are temporary residents of a shelter for battered persons and/or children. ○ A person who is 60 years of age or older who is unable to purchase and prepare meals because of a permanent disability under the Social Security Act or because of a non-disease-related, severe, permanent disability. | Arial 10 |

*English only, Spanish and threshold will generate based on project standards for that language.

2.6.3 Form/NOA Variable Population

| Variable Name | Population | Formatting* |
|---------------|---|--------------------|
| Person | Populates with the name of the person(s) being changed with 'Mandatory Optional Rules' status reason. | Arial Font Size 10 |

2. Add Regulations for the Mandatory Optional Rules Reason Fragment

The new Mandatory Optional Rules Change Reason has associated Regulations. The following Regulations will be added when the Mandatory Optional Rules Reason is generated on an NOA:

| Action Type | NOA | New Regulations |
|-------------|--------------|--|
| Change | CF 377.4 SAR | MPPs 22-001(a)(1), 22-001(t)(1), 22-072.1, 82-808.3, 63-402.141 -143, 63-402.146,63-402.15, 63-402.151, 63-402.16, 63-402.17, 63-402.21. |

3. Add NOA Title and Footer Reference for the Mandatory Optional Rules Reason Fragment

The following are the references that will be included for the new Mandatory Optional Rules Change Reason Fragment.

| Action Type | NOA |
|-------------|--------------|
| Change | CF 377.4 SAR |

NOA Reference on Document List Page: Mandatory Optional Rules

NOA Title: Follows existing CF 377.4 SAR. (CF_CH_NOA_TYPE)

NOA Title Requires Translations: Follows existing CF 377.4 SAR

NOA Footer: Follows existing CF 377.4 SAR.

NOA Footer Requires Translations: No

Manual NOA Details (CSF 192)

Program: CalFresh

NOA Action Type: Change

NOA Reason Name: Mandatory Optional Rules

2.6.4 Form/NOA Generation Conditions

Generate a NOA with this new fragment reason based of a CalFresh EDBC when all the following conditions are true for a program person:

Add Fragment Generation via EDBC

- The CalFresh program is Active.
- The person has an EDBC status reason: Mandatory Optional Rules (CT73_93 codes).
- There is at least one existing CalFresh EDBC for the current Benefit month and in the most recent saved CalFresh EDBC for that month the person had an active status with a role of member.

or

there is not a previously existing CalFresh EDBC for the current Benefit month and there is at least one CalFresh EDBC for the previous month and in the most recent saved CalFresh EDBC for the previous month the person had an active status with a role of member.

Technical Note:

Fragments to generate per NOA are in the table below. These are the existing fragments that generate for these NOAs with the new reason fragment.

| Action Type | Generate NOA | Action Fragment | Reason Fragment | Message Fragment | Budget Fragments |
|-------------|--------------|-----------------|------------------------|------------------|------------------|
| Change | CF 377.4 SAR | 4005 | Section 2.6.2 Fragment | 5005 | N/A |

Ordering on NOA: This fragment will follow the action on NOA.

2.7 Add Discontinuance Noa for Mandatory Optional Rules status reason

2.7.1 Overview

This effort will add a new 'Mandatory Optional Rules – Discontinuance' NOA Reason Fragment. The fragment will display on the CF 377.4 SAR NOA and will include all available threshold-language translations for this reason.

State Form/NOA: CF 377.4 SAR (8/24)

NOA Template: CF_NOA_TEMPLATE (Fragment ID: 3027)

Program(s): CalFresh

Action Type(s): Discontinue

Fragment Level: Program level (includes all applicable person names)

Repeatable: No

Include NA Back 9: Yes

Includes standard NA Back 9 variable population: Yes

Forms/NOAs Generated with this NOA: N/A

Languages: English, Spanish, Arabic, Armenian, Cambodian, Chinese, Farsi, Hmong, Lao, Korean, Spanish, Russian, Tagalog, Vietnamese

2.7.2 Form/NOA Verbiage

Add Mandatory Optional Rules Reason Fragment XDP

This effort will add a new Mandatory Optional Rules Discontinuance NOA reason fragment.

