Change Order No. 10 – Work Order No. 4: Quality Assurance Project Management Services

Purpose

The purpose of this Work Order is to provide the proposed Statement of Work to perform Quality Assurance (QA) Project Management Services to support the CalSAWS Enhancement Request (CER) and System Change Request (SCR) processes.

Scope

The scope of the QA Project Management Services includes the continuation of:

- **CalSAWS Enhancement Request (CER) process support:** help facilitate and support CalSAWS Project Staff with the enhancement, execution, and support of the CER Process. Responsibilities include, but are not limited to, assisting with review and enhancement of the existing processes, triage and prioritization of existing and new CERs, and CER implementation coordination and support.
- **System Change Request (SCR) processes support**: help facilitate and support CalSAWS Project Staff with the review, triage, and prioritization of the existing SCR backlog. Review existing SCR processes to identify opportunities for improvement and to improve integration with the CER and BCR processes.
- **Other Project Management Services** as directed and requested by the Consortium.

The activities and outcomes of the QA Project Management Services will be reported in the ClearBest CalSAWS Del #65 – QA Status Report (Monthly).

Timeframe

The anticipated timeframe for the Project Management Services is from October 1, 2026 – January 31, 2027.

Staffing

The following table provides a breakdown of the average monthly hours estimated for providing QA Project Management Services.

STAFF	ESTIMATED HOURS
QA Specialist II	480
Total Estimated Hours	**480**

Cost

Costs will be invoiced monthly on a time-and-materials basis. The estimated cost for the QA Project Management Services is as follows:

QA Project Management Services	Hours	Hourly Rate	Cost
SFY 2026/27	480	$134	$64,320
Total	**480**		**$64,320**

Work Order Approval

IN WITNESS WHEREOF, the Parties have set their hands hereunto as of the Execution Dates set forth below.

CalSAWS Consortium

By: _____
Printed Name: Michael Sylvester
Title: Board Chair
Date: _____

ClearBest, Incorporation

By: _____
Printed Name: Wendy Battermann
Title: President
Date: _____

CalSAWS Consortium

By: _____
Printed Name: Holly Murphy
Title: Executive Director
Date: _____

APPROVED AS TO FORM:

By: _____
David W. Tyra
Consortium Legal Counsel
Date: _____