

Distribution Date	July 17, 2026
To	PPOC.All
CC	Consortium.RegionalManagers.All; Consortium.SectionDirectors;
CIT Name	CalSAWS Workload Management Bulletin – July 2026

PPOCs, please forward to the appropriate impacted staff in your county:

☒ General

☐ Policy

☐ CW☐ CF☐ MC☐ CMSP☐ FC/KG/AAP☐ Child Care☐ WTW☐ Other Program(s)_____

☐ BenefitsCal

☐ Customer Correspondence

☐ OCAT

☐ Other_____

☐ Reports

☐ Fiscal☐ Caseload Movement☐ Management

☐ Batch and Interfaces

☐ Fiscal

☐ GA/GR

☐ Help Desk

☐ Imaging

☐ Security

☐ Task Management

☐ Technical

☐ Training

Description	Purpose The purpose of this CIT is to provide the counties with the sixth in a series of bulletins specific to the CalSAWS Workload Management effort, called the "Workload Management Bulletin." The Workload Management Bulletin is designed to communicate upcoming system changes and keep counties informed of activities as they pertain to Workload Management enhancements. Background As part of the Organizational Change Management (OCM) efforts supporting Workload Management Phase 1 (SCR CA-293073), and Workload Management Phase 2 (SCRs CA-293075, CA-296462, CA-296514), scheduled for September 2026, monthly bulletins are provided to counties to support awareness and readiness. This effort builds on foundational work completed by the 2024 Workload Management Workgroup, SCR CA-274189. In 2025, a new workgroup was assembled with representatives from all six regions to review the requirements approved by the 2024 Workload Management Workgroup and to ensure the system design aligned with the
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	approved requirements. The 2025 workgroup reviewed and approved the final design on January 5, 2026. Additional Information There will be a bulletin distributed monthly, and other communication resources will be made available in advance of implementation to support county readiness. The bulletin content attached covers the following: • Change Impact Sneak Peek • Training Material Callout • County Validation County Actions 1. Disseminate information on Workload Management updates to county staff. 2. Copy your Regional Manager(s) on any questions you might send to the Primary or Backup Project Contact.
Primary Project Contact	Araceli Gallardo GallardoA@CalSAWS.org
Backup Project Contact	Dymas Pena PenaD@CalSAWS.org
Attachments	CalSAWS Workload Management Bulletin – July 2026.pptx
Communication Portal Link	████████████████████ OR You may also retrieve the CIT document and attachments by following these steps: 1. Hover over the Communications & Resources tab at the top of the page. 2. Click on the "CalSAWS Information Transmittal (CIT)" folder. 3. Click on the "2026" folder. 3. Click on the appropriate CIT # folder.