NOA Mockups/Examples: See Supporting Documents #1 and Supporting Document #2 for the threshold language Verbiages

| Description | Text | Formatting* |
|------------------|---|-------------|
| <Static Section> | <p>To get CalFresh, persons who live together and meet one of the following criteria must be on the same CalFresh case.</p> <p><Person Name> meets one of the rules and cannot receive CalFresh separately from others in the home</p> <ul style="list-style-type: none">○ Individuals who purchase and/or prepare meals together.○ A child under 18 years of age, living with and under the parental control of a household member.○ A boarder.○ Parents living with their natural, adopted or stepchildren, or children living with their natural, adopted, or stepparents unless the children are 22 years of age or older and purchase food and prepare meals for home consumption separately from their parents or are participating in the other parent's CalFresh household.○ An individual living with the household who is a spouse of a member of the household.○ Children of narcotic addicts or alcoholics who live at a treatment center.○ A parent who equally shares (50/50) joint physical custody of children and the County Welfare Department has determined that the children are eligible to participate in that parent's household. | Arial 10 |

| | | |
|--|--|--|
| | <ul style="list-style-type: none"> ○ A person or a person with children who are temporary residents of a shelter for battered persons and/or children. ○ A person who is 60 years of age or older who is unable to purchase and prepare meals because of a permanent disability under the Social Security Act or because of a non-disease-related, severe, permanent disability. | |
|--|--|--|

*English only, Spanish and threshold will generate based on project standards for that language.

2.7.3 Form/NOA Variable Population

1. Add Mandatory Optional Rules Reason Fragment Variable Population

| Variable Name | Population | Formatting* |
|---------------|---|--------------------|
| Person | Populates with the name of the person(s) who are failing with the 'Mandatory Optional Rules' status reason. | Arial Font Size 10 |

2. Add Regulations for the Mandatory Optional Rules Reason Fragment

The new Mandatory Optional Rules Discontinuance Reason has associated Regulations. The following Regulations will be added when the Mandatory Optional Rules Reason is generated on an NOA:

| Action Type | NOA | New Regulations |
|----------------|--------------|---|
| Discontinuance | CF 377.4 SAR | MPPs 22-001(a)(1), 22-001(t)(1), 22-072.1, 82-808.3, 63-402.141 -143, 63-402.146, 63-402.15, 63-402.151, 63-402.16, 63-402.17, 63-402.21. |

3. Add NOA Title and Footer Reference for the Mandatory Optional Reason Fragment

The following are the references that will be included for the new Mandatory Optional Rules Discontinuance Reason Fragment.

| Action Type | NOA |
|----------------|--------------|
| Discontinuance | CF 377.4 SAR |

NOA Reference on Document List Page: Mandatory Optional Rules

NOA Title: Follows existing CF 377.4 SAR.

NOA Title Requires Translations: Follows existing CF 377.4 SAR

NOA Footer: Follows existing CF 377.4 SAR.

NOA Footer Requires Translations: No

Manual NOA Details (CSF 192)

Program: CalFresh

NOA Action Type: Discontinuance

NOA Reason Name: Mandatory Optional Rules

2.7.4 Form/NOA Generation Conditions

Add Reason Fragment Generation via EDBC

Discontinuance NOA Generation - CF 377.4 SAR

Generate the Mandatory Option rules Reason Fragment on the CF 377.4 SAR NOA when the following conditions are true.

- The CalFresh program has been discontinued.
- The person has an EDBC status reason: Mandatory Option rules (CT73_93 codes).
- There is at least one existing CalFresh EDBC for the current Benefit month and in the most recent saved CalFresh EDBC for that month the person had an active status with a role of member.

or

there is not a previously existing CalFresh EDBC for the current Benefit month and there is at least one CalFresh EDBC for the previous month and in the most recent saved CalFresh EDBC for the previous month the person had an active status with a role of member.

| Generation Type | Does this NOA reason currently generate prior to this effort? | Is this generation type being updated with this effort? |
|------------------------|--|--|
| EDBC | Yes | Yes, this will now generate for person level discontinuances. |
| Negative Action EDBC | Yes | Yes, this will now generate for person level discontinuances. |
| Batch | No | No |

Technical Note:

Fragments to generate per NOA are in the table below. These are the existing fragments that generate for these NOAs, with the new reason fragment.

| Action Type | Generate NOA | Action Fragment | Reason Fragment | Message Fragment | Budget Fragments |
|--------------------|---------------------|------------------------|------------------------|-------------------------|-------------------------|
| Discontinuance | CF 377.4 SAR | 4010 | Section 2.7.2 Fragment | 5011 | N/A |

Ordering on NOA: This fragment will follow the action on NOA.

2.8 Data Warehouse Name – No Impact

2.9 Data Change – No Impact

2.10 Automated Regression Test – No Impact

3 SUPPORTING DOCUMENTS

| NUMBER | FUNCTIONAL AREA | DESCRIPTION | ATTACHMENT |
|--------|-----------------|-------------|-------------------------|
| 1 | Correspondence | Mockup | Supporting documents# 1 |
| | | | |
| | | | |

4 OUTREACH

N/A

5 APPENDIX

N/A