

# CalSAWS | Agenda & Minutes

Meeting: CalSAWS Training Committee  
Location: Microsoft Teams – Virtual Meeting  
Date: October 7<sup>th</sup>, 2026  
Time: 9:00 AM – 10:00 AM

## Attendees:

Region 1: Denise Lopez, Stephanie Ensley

Region 2: Erin Poma, Kristin Montoya

Region 3: Darlene Lawson

Region 4: Dominique Santacruz, Francisco Alvarez, Gerald Fukuda (Juanita Vang)

Region 5: Daned Alvarado, Omar Parushev, Stephanie Ochoa (Carl Simmons)

Region 6: Thomas Pan

CalSAWS: Cris Garcia, Elizabeth Palm, Sami Varney, Melissas Thomas, Joseph Gonzales, Donna Wilson, Jayna Longstreet

## Responsible for Meeting Minutes: Region 2

**The use of Artificial Intelligence (AI) solutions, including AI bots or assistants, transcriptions, or recordings, is prohibited in all CalSAWS meetings without prior authorization, according to the CalSAWS Artificial Intelligence Policy. ADA assistive devices are not prohibited by this policy.**

| Lead                             | Topic                                                                                                                                                         | Notes                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |
|----------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Robyn Anderson/<br>Rhiannon Chin | <b>Titan Imaging</b>                                                                                                                                          | <ul style="list-style-type: none"><li>■ Rhianon - Slide Deck shared (6 slides)</li><li>■ Upgrading from Perceptive to Titan comes with enhanced and latest security, upgraded architecture and enhanced features</li><li>■ Tentative OCM &amp; training activities (updated training environment, virtual training and demos, updated WTBs, quick guides, job aids, and quick tip videos, one-page flyers)</li><li>■ Tentative training timeline: Jan-May 2027=Various OCM &amp; Training Activities, Mar 2027=Training Prod Release, May 2027=Production Release, May-ongoing 2027=Post-Release Support</li></ul> |
| Emma Nesbit                      | <b>Help Desk Tickets</b> <ul style="list-style-type: none"><li>■ Using resources available</li></ul>                                                          | <ul style="list-style-type: none"><li>■ Canceled meeting topic - email if you have questions</li></ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |
| Cris Garcia                      | <b>Training Environments Touchpoint</b>                                                                                                                       | <ul style="list-style-type: none"><li>■ Working on the new schedule for 2027 for refresh and deployment. Next refresh is scheduled for January 2027.</li></ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                     |
| Sami Varney                      | <b>Training Environment Refresh Schedule Vote</b> <ul style="list-style-type: none"><li>■ 1/8/27</li><li>■ 5/7/27</li><li>■ 9/3/27</li><li>■ 1/7/28</li></ul> | <ul style="list-style-type: none"><li>■ San Bernardino Co would like to request the refresh change from 09/03/27 to 08/27/27</li><li>■ Will send out an email with new dates and request votes by early November 2026</li></ul>                                                                                                                                                                                                                                                                                                                                                                                    |

| Lead        | Topic                                                                                                                                                                | Notes                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |
|-------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Sami Varney | <b>Training Manuals Status Update</b> <ul style="list-style-type: none"> <li>26.09</li> </ul>                                                                        | <ul style="list-style-type: none"> <li>October 23<sup>rd</sup> to be released</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |
| Sami Varney | <b>Quick Guides &amp; County Processes</b> <ul style="list-style-type: none"> <li>Functionality information provided, not geared towards County processes</li> </ul> | <ul style="list-style-type: none"> <li>Geared towards functionality and not County process or policy interpretation</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |
| Sami Varney | <b>Meeting Schedule for 2027</b> <ul style="list-style-type: none"> <li>1/6/27</li> <li>4/7/27</li> <li>7/7/27</li> <li>10/6/27</li> </ul>                           | <ul style="list-style-type: none"> <li>These will be the dates unless any conflicts presented</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |
| Sami Varney | <b>County Collaboration Check-In</b> <ul style="list-style-type: none"> <li>Met on 7/15</li> <li>Next Meeting 10/21 at 10:30am</li> </ul>                            | <ul style="list-style-type: none"> <li>Agenda will be posted in the Communication Portal               <ul style="list-style-type: none"> <li>Region 2 is leading (Calaveras, Yuba or Tuolumne)</li> <li>Region 5 are notetakers (Orange or Riverside)</li> </ul> </li> <li>Meeting invite has been sent</li> </ul> <p>Question Posed: Looking for feedback and approach on how counties are training the 6-Mo RE's – will be in training environment starting Friday, but won't apply until March 2027 (can see it in January 2027)</p> <ul style="list-style-type: none"> <li>Yolo started 10/06 in bite size pieces and will train based on new info coming in – Yolo will share training material</li> <li>Butte is doing a condensed 2-hr training based off of the DHCS training in November and will follow-up as needed</li> </ul> |

## Follow Up

| # | Action Item                                   | Who      | Due      |
|---|-----------------------------------------------|----------|----------|
| 1 | Refresh vote emailed 10/7/26                  | Sami/Liz | 10/22/26 |
| 2 | 6-Month Renewal Availability in Training Prod | Sami/Liz | 10/07/26 |

  

| # | Decision Made                                                                                                                              | Who                                            | Date     |
|---|--------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------|----------|
| 1 | Refresh Dates Approved : <ul style="list-style-type: none"> <li>1/8/2027</li> <li>5/7/2027</li> <li>8/27/2027</li> <li>1/7/2028</li> </ul> | Regions 1-5 approved. No vote received from R6 | 10/23/26 |
| 2 | 6-Month Renewal Currently available in County Preview                                                                                      |                                                | 10/07/26 |