CalSAWS | Minutes

Meeting:	Joint Meeting of the JPA Member Representatives and Board of Directors
Location:	The Fairmont San Francisco, 950 Mason Street, San Francisco, CA 94108
Date:	Friday, June 26, 2026
Time:	8:30 a.m.
Present:	In person: Adam Dondro, State Ex-Officio – Member; Roderick Franks, Region 1 – Member; Ethan Dye, Region 2 – Member; Bill Wathen, Region 3 – Member; Chris Woods, Region 4 – Member; James Locurto, Region 5 – Member; Veronica Rodriguez, Region 5 – Member; Roger Robinson, Region 5 – Member; Michael Sylvester, Region 6 – Chair; Kristin Stranger, Region 6 – Member; and Rogelio Tapia, Region 6 – Member
Absent:	Marla Stuart, Region 1 – Vice Chair; and Francena Martinez, Region 4 -Member
Facilitator:	Holly Murphy, Acting Executive Director and Chief Administrative Officer

Member Representatives Present In-Person:

State – Ex-Officio Member, Adam Dondro, Office of Systems Integration
Region 1 – Andrea Ford, Alameda County
Region 1 – Roderick Franks, Monterey County
Region 1 – Eilona Betkolia, Santa Clara County
Region 1 – Alicia Jones, Solano County
Region 1 – Angela Struckman, Sonoma County
Region 2 – Margo Ilonummi, Calaveras County
Region 2 – Timalynn Jaynes, El Dorado County
Region 2 – Lisa Soto, Placer County
Region 2 – Ethan Dye, Sacramento County
Region 3 – Ranell Brown, Del Norte County
Region 3 – Bill Wathen, Glenn County
Region 3 – Rachael Dillman-Parsons, Lake County
Region 3 – DeNeese Parker, Mendocino County
Region 3 – Trish Barbieri, Siskiyou County
Region 4 – Anna Scott, Inyo County
Region 4 – Deborah Martinez, Madera County
Region 4 – Sydney Forga, Mariposa County
Region 4 – Chris Woods, San Joaquin County
Region 4 – Devin Drake, San Luis Obispo County
Region 5 – Veronica Rodriguez, Orange County
Region 5 – James Locurto, San Bernardino County
Region 5 – Roger Robinson, Ventura County
Region 6 – Michael Sylvester, Los Angeles County
Region 6 – Kristin Stranger, Los Angeles County
Region 6 – Rogelio Tapia, Los Angeles County

Members Absent:

Region 1 – Marla Stuart, Contra Costa County
Region 1 – Kari Beuerman, Marin County
Region 1 – Jennifer Yasumoto, Napa County
Region 1 – Tracey Belton, San Benito County
Region 1 – Trent Rhorer, San Francisco County
Region 1 – Claire Cunningham, San Mateo County
Region 1 – Randy Morris, Santa Cruz County
Region 2 – Angela Slais, Alpine County
Region 2 – Anne Watts, Amador County
Region 2 – Kathy Peterson, Mono County
Region 2 – Rachel Pena, Nevada County

Region 2 – Lori McGee, Sierra County
Region 2 – David Nagra, Sutter County
Region 2 – Annie Hockett, Tuolumne County
Region 2 – Tico Zendejas, Yolo County
Region 2 – Jennifer Vasquez, Yuba County
Region 3 – Tiffany Rowe, Butte County
Region 3 – Elizabeth Kelly, Colusa County
Region 3 – Connie Beck, Humboldt County
Region 3 – Jayson Vial, Lassen County
Region 3 – Tom Sandage, Modoc County
Region 3 – Jennifer Bromby, Plumas County
Region 3 – Jonathan Taylor, Shasta County
Region 3 – Bekkie Emery, Tehama County
Region 3 – Elizabeth Hamilton, Trinity County
Region 4 – Sanja Bugay, Fresno County
Region 4- Lito Morillo, Kern County
Region 4 – Wendy Osikafo, Kings County
Region 4 – John Ceccoli, Merced County
Region 4 – Christine Huber, Stanislaus County
Region 4 – Francena Martinez, Tulare County
Region 5 – Paula Llanas, Imperial County
Region 5 – Charity Douglas, Riverside County
Region 5 – Alberto Banuelos, San Diego County
Region 5 – Daniel Nielson, Santa Barbara County

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1. Call Meeting to Order

Summary: Chair, Michael Sylvester, called the meeting to order at 8:33 a.m.

