CalSAWS | Information Transmittal (CIT) 0186-26

Distribution Date	October 26, 2026
To	PPOC.All; Committee.Training
CC	Consortium.RegionalManagers.All; Consortium.SectionDirectors;
CIT Name	**CalSAWS Training Manual Updates for Release 26.09**

PPOCs, please forward to the appropriate impacted staff in your county:

- ☒ General
- ☒ Policy
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  - ☐ WtW
  - ☐ Other Program(s)_____
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- ☐ Customer Correspondence
- ☐ OCAT
- ☐ Other_____
- ☐ Reports
  - ☐ Fiscal
  - ☐ Caseload Movement
  - ☐ Management
- ☐ Batch and Interfaces
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- ☐ GA/GR
- ☐ Help Desk
- ☐ Imaging
- ☐ Security
- ☐ Task Management
- ☐ Technical
- ☒ Training

Description

Purpose

The purpose of this CIT is to inform Counties that the CalSAWS Training Manuals for CalWORKs, CalFresh, Medi-Cal and General Eligibility have been updated for the 26.09 release and are now available on the CalSAWS Communication Portal.

Background

The Consortium Training Team develops and maintains Training Manuals for CalWORKs, CalFresh, Medi-Cal, General Eligibility, GA/GR Automated Solution and Service Arrangements for Employment Services to be used by the Counties in their induction trainings.

Additional Information

In the CalSAWS Training Production environment, users can log in and access cases for their own County only. Data creation and management for these courses is a County responsibility.

County Actions

Counties can begin to use the updated Training Manuals for CalWORKs, CalFresh, Medi-Cal and General Eligibility. The updated Training Manuals are now available on the CalSAWS Communication Portal under [redacted]

	If you have questions on this CIT, please reach out to the Primary Contact and cc your Regional Managers.
Primary Project Contact	Sami Varney Training Implementation Coordinator (916)883-2927 VarneyS@CalSAWS.org
Backup Project Contact	Jayna Longstreet Equity and Language Access Lead (916) 282-3832 LongstreetJ@CalSAWS.org
Attachments	None
Communication Portal Link	[redacted] OR You may also retrieve the CIT document and attachments by following these steps: 1. Hover over the Communications & Resources tab at the top of the page. 2. Click on the "CalSAWS Information Transmittal (CIT)" folder. 3. Click on the "2026" folder. 4. Click on the appropriate CIT # folder.