

CalSAWS | Agenda

Meeting: Lobby Management Committee
Location: Microsoft Teams
Date: July 23rd, 2026
Time: 10:00 AM – 12:00 PM
Attendees:

NAME			NAME			NAME		
☐	R1	Francis Delgado	☐	R4	Doris Sons (Katrina doxey)	☐	RM	Justin Stephenson
☐	R1		☐	R4	Jessica Lannin	☐	RM	Melissa Thomas
☐	R1		☐	R4	Lori Whitehead	☐	RM	Yolanda Banuelos
☐	R1	Judy Perez	☐	R4	Russell Pehrson	☐	CDSS	Sherice Sterling
☐	R1		☐	R4	Jacqueline Morales			
☐	R2	Kimberly Fiala	☐	R5	Cindy Aguirre (Ignacio Aguilar)			
☐	R2	Ilda Torrez	☐	R5	Patricia Gonzalez			
☐	R2		☐	R5	Felix Sanchez			
☐	R2	William Wren-Rodriguez	☐	R5	Robin Gonzalez			
☐	R2	Cheryl Corniel	☐	R5	Susanna Rodriguez			
☐	R3	Dayna Boggs	☐	R6	Eirik Gunderson			
☐	R3	Patty Strom	☐	R6	Kelly Young			
☐	R3		☐	R6	Rachid Ameer			
☐	R3		☐	R6	Richard Luscombe			
☐	R3		☐	R6	Stephanie Hunter			

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Time	Lead	Topic	Notes
10:00 AM (10 min)	Sowmya	Welcome Items Roll Call Meeting Notes – R1 (Due 08/03/26)	
10:10 AM (30 min)	Rhiannon	CERs - CA-300506 - Reception Log Enhancement to Add Subsequent Entries on a Single Visit - CA-299903 - Enhancement of the Reception Management Dashboard	

Time	Lead	Topic	Notes
11:00 AM (20 min)	Sowmya	CIT 0097-26 Overview of Lobby Device Procurement Process	
11:20 AM (10 min)	Sowmya	Recently Released CA-298515- Los Angeles Lobby app is timing out when the user selects the "Home" button. <u>Release Date- 26.06.18</u>	
11:30 AM (10 min)	Sowmya	Open Priority SCR and Defects - CA-297190- Duplicate "Assigned Number " in the reception log <u>Release date- 27.07.09</u> - CA-299027- The kiosk does not print the first generated ticket, but It will print the 2nd 3rd etc. <u>Release Date – 27.07.30</u> - CA-302212- Update port in Lobby App <u>Release Date – 27.07.30</u>	
11:40 AM (10 min)	Ciarra	Open Discussion - CIT 0054-26 Updated Lobby Tablet Recommendations 2026 - CIT 0055-26 End of Support – Lobby Tablets Running Android OS 14 and Below	
11:50 AM (10 min)	Ciarra	Meeting Closeout Action Item Review Next Meeting – October 22 nd , 2026	

Follow Up

#	Action Item	Who	Due

#	Decision Made	Who	Date