2. Confirmation of Quorum and Agenda Review

Summary: Chair, Michael Sylvester, confirmed quorum of the Board and gave a brief overview of the agenda topics.

3. Public Comment: Public opportunity to speak on any item NOT on the Agenda. Public comments are limited to no more than three minutes per speaker, except that a speaker using a translator shall be allowed up to six minutes.

Summary: None

JPA Member Representatives Action Item

4. Nominations, Elections, and Appointments of the JPA Board and Project Steering Committee Members for Fiscal Year 2026/2027.

- **a. Pursuant to the JPA Agreement Article II, section 2.04, subsections (c) and (d), the Directors from Regions 1 through 5 shall be selected from the Member Representatives from their respective**

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Regions. Regions 1 and 4 shall each select two (2) Directors, Regions 2 and 3 shall each select one (1) Director, and Region 5 shall select three (3) Directors. Region 6 represented by Los Angeles County, shall have three (3) Directors, who shall be the three (3) Member Representatives from Region 6.

   i. **Present the nomination slate from the Regional Nomination conference calls, gather any further nominations from the floor, and proceed to elect the JPA Board of Directors for those Regions for the period of July 1, 2026, through June 30, 2027.**
   ii. **Introduce the Directors appointed by Region 6 for the period of July 1, 2026 through June 30, 2027.**

b. **Pursuant to the JPA Bylaws Article VIII, Paragraph A., each Region will nominate one or more candidates from among its Deputy Directors, or small county equivalents, to serve on the Project Steering Committee. Regions 1 and 4 will each appoint two (2) Project Steering Committee members, Regions 2 and 3 will each appoint one (1) Project Steering Committee member, and Regions 5 and 6 will each appoint three (3) Project Steering Committee members.**
   i. **Present the nomination slate from the Regional Nomination conference calls, gather any further nominations from the floor, and proceed to elect the Project Steering Committee for the period of July 1, 2026 through June 30, 2027.**
   ii. **Introduce the Project Steering Committee Members appointed by Region 6 for the period of July 1, 2026 through June 30, 2027.**

Summary: The Consortium is seeking Board approval of the Nominations, Elections, and Appointments of the JPA Board and Project Steering Committee Members for Fiscal Year 2026/2027.

JPA Board of Directors Nominations Slate

Project Steering Committee Nominations Slate

Motion to Approve was made by Member, James Locurto.
Motion was seconded by Member, Veronica Rodriguez.
All JPA Member Representatives present voted to approve.
Vote was taken by show of hands and the Motion passed unanimously.

CalSAWS Member Representatives Informational Item

5. **Pursuant to the JPA Agreement Article II, Section 2.04 (b) the State shall have the right to select a representative to serve on the Board as the Ex-Officio representative of the Sate.**
   a. **Introduce Director of OTSI, Adam Dondro, as the Ex-Officio representative of the State.**

Summary: Chair, Michael Sylvester introduced Director of OTSI, Adam Dondro, as the Ex-Officio representative of the State.

CalSAWS JPA Board Action Items

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6. **Pursuant to the JPA Agreement Article III, Section 3.01 the Board of Directors shall elect from among its Directors, a Chair and Vice-Chair.**
    a. **Seek nominations and creation of slate for Board of Directors Chair and Vice-Chair for the period of July 1, 2026, through June 30, 2027.**
    b. **Proceed to elect the Chair and Vice-Chair for the period of July 1, 2026, through June 30, 2027.**

Summary: The Consortium is seeking Board approval of the election of Board of Directors Chair and Vice-Chair. Michael Sylvester was nominated as Chair by Chris Woods and Roderick Franks was nominated as Vice-Chair by Michael Sylvester. Michael Sylvester and Roderick Frank accepted their nominations.

Motion to Approve was made by Member, Ethan Dye.
Motion was seconded by Member, Roger Robinson.
All JPA Board Members present voted to approve and the motion passed unanimously.

7. **Approval of Resolutions recognizing CalSAWS Test and Release Management Director, Michele Peterson, and Policy, Design, and Governance Director, Karen Rapponotti, upon their retirements.**

Summary: The Consortium is seeking Board approval of Resolutions recognizing CalSAWS Test and Release Management Director, Michele Peterson, and Policy, Design, and Governance Director, Karen Rapponotti, upon their retirements.

Motion to Approve was made by Member, Ethan Dye.
Motion was seconded by Member, Veronica Rodriguez.
All JPA Board Members present voted to approve and the motion passed unanimously.

8. **Approval of Consent Items:**
    a. **Approval of the Minutes and review of the Action Items for the**
        i. **May 15, 2026, JPA Board of Directors Meeting**
        ii. **May 28, 2026, Special Session of the JPA Board of Directors**
    b. **Seeking Board authorization for the completion of Signature/Fund Custodian Authorization Forms required by San Bernardino County Auditor-Controller/Treasurer/Tax Collector for State Fiscal Year 2026/27.**
        i. **Approve the completion of the form in the name of the CalSAWS Chair, authorizing the Chair to approve payments to be made by the Controller for CalSAWS.**
        ii. **Approve completion of the form in the name of the CalSAWS Vice-Chair, authorizing the Vice-Chair to approve payments to be made by the Controller for CalSAWS.**
        iii. **Approve completion of the form in the name of the CalSAWS JPA Secretary to approve invoices to be paid by the Controller for CalSAWS.**
        iv. **Approve completion of the form in the name of the CalSAWS Chief Administrative Officer (CAO), Holly Murphy, authorizing the CAO to approve invoices to be paid by the Controller for CalSAWS, in the absence of the CalSAWS JPA Secretary.**

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v. **Approve completion of the form in the name of the CalSAWS Section Director, Robert Lusk to approve invoices to be paid by the Controller for CalSAWS in the absence of the CalSAWS JPA Secretary.**

vi. **Approve the completion of the form in the name of Gilbert Ramos, authorizing Gilbert Ramos to approve invoices to be paid by the Controller for CalSAWS.**

vii. **Approval of Agreement between CalSAWS Consortium and County Medical Services Program (CMSP).**

Summary: The Consortium is seeking Board approval of the Consent Items.

Motion to Approve, was made by Member, Roderick Franks.
Motion was seconded by Member, Chris Woods.
All JPA Board Members present voted to approve and the motion passed unanimously.

9. Adjourn Meeting

Summary: JPA Board Chair Michael Sylvester adjourned the meeting at 9:07 a.m.

Follow Up

#	Action Item	Who	Due	Status
1	Provide a quarterly update on recruitment with the Fiscal Report.	Holly Murphy	August 2026	Ongoing
2	Present defect statistics for Onshore vs. Offshore work beginning in May and quarterly thereafter.	Vendor Executives	August 2026	Ongoing
3	Provide CalSAWS System stability, tickets, and defect stats routinely, including Hyland SLAs.	Lisa Salas Rajesh Tahaliyani Dawn Wilder Hyland	August 2026	Ongoing
4	Provide BenefitsCal monthly metrics.	Lisa Salas Fred Gains Onur Senman	July 2026	Ongoing
5	Plan analytics demonstration sessions for directors and look into partnering with CWDA.	Jerry Nielson Sandeep Aji	ASAP	Open

#	Action Item	Who	Due	Status
6	Provide monthly status updates to the Board regarding the Analytics project.	Rajesh Tahaliyani	Ongoing	Open
7	Provide monthly status updates to the Board regarding the Infrastructure updates.	Dawn Wilder	Ongoing	Open
8	Include a Risk matrix for the IAM Replacement and Oracle Infrastructure projects.	Dawn Wilder	July 2026	Open
9	Policy & Release: ▪ Policy – Include a Risk Matrix/Dashboard for the FCED project. ▪ Provide an update on auto exemptions for the work requirements. Provide information on what is happening with that functionality and how it is going to get into CalSAWS. Provide overview of what can be expected to happen on the worker side of implementation.	 Rachel Hernandez Roger Perez	July 2026	Open
10	Come back in September with a final for the JPA to vote on. Come back with the handbook. On page 27 it'd be helpful to have some projected timelines.	Holly Murphy	September 2026	Open

Next Meeting
In-Person/Zoom
Friday, July 17, 2026
9:30 a.m. – 12:00 p.m.
CalSAWS Gold River
11971 Foundation Place, 3rd Floor
Gold River, CA 